



## SPECIAL Meeting Minutes

For the WHIP Committee Meeting Held:

Thursday, February 29, 2023, @ 6:30 pm

Fire Station 84, Community Room

21050 Burbank Blvd near De Soto Ave., Woodland Hills, CA

### Committee Members:

Co-Chairperson Heath Kline,  
Co-Chairperson August Steurer,  
Peter Haber,  
Julie Waltrip,  
and Aaron Williams

• **Public Input on Agenda Items** – The public may address the Committee on any agenda item before the Committee acts on an item. The Committee will accept comments from the public on agenda items only when the Committee considers the individual item.

• **Public Input on Matters not appearing on the agenda** – During the General Public Comment period, the Committee listens to comments from the public on other matters not appearing on the agenda within the Committee's jurisdiction. \* Please note that the Brown Act prevents the Committee from acting on an issue you bring to its attention during the General Public Comment period; however, the issue raised by a public member may become the subject of a future Committee meeting.

• **Notice to Paid Representatives** - If you receive compensation to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please get in touch with the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

• **Public Comments are limited to two (2) minutes per speaker** unless adjusted by the presiding member of the Committee. The presiding member may impose different time limits per agenda item as needed.

Contact Person: Heath Kline  
818-312-5601  
[h.kline@whcouncil.org](mailto:h.kline@whcouncil.org)

### 1. Called to Order @ 7:06 pm

### 2. Establish Quorum:

Roll Call — Peter Haber(P), Heath Kline(P), August Steurer(P), Julie Waltrip(P), Aaron Williams(A)

Guest: Corrine Ho, Canoga Park Board Member

### 3. Comments from the Public regarding Issues NOT on the Agenda but within the Committee's purview for later action.

All public comments are limited to 2 minutes per speaker unless adjusted by the presiding member of the Committee.

### 4. Approval of Minutes for past meetings: None presented

### 5. Agenda Items for Discussion and Possible Action by the Committee:

#### Item No (A) - Discussion with possible action regarding adoption of the following draft Committee Statement of Purpose:

*The Woodland Hills - Warner Center Issues and Policies Committee (WHIP) is dedicated to empowering the stakeholders of Woodland Hills and Warner Center by providing a robust platform for voicing concerns, sharing insights, and influencing the decision-making processes of the Los Angeles City Government.*

*Recognizing the challenges of feeling unheard and disconnected, WHIP serves as a vital conduit between the community and city officials, ensuring that our residents' voices are heard and acted upon.*

*The 3-steps for stakeholders:*

- *We facilitate open and accessible channels for community members to express their opinions and concerns regarding local and city-wide issues.*
- *We encourage their active participation in committee meetings, public comment sessions, and this includes committee membership opportunities to foster a collaborative and informed community environment.*
- *We advocate through the Board on behalf of the community through direct engagement with City entities, amplifying our collective*

*voice to prompt meaningful action and change in the City.*

*When concerned citizens come together, engage constructively, and collaborate with the Neighborhood Council, we significantly enhance the likelihood of the city government responding positively to our community's needs and aspirations.*

*Your involvement is crucial. Join us in making a difference in our community. Your voice is powerful; together, we can shape a brighter future for Woodland Hills and Warner Center.*

*Moved by Steurer, Seconded by Waltrip*

*Committee discussed:*

*Corinne Ho said it speaks to her as a Stakeholder. Peter said to narrow its scope to just Woodland Hills. Heath replied that a broader scope is essential. August says we are the only committee that pays attn to city-wide issues; the burden falls on us for now. Julie says to remove negative language and add work with other neighborhood councils. Heath. August replied to Julie we need to fix the problems, so we need to state the problems. We are the broker between the city and the stakeholders.*

*Approved without changes.*

*Roll Call vote: Yes: Kline, Haber, Steurer, Waltrip; No: None; Abstain: None, Absent: Williams*

### **Item No (B) - Discussion with possible action on Determination of When to Hold Meetings :**

Consideration if there is a better meeting schedule to allow members to participate in Valley Alliance of Neighborhood Councils.

Upon discussion, the schedule was updated to include regular meetings on the first and third Wednesdays of the month. Peter prefers a 7:00 p.m. start time. Julie Seconded. The roll call vote was a unanimous yes.

*Roll Call vote: Yes: Kline, Haber, Steurer, Waltrip; No: None; Abstain: None, Absent: Williams*

### **Item No (C) - Discussion with possible action on Issues for Future Meetings Meetings :**

a) Need for increased NC Funding. b) Need for size/need proportional NC funding. c) Update or reissue prior CIS on NC funding.

Committee discussion included:

- We need more proportional funding (70k residents here). August said other NCs have only 15k but get the same amount to spend.

- Peter wondered how other NCs use their money for activities.
- Heath said the previous CIS can be reissued.
- Redistricting, charter and ethics reform, and community plans should be a committee. Corinne said the Planning department contacted her neighborhood council to ask if they wanted to participate in a workshop and could let us know.

Steurer continued the discussion to future meetings.

**Item No (D) - Committee initiation of a response per the request of the Department of Neighborhood Empowerment regarding its report as submitted to the City Council in CF 23-1027.**

Initiation of committee work on a response regarding the Department of Neighborhood Empowerment's Report to the City Council about potential Charter Amendments to Article IX, which covers the Department and Neighborhood Councils. The committee will conduct discussions with possible action on making recommendations for amendment of the sections.

Committee Co-Chair Steurer introduced and initiated discussion.

- Corrine Ho commented that many NCs have walked away from Section 900 and its not working. Ho asked if we are to amend each one and refer to CF23-1027. Her observation was that re: 909) budget advocates were treated unfairly.
- Steurer referred to the city council's report on what needs to be changed.
- Waltrip said Section 907 doesn't happen. August explained that the set up doesn't sync with NC system.
- Kline referenced a memorandum of understanding (MOU) that DWP created. He wants to get back to Mou's as contracts. Kline says city departments are ineffective. Section 910 complaints to the council office are heard. Ho stated she works in a homeless agency and says they don't care what the public thinks. She sees no CISs on homelessness.
- Steurer said publishing our CIS to media is the only way to get Departments to listen.
- Corinne says that NPGs don't have much ROI unless you ask for them, and that's awkward and not that popular.

Steurer continued discussion to future meetings for actions.

Reference (DONE Reply): [https://clkrep.lacity.org/onlinedocs/2023/23-1027\\_rpt\\_DONE\\_01-22-24.pdf](https://clkrep.lacity.org/onlinedocs/2023/23-1027_rpt_DONE_01-22-24.pdf)

## 6. Adjournment of Meeting @ 9:00 pm

Meeting dates for the 2023-2024 year: The Committee holds meetings generally on the second and fourth Thursday of every month at 7:00 pm. Check the NC website calendar for a complete committee and board meetings list. Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

The next Regular Committee Meeting will be held in person on March 14<sup>th</sup>, 2024. Please visit the calendar page at [whcouncil.org](http://whcouncil.org) for the complete details and confirm the location, date, and time.

• **THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids or services may be provided upon request.

- To ensure the availability of services, please make your request at least (3) business days (72 hours) before the meeting you wish to attend by contacting Dena Weiss by email at [d.weiss@whcouncil.org](mailto:d.weiss@whcouncil.org) or the Department of Neighborhood Empowerment at (213) 978-1551 [EmpowerLa@LACity.org](mailto:EmpowerLa@LACity.org)

- SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher de la Mesa Directiva, at [d.weiss@whcouncil.org](mailto:d.weiss@whcouncil.org) o por correo electrónico avisar al Concejo Vecinal.

• **PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, the Committee provides non-exempt writings distributed to most of the Committee Members before a meeting on the WHWCNC website: [www.whcouncil.org](http://www.whcouncil.org) or via the scheduled meeting video presentation. In addition, if you would like a copy of any record related to an item on the agenda, please get in touch with Dena Weiss by email to [d.weiss@whcouncil.org](mailto:d.weiss@whcouncil.org)

• **PUBLIC POSTING OF AGENDAS** –

A copy of this agenda is also physically posted outside of Fire Station 84, 21050 Burbank Blvd, Woodland Hills, CA 91367. Attendees must park across Burbank Blvd.

Agendas are also posted for public review: At [www.whcouncil.org](http://www.whcouncil.org), go to the Calendar page and click on the date.

You can also receive Committee agendas via email by subscribing to LA City's Early Notification System at <https://www.lacity.org/subscriptions>

• **RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at [www.whcouncil.org](http://www.whcouncil.org)