



## MINUTES – WHWCNC FULL BOARD MEETING

Wednesday, October 10, 2018 - 6:30 p.m. – 9:30 p.m.

American Legion Hall

5320 Fallbrook Ave, Woodland Hills, CA 91367

Call to Order – 6:40pm by Joyce Fletcher

Pledge of Allegiance – Don Patterson

Roll Call – by Karen DiBiase

- Karen DiBiase, Tamara Johnson, Paul Lawler, Sean McCarthy, Ray Cole, Nancy McLean, Don Patterson, Bill Anderson, Dorothy Strackbein, Heath Kline (left early), Lauren Coffman, Aaron Williams, Joyce Fletcher, Peter Fletcher, Marie Pierre, Sheppard Kaufman, Gina Thornburg, Ved Kulkarni

Quorum – 18

- Linda Kouy-Ghadosh (late), Martin Lipkin (late), Mercy Alpert (late), Gilbert Yablon (late), Pat Patton (late, left early)

**Approval of Minutes:** Board Meeting – September 10, 2018

Vote: Yes 18 No 0 Abstain 0 Passed

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### 1. Organization, Operation, Policies, & Procedures:

#### Public Announcements:

LAPD Topanga Division – Lead Officers, Sean Dinse – *not present*

Office of Councilman Bob Blumenfield – Tim Glick and Veronica Vos

- E-Waste (computers+oil), sponsored by LA Sanitation Dept, Saturday Oct 13<sup>th</sup>, 9am-3pm
- Free Shredding event at Councilmember Blumenfield office, Saturday Oct 13<sup>th</sup>, 10am-1:30pm
- Homeless Connect Day at Prince of Peace Church, 5700 Rudnick Ave, Thursday Oct 18<sup>th</sup>, 10am-1pm
- Southwest Valley Plan update, Thursday, Dec 6<sup>th</sup>

Empower LA representative for WHWCNC – Gibson Nyambura

- WHWCNC is one of 10 Neighborhood Councils to have on-line voting in the 2019 NC election
- Discussion on how to reach public for the NC elections
- Joyce Fletcher to appoint a Chair of the WHWCNC Election Committee by Nov 2018

Office of other Local and State Officials and Other Public Announcements and Presentations:

LA Parks & Recreation Dept – Lee Marks

- Need more coaches for Basketball at the Woodland Hills Park Recreation Center, 5858 Shoup Ave
- Halloween event at the Woodland Hills Recreation Center, Saturday, Oct 27<sup>th</sup>, 10am-3pm

Woodland Hills Public Library - Barbara Metzanbaum

- Refer to LAPL Calendar for upcoming free events at the Library every week

**Tony Garabis, – LIME** - dockless mobility devices including electric bikes and scooters in the City of Los Angeles [and implementing a framework for dockless mobility options](#) . (10 minutes)

- Gives people another option to travel on short trips around our community
- 15 mph, required to wear a helmet. Riding in bike lanes is preferable
- Uses app on smart phones to unlock scooter and use
- Bike has GPC, so does not use cell phone of rider
- Currently in operation at CSUN and on Westside/Santa Monica

**Public Comment Period (on items not on the agenda): (2) minutes per speaker:**

John Dixon – Concerns of West Nile Virus

- *What can be done to prevent the spread of West Nile Virus and mosquitoes?*
  - 1) *Insure there is no standing water on your property*
  - 2) *Use a variety of pesticides and repellants*
  - 3) *Best solution/natural solution: hummingbird feeders*
- <https://www.glacvcd.org/vector-information/mosquito-borne-diseases/latest-west-nile-virus-statistics/>

**Organization, Operation, Policies, & Procedures, Officer Reports**

President - Joyce Fletcher, *Fill out forms for NC Business Cards, WHWCNC t-shirts are available for NC Board members*

Vice-President – Sheppard Kaufman – *Emergency Preparedness event was last weekend, need to improve safety for bikes*

Treasurer - Heath Kline, *last meeting for current WHWCNC Treasurer. Will vote on replacement at tonight's meeting*

Secretary - Linda Kouy-Ghadosh, Assistant Secretary – Karen DiBiase

Parliamentarian – Don Patterson

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**2. Items for Board discussion and possible action:**

*NOTE: Item No. (1) and Item No. (5) were discussed by the WHWCNC prior the LAUSD presentation*

**Item No. (1) Joyce Fletcher, President**

**(18-087) Election for WHWCNC Treasurer**

Discussion and possible action:

WHWCNC Board Election for the office of Treasurer.

Nominations will be accepted from the Board for all Board members both elected and appointed.

Effective October 15, 2018.

*Paul Lawler is nominated by Peter Fletcher*

PASS                      Yes: 20                      No: 0                      Abstain: 0

**Item No. (5) Treasurer, Heath Kline**

**(18-091) Approval of Monthly Expense Reconciliation [MER] for September 2018**

Discussion and possible action:

Motion to approve the WHWCNC Budget for Fiscal Year 2017-2018 Monthly Expense Reconciliation [MER] for September 2018 with a beginning balance of \$41,763.87.

Motion to approve the WHWCNC Budget for Fiscal Year 2018-2019 Monthly Expense Reconciliation (MERs) for September 2018 with a Beginning Balance of \$41,939.09 and an ending Net Available balance of \$40,612.26. Copies of the 15 page MER were distributed to the Board and made available to the public at the October 10<sup>th</sup> meeting, prior to this item being considered, because the MER was not available from the City Clerk when the agenda was posted.

*Motion by Heath Kline, second by Sean McCarthy*

PASS

ROLL CALL VOTE:

*Yes: 16 Karen DiBiase, Linda Kouy-Ghadosh, Paul Lawler, Sean McCarthy, Ray Cole, Nancy McLean, Bill Anderson, Dorothy Strackbein, Mercy Alpert, Gilbert Yablon, Heath Kline, Lauren Coffman, Aaron Williams Joyce Fletcher, Peter Fletcher, Sheppard Kaufman*

*No: 0*

*Abstain: 2 Martin Lipkin, Don Patterson*

*Absent: 4 Brian Drapkin, Herb Matson, Cameron Gil, Pat Patton, Heath Kline*

*Ineligible: 4 Tamera Johnson (training), Marie Pierre (alternate), Gina Thornburg (alternate), Ved Kulkarni (youth member)*

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## **PRESENTATION**

7:20pm – 8:50pm

**L.A. Unified Board Member Scott Schmerelson, District 3 - 15 minute presentation/15 minute Q&A**  
**L.A. Unified Board Vice President Nick Melvoin, District 4 - 15 minute presentation/15 minute Q&A**

### **An update on LAUSD efforts to support students and schools in Woodland Hills**

L.A. Unified School Board Vice President, Nick Melvoin, and Board Member Scott Schmerelson, represented sections of Woodland Hills, addressed parents and stakeholders in Woodland Hills on Wednesday Oct. 10th at the Full NC Board Meeting. Topics of discussion included:

1. An overview of achievements to-date to ensure schools are thriving and remain safe spaces for learning, while also outlining key priorities for the upcoming year,
2. Key updates on the District's contract negotiations, and
3. Addressing questions or concerns from parents and community members on schools in Woodland Hills and LAUSD as a whole.

This was a great opportunity to meet and hear from your elected LAUSD board Members and learn about local school opportunities and concerns.

*7:20pm – Scott Schmerelson, District 3*

- *There are 110 schools in District 3, including 4 in the Woodland Hills area (Woodlake Charter, Lockhurst Charter Academy for Enriched Studies and Hale Middle School)*
- *Working to have Dyslexia be listed as a real problem*
- *Highland Ave. will not have a new school built on the site*
- *Empty schools are maintained by LAUSD. Will lease/maintain open land but will not sell property*
- *AP Scores are up for the Magnet Schools*

*Public comments/questions to Mr. Schmerelson:*

- *Test scores should be comparable: neighborhood schools vs Magnet schools*
- *Need to decrease classroom size to give better learning opportunity to students*
- *Over testing of students: tests come before teachers able to present information*
- *Concerns for safety of students, including traffic speed around schools and finger printing*
- *Need to streamline forms used to have on-line access and reduce number of separate forms required*
- *Concern of what will be done at the three demolished schools (Oso, Highlander, Collins)*
- *Need to prepare for increased student population in Warner Center without increasing class size*

*7:55pm – Nick Melvoin, District 4*

- *There are 150 schools in District 4, including 2 in the Woodland Hills area (Taft and Serrania Ave)*
- *There are three "buckets": 1) LAUSD is 2<sup>nd</sup> largest school district in country, 2) How to work with our schools?, 3) Fighting "fires" and "bumping" jobs between schools to balance needs*
- *Need additional funding for schools: bonds, property tax, 40% of budget from Government, using funds from General Fund to cover expenses*
- *Need District to re-alignment as Health Care is currently underfunded*

*Public comments/questions to Mr. Melvoin:*

- *Public schools need to absorb the extra students when they transfer from Charters, but how can this be done without extra funds?*
  - *How to improve training of teachers and keep new students at schools*
  - *Schools need full-time nurses and counselors*
  - *Special Education students need aids to help out in classrooms*
  - *How do we address class size reduction?*
  - *How do we know that LAUSD funds will end up in our Woodland Hills schools?*
  - *When will the empty lots be rebuilt with needed new schools?*
  - *School Bus safety is needed: add air conditioning and seat belts.*
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**3. Items for Board discussion and possible action:**

**Item No. (2) Lauren Coffman and Don Patterson - PLUM Committee, Co-Chairs**  
**(18-088) Case: DIR-2017-4381 – New house construction south of Ventura Blvd. in the hills**  
**4773 Cerillos Drive, Woodland Hills 91364**

**Motion**

As pertaining to case DIR-2017-4381, having held two public meetings for the application filed by the property owner Peter Dizaj, concerning for the new construction of a three story, 6,026 sq. ft. residence, which includes a 600 sq. ft. three car, enclosed, attached garage, at 4773 Cerrillos Drive 91364, the Planning, Land Use and Mobility committee here finds that:

WHEREAS, the Applicant has designed and substantially complies with the applicable regulations, findings, standards, and provisions of the Mulholland Scenic Parkway Specific Plan, and the Baseline Hillside Ordinance; and

WHEREAS, the applicant is not requesting any variances or making use of any floor area bonuses or height bonuses; and

WHEREAS, the applicant has agreed to implement and will note on their plans, suggested improvements and modifications and conditions (see below) to the submitted application; and

WHEREAS, the applicant has agreed to implement and will note on their plans, that there will be no mechanical equipment located on the flat roof; and

WHEREAS, the applicant has agreed to implement and will note on their plans, all of the suggested changes brought forth by the Mulholland Design Review Board;

THEREFORE IT IS HEREBY RESOLVED, that the Planning, Land Use and Mobility committee, for the findings and conditions stated herein, finds that the submitted application submitted by the owner Peter Dizaj, for the new construction of a three story, 6,026 sq. ft. residence, which includes a 600 sq. ft. three car, attached garage, receive the support of the Board of the Woodland Hills Warner Center Neighborhood Council for the requested action contingent upon the following conditions:

**Conditions**

1. All plans presented on October 10, 2016 at the Board Meeting of the Woodland Hills – Warner Center Neighborhood Council (WHWCNC) shall be dated as such and re-submitted to Planning as an (updated) project application submittal.
2. Additionally, all conditions herein shall be printed on one of the Project Summary pages as a commitment to and acceptance of these conditions.
3. Exterior lighting will be path and entry door lighting.
4. Balcony guardrails will be semi-transparent glass.
5. Drainage of the sufficiently treated pool water will be into the sewer line.

6. The landscaping will be as submitted on drawings prepared by RJ Design group, E11-A/pages 41 and E11-B/42 .

The Planning, Land Use and Mobility Committee recommends that the Board of the Woodland Hills Warner Center Neighborhood Council advise the City of Los Angeles Planning Department and Council District 3 Council member Bob Blumenfield of its findings, and its subsequent supporting recommendation to approve this application as presented on October 4, 2018.

*Motion by Lauren Coffman, second by Martin Lipkin*

PASS                      Yes: 20                      No: 0                      Abstain: 0                      Ineligible: 2

**Item No. (3) Don Patterson and Lauren Coffman – PLUM Committee, Co-Chairs**  
**(18-089) Case: ZA-2016-2956-SPP - New Development in Warner Center**  
**Kittridge and Independence Apartments**  
**21001 Kittridge Ave., Warner Center, Woodland Hills, CA 91303**

**MOTION:**

Regarding City Planning Case ZA-2016-2956-SPP for the application filed by Fairfield Reality IV, LLC for demolition of two existing commercial buildings and construction of a 5-story (73-ft. high), 275 unit multi-family residential building with 3 live/work units in 310,490 sq. ft. of floor area, , the Planning, Land Use and Mobility (“PLUM”) Committee hereby finds that:

WHEREAS the PLUM Committee opines that the project generally meets the requirements for the North Village-RIO District of the 2035 Warner Center Specific Plan including required parking, publically accessible open space and connective pathways; and

WHEREAS, the applicant has reconfigured his building design to add significant additional articulation to the rooflines and facades; and

WHEREAS the applicant has worked closely with the PLUM Committee to modify and enhance the building architecture and parking garage structures; and

WHEREAS the applicant has incorporated numerous refinements to the originally submitted architectural style and the building materials; and

WHEREAS, Applicant has agreed to accept Conditions specified by the WHWCNC Board;

THEREFORE, IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility Committee, for the findings and conditions stated herein, recommends that the Board of the Woodland Hills – Warner Center Neighborhood Council support a determination to approve the project at 21001 Kittridge Ave. in Warner Center with the following conditions

**Conditions**

- 1.) All plans presented on October 10, 2018 at the Board Meeting of Woodland Hills –Warner Center Neighborhood Council (WHWCNC) shall be dated as such and re-submitted to Planning as an (updated) project application submittal.
- 2.) The applicant will not submit any significant, further updated plans or changes without first presenting them to the WHWCNC for support.
- 3.) Additionally, all conditions herein shall be printed on one of the Project Summary pages as a commitment to and acceptance of these conditions, as required by the Department of Planning  
The color pattern of the approved project must be maintained in the future even if the blue highlight color is changed.
- 4.) No banners or advertising signage shall be attached to the exterior of the completed structure.
- 5.) Signage showing rendering of finished structure, plus specifics as to size, and contact information shall be erected and maintained during the construction phase(s) of the project.

The PLUM Committee recommends that the City of Los Angeles Planning Department and Council District 3 Councilman Bob Blumenfield be notified by the Woodland Hills – Warner Center Neighborhood Council Board of its findings and subsequent recommendations to approve this application as presented October 10, 2018.

*Motion by Don Patterson, second by Sean McCarthy*

*PASS Yes: 15 No: 1 Abstain: 1 Ineligible: 2*

**Item No (4) WHIP Committee – August Steurer, Chair**

**(18-090) Funding request for payment of rental space for WHIP Committee meetings**

MOTION: The Woodland Hills Impacts and Policies (WHIP) Committee recommends and requests that the Board of the Woodland Hills–Warner Center Neighborhood Council approve the following funding request from the 2018-2019 NC Budget: WHIP requests the Board approve a \$25.00 rental cost per meeting for the WHIP Committee to hold (2) meeting per month at the West Valley Warner Center Chamber of Commerce meeting room located at 6100 Topanga Canyon Blvd, Woodland Hills, CA 91364

*Motion by Don Patterson, second by Mercy Alpert*

**ROLL CALL VOTE:**

*Yes: 16 Karen DiBiase, Linda Kouy-Ghadosh, Sean McCarthy, Ray Cole, Nancy McLean, Martin Lipkin, Don Patterson, Bill Anderson, Dorothy Strackbein, Mercy Alpert, Gilbert Yablon, Lauren Coffman, Aaron Williams Joyce Fletcher, Peter Fletcher, Sheppard Kaufman*

*No: 0 Abstain: 0*

*Absent: 5 Brian Drapkin, Herb Madsen, Cameron Gil, Pat Patton, Heath Kline*

*Ineligible: 4 Tamera Johnson (training), Marie Pierre (alternate), Gina Thornburg (alternate), Ved Kulkarni (youth member)*

*Recuse: 1 Paul Lawler Passed*

**4. Board Member Area Reports:**

Area 1 – Karen DiBiase, Linda Kouy-Ghadosh, Tamara Johnson

Area 2 – Sean McCarthy, Raymond Cole, Brian Drapkin, Paul Lawler

Area 3 - Nancy McLean, Herbert Madsen, Martin Lipkin

Area 4 – Don Patterson, Cameron Gil, Bill Anderson

Area 5 – Dorothy Strackbein, Mercy Alpert

Area 6 – Pat Patton, Heath Kline, Gilbert Yablon, Lauren Coffman

Area 7 – Aaron Williams, Joyce Fletcher, Peter Fletcher, Marie Pierre

At Large – Sheppard Kaufman, Gina Thornburg

Youth Member- Ved Kulkarni

**5. Committee Reports:**

Beautification Committee – Sean McCarthy, Chair

Budget Committee - Heath Kline and Joyce Fletcher, Co-Chairs

Community Outreach Committee – Ray Cole, Chair – Peter Fletcher, Vice Chair

Community Services Committee – Mercy Alpert and Joyce Fletcher, Co-Chairs

Education Committee – Bill Anderson, Chair

Environment Committee – Karen DiBiase and Gina Thornburg, Co-Chairs

Governance Committee – Don Patterson, Chair

Homelessness Committee – Ray Cole, Chair

PLUM Committee – Don Patterson and Lauren Coffman, Co-Chairs

Public Safety Committee – Sheppard Kaufman, Chair

WHIP Committee – August Steurer, Chair

Ad-hoc Westfield Promenade 2035 Project – Joyce Fletcher, Chair

Ad-hoc SSFL Committee – Karen DiBiase, Chair

**Announcements: The next Board meeting will be held on Wednesday, November 14, 2018.**

Meeting dates for or the upcoming 2018/2019 year; the proposed Board meeting dates are: TBD (Date, Time, location subject to change or cancellation. **Please check the [www.whcouncil.org](http://www.whcouncil.org) website calendar page for any changes.**

**Adjournment of meeting: 9:30pm**

**\*THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818-340-6554 or email [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org) or the Department of Neighborhood Empowerment at (213) 978-1551 [EmpowerLa@LACity.org](mailto:EmpowerLa@LACity.org)

**\*PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)

**\*PUBLIC POSTING OF AGENDAS** – agendas are posted for public review as follows:

- [www.whcouncil.org](http://www.whcouncil.org) – go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date.
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**\*RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at [www.whcouncil.org](http://www.whcouncil.org)