



MINUTES - AGENDA – WHWCNC FULL BOARD MEETING

Wednesday, November 13, 2019 - 6:30 p.m.

American Legion Hall 826

5320 Fallbrook Ave, Woodland Hills, CA 91367

Call to Order - 6:40pm by *Joyce Fletcher*

Pledge of Allegiance - *Don Patterson*

Roll Call - by *Komalpreet Batth*

- *Aaron Quantz, Komalpreet Kaur Batth, Tamara Johnson, Brian Drapkin, Paul Lawler, Sean McCarthy, Ray Cole, Angela Dawson, John Sandy Campbell (left early 9:08 PM), Don Patterson, Bill Anderson, Martin Lipkin, Dena Weiss, Jason Green, Peter Fletcher, Heath Kline, Lauren Coffman, Joyce Fletcher, Houton Hormozian, Sheppard Kaufman, Gina Thornburg, Ved Kulkarni*
- *Quorum - 22*

Moment of Silence: Capt. James V. Como, 29-year veteran of LAFD, last assigned to Station 84, who passed away while on duty on the 3rd of November

Public Announcements:

Office of Councilmember Bob Blumenfield

No new updates

Office of other Local and State Officials

Tim Glick - Woodland Hills field ethic

CicLAvia is happening on Dec. 8th

Joanne Yvanek-Garb - NC (Neighborhood Council) Budget Advocate for Southwest Region

Bureau Dept. of Sanitation is pumping out waste on RVs

Lee Marks - Woodland Hills Rec. Center

baseball, soccer, & volleyball teams are going to championships;

Winter classes registration opens Dec. 9th

Karen Hernandez - EmpowerLA representative

demographic survey board has to be filled out by Nov. 22nd

Other Public Announcements

Barbara Metzehbaum - Library

L.A. family housing rep. at 12pm on Tuesday

Komalpreet Batth - Los Angeles Pierce College

Political Film Festival happening on Nov. 20th

Public Comment Period (on items not on the agenda): (2) minutes per speaker

Gina T. -

LAHSA needs volunteers

Sean LNU -

Aguora Hills HS (high school) meeting for Woolsey Fire aftermath

1. Organization, Operation, Policies, & Procedures:

Approval of Minutes: October 16, 2019 – Regular Meeting

A. Officer Reports:

President - Joyce Fletcher – December 11th Board Meeting - **hosting Board Holiday Party**

Vice President – Sheppard Kaufman

Treasurer – Paul Lawler

Secretary – Komalpreet Kaur Batth

Parliamentarian – Don Patterson

PRESENTATION

Delia Esmeralda Arriaga, Planning Assistant, Los Angeles City Planning

Ventura-Cahuenga Boulevard Corridor Specific Plan Amendment Process

Question and Answer period will follow

The FAQ ([see attached](#)) and the overview poster board ([see attached](#)) are the most recent materials outlining the proposed amendment. You are encouraged to share and subscribe to Council File [17-1071](#) if you haven't already.

The Department recently launched a [new website](#) and they are working on uploading new information. Updates regarding the **Specific Plan Amendment** are anticipated to be posted in the Department's [Proposed Land Use Regulations](#) page by the end of the year. The latest version of the Specific Plan can be found [here](#).

The City will be soliciting stakeholder input at several different events throughout the process and will notify the Neighborhood Councils whenever there are new updates. Further, any input emailed to the staff will be recorded as well.

2. Items for Board discussion and possible action:

Item No. (1) Governance Committee – Don Patterson

(19-200) Board Appointment – Area 3, Alternate

Motion for the Board to appoint Alex Farassati to the WHWCNC Board as the Area 3, Alternate.

Motion: Don Patterson, Second: Heath Kline

PASS Yes: 13 No: 0 Abstain: 7 Ineligible: 2 Total: 22

Item No. (2) Treasurer - Paul Lawler

(19-201) Monthly Expense Report (MER) – October 2019

Discussion and possible action:

Motion to approve the WHWCNC Budget/Fiscal Year 2018-2019 Monthly Expense Reconciliation [MER] for October 2019. **The 2019-2020 Budget currently has a total of \$49,129.80 in unspent funds in the budget. A large portion of these funds have been Board approved and allocated but not invoiced at this date.**

See attached October MER

ROLL CALL VOTE

Motion: Paul Lawler, Second: Don Patterson
PASS

Item No. (3) Treasurer- Paul Lawler, Safety Committee – Sheppard Kaufman, Chair
(19-202) Late Payment to HALO Branded Solutions

Discussion and possible action:

Motion for the Board to approve funding from the 2019/2020 Budget, Outreach General Funds, for a late payment to vendor HALO Branded Solutions/Invoice #4011886 in the amount of \$1073.31, for the purchase of logo safety kits ordered and received by the WHWCNC in June 2019. This invoice was not paid from the 2018/2019 Budget.

See attached invoice

ROLL CALL VOTE

Motion: Paul Lawler, Second: Komalpreet Kaur Batth
PASS

Item No. (4) Public Safety and Transportation Committee – Sheppard Kaufman, Chair
(19-203) Funding for a Caltrans Forum

Discussion and possible vote:

Motion for the Board to allocate funding of up to \$500 from the Public Safety or Community Outreach Budget (as best determined by the treasurer) for publicizing, refreshments and location to host a Caltrans Community Forum to discuss Caltrans construction, general safety and congestion mitigation plans for the 101 Freeway and Topanga Canyon Blvd in the Woodland Hills area.

Motion: Sheppard Kaufman, Second: Dena Weiss

**Substitute motion to increase amount to \$750;
no challenge to motion**

Item No. (4) Joyce Fletcher, President
(19-204) Board Retreat

Discussion and possible action:

Board discussion and board member input for the meeting agenda for the Board Retreat to be held on Saturday, February 1, 2020 from 8:30am to 3:00pm.

3. Committee Reports

Budget Committee – Paul Lawler and Joyce Fletcher, Co-Chairs
Community Outreach Committee – Peter Fletcher, Chair
Community Services Committee – Joyce Fletcher, Chair
Education Committee – Bill Anderson, Chair
Environmental and Beautification Committee – Karen DiBiase, Chair
Governance Committee – Don Patterson, Chair
Homelessness Committee – Ray Cole, Chair
PLUM Committee – Lauren Coffman, Chair
Public Safety and Transportation Committee – Sheppard Kaufman, Chair
WHIP Committee – Heath Kline, Chair

Ad-hoc - Westfield Promenade 2035 Project – Joyce Fletcher
Ad Hoc Committee – Measure A. Parks Program -Peter Fletcher
Ad Hoc Committee – Arts Fees and Cultural Amenities - Lauren Coffman

4. Area Reports

At-Large – Sheppard Kaufman
Area 1 - Aaron Quantz, Karen DiBiase, Komalpreet Kaur Batth, Tamara Johnson
Area 2 – Brian Drapkin, Paul Lawler, Sean McCarthy, Ray Cole
Area 3 – Nancy McLean, Angela Dawson, John Sandy Campbell
Area 4 – Don Patterson, Bill Anderson, Martin Lipkin, Dena Weiss
Area 5 – Jason Green, Peter Fletcher
Area 6 – Pat Patton, Gilbert Yablon, Heath Kline, Lauren Coffman
Area 7 – Ginny Sand, Joyce Fletcher, Houton Hormozian
Youth member – Ved Kulkarni

Announcements: The next Board meeting will be held on Wednesday, December 11, 2019.

Meeting dates for or the upcoming 2019 -2020 year; the proposed Board meeting are held the second Wednesday of every month at the American Legion Hall located at 5320 Fallbrook Ave, Woodland Hills, CA 91367 at 6:30pm. HOWEVER, please check the www.whcouncil.org website calendar page for any changes that may occur.

Adjournment of meeting: 9:31pm

*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818-340-6554 or email j.fletcher@whcouncil.org or the Department of Neighborhood Empowerment at (213) 978-1551 EmpowerLa@LACity.org

*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email j.fletcher@whcouncil.org

*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- www.whcouncil.org – go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date.
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

*RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at www.whcouncil.org