



MINUTES – WHWCNC FULL BOARD MEETING

**Wednesday, June 9, 2021 - 6:30 p.m. - 10:00 p.m.
VIRTUAL MEETING BY TELECONFERENCE**

VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meeting will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must either **dial +1 669 900 6833** or go online via Zoom and enter **Webinar ID # 964 9371 2127** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. When calling-in telephonically, the public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Zoom users should use the "raise hand" feature.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- www.whcouncil.org and go to the calendar page and click on the date, board meeting and agenda
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

AGENDA

*Additional Supporting Documents for certain agenda items can be found at: www.whcouncil.org
The recording of this meeting can also be found on the front page of the website.*

Call to Order – *Joyce Fletcher, 6:35pm*

Pledge of Allegiance – *Joyce Fletcher*

Roll Call – *Karen DiBiase*

Quorum at time of meeting called to order: 18

Aaron Quantz (left early 8:38pm), Karen DiBiase, Mark Schwartz, Reina Cerros-McCaughey, Brian Drapkin (arrived late 6:51pm), Sean McCarthy, Ray Cole, Nancy McLean (arrived late 6:38pm), Angela Dawson, John Sandy Campbell (arrived late 6:46pm), Don Patterson, Dena Weiss, Martin Lipkin, Lisa Meyer, Peter Fletcher, Lauren Coffman, Gilbert Yablon, Heath Kline, Joyce Fletcher, Houtan Hormozian, Sheppard Kaufman

Public Announcements:

Office of Councilmember Bob Blumenfield - *Veronica Vos, Rep*

Office of LA County Supervisor Sheila Kuehl – *Blake Clayton, Rep*

Los Angeles Police Dept, Topanga Division – *Sean Dinse, SLO and Jose Fernandez, SLO*

Los Angeles Public Library, Woodland Hills – *Barbara Metzenbaum*

General Public Comment, by the Public, on Non-Agenda Items:

General Public Comment is limited to (1) minute per speaker and 20 minutes total.

I. Organization, Operation, Policies, & Procedures: *all votes taken require a roll call vote.***A. Approval of Minutes: Board Meeting – May 12, 2021**

[See posted support document.](#)

Motion: Joyce Fletcher, Second: Heath Kline

Roll Call Vote

PASS Yes: 18 No: 0 Abstain: 1 Ineligible: 2 Total: 21

- YES: Aaron Quantz, Karen DiBiase, Mark Schwartz, Brian Drapkin, Sean McCarthy, Ray Cole, Nancy McLean, Angela Dawson, John Sandy Campbell, Don Patterson, Dena Weiss, Lisa Meyer, Peter Fletcher, Lauren Coffman, Heath Kline, Joyce Fletcher, Houtan Hormozian, Sheppard Kaufman
- NO:
- ABSTAIN: Gilbert Yablon
- INELIGIBLE: Reina Cerros-McCaughey, Martin Lipkin

Note: Nancy McLean (arrived at 6:38pm), John Sandy Campbell (arrived at 6:46pm) and Brian Drapkin (arrived at 6:51pm), all voted on Minutes

Presentation and Discussion

Office of Councilmember Bob Blumenfield

Homelessness in Woodland Hills

A Question & Answer period followed the presentation.

The presentation was provided by Veronica Vos, Woodland Hills Representative.

B. Officer Reports – NOTE: Officer Reports were discussed after vote on Item#1

President – Joyce Fletcher

The Budget Packet and Preliminary Budget for Fiscal Year 2021-2022 will be approved at the July 14, 2021, Board Meeting

The new board will be seated and sworn in at the July 14, 2021, Board Meeting

Officers will be nominated and elected at the July 14, 2021, Board Meeting

Vice President – Sheppard Kaufman

Treasurer – Paul Lawler

Secretary – Karen DiBiase

Parliamentarian – Don Patterson

2. Items for Discussion and Possible Action: all votes taken require a roll call vote.

Item No. (1) Treasurer, Paul Lawler
(21- 054) April 2021 - MER

Discussion and possible action:

Motion to approve the WHWCNC Budget/Fiscal Year 2020-2021 Monthly Expense Reconciliation [MER] for April 2021.

[See posted support document.](#)

Motion: Joyce Fletcher, Second: Aaron Quantz

Roll Call Vote

PASS Yes: 19 No: 0 Abstain: 0 Ineligible: 2 Total: 21

- YES: Aaron Quantz, Karen DiBiase, Mark Schwartz, Brian Drapkin, Sean McCarthy, Ray Cole, Nancy McLean, Angela Dawson, John Sandy Campbell, Don Patterson, Dena Weiss, Lisa Meyer, Peter Fletcher, Lauren Coffman, Gilbert Yablon, Heath Kline, Joyce Fletcher, Houtan Hormozian, Sheppard Kaufman
- NO: 0
- ABSTAIN: 0
- INELIGIBLE: Reina Cerros-McCaughey, Martin Lipkin

Item No. (2) Homelessness Committee, Chair – Ray Cole
(21-055) Homelessness Survey for Woodland Hills

Discussion and possible action:

Motion for the board to approve a Neighborhood Homeless Questionnaire and Survey that can serve as a homeless count document for Woodland Hills and the NC for understanding the needs of the homeless in Woodland Hills.

[See posted support document.](#)

Motion: Ray Cole, Second: Aaron Quantz

Roll Call Vote

PASS Yes: 15 No: 4 Abstain: 0 Ineligible: 2 Total: 21

- **YES:** Aaron Quantz, Brian Drapkin, Sean McCarthy, Ray Cole, John Sandy Campbell, Don Patterson, Dena Weiss, Lisa Meyer, Peter Fletcher, Lauren Coffman, Gilbert Yablon, Heath Kline, Joyce Fletcher, Houtan Hormozian, Sheppard Kaufman
- **NO:** Karen DiBiase, Mark Schwartz, Nancy McLean, Angela Dawson
- **ABSTAIN:** 0
- **INELIGIBLE:** Reina Cerros-McCaughey, Martin Lipkin

Item No. (3) Homelessness Committee – Chair, Ray Cole **(21-056) Council File 21-0063 – Underutilized City Owned Land**

Discussion and possible action:

To: Los Angeles City Council

From: Woodland Hills-Warner Center Neighborhood Council (WHWCNC)

Re: Council File 21-0063 City-Owned Properties / Unused / Underutilized / Homeless Housing

Motion for the board of the Woodland Hills-Warner Center Neighborhood Council to SUPPORT Council File 21-0063, which directs all city departments that own land to provide reports on the underutilization of that land and the feasibility of using them for temporary or permanent homeless housing and directs the Department of General Services to evaluate leases to outside entities to determine if they can be modified for the purposes of using said land to homeless individuals and families.

WHEREAS, the city of Los Angeles owns more than 470 sq. miles of land, which is primarily “utilized for libraries, parks, police stations, and fire stations.”

WHEREAS, by the Los Angeles City Council’s own admission, “The City” owns a “sizable amount of land [that is] unused or underutilized.”

WHEREAS, the waitlist for federal housing vouchers is over a decade long with many of those vouchers expire before they can be used due individuals NOT being able to find landlords willing to accept such vouchers.

WHEREAS, over 500K evictions in Los Angeles County between 2010-2018, contributed to the increase in individuals and families becoming homeless.

WHEREAS, Los Angeles is third nationwide in terms of housing not being affordability, with housed individuals spending more than 30% of their monthly income on housing, which places them in jeopardy of becoming homeless were they to experience a strain in their monthly income from unforeseen familial events.

THEREFORE, IT IS HEREBY RESOLVED that the Woodland Hills-Warner Center Homelessness Committee recommends that the Board of Woodland Hills-Warner Center Neighborhood Council supports Council File 21-0063 *with the following condition(s)*:

1. *Any city-owned parcel adjacent to or located within any area identified by the LA Fire Department, County Fire Department or State conservancy organizations as “fire prone areas” or high fire prone areas be eliminated from all lists of consideration due to numerous past incidents attributed to having been originated in homeless encampments.*
2. *All City-owned parklands and recreation sites that are open to the general public be classified as “fully utilized” and not be classified as either “under-utilized” or “unused”.*
3. *All Public libraries in the City of Los Angeles and their attached parking areas not be classified as “unused” or “under-utilized”.*
4. *The operations and systems of any or all City owned Fire Stations and Police Stations not be compromised, impacted or limited by any proposed homeless camps or shelters.*
5. *A “Sunset provision” be incorporated into any City-owned property designated for use for any locations designated as “Temporary Homeless Housing”.*

References: click on links

<https://laist.com/news/section-8-waiting-list>

<https://www.latimes.com/business/la-fi-section-8-ordinance-20190417-story.html>

<https://la.curbed.com/2019/4/2/18292624/los-angeles-rent-burden-worst-us>

Motion: Ray Cole, Second: Sean McCarthy

Amended Motion: Martin Lipkin, Second: Angela Dawson

Amended Motion: Motion to be amended to include 5 conditions to the original motion

Roll Call Vote (Amended Motion)

PASS Yes: 13 No: 5 Abstain: 1 Ineligible: 1 Total: 20

- **YES:** Karen DiBiase, Mark Schwartz, Reina McCaughey Brian Drapkin, Nancy McLean, Angela Dawson, Dena Weiss, Lisa Meyer, Peter Fletcher, Lauren Coffman, Gilbert Yablon, Joyce Fletcher, Houtan Hormozian
- **NO:** Sean McCarthy, John Sandy Campbell, Don Patterson, Heath Kline, Sheppard Kaufman
- **ABSTAIN:** Ray Cole
- **INELIGIBLE:** Martin Lipkin

Note: Aaron Quantz (left meeting at 8:38pm), did not vote on Item#3.

Reina Cerros-McCaughey eligible to vote due to being Alternate in Area 1 and Aaron Quantz left meeting.

Original Motion: Ray Cole, Second: Sean McCarthy

Roll Call Vote (Original Motion)

PASS Yes: 18 No: 1 Abstain: 0 Ineligible: 1 Total: 20

- **YES:** Karen DiBiase, Mark Schwartz, Reina McCaughey, Brian Drapkin, Sean McCarthy, Ray Cole, Nancy McLean, Angela Dawson, John Sandy Campbell, Dena Weiss, Lisa Meyer, Peter Fletcher, Lauren Coffman, Gilbert Yablon, Heath Kline, Joyce Fletcher, Houtan Hormozian, Sheppard Kaufman
- **NO:** Don Patterson
- **ABSTAIN:** 0
- **INELIGIBLE:** Martin Lipkin

3. Area Reports –

Area 1 - Aaron Quantz, Karen DiBiase, Reina Cerros McCaughey, Mark Schwartz
Area 2 – Brian Drapkin, Paul Lawler, Sean McCarthy, Ray Cole
Area 3 – Nancy McLean, Angela Dawson, John Sandy Campbell, Alex Farassati
Area 4 – Don Patterson, Martin Lipkin, Dena Weiss
Area 5 – Peter Fletcher, Austin Rocker, Lisa Meyers
Area 6 – Gilbert Yablon, Heath Kline, Lauren Coffman, August Steurer
Area 7 – Ginny Sand, Joyce Fletcher, Houtan Hormozian
At-Large – Sheppard Kaufman
Youth Member – Vacant

4. Committee Reports -

Budget Committee – Paul Lawler and Joyce Fletcher, Co-Chairs
Community Services Committee – Joyce Fletcher, Chair
Education Committee – Reina Cerros McCaughey, Chair
Environmental & Beautification Committee – Karen DiBiase, Chair
Governance Committee – Don Patterson, Chair
Homelessness Committee – Ray Cole, Chair
PLUM Committee – Lauren Coffman, Chair
Public Safety and Transportation Committee – Sheppard Kaufman, Chair
Technology & Community Outreach Committee – Peter Fletcher, Chair
WHIP Committee – Heath Kline, Chair
Alliance – West Valley Neighborhood Alliance on Homelessness (WVNAH) – Ray Cole
Ad-hoc - Westfield Promenade 2035 Project – Joyce Fletcher
Ad Hoc Committee – Measure A. Parks Program - Peter Fletcher
Ad Hoc Committee – Arts Fees and Cultural Amenities - Lauren Coffman

Announcements:

The next Regular Board meeting will be held on July 14, 2022, by teleconference. Please visit the calendar page at whcouncil.org for the complete details and to confirm the date and time.

Meeting dates for 2021 -2022 year: Full Board meeting are held the second Wednesday of every month at 6:30pm. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

Due to COVID 19 ALL in person meetings have been moved to virtual teleconference.
HOWEVER, please check the www.whcouncil.org website calendar page for any changes that may occur.

Adjournment of Meeting: 9:47pm

Minutes submitted by Karen DiBiase, Secretary

***THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least (3) business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818)-340-6554 or email j.fletcher@whcouncil.org or the Department of Neighborhood Empowerment at (213) 978-1551 EmpowerLa@LACity.org

***PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email j.fletcher@whcouncil.org

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***RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at www.whcouncil.org

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher de la Mesa Directiva, al j.fletcher@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org