



MINUTES - AGENDA – WHWCNC FULL BOARD MEETING

Wednesday, July 10, 2019 - 6:30 p.m.

American Legion Hall 826

5320 Fallbrook Ave, Woodland Hills, CA 91367

Call to Order - 6:40pm by Joyce Fletcher

Pledge of Allegiance - Don Patterson

Roll Call – by Karen DiBiase

- Aaron Quantz, Komalpreet Kaur Batth (late 6:51pm), Karen DiBiase, Brian Drapkin, Paul Lawler, Sean McCarthy, Ray Cole (leave early 9pm), Nancy McLean (leave early 9pm), Angela Dawson, John Sandy Campbell (late 6:45pm), Martin Lipkin, Don Patterson, Jason Green (leave early 9:12pm), Peter Fletcher, Heath Kline, Lauren Coffman, Ginny Sand, Joyce Fletcher, Houtan Hormozian, Sheppard Kaufman, Gina Thornburg
- Quorum - 21

Public Announcements:

Office of Councilmember Bob Blumenfield – Tim Glick

Movies in Lanark Park in Canoga Park, Saturday Aug 10. Movie at 8pm

Lee Marks from Rec & Park Dept is looking to organize a Woodland Hills Park Advisory Board (PAB)

Office of other Local and State Officials and Other Public Announcements and Presentations

Jake Itzkowitz – Rep for CA State Assemblymember Jessie Gabriel

Budget measure has passed. SB 330 is still being held

Barbara Metzenbuam – Woodland Hills Public Library

Many classes are offered at the WH Library, see monthly calendar at the back of the room for details

Month of August: 2-hour program for memory program

Public Comment Period (on items not on the agenda): (2) minutes per speaker

Joann A. -

Concerns of Homeless encampments with vehicles parked next to Hale Middle School

Terry R. -

Villa Ox Apts. are having a Grand Opening on July 23rd, from 5pm-7:30pm. Flyers were distributed to NC Board.

John D. -

Pickle Ball Group plays at WH Park. Neighbors complaining of noise from paddles when play on Tennis Court.

Valerie -

Accident occurred in from of her marijuana business. Working hard to keep area safe.

Aaron Q. -

Bothwell Ranch is the last working ranch in the SF Valley. Request support to keep it as open space instead of being developed. An on-line petition has been set up to gather support.

Sean M. -

WC Specific Plan's Implementation Plan doesn't distribute minutes, would like to see an update

What fire protections is planned at Ahmanson Ranch with the upcoming fire season?

Supports appeal of Homeless Bill to allow moving people off the street

Karen D. –

Public is invited to the Santa Susana Stormwater Expert Panel presentation and discussion on the update on the recent post-fire stormwater sampling results and management activities at SSFL on 7-17-19. SSFL site visit from 2-4pm, and public meeting from 6:30-8:30pm. See flyers distributed to NC members and at the back of the room.

1. Organization, Operation, Policies, & Procedures:

Approval of Minutes: June 12, 2019 – Regular Meeting

Motion by Joyce Fletcher, second by Martin Lipkin

Note: Correction to Item#9 (Yes: 14, No: 5, Abstain: 0, Ineligible: 2, Total: 21)

PASS Yes: 16 No: 0 Abstain: 2 Ineligible: 3 Total: 21

2. Items for Board discussion and possible action:

Item No. (1) Treasurer - Paul Lawler **(19-156) MER June 2019**

Motion to approve the WHWCNC Budget for Fiscal Year 2018-2019 Monthly Expense Reconciliation [MER] for June 2019. **Copy of the June 2019 MER was provided at the Board meeting.**

Roll Call Vote

Motion: Paul Lawler, Second: Sean McCarthy

PASS Yes: 17 No: 0 Abstain: 1 Ineligible: 3 Total: 21

- YES: Aaron Quantz, Komalpreet Kaur Bath, Karen DiBiase, Brian Drapkin, Paul Lawler, Sean McCarthy, Nancy McLean, Angela Dawson, John Sandy Campbell, Don Patterson, Jason Green, Peter Fletcher, Lauren Coffman, Ginny Sandy, Joyce Fletcher, Houton Hormozian, Sheppard Kaufman
- ABSTAIN: Heath Kline INELIGIBLE: Ray Cole, Martin Lipkin, Gina Thornburg

Item No. (2) Governance - Don Patterson, Chair **(19-157) Board Member Appointment – Karen DiBiase**

Motion for the Board to approve the appointment for Karen DiBiase to become the Business Representative for Area 1.

Motion: Don Patterson, Second: Sean McCarthy

Substitute Motion to table Item #2: Motion: Komalpreet Kaur Bath, Second: John Sandy Campbell

FAILED Yes: 4 No: 13 Abstain: 1 Ineligible: 3 Total: 21

Substitute Motion#2 to take Item #2 back to Governance Committee: Motion: Don Patterson, Sean McCarthy did not accept this motion. Substitute Motion #2: FAILED

Final Vote on Item #2:

PASS Yes: 13 No: 4 Abstain: 1 Ineligible: 3 Total: 21

Item No. (3) Governance - Don Patterson, Chair **(19-158) Board Member Appointment – Tamara Johnson**

Motion for the Board to approve the appointment of Tamara Johnson to become the Alternate Representative for Area 1.

Motion: Don Patterson, Second: Sean McCarthy

PASS Yes: 18 No: 0 Abstain: 0 Ineligible: 3 Total: 21

NOTE: Following the passage of Item #3, Tamara Johnson is now a Board member (left after Item #6).

Item No. (4) Governance - Don Patterson, Chair
(19-159) Board Member Appointment – Martin Lipkin

Motion for the Board to approve the appointment of Martin Lipkin to become the CBO Representative for Area 4.

Motion: Don Patterson, Second: Sean McCarthy

PASS Yes: 14 No: 4 Abstain: 0 Ineligible: 4 Total: 22

NOTE: Following the passage of Item #4, Martin Lipkin is now eligible to vote).

Item No. (5) Governance - Don Patterson, Chair
(19-160) Board Member Appointment – Dena Weiss

Motion for the Board to approve the appointment of Dena Weiss to become the Alternate Representative for Area 4.

Public Comment (on item#5): (2) minutes per speaker

Marie Pascual (Joan) spoke on behalf Dena Weiss regarding appointment. Dena was not present at this meeting.

Motion: Don Patterson, Second: Sheppard Kaufman

PASS Yes: 16 No: 0 Abstain: 2 Ineligible: 3 Out of Room: 1 Total: 22

Item No. (6) Governance - Don Patterson, Chair
(19-161) Board Member Appointment – Houtan Hormozian

Motion for the Board to approve the appointment of Houtan Hormozian to become the CBO Representative in Area 7.

Motion: Don Patterson, Second: Sean McCarthy

PASS Yes: 15 No: 3 Abstain: 1 Ineligible: 3 Total: 22

Item No.(7) Joyce Fletcher, President
(19-162) Officer Elections

Public Comment (on item#7): (2) minutes per speaker

Wayne – Various comments

a) President

Paul Lawler nominated Joyce Fletcher

Gina Thornburg nominated Sheppard Kaufman (declined)

John Sandy Campbell nominated Nancy McLean (declined)

John Sandy Campbell nominated John Sandy Campbell (self-nomination)

VOTE: Joyce Fletcher: 15 (Elected new President of WHWCNC)

John Sandy Campbell: 3

Abstain: 1

Ineligible: 2

Total: 21

b) Vice President

Don Patterson nominated Sheppard Kaufman

Aaron Quantz nominated John Sandy Campbell

VOTE: Sheppard Kaufman: 15 (Elected new Vice President of WHWCNC)

John Sandy Campbell: 3

Abstain: 1

Ineligible: 2

Total: 21

c) **Treasurer**

Komalpreet Kaur Batth nominated Heath Kline (declined)
Gina Thornburg nominated Ginny Sand (declined)
Komalpreet Kaur Batth nominated Sean McCarthy (declined)
Marty Lipkin nominated Komalpreet Kaur Batth (declined)
Gina Thornburg nominated Angela Dawson (declined)

Joyce Fletcher: as no elected person accepts the nomination for Treasurer, Joyce Fletcher requested the Board suspend the Bylaws to allow appointed WHWCNC Board Members to be elected.

Motion by Don Patterson, Second by Sheppard Kaufman

PASS Yes: 18 No: 0 Abstain: 1 Ineligible: 2 Total: 21

Heath Kline nominated Paul Lawler

Komalpreet Kaur Batth nominated Houtan Hormozian (declined)

VOTE: Paul Lawler: 18 (Elected new Treasurer of WHWCNC)

No: 0

Abstain: 1

Ineligible: 2

Total: 21

d) **Secretary**

Gina Thornburg nominated Komalpreet Kaur Batth
Angela Dawson nominated Nancy McLean (declined)
Martin Lipkin nominated John Sandy Campbell (declined)
Lauren Coffman nominated Karen DiBiase (not eligible)

VOTE: Komalpreet Kaur Batth: 15 (Elected new Secretary of WHWCNC)

No: 1

Abstain: 0

Ineligible: 1

Out of Room: 2

Total: 19

Note: Nancy McLean and Ray Cole left meeting prior to vote on Secretary.

e) **Parliamentarian**

Sheppard Kaufman nominated Don Patterson
Gina Thornburg nominated Aaron Quantz

VOTE: Don Patterson: 15 (Elected new Parliamentarian of WHWCNC)

Aaron Quantz: 3

Abstain: 0

Ineligible: 1

Total: 19

Item No. (8) Treasurer

(19-163) Budget Packet for Fiscal Year 2019/2020

Motion for the Board to approve the Office of the City Clerk, Woodland Hills-Warner Center Neighborhood Council, Funding Program Fiscal Year Administrative Packet (Budget Packet) for fiscal year 2019/2020, July 2019 thru June 2020. See support document for the preliminary 2019/2020 WHWCNC Budget. The preliminary budget does not include roll over funds as those funds will not be released by the City Clerk until August 1, 2019. (Document was provided at the meeting)

Roll Call Vote

Motion: Paul Lawler, Second: Brian Drapkin

PASS Yes: 17 No: 0 Abstain: 0 Ineligible: 1 Total: 18

- YES: Aaron Quantz, Karen DiBiase, Komalpreet Kaur Batth, Brian Drapkin, Paul Lawler, Sean McCarthy, Angela Dawson, John Sandy Campbell, Don Patterson, Martin Lipkin, Peter Fletcher, Heath Kline, Lauren Coffman, Ginny Sandy, Joyce Fletcher, Houtan Hormozian, Sheppard Kaufman
- INELIGIBLE: Gina Thornburg

Item No. (9) WHIP Committee – August Steurer, Chair

(19-164) Community Impact Statement – Council File No. 19-0002-S66

City Council Resolution concerning Substance Abuse and Alcohol Rehabilitation Facilities in the City of Los Angeles

Public Comment (on item#9): (2) minutes per speaker

Wayne – various comments

Motion from the WHWCNC WHIP Committee for the board to approve the following community impact statement which supports City Council Resolution, **Council File No. 19-0002-S66**, concerning substance abuse and alcohol addiction rehabilitation facilities in the City of Los Angeles:

MOTION:

WHEREAS Council Members Bob Blumenfield and Monica Rodriguez have created a LA City Resolution that addresses the problems created by both licensed and unlicensed drug and alcohol addiction rehabilitation facilities; and

WHEREAS the Resolution encompasses facilities such as sober living homes, community care facilities, group homes and other drug and alcohol addiction rehabilitation facilities; and

WHEREAS there are serious concerns about the quality of care provided to each patient residing in licensed and unlicensed drug and alcohol rehabilitation facilities in the City of LA and throughout the State of California; and

WHEREAS there are major concerns about the qualifications of the operators and staffs of these facilities, and concerns about the negative impacts these facilities can have on neighborhoods when not properly managed; and

WHEREAS a variety of State and Federal laws restrict the ability of the City of LA to guarantee the quality of care for patients; and

WHEREAS the Resolution supports the State's approval and adoption of AB-1779, AB-1796, and AB-447 that will require greater oversight of these facilities and allow Cities to regulate the size, density and locations of these facilities; and

WHEREAS Council Members Blumenfield and Rodriguez have further augmented this Resolution by:

- Requiring Building and Safety and the LAPD to report on the number of call for services related to these facilities; and,
- Requesting that Building and Safety coordinate with Planning on all zoning and building codes; and,
- Requesting that the LA Fire Department coordinate on any questions regarding occupancy violations; and,
- Requesting that the City investigate recommendations on issues related to administrative uses by these facilities that are not directly related to patient care and are being carried out within residential zones; and,
- Request that the City return a report back to the City Council within 90 days.

WHEREAS, the Woodland Hills – Warner Center Neighborhood Council [WHWCNC] substantially accepts the recommendations in the Blumenfield/Rodriguez Resolution; and,

WHEREAS, the WHWCNC Board agrees that greater oversight and control of these alcohol and drug rehabilitation facilities is necessary as quickly as possible;

THEREFORE, the Woodland Hills Impacts and Policies Committee recommends that the Board of the WHWCNC resolve to notify the City Council and the Mayor's Office of its support of the City Resolution under Council File No. 19-0002-S66, and asks that the City Council and Mayor also consider the following additional measures:

1. Creating the use of "Special Permits" for establishing and operating an alcohol or substance abuse rehabilitation facility within LA City Limits.
2. Have the LA City Attorney investigate the measures that the City of Costa Mesa has taken in their successful lawsuit against problem rehabilitation cases, specifically as related to the Yellowstone Case Decision that allowed the city to impose restrictions and new regulations
3. Support Assembly Bill AB-920 in this Resolution regarding alcohol and drug abuse programs.
4. Instruct the City Attorney to investigate the potential of enforcing Nuisance Laws in respect to governing substance treatment homes.
5. Encourage insurance companies to adopt a policy of conducting regular inspections on the rehabilitation homes they are financially supporting through their patients and policy holders and encourage them to self-regulate in instances where they find deficiencies.
6. Instruct City Department officials to analyze if the patients in the alcohol and substance abuse rehabilitation home are being allowed to integrate with the community (as required), or if they are being held inside the facility with no community interaction.
7. Investigate requiring Conditional Use Permits that can be investigated by the LA Police Department and/or other qualified City Departments.

Motion: Sean McCarthy, Second: Heath Kline

PASS Yes: 17 No: 0 Abstain: 0 Ineligible: 1 Total: 18

Item No. (10) PLUM Committee – Lauren Coffman, Chair
(19-165) ZA-2019-1844-CUB – Sale of beer and wine at a gas station
20910 W. Vanowen Street, Woodland Hills, 91303

Public Comment (on item#10): (2) minutes per speaker

Wayne – various comments about liquor licenses at gas station

MOTION: As pertaining to Case ZA-2019-1844-CUB, having held one public meeting for the Application filed for a new conditional use permit to allow the sale and dispensing of beer and wine beverages (ABC Type 20 liquor license) for off-site consumption in conjunction with an existing 854 square foot Gas Station Mini Mart. The existing establishment operates 24 hours daily and is located in the (WC) NORTH VILLAGE-SN-RIO Zone. The Mini Mart is proposing to sell alcoholic beverages between the hours of 8:00 am and midnight daily.

The Planning, Land Use and Mobility Committee hereby finds that:

WHEREAS, there is an 18 year precedence that no new CUB's have been approved for gas stations in Woodland Hills; and

WHEREAS, alcohol should not be sold where people are obtaining gasoline and driving; and

WHEREAS, there is a major liquor store across the street from this establishment where patrons can purchase liquor; and

WHEREAS, approving a CUB will lead to a virtual land rush of previously unapproved CUB requests and new CUB requests from gas stations, which will overall negatively affect the community; and

WHEREAS, the recommended action is made without prejudice for the applicant but based on an existing 18 year precedence policy;

THEREFORE, IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility Committee, for the findings and conditions stated herein, finds that the submitted application and plans for the proposed Conditional Use Permit at the Gas Station Mini Mart, located at 20910 Vanowen St, Los Angeles, CA 91303 should not receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council:

The Planning, Land Use and Mobility Committee recommends that the Board of the Woodland Hills-Warner Center Neighborhood Council advise the City of Los Angeles Planning Department and Council District 3 Councilmember Bob Blumenfield of its findings, and its subsequent supporting recommendation to not approve this application as presented on June 20, 2019.

Motion: Lauren Coffman, Second: Sean McCarthy

PASS Yes: 16 No: 1 Abstain: 0 Ineligible: 1 Total: 18

3. Committee Reports:

Beautification Committee – Sean McCarthy, Chair

Budget Committee – Paul Lawler and Joyce Fletcher, Co-Chairs

Community Outreach Committee – Ray Cole, Chair – Peter Fletcher, Vice Chair

Community Services Committee – Mercy Alpert and Joyce Fletcher, Co-Chairs

Concerts on the Green need to have NC Members at the booth for outreach/speak to the public

Will work on NC website now that it is funded

Education Committee – Bill Anderson, Chair

Environmental Committee – Karen DiBiase, Chair

Governance Committee – Don Patterson, Chair

Homelessness Committee – Ray Cole, Chair

PLUM Committee – Lauren Coffman, Chair

Public Safety Committee – Sheppard Kaufman, Chair

All committees will be re-formed at the Aug NC Board Meeting. Committee Chairs will need to be board members

WHIP Committee – August Steurer, Chair

Ad-hoc Westfield Promenade 2035 Project – Joyce Fletcher, Chair

Ad-hoc SSFL Committee – Karen DiBiase, Chair

4. Board Member Area Reports: -No Reports

Area 1

Area 2

Area 3

Area 4

Area 5

Area 6

Area 7

Announcements: The next Board meeting will be held on Wednesday, August 14, 2019.

Meeting dates for the upcoming 2019 year; the proposed Board meeting are held the second Wednesday of every month at the American Legion Hall located at 5320 Fallbrook Ave, Woodland Hills, CA 91367 at 6:30pm.

HOWEVER, Please check the www.whcouncil.org website calendar page for any changes that may occur.

Adjournment of meeting: 9:47pm

Minutes submitted by: Karen DiBiase, Assistant Secretary

***THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818-340-6554 or email j.fletcher@whcouncil.org or the Department of Neighborhood Empowerment at (213) 978-1551 EmpowerLa@LACity.org

***PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email j.fletcher@whcouncil.org

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- www.whcouncil.org – go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date.
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***RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at www.whcouncil.org