



**A Woodland Hills Impacts and Policies (WHIP) Committee  
Meeting and Jointly with the WHWCNC Board  
Thursday, July 25, 2019**

Time: 6:30 pm

Location - West Valley Warner Center Chamber of Commerce  
6100 Topanga Canyon Blvd. #1300, Woodland Hills, CA 91367

(When entering from Owensmouth Ave., the Chamber's Office is almost straight ahead when stopped at the stop sign.  
The entrance is next to the white archway near the area which has just a few parking spaces.

**Committee Members:** Chair: August Steurer (P), Lauren Coffman (P), Karen DiBiase (E), Heath Kline (P), Martin Lipkin (P), Sean McCarthy (E) P = present, E = excused  
Ex Officio- Joyce Fletcher (A)

Stakeholders and the public are permitted to address the Committee on any item on the Agenda prior to Committee actions on said item. It is requested speakers complete a "Speaker Card" and hand it to the Chair. Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Committee's subject matter jurisdiction on other matters not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 20 minutes. Each speaker is limited to two minutes, unless waived by the presiding officer of the Committee.

Opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the Owner, Landlord, L.A.U.S.D, Business or representatives of any venue hosting a meeting of the Council Board, or Committee.

### **Adopted Minutes**

#### **Call to Order**

- Roll Call (Quorum achieved at 6:50 pm)
- Public Announcements (none)
- Public Comment period (none)

#### **Items for discussion and possible vote:**

##### **1.0 Chapter 1 of New Zoning Code: Processes and Procedures ([CF 12-0460-S4](#))([CPC-2016-3182](#))**

Should the NC Board support the City Planning Commission recommendation for amending the Los Angeles Municipal Code regarding Processes and Procedures for City Planning.

**Ref:** [Report from City Planning](#)

*Moved by Heath Kline, Seconded by Lauren Coffman, Approved with 4 Ayes, 0 Nays, 0 Abstentions*

#### **MOTION:**

Regarding CPC-2016-3182-CA and CF 12-0460-S4 that propose revision to Chapter 1 of the Zoning Code which will become Chapter 1A until all Community Plans are revised to the new codes under ReCode:LA:

WHEREAS the City Council authorized overhaul of the City's Zoning Code via the 5-year ReCode:LA process; and

WHEREAS the first result from ReCode:LA is the Processes and Procedures Ordinance; and

WHEREAS the existing code has over 200 separate sections of the code

WHEREAS the intent of the ordinance is to:

- Outline the existing authorities of the decision makers who can act on specified requests
- Standardize the procedures for the different types of project review
- Establish a standard organization and visual format of procedures and flowcharts
- Relocate all of the processes throughout the current Zoning Code into one central location; and

WHEREAS, the proposed ordinance relocates existing workflows into a consolidated section and creates standardized unified processes; and

WHEREAS, the proposed ordinance standardizes public hearing notices from 10 to 24 days to 21 days and standardizes appeal periods from 10 to 15 days to 15 days; and

WHEREAS, the Planning Department says that the ordinance does not change the powers of the Director of Planning or propose any changes to the City Charter or shift decision making away from the City Council; and

WHEREAS, the Department says that the ordinance does not change the type of cases that can be appealed to the City Council; and

WHEREAS, the Department claims that the proposed Administrative Review process does not replace other processes that allow public appeals; and,

WHEREAS, the Department states that the ordinance does not create easier pathways for developers needing Variances or Zone Changes; and,

WHEREAS, the intent of the ordinance is to improve transparency to allow for all stakeholders to understand the rules; and

WHEREAS, all public hearings required in the existing code will continue under the revised code with only the notification periods being standardized;

THEREFORE, in regards to under City Planning Commission Case CPC-2016-3182-CA and Council File No. 12-0460-S4, relying solely on summary information provided by City Planning, the Woodland Hills Impacts and Policies Committee recommends that the Board of the WHWCNC resolve to notify the City Council and the Mayor's Office that the Board supports the proposed Processes and Procedures Ordinance with the following conditions:

1. For large projects over 50,000 square feet or with extensive documentation over 100-pages, the notification and appeal periods need to be 30 calendar days to allow for the public notification and public review(including Neighborhood Councils).
2. Neighborhood Councils need to be incorporated into the processes and procedures in a way where they are able to participate in the processes when appropriate and where the participation of Neighborhood Councils and general public in working early with developers is facilitated.

## **2.0 Changes to City-wide Sign Ordinance ([CF 11-1705](#))**

Should the NC Board support the proposed changes regarding off-site advertising signage under the sign ordinance? Should the NC Board recommend additional changes regarding on-site signs?

*No discussion happened. Item continued to a future meeting due to lack of time and quorum.*

## **3.0 State housing-related legislation such as SB 592 replacing SB50.**

Should the NC Board take an action regarding several housing bills in the State Legislature and discussion regarding what positions should be taken regarding issues such as SB50 that may come again next year.

*No discussion happened. Item continued to a future meeting due to lack of time and quorum.*

**Approval of Available Minutes** *(None were available)*

**Requests for topics for future meetings** *(None were mentioned)*

**Meeting Adjourned at 7:55pm.**

### **Public Access Of Records**

*In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all the committee in advance of a meeting, may be viewed on the related event page at [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting.*

*If you would like a copy of any record related to an item on the agenda, please contact: [augustinca@me.com](mailto:augustinca@me.com)*