



**MINUTES**  
**Woodland Hills-Warner Center Neighborhood Council**  
**FULL BOARD MEETING**

**Wednesday, September 8, 2021 - 6:30 p.m. - 10:00 p.m.**  
**VIRTUAL MEETING BY TELECONFERENCE**

**VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION**

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meeting will be conducted entirely telephonically.

**A copy of this agenda is also physically posted on the outside of the window of the UPS Store located at 22200 Ventura Blvd, Woodland Hills, CA 91364. (On Ventura Blvd. – 1/2 Block West Of De Soto Street on the North Side.) Parking is available on the street and in the nearby parking lot.**

Every person wishing to address the Neighborhood Council must either dial +1 669 900 6833 or go online via Zoom and enter Webinar ID # 964 9371 2127 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. When calling-in telephonically, the public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Zoom users should use the "raise hand" feature.

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- [www.whcouncil.org](http://www.whcouncil.org) and go to the calendar page and click on the date, board meeting and agenda
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

---

**AGENDA**

*Additional Supporting Documents for certain agenda items can be found at: [www.whcouncil.org](http://www.whcouncil.org)*

Call to Order – *Joyce Fletcher, 6:34pm*

Pledge of Allegiance – *Paul Lawler*

Roll Call – *Karen DiBiase*

*Quorum at time of meeting called to order: 23*

*Karen DiBiase, Mark Schwartz, Reina Cerros-McCaughey, Arturo Velasquez, Paul Lawler, Kathleen Barth, Nancy McLean, Angela Dawson, John Sandy Campbell, Alex Farassati (left early 8:24pm), Brian Archibald, Martin Lipkin, Dena Weiss (left early 7:38pm), Lisa Meyer, Peter Fletcher, Leslie Simon, Mihran Kalaydjian, Heath Kline (left early 8:40pm), Lauren Coffman, Joyce Fletcher, Houtan Hormozian, Sam Evans, Eric Spitzer*

*Absent: Aaron Quantz, Sean McCarthy*

*No longer on from Board: Ginny Sand*

\*\*\*\*\*

### **Public Announcements:**

Office of Councilmember Bob Blumenfield - *Veronica Vos and Seth Samuels, Reps*

Office of LA County Supervisor Sheila Kuehl – *Blake Clayton, Rep*

Los Angeles Public Library, Woodland Hills – *Barbara Metzenbaum*

### **General Public Comment, by the Public, on Non-Agenda Items:**

*General Public Comment is limited to (1) minute per speaker and 20 minutes total.*

---

## **I. Organization, Operation, Policies, & Procedures:**

### **A. Approval of Minutes:** Board Meeting – August 11, 2021

[See posted support document.](#)

*Motion: Joyce Fletcher, Second: Peter Fletcher*

### **Roll Call Vote**

**PASS** Yes: 20      No: 0      Abstain: 0      Ineligible: 3      Total: 23

- **YES:** Karen DiBiase, Mark Schwartz, Reina Cerros-McCaughey, Arturo Velasquez, Paul Lawler, Kathleen Barth, Nancy McLean, Angela Dawson, John Sandy Campbell, Brian Archibald, Martin Lipkin, Dena Weiss, Lisa Meyer, Peter Fletcher, Leslie Simon, Mihran Kalaydjian, Heath Kline, Joyce Fletcher, Houtan Hormozian, Sam Evans
- **NO:** 0
- **ABSTAIN:** 0
- **INELIGIBLE:** Alex Farassati, Lauren Coffman, Eric Spitzer

### **B. Officer Reports**

President – Joyce Fletcher

Open seats on the WHWCNC board – Area 5 Residential, Area 4 Alternate, Area 5 Alternate, Area 7 Alternate. The Governance Committee will accept applications until October 19<sup>th</sup>. If the seats are not filled, after October 19<sup>th</sup> the seats will remain open for stakeholder applications.

Vice President – Dena Weiss

Per our Standing Rules, all NC Board members must participate on a Committee.

Treasurer – Paul Lawler

Secretary – Karen DiBiase

All NC Board members are current with their training with EmpowerLA, as of the Board meeting

Parliamentarian – Sean McCarthy

## 2. Items for Discussion and Possible Action:

### **Item No. (1) Treasurer, Paul Lawler** **(21-069) Approval of the July 2021 MER**

Discussion and possible action:

Motion to approve the WHWCNC Budget/Fiscal Year 2020-2021 Monthly Expense Reconciliation [MER] for July 2021.

[See posted support document](#)

***Motion:** Paul Lawler, Second: Dena Weiss*

### **Roll Call Vote**

**PASS** Yes: 20      No: 0      Abstain: 0      Ineligible: 3      Total: 23

- YES: Karen DiBiase, Mark Schwartz, Reina Cerros-McCaughey, Arturo Velasquez, Paul Lawler, Kathleen Barth, Nancy McLean, Angela Dawson, John Sandy Campbell, Brian Archibald, Martin Lipkin, Dena Weiss, Lisa Meyer, Peter Fletcher, Leslie Simon, Mihran Kalaydjian, Heath Kline, Joyce Fletcher, Houtan Hormozian, Sam Evans
- NO: 0
- ABSTAIN: 0
- INELIGIBLE: Alex Farassati, Lauren Coffman, Eric Spitzer

### **Item No. (2) Community Services Committee – Chair, Dena Weiss** **(21-070) WHWCNC Virtual Halloween Celebration**

Discussion and possible action:

Motion for the board to approve a virtual WHWCNC Halloween costume contest on the Neighborhood Council website with expenditure of \$300 in prizes for three different categories of costumes (\$100 per category; funniest, scariest and most creative) from the Community Services Committee budget. Each \$100 will purchase one award.

Stakeholder participants will send (1) photos of themselves, family or children in costume to be uploaded to the WHWCNC website. The Community Services Committee will vote.

***Motion:** Dena Weiss, Second: Kathleen Barth*

***Amended Motion:** Joyce Fletcher, Second: Kathleen Barth*

***Amended Motion:** Motion for the board to approve a virtual WHWCNC Halloween costume contest on the Neighborhood Council website with expenditure of \$300, as approved by the City Clerk, in prizes for three different categories of costumes (funniest, scariest and most creative) from the Community Services Committee Budget.*

*Stakeholder participants will send (1) photo of children in costume to be uploaded to the WHWCNC website.*

*The Community Services Committee will vote.*

### Roll Call Vote (Amended Motion)

**PASS** Yes: 19 No: 1 Abstain: 0 Ineligible: 3 Total: 23

- **YES:** Karen DiBiase, Mark Schwartz, Arturo Velasquez, Paul Lawler, Kathleen Barth, Nancy McLean, Angela Dawson, John Sandy Campbell, Brian Archibald, Martin Lipkin, Dena Weiss, Lisa Meyer, Peter Fletcher, Leslie Simon, Mihran Kalaydjian, Heath Kline, Joyce Fletcher, Houtan Hormozian, Sam Evans
- **NO:** Reina Cerros-McCaughey
- **ABSTAIN:** 0
- **INELIGIBLE:** Alex Farassati, Lauren Coffman, Eric Spitzer

**Original Motion:** Dena Weiss, Second: Kathleen Barth

### Roll Call Vote (Original Motion)

n/a

### **Item No. (3) Community Services Committee – Chair, Dena Weiss** **(21-071) Letter related to needed improvements to Ventura Blvd. in Area 5**

Discussion and possible action:

Motion for the board to approve a letter and document to be sent to Councilmember Bob Blumenfield which notifies and requests improvements to the median, sidewalks, empty lots, tree wells, tree trimming and removal of trash in Area 5.

Dear Councilmember Bob Blumenfield,

On July 21, 2021, Lisa Meyer Area 5 Business Representative, Peter Fletcher Area 5 CBO and Joyce Fletcher President of the Board walked the sidewalks of the WHWCNC Area 5 in Woodland Hills. We found several areas of concern that need to be addressed by the City of Los Angeles.

Please see the attached document with photographs which documents many of the problems that need to be addressed. We are hoping to partner with you, your staff and other City Departments to ensure these issues are addressed with the help and support of the Council office.

Woodland Hills Warner Center Neighborhood Council

**See posted support document**

**Motion:** Dena Weiss, Second: Lisa Meyer

### Roll Call Vote

**PASS** Yes: 17 No: 0 Abstain: 2 Ineligible: 3 Total: 22

- **YES:** Karen DiBiase, Mark Schwartz, Reina Cerros-McCaughey, Arturo Velasquez, Paul Lawler, Kathleen Barth, Nancy McLean, Angela Dawson, John Sandy Campbell, Lisa Meyer, Peter Fletcher, Leslie Simon, Mihran Kalaydjian, Heath Kline, Joyce Fletcher, Houtan Hormozian, Sam Evans
- **NO:** 0
- **ABSTAIN:** Brian Archibald, Martin Lipkin
- **INELIGIBLE:** Alex Farassati, Lauren Coffman, Eric Spitzer

**Note:** Dena Weiss left the meeting at 7:38pm, and did not vote on Item#3

**Item No. (4) Public Health and Homelessness Committee – Chair, Sam Evans**  
**(21-072) Community Impact Statement (CIS) Council File No. 21-0658**

Discussion and possible action:

Motion to approve a Community Impact Statement related to Council File # 21-0658.

**Community Impact Statement to Support 100 Percent Deed-Restricted Affordable Housing Projects / Expedited Approval Process / Strategic Plan**  
**CF 21-0658**

The Woodland Hills-Warner Center Neighborhood Council supports this Motion (21-0658), which calls for a strategic plan to streamline 100 percent deed-restricted affordable housing projects. As the Motion states, only 6 percent of the housing projects approved since 2015 have been 100 percent deed-restricted affordable housing, while the need for affordable housing in the City far outpaces that rate. To mitigate the housing and homelessness crisis in Los Angeles, the City can and should encourage the development of fully affordable housing projects by making them cheaper and easier to build.

Link to the City Council Motion:

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=21-0658>

**See posted support document/Council File**

***Motion:** Sam Evans, Second: Peter Fletcher*

***Substitute Motion:** Heath Kline, Second: Mihran Kalaydjian*

***Substitute Motion:** Motion to be sent back to the Public Health and Homelessness Committee for further analysis on wording.*

**Roll Call Vote (Substitute Motion)**

**FAIL** Yes: 7 No: 12 Abstain: 0 Ineligible: 3 Total: 22

- **YES:** Karen DiBiase, Kathleen Barth, Nancy McLean, Angela Dawson, Martin Lipkin, Mihran Kalaydjian, Heath Kline,
- **NO:** Mark Schwartz, Reina Cerros-McCaughey, Arturo Velasquez, Paul Lawler, John Sandy Campbell, Brian Archibald, Lisa Meyer, Peter Fletcher, Leslie Simon, Joyce Fletcher, Houtan Hormozian, Sam Evans
- **ABSTAIN:** 0
- **INELIGIBLE:** Alex Farassati, Lauren Coffman, Eric Spitzer

***Original Motion:** Sam Evans, Second: Peter Fletcher*

**Roll Call Vote (Original Motion)**

**PASS** Yes: 10 No: 9 Abstain: 0 Ineligible: 3 Total: 22

- **YES:** Mark Schwartz, Reina Cerros-McCaughey, Arturo Velasquez, Kathleen Barth, John Sandy Campbell, Brian Archibald, Peter Fletcher, Leslie Simon, Joyce Fletcher, Sam Evans
- **NO:** Karen DiBiase, Paul Lawler, Nancy McLean, Angela Dawson, Martin Lipkin, Lisa Meyer, Mihran Kalaydjian, Heath Kline, Houtan Hormozian

- *ABSTAIN: 0*
- *INELIGIBLE: Alex Farassati, Lauren Coffman, Eric Spitzer*

*Note: Alex Farassati (left the meeting at 8:24pm) and Heath Kline (left meeting at 8:40pm), after voting was completed on Item#4*

### **3. Area Reports - were provided**

Area 1 - Aaron Quantz, Karen DiBiase, Mark Schwartz, Reina Cerros-McCaughey  
 Area 2 – Arturo Velasquez, Paul Lawler, Sean McCarthy, Kathleen Barth  
 Area 3 – Nancy McLean, Angela Dawson, John Sandy Campbell, Alex Farassati  
 Area 4 – Brian Archibald, Martin Lipkin, Dena Weiss  
 Area 5 – Lisa Meyer, Peter Fletcher  
 Area 6 – Leslie Simon, Mihran Kalaydjian, Heath Kline, Lauren Coffman  
 Area 7 – Joyce Fletcher, Houtan Hormozian  
 At-Large – Sam Evans, Eric Spitzer  
 Youth Member – Vacant

### **4. Committee Reports - were provided**

Budget Committee – Paul Lawler and Joyce Fletcher, Co-Chairs  
 Community Services Committee – Dena Weiss, Chair  
 Education Committee – Reina Cerros McCaughey, Chair & Mihran Kalaydjian, Vice Chair  
 Environmental & Beautification Committee – Brian Archibald, Chair  
 Governance Committee – Joyce Fletcher, Chair  
 Public Health and Homelessness Committee – Sam Evans, Chair  
 PLUM Committee – Lauren Coffman, Chair  
 Public Safety and Transportation Committee – Houtan Hormozian, Chair  
 Social Media & Community Outreach Committee – Peter Fletcher, Chair & Kathleen Barth, Vice Chair  
 WHIP Committee – Heath Kline, Chair

Ad-hoc - Westfield Promenade 2035 Project – Joyce Fletcher, Chair  
 Ad Hoc Committee – Measure A. Parks Program - Peter Fletcher, Chair  
 Ad Hoc Committee – Arts Fees and Cultural Amenities - Lauren Coffman, Chair  
 Ad-hoc Committee – Flight Path and Noise Advisory Committee - Martin Lipkin, Chair

#### *Announcements:*

**The next Regular Board meeting will be held on October 13, 2021, by teleconference. Please visit the calendar page at [whcouncil.org](http://whcouncil.org) for the complete details and to confirm the date and time.**

Meeting dates for 2021 -2022 year: Full Board meeting are held the second Wednesday of every month at 6:30pm. Check the NC website calendar for a complete list of committee and board meetings.  
 Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

Due to COVID 19 ALL in person meetings have been moved to virtual teleconference.  
HOWEVER, please check the [www.whcouncil.org](http://www.whcouncil.org) website calendar page for any changes that may occur.

**Adjournment of Meeting: 8:45pm**

**Minutes submitted by:** Karen DiBiase, Secretary

\*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least (3) business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818)-340-6554 or email [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org) or the Department of Neighborhood Empowerment at (213) 978-1551 [EmpowerLa@LACity.org](mailto:EmpowerLa@LACity.org)

\*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)

\*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- [www.whcouncil.org](http://www.whcouncil.org) and go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

\*RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at [www.whcouncil.org](http://www.whcouncil.org)

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher de la Mesa Directiva, al [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org) o por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)