



MINUTES - WHWCNC FULL BOARD MEETING

Wednesday, May 13, 2020 - 6:30 p.m.

VIRTUAL MEETING BY TELECONFERENCE

VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meeting will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must dial +1 669 900 6833, and enter 911 8772 2629 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item.

Introduction of procedures for virtual WHWCNC Board Meeting: Joyce Fletcher, at 6:30pm

- 1) *The Code of Conduct applies to everyone during this Board meeting*
- 2) *All items will have Roll Call votes*
- 3) *The meeting is recorded for record purposes only*
- 4) *Computer attendees: use the "raise hand" icon, and Telephone attendees: *9.*
- 5) *Sheppard Kaufman is the moderator to the meeting and Peter Fletcher is the Technical Support*
- 6) *Members of the public will be recognized by the moderator, who will unmute you when called to talk*

AGENDA

Call to Order – *Joyce Fletcher, at 6:36pm*

Pledge of Allegiance – *not done*

Roll Call – *Sheppard Kaufman*

Quorum at time of meeting called to order: 19

Aaron Quantz, Karen DiBiase, Komalpreet Kaur Batth (late 7:08pm), Brian Drapkin, Paul Lawler, Sean McCarthy, Ray Cole, Angela Dawson, John Sandy Campbell, Alex Farassati (late 8:17pm), Don Patterson, Bill Anderson, Martin Lipkin, Peter Fletcher, Gilbert Yablon, Heath Kline, Lauren Coffman, Ginny Sand, Joyce Fletcher, Sheppard Kaufman, Gina Thornburg.

Public Announcements:

Office of Councilmember Bob Blumenfield – *Tim Glick:*

- 1) *Reminding public that the City is still working*
- 2) *\$150K available in discretionary funds to help pay rent in CD3. Renter is allowed up to \$1,000 or 50% of rent to be paid directly to landlord.*
- 3) *The Councilmember is working to donate PPE masks to the Tarzana Medical Center*
- 4) *The City Planning Dept is still functioning and will conduct hearings by Zoom virtual meetings*

Office of other Local and State Officials –

Blake Clayton, Rep for Sheila Kuehl:

- 1) *Riders on City buses need to wear face masks*
- 2) *Town Hall on Sat, May 16th, 11am. Facebook.com/SJKUEHL*

Jeremy Saroia, Rep for Jessie Gabriel

- 1) *Office is working remotely, and can be reached at 818-346-4521*
- 2) *Working to secure Unemployment benefits*

Other Public Announcements –

Vanessa Serrano, Dept of Neighborhood Empowerment:

- 1) *Karen Hernandez has transitioned to Outreach*
- 2) *Contact info: Vanessa.Serrano@LACity.org, 818-374-9889*
- 3) *Deadline extended for Bylaws from April 15th to June 5th*
- 4) *\$32K should be available to NC's for 2020/2021 year, with a \$10K rollover of funds from 2019/2020*

Public Comment Period (on items not on the agenda): (2) minutes per speaker

Chris R.: Westfield Promenade 2035 Plan will be discussed on May 28th, 10am

Marty L.: Westfield has filed a modified Plan with the City Planning Dept and is available online

Angela D.: The Woodland Hills Rec Center on Shoup is being used for the homeless. Response from Joyce: Direct any questions to Councilmember Blumenfield's office

Juana T.-One Generation Senior Center: Please complete the Census so we can get all the funding possible to support our needs

1. Organization, Operation, Policies, & Procedures:

Approval of Minutes: February 10, 2020 - Continued until next WHWCNC Board Meeting

A. Officer Reports:

President - Joyce Fletcher - *None*

Vice President – Sheppard Kaufman – *Thanks to first responders for keeping us safe. Joyce/Peter/Sheppard to work with committee chairs to set up virtual meetings*

Treasurer – Paul Lawler - *None*

Secretary – Komalpreet Kaur Batth - *None*

Parliamentarian – Don Patterson - *None*

2. Items for Board discussion and possible action:

Item No. (1) Treasurer - Paul Lawler

(20-018) Monthly Expense Report (MERS) – January 2020, February 2020, March 2020, April 2020

Discussion and possible action:

Motion to approve the WHWCNC Budget/Fiscal Year 2019-2020 Monthly Expense Reconciliation [MER] for January 2020, February 2020, March 2020, April 2020

See support document January MER

ROLL CALL VOTE

See support document February MER

ROLL CALL VOTE

See support document March MER

ROLL CALL VOTE

See support document April MER

ROLL CALL VOTE

Motion: Sheppard Kaufman, Second: Komalpreet Batth

Amendment Motion: Marty Lipkin, Second: Peter Fletcher

Motion that the Jan-Feb-Mar 2020 MER to be voted together and the April 2020 MER to be voted on separately and to be brought back to the next NC Board Meeting

Comment by Joyce F.: Will follow-up up with Valley Cultural Center to see if there will be concerts this summer

Comment by Paul L.: The MER needs to be submitted as is, without amendments. Request we approve all four months together as they are written.

Roll Call Vote (on Amendment Motion)

FAIL Yes: 6 No: 12 Abstain: 1 Ineligible: 2 Total: 21

- YES: Aaron Quantz, Angela Dawson, John Sandy Campbell, Alex Farassati, Marty Lipkin, Peter Fletcher
- NO: Karen DiBiase, Brian Drapkin, Paul Lawler, Sean McCarthy, Don Patterson, Bill Anderson, Gilbert Yablon, Heath Kline, Lauren Coffman, Ginny Sand, Joyce Fletcher, Sheppard Kaufman
- ABSTAIN: Komalpreet Batth
- INELIGIBLE: Ray Cole, Gina Thornburg

Roll Call Vote (on Original Motion)

PASS Yes: 17 No: 0 Abstain: 2 Ineligible: 2 Total: 21

- YES: Aaron Quantz, Karen DiBiase, Brian Drapkin, Paul Lawler, Sean McCarthy, Angela Dawson, John Sandy Campbell, Alex Farassati, Don Patterson, Bill Anderson, Peter Fletcher, Gilbert Yablon, Heath Kline, Lauren Coffman, Ginny Sand, Joyce Fletcher, Sheppard Kaufman
- NO: 0
- ABSTAIN: Komalpreet Batth, Martin Lipkin
- INELIGIBLE: Ray Cole, Gina Thornburg

Item No. (2) Treasurer - Paul Lawler

(20-019) The 2019/2020 WHWCNC Budget

Re-allocation of the 2019/2020 WHWCNC Budget

Discussion and possible action:

Motion for the Board to approve the re-allocation of the 2019/2020 WHWCNC Budget. The Budget is being reallocated to insure the possibility that WHWCNC funds can be spent by the end of the fiscal year, June 30, 2020.

The City Clerk Funding website dashboard says the WHWCNC has \$36,848.11 in unspent funds. These funds include operating costs to the end of the fiscal year.

See attached document

ROLL CALL VOTE

Link to City Clerk Funding Manual

<https://clerk.lacity.org/sites/g/files/wph606/f/NCFP%20Policies%2007.19.18%20Final.pdf>

Related budget and funding information for the board:

The City Clerk spending deadlines for the 2019/2020 Budget are dates as follows:

Fiscal year spending ends June 20, 2020.

City Clerk Fiscal Dates for the purposes of accounting and reconciliation, the following fiscal dates must be followed:

- **May 20, 2020**-City Clerk Final date to request an event approval for the current fiscal year using current fiscal year funds

(Therefore any **event funding requests** with support documents must be approved at the **APRIL 8, 2020 BOARD MEETING as the Event Approval Request Form and support documents must be submitted for approval by the City Clerk 30 days prior to the event. Lack of correct documents will slow-down this process**)

- **June 1, 2020**-City Clerk Final date to submit a **check payment** request using current fiscal year funds

(THEREFORE ALL **NPG'S MUST BE APPROVED AT THE MAY 13, 2020 BOARD MEETING**)

(THEREFORE ALL MEETING SPACE RENTAL INVOICES MUST BE SUBMITTED TO THE TREASURER NO LATER THAN MAY 13, 2020 TO INSURE PAYMENT)

***June 10, 2020 Board Meeting – Board Approval of the FINAL reconciliation of the 2019/2020 NC Budget**

•June 20, 2020-City Clerk Final day for any bank credit card transactions using current fiscal year funds.

(the credit card has daily limits, therefore, please submit all credit card requests no later than **JUNE 1, 2020**)

***June 10, 2020 Board Meeting – Board approval of the NEW Budget 2020/2021 - Budget Administrative Packet,**
(so the City Clerk will release finds for operating expenses starting on July 1, 2020)

Motion: Joyce Fletcher, Second: Angela Dawson

Roll Call Vote

PASS Yes: 19 No: 0 Abstain: 0 Ineligible: 2 Total: 21

- YES: Aaron Quantz, Karen DiBiase, Komalpreet Batth, Brian Drapkin, Paul Lawler, Sean McCarthy, Angela Dawson, John Sandy Campbell, Alex Farassati, Don Patterson, Bill Anderson, Marty Lipkin, Peter Fletcher, Gilbert Yablon, Heath Kline, Lauren Coffman, Ginny Sand, Joyce Fletcher, Sheppard Kaufman
- NO: 0
- ABSTAIN: 0
- INELIGIBLE: Ray Cole, Gina Thornburg

Item No. (3) Treasurer Paul Lawler

(20-020) Board Ratification of WHWCNC Emergency Spending for Funding Related to COVID 19 as authorized by the City of Los Angeles

Motion for the board to ratify the following expenditures to officially recognize that the presentation requirements laid out by the NC Funding guidelines were met by their President or Chair, by generating a BAC and receiving prior approval by Empower LA and the City Clerk.

Per the [Special Instructions for COVID-19 related NC funding expenditures](#), which states, “At the next regular or special meeting of the NC, the President shall report the expenditure to the governing board, including the details surrounding the emergency which gave rise to the expenditure.

The emergency funds were spent to support community efforts by various organization to provide emergency help to our citizens in a time of crisis due to the COVID 19 pandemic.

BAC support documents will be provided at the Board meeting.

See attached support documents provided to and approved Empower La and the City Clerk.

\$1000.00 - One Generation: <http://www.onegeneration.org/donate/>

Janet Hauss

(818) 708-6618

Email Address jhauss@onegeneration.org

\$1000.00 - West Valley Food Pantry: <https://www.westvalleyfoodpantry.org/donate-page.html>

Debbie Decker

execdirector@westvalleyfoodpantry.org

(818) 346-5554

\$1000.00- Hope of the Valley: https://www.servicenetwork.com/olg/hvr/Donate.aspx?FormId=50420f6c-6a08-4a0c-aeb2-d8ac1964cdc6&utm_source=Website&utm_medium=Preheader&_ga=2.208818394.913197397.1588789906-1914636941.1586987120

Donielle Arbon
Director of Development
Phone: 818-392-0020 x 1008
Email: donielle@hopeofthevalley.org

\$500.00 - LAFD Foundation for PPE: <https://supportlafd.kindful.com/?campaign=1059550>

Diana Assadourian
Chief Operating Officer
O: (310) 552-4139 D: (310) 552-4171 C: (818) 815-7050
diana@supportlafd.org

\$500.00 - GOODIES TO GO is a program of Connecting a Caring Community: <https://connectingacaringcommunity1.formstack.com/forms/snacks>

Lisa Kodimer
Co-founder/Executive Director
(818) 335-3964
lisa@connectingacaringcommunity.org

Motion: Joyce Fletcher, Second: Don Patterson

Roll Call Vote

PASS Yes: 19 No: 0 Abstain: 0 Ineligible: 2 Total: 21

- YES: Aaron Quantz, Karen DiBiase, Komalpreet Batth, Brian Drapkin, Paul Lawler, Sean McCarthy, Angela Dawson, John Sandy Campbell, Alex Farassati, Don Patterson, Bill Anderson, Marty Lipkin, Peter Fletcher, Gilbert Yablon, Heath Kline, Lauren Coffman, Ginny Sand, Joyce Fletcher, Sheppard Kaufman
- NO: 0
- ABSTAIN: 0
- INELIGIBLE: Ray Cole, Gina Thornburg

Item No. (4) WHIP Committee, Heath Kline, Chair **(20-021) Board Resolution related to City Attorney guidance on NCs advocacy with non-city governmental bodies.**

Discussion and possible action:

Motion to change City Attorney guidance on NCs advocacy with non-city governmental bodies.

The following motion and accompanying proposed-DRAFT letter are technical. Board members and stakeholders are encouraged to read them in advance of the board meeting. Should you wish to make an amendment: please come prepared to read your amendment in it's entirety during your two minute board member comment.

A motion from the WHWCNC Impacts and Policies (WHIP) Committee recommending the WHWCNC Board send a letter to the City Attorney requesting him to change his memorandum on Neighborhood Council advocacy. (WHIP Vote 4-0-0)

WHEREAS, the Los Angeles City Charter Article IX on Los Angeles Neighborhood Councils states no limitations on Neighborhood Council Advocacy; and,

WHEREAS, the Los Angeles City Attorney has issued a Memorandum on Advocacy [see NC and Ballot Measures-Lobbying-State and Federal Legislation.pdf posted with this agenda] that limits Neighborhood Councils to only advising city agencies; and,

WHEREAS, Neighborhood Councils offer critical grassroots interfacing with all sectors of their communities and have in the past and still, whenever asked, continue to give advice to non-city governmental agencies, contrary to the memorandum; and,

WHEREAS, We believe that limiting advocacy for local issues to the City Council with the concurrence of the Mayor, for a variety of reasons, severely limits the number of local, city and regional issues that can reach the officials who need to know; and,

WHEREAS, We believe that a simple disclosure in communications, which states that a Neighborhood Council represents the position of the community and not the City of Los Angeles, is adequate to prevent any confusion;

THEREFORE, the WHIP Committee recommends that the Board of the Woodland Hills – Warner Center Neighborhood Council send the following letter associated with this motion addressed to the City Attorney requesting a revision of the Memorandum on Neighborhood Council Advocacy. Additionally, send courtesy copies to Council Member Blumenfield, Mayor Eric Garcetti, Council Member David Ryu, Assembly Member Jesse Gabriel, Nicholas Grief, Chief of Staff for Council Member David Ryu, and Rob Wilcox, Community Engagement & Outreach Director for City Attorney Mike Feuer.

March 11, 2020

Honorable Mike Feuer
City Attorney, Los Angeles
City Hall East
200 N. Main Street, 8th Floor
Los Angeles, CA 90012

RE: Neighborhood Council Guidance on Local, County, State and Federal legislation

Dear City Attorney Feuer:

The Woodland Hills – Warner Center Neighborhood Council requests that the City Attorney's office revise the memorandum on "Neighborhood Councils and Ballot Measures / Lobbying / State and Federal Legislation" to enable Neighborhood Councils to advocate their positions on local, county state and federal legislation and issues directly to relevant local, county, state and federal officials, including any non-city government agencies, responsible for the legislation, or governmental agency interpretation, or actions at issue.

As a first step, we ask that the City Attorney replace, in full, the following Guidance:

- "Neighborhood Councils may not advocate their positions on state and federal legislation to non-City governmental agencies. (Only the Mayor and the City Council have power over intergovernmental relations, which include advocating the City's position on laws that are pending with state or federal agencies or before the state legislature or federal government.)," and
- "Neighborhood Councils may not advocate their positions to non-Coty [sic] governmental agencies because Neighborhood Councils, pursuant to the Charter, are advisory to the City's decision-makers."

As a replacement memorandum, we ask that the City Attorney advise Neighborhood Councils with the following guidance:

- "Neighborhood Councils may advocate community positions to Non-City governmental agencies because these agencies shape policy, and procedures, and implement actions that affect the stakeholders whom Neighborhood Councils represent."
- "Neighborhood Councils may, in an appropriate manner, advocate community positions on local, state and federal legislation to the local, state or federal legislators who represent the district in which the Neighborhood Council exists."

- “Neighborhood Councils must clearly state that the requests and opinions stated in their communication do not necessarily represent the official position of the City of Los Angeles and solely represent the position of the Neighborhood Council.”
- “Neighborhood Councils must submit to the City Clerk a copy of any written communication seeking/lobbying for actions sent to any government agency which is not part of the City of Los Angeles.”

We need to point out to you that throughout the months of December, January, and February, staffers from our respective Senate and Assembly Districts have attended Neighborhood Council Board meetings. Representatives urged Boards to send any legislative requests to their State Senators and Assembly Members so that they can be considered for addition to their 2020 Legislative Agendas.

Current City Attorney guidance currently prohibits Neighborhood Councils from taking any such action.

According to the guidance offered, Neighborhood Councils have only two options to voice their opinion on proposed legislation. The first is to ask our City Councilperson to advocate for legislation that currently does not exist, and which he/she will have no responsibility nor ability to create at the state level. The second option is to ask our City Councilperson to forward a letter to state Legislator(s), rendering he/she little more than an intermediary messenger.

This limitation is impractical and appears to be an attempt to cripple Neighborhood Councils’ ability to advocate causes directly to their elected representatives.

Consider the following scenarios that demonstrate why current policy does not work:

1. When a City Councilperson resigns from office, leaving their seat vacant.

If the Neighborhood Council has no current Councilperson, and the current policy bars them from directly advocating to their local, county, state, or federal legislator, then how do they advocate on local, county, state or federal legislative issues, or government agency interpretations? The policy leaves communities represented by their Neighborhood Councils without a voice on pressing matters through no fault of their own. Additionally, proper guidance would not force a Neighborhood Council to work through another Council District, for which they do not have a relationship established (assuming another councilperson could be persuaded and had the capacity to do so).

A vacant City Council seat should not mute Neighborhood Councils.

2. When a City Councilperson disagrees with a Neighborhood Council’s advocacy position and fails/refuses to act as a conduit.

If a City Councilperson decides, that it is personally or politically expedient for him/her to ignore the advocacy of a Neighborhood Council, and then refuses to pass on any concerns or advocate an issue to the local, state or federal legislators representing a Neighborhood Council, they effectively suppress the Council’s voice. The Neighborhood Council’s ability to advocate on behalf of its stakeholders is nonexistent. Once again, proper guidance should not force a Neighborhood Council to work through another Council District, for which they do not have a relationship established. What are the odds of finding a Councilperson willing to go against one of their own?

No City Councilperson should have this much control over the voice of the collection of constituents elected to Neighborhood Councils to represent their local communities. One improvement under guidelines would be to allow Neighborhood Council to create Council Files asking for City Council action.

3. When a City Councilperson is unable to initiate actions on behalf of Neighborhood Councils results in critical deadlines missed.

It’s quite likely that a busy City Councilperson will not see or have time to address referring Neighborhood Council communications far enough in advance of critical Public Comment deadlines. Then Neighborhood Councils have lost their ability to voice their concerns or support for policy or critical legislative issues that affect their stakeholders.

Moreover, the cause of this could be nothing more than a matter of the limited District staff resources or inefficient bureaucratic city protocol. These limitations are easily avoidable when Neighborhood Councils can advocate directly to the local, state, and federal legislators or agency staff responsible for the matters considered. Why should Neighborhood Councils, who make efforts to meet deadlines on impacting local, state, and federal policy or legislative issues, be hindered by their City Councilperson from meeting commentary deadlines?

Requiring Neighborhood Councils to rely on the prompt actions of Councilpersons should not artificially constrain their ability to address pressing policy or legislative matters.

4. When, assuming a City Council Member does initiate City action, limited resources, along with competing priorities of the City, result in either slow or no City action, or the delayed actions result in no advice rendered before deadlines arrive.

If the City Council is unable to lobby or misses critical deadlines for Public Comment due to its inability to act or the inability of Departments to respond in time, then the consequence is that Neighborhood Councils lose their ability to voice their concerns or support for a critical policy or legislative issues that affect their stakeholders. The City and its inhabitants suffer when it fails to timely weigh in. The contributions of Neighborhood Councils fill the gap.

Stifling Neighborhood Councils from addressing important community issues by requiring them to rely on the prompt actions of the City Council or City Departments is obstructive. Current guidance is contrary to the Charter's intentions.

We believe it is our duty to our stakeholders to be able to advocate on their behalf to the local, county, state, and federal legislators and regulatory agencies, who are directly responsible for enacting legislative agendas and regulatory guidelines promptly.

Forcing Neighborhood Councils to address matters, which are solely the responsibility of local, state, or federal legislators, through the City Council, constrains Neighborhood Councils and results in unnecessary bureaucratic delay. It forces Neighborhood Councils to address their concerns to a level of government that has no jurisdiction or control over impending local, state, or federal legislative issues. It opens the opportunity to ignore those matters for purely political or bureaucratic reasons. These situations are anathema to the very system of Neighborhood Councils representing their communities at the grass roots level.

Nowhere in Article IX of the City Charter does it explicitly prohibit Neighborhood Councils from directly contacting local, county, state, and federal legislators who represent them or non-city government agencies who have impacts on our local communities.

Charter Article IX, Section 900, which expressly lays out the Purpose of the Department of Neighborhood Empowerment, and the creation of the Neighborhood Council system, states:

“To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils and a Department of Neighborhood Empowerment is created. Neighborhood Councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.”

We point out that it says “government” implying all levels, not just the City.

Similarly, contrary to what we are told, nowhere in the Charter are Neighborhood Councils restricted to communications solely with the City Council and its members. Neighborhood Councils are a separate, non-subordinate branch of local government, and therefore should not be under any obligation to channel their communications through City Council representatives.

The Charter recognizes that direct communication between the Neighborhood Councils and their local, county, state, and federal policymakers and legislators are vastly superior to a system that requires the Neighborhood Councils to communicate and respond only through the City Council as an intermediary.

We hope that you will give this issue every consideration.

Respectfully yours,

Woodland Hills – Warner Center Neighborhood Council Board of Directors

[See attached support document](#)

Cc: Mayor Eric Garcetti
Councilmember Bob Blumenfield
Councilmember David Ryu
County Supervisor Sheila Kuehl
Assembly Member Jesse Gabriel
State Senator Henry Stern
Nicholas Grief, Chief of Staff for Council Member David Ryu, and
Rob Wilcox, Community Engagement & Outreach Director, City Attorney Mike Feuer

Motion: Joyce Fletcher, Second: Aaron Quantz

Amendment Motion: Lauren Cauffman, Second: Peter Fletcher

Motion to send back to Committee to add Marty L.'s comment about the Neighborhood Council's Purpose.

Comment by Heath K.: The WHIP Committee has already revised the wording to be in alignment with VANC and other NC approvals.

Comment by Gina T.: Point of Order: Motion should not include suggestions on how to motion should be worded.

Roll Call Vote (on Amendment Motion)

FAIL Yes: 3 No: 16 Abstain: 0 Ineligible: 2 Total: 21

- YES: Sean McCarthy, Lauren Coffman, Joyce Fletcher
- NO: Aaron Quantz, Karen DiBiase, Komalpreet Batth, Brian Drapkin, Paul Lawler, Angela Dawson, John Sandy Campbell, Alex Farassati, Don Patterson, Bill Anderson, Martin Lipkin, Peter Fletcher, Gilbert Yablon, Heath Kline, Ginny Sand, Sheppard Kaufman
- ABSTAIN: 0
- INELIGIBLE: Ray Cole, Gina Thornburg

Roll Call Vote (on Original Motion)

PASS Yes: 14 No: 4 Abstain: 0 Ineligible: 2 Absent from the Room: 1 Total: 21

- YES: Aaron Quantz, Karen DiBiase, Brian Drapkin, Paul Lawler, Angela Dawson, Alex Farassati, Bill Anderson, Marty Lipkin, Peter Fletcher, Gilbert Yablon, Heath Kline, Lauren Coffman, Joyce Fletcher, Sheppard Kaufman
- NO: Sean McCarthy, John Sandy Campbell, Don Patterson, Ginny Sand
- ABSTAIN: 0
- INELIGIBLE: Ray Cole, Gina Thornburg
- ABSENT FROM THE ROOM: Komalpreet Batth

Item No. (5) PLUM Committee, Lauren Kaufman, Chair
(20-022) AA-2018-1610-PMLA – lot split
5063 N Medina Road, 91364

Discussion and possible action:

Request for a preliminary parcel map subdivision pursuant to LAMC section 17.50 in order to split a property into two, (updated May 15, 2019, from request for three parcels originally) different legal properties in the R1-1 zone in the Canoga Park-Winnetka-Woodland Hills-West Hills Community Plan area.

Motion

As pertaining to Case AA-2018-1610-PMLA, having held two public meeting for an application for a preliminary parcel map subdivision pursuant to LAMC section 17.50 in order to split a single property into two legal properties in the R1-1 zone in the Canoga Park – Winnetka - Woodland Hills - West Hills Community Plan area, the Planning, Land Use and Mobility Committee hereby finds that:

WHEREAS, the subject property located at 5063 N Medina Road, 91364 is 21,000 square feet which would allow for two lots of a minimum of 10,000 sf; and

WHEREAS, each of the properties would have direct and separate access, one on Medina Rd. and the other on Tendilla Ave.; and,

WHEREAS, the proposed lot split apparently will not change the character of the community materially from the existing community development; and,

WHEREAS, the proposed lot split is in keeping with an R1-1 zoned community.

THEREFORE, the Planning, Land Use and Mobility Committee, for the findings stated herein above, recommend that the submitted application for the request for a preliminary parcel map subdivision pursuant to LAMC section 17.50 in order to split a property into two, legal properties in the R1-1 zone in the Canoga Park – Winnetka - Woodland Hills - West Hills Community Plan area receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council. Further the Planning, Land Use and Mobility Committee recommend that the Board of the Woodland Hills - Warner Center Neighborhood Council advise the City of Los Angeles Planning Department and Council District 3 Councilmember Bob Blumenfield of its findings, and its subsequent recommendation to supporting this application as presented on March 11th, 2020.

Motion: Joyce Fletcher, Second: Heath Kline

Comment by Sean M.: Applicant is present and appeared twice at PLUM. Is looking for a sub-division map. They meet all requirements.

Roll Call Vote

PASS Yes: 13 No: 5 Abstain: 1 Ineligible: 2 Total: 21

- YES: Karen DiBiase, Brian Drapkin, Paul Lawler, Sean McCarthy, Angela Dawson, John Sandy Campbell, Alex Farassati, Don Patterson, Bill Anderson, Heath Kline, Lauren Coffman, Ginny Sand, Sheppard Kaufman
- NO: Aaron Quantz, Komalpreet Batth, Peter Fletcher, Gilbert Yablon, Joyce Fletcher
- ABSTAIN: Marty Lipkin
- INELIGIBLE: Ray Cole, Gina Thornburg

Item No. (6) Governance Committee, Don Patterson, Chair
(20-023) Board approval of Revised WHWCNC Bylaws

Discussion and possible action:

The accompanying proposed-DRAFT Revised Bylaws are technical. Board members and stakeholders are encouraged to read them in advance of the board meeting. Should you have an amendment: please be prepared to present you amendment in its entirety during your board member comment.

Motion by the Governance Committee to introduce and the Board to approve the attached proposed revisions to the Woodland Hills Warner Center Neighborhood Council Bylaws. Deadline for final approval is April 15, 2020.

See attached revised Bylaws

Motion: Joyce Fletcher, Second: Paul Lawler

Amendment Motion: Don Patterson, Second: Peter Fletcher

Motion to postpone Item#6 to a Special Neighborhood Council Board Meeting

Roll Call Vote (on Amendment Motion)

PASS Yes: 19 No: 0 Abstain: 0 Ineligible: 2 Total: 21

- YES: Aaron Quantz, Karen DiBiase, Komalpreet Batth, Brian Drapkin, Paul Lawler, Sean McCarthy, Angela Dawson, John Sandy Campbell, Alex Farassati, Don Patterson, Bill Anderson, Marty Lipkin, Peter Fletcher, Gilbert Yablon, Heath Kline, Lauren Coffman, Ginny Sand, Joyce Fletcher, Sheppard Kaufman
- NO: 0
- ABSTAIN: 0
- INELIGIBLE: Ray Cole, Gina Thornburg

Roll Call Vote (on Original Motion)

Not applicable due to passing of Amendment Motion

Item No. (7) Governance Committee, Don Patterson, Chair
(20-024 Board approval of Revised WHWCNC Standing Rules

Discussion and possible action:

Board members and stakeholders are encouraged to read the Revised Standing Rules in advance of the board meeting. Should you have an amendment: please be prepared to present you amendment in its entirety during your board member comment.

Motion by the Governance Committee to introduce and the Board to approve the attached proposed revisions to the Woodland Hills Warner Center Neighborhood Council Standing Rules.

See attached revised Standing Rules

Motion: Joyce Fletcher, Second: John Sandy Campbell

Amendment Motion: Don Patterson, Second: Heath Kline

Motion to postpone Item#7 to a Special Neighborhood Council Board Meeting

Roll Call Vote (on Amendment Motion)

PASS Yes: 19 No: 0 Abstain: 0 Ineligible: 2 Total: 21

- *YES: Aaron Quantz, Karen DiBiase, Komalpreet Batth, Brian Drapkin, Paul Lawler, Sean McCarthy, Angela Dawson, John Sandy Campbell, Alex Farassati, Don Patterson, Bill Anderson, Marty Lipkin, Peter Fletcher, Gilbert Yablon, Heath Kline, Lauren Coffman, Ginny Sand, Joyce Fletcher, Sheppard Kaufman*
- *NO: 0*
- *ABSTAIN: 0*
- *INELIGIBLE: Ray Cole, Gina Thornburg*

Roll Call Vote (on Original Motion)

Not applicable due to passing of Amendment Motion

3. Committee Reports - None

Budget Committee – Paul Lawler and Joyce Fletcher, Co-Chairs
 Community Outreach Committee – Peter Fletcher, Chair
 Community Services Committee – Joyce Fletcher, Chair
 Education Committee – Bill Anderson, Chair
 Environmental and Beautification Committee – Karen DiBiase, Chair
 Governance Committee – Don Patterson, Chair
 Homelessness Committee – Ray Cole, Chair
 PLUM Committee – Lauren Coffman, Chair
 Public Safety and Transportation Committee – Sheppard Kaufman, Chair
 WHIP Committee – Heath Kline, Chair
 Ad-hoc - Westfield Promenade 2035 Project – Joyce Fletcher
 Ad Hoc Committee – Measure A. Parks Program -Peter Fletcher
 Ad Hoc Committee – Arts Fees and Cultural Amenities - Lauren Coffman

4. Area Reports - None

At-Large – Sheppard Kaufman, Gina Thornburg
 Area 1 - Aaron Quantz, Karen DiBiase, Komalpreet Kaur Batth, Tamara Johnson
 Area 2 – Brian Drapkin, Paul Lawler, Sean McCarthy, Ray Cole
 Area 3 – Nancy McLean, Angela Dawson, John Sandy Campbell, Alex Farassati
 Area 4 – Don Patterson, Bill Anderson, Martin Lipkin, Dena Weiss
 Area 5 – Jason Green, Peter Fletcher
 Area 6 – Pat Patton, Gilbert Yablon, Heath Kline, Lauren Coffman
 Area 7 – Ginny Sand, Joyce Fletcher, Houton Hormozian, Tim Root
 Youth member – Ved Kulkarni

Announcements: The next regular Board meeting will be held on June 10, 2020 . Please visit the website calendar page at whcouncil.org for the date and time. NOTICE: due to the coronavirus the Woodland Hills-Warner Center Neighborhood Council may hold a webinar SPECIAL MEETING later in May 2020. Please visit the website calendar page to see if there is a Special Meeting posted.

Meeting dates for or the upcoming 2020 -2021 year; the proposed Board meeting are usually held the second Wednesday of every month at the American Legion Hall located at 5320 Fallbrook Ave, Woodland Hills, CA 91367 at 6:30pm. **HOWEVER, please check the www.whcouncil.org website calendar page for any changes that may occur.**

Adjournment of meeting: 10:08pm

Minutes submitted by Karen DiBiase, Asst Secretary

***THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818-340-6554 or email j.fletcher@whcouncil.org or the Department of Neighborhood Empowerment at (213) 978-1551 EmpowerLa@LACity.org

***PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email j.fletcher@whcouncil.org

***PUBLIC POSTING OF AGENDAS** – agendas are posted for public review as follows:

- www.whcouncil.org – go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date.

- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

***RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at www.whcouncil.org