

**Neighborhood Council
Governing Board**

President: Dena Weiss
Vice President: Tracey Rosen
Secretary: Karen DiBiase
Treasurer: Heath Kline
Parliamentarian: Don Patterson

Committee Chair: Julie Waltrip
Committee Members:
Steve Sommers
Reina Cerros McCaughey
Heath Kline
Shelly Schwartz

CITY OF LOS ANGELES



200 N. Spring Street
Los Angeles, CA 9001

Email: NCsupport@lacity.org
Website: www.empowerla.org

**EDUCATION
COMMITTEE**

SPECIAL Meeting

Agenda

Tuesday, December 3, 2024
6:45 PM

Zoom Meeting Online or By Telephone
Please click the link below to join the webinar
<https://us02web.zoom.us/j/89423304128>

Or Dial (669) 900-6833 to Join the Meeting

Meeting ID: 89423304128

---and Press #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiBiase, Secretaria, al 818-639-9444 o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THIS WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL COMMITTEE MEETING WILL BE AVAILABLE VIRTUALLY.

Every person wishing to address the Board must enter the meeting via the above Zoom link or dial (669) 900-6833, and enter 884 2295 9967 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 by phone or use the Raise Hand option on Zoom, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minutes per speaker, unless adjusted by the presiding officer of the

Board.

SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

Items for discussion and possible action:

All comments are limited to 2 minutes per speaker, unless adjusted by the presiding chair of the committee.

- I. Call to Order. Welcome new committee member.
- II. Roll call of members: Chair: Julie Waltrip. Committee Members: Steve Sommers, Reina Cerros McCaughey, Heath Kline, Shelly Schwartz
- III. Public Announcements by city officials and representatives: (2) minutes per speaker.
- IV. Stakeholder Public Comment Period (on items NOT on the agenda): (1) minute per speaker.
- V. Approval of Committee Minutes: See supporting documents.

Roll call vote:

Items for discussion and possible action:

Stakeholder Public Comment will be taken on each agenda item: (2) minutes per speaker.

Item One: Project Completion Reports (5 minutes) see supporting documents

Open discussion on Woodlake Avenue Elementary PTSA Project Completion Reports
What did we learn this year and how can we be more efficient next year in grant processing. Discussion and possible action. Roll call vote if applicable.

Item Two: NPG request for \$4800 from Woodlake Avenue Elementary PTSA, (20 min.) see supporting documents

Discussion and possible action on Woodlake Avenue Elementary PTSA's NPG application requesting \$4800 for funding their annual Night Of The Arts (NOTA) this coming spring. Roll call vote.

Item Three: How school activity and community activity impact each other (10 minutes)

Open discussion and possible action. Roll call vote if applicable.

Item Four: Education Outreach (10 minutes)

Discussion and possible action on updated outreach items for website, social posting, newsletter and any other dissemination of our education content. Roll call vote if applicable.

Item Five: Goal-setting (10 minutes)

Discussion and possible action on future action items.

Roll call vote if applicable.

ADJOURNMENT:

The next meeting will be on Tuesday January 7, 2025 at 6:30 pm via Zoom (check website for details) unless posted otherwise.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los

Angeles does not discriminate based on disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - Neighborhood Council agendas are posted for public review as follows:

- [A copy of this agenda is also physically posted on the outside window of the A at the front door of LAFD Fire Station 84, located at 21050 Burbank Blvd., Woodland Hills, CA 91367](#)
- www.whcouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.WHWCNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dena Weiss at: d.weiss@whcouncil.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws.

The Bylaws are available at our Board meetings and our website.

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Woodland Hills Warner Center Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) Woodlake Ave Elementary PTSA 95-6206846 California 10/06/1953
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*
- 1b) 23231 Hatteras St Woodland Hills CA 91367
Organization Mailing Address *City* *State* *Zip Code*
- 1c) _____
Business Address (If different) *City* *State* *Zip Code*
- 1d) **PRIMARY CONTACT INFORMATION:**
Terra Collins, VP Community Outreach 818-425-0588 woodlakevolunteers@gmail.com
Name *Phone* *Email*
- 2) **Type of Organization- Please select one:**
 Public School (not to include private schools) **or** 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**
- 3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The purpose of this grant is to help with the costs and arts access for our roughly 600 students and their arts showcase, Night of the Arts community event. Our enrollment has held steady while having grown after the pandemic by about 100 students. We are proud to say that all arts enrichment programs are covered by PTSA for every TK-5th grade class—including displaced Ukrainian and Israeli students, as well as special education students. NOTA showcases students' artwork in an outdoor "art gallery" and invites the community to view the art, create art of their own, and enjoy choral music, dance, and musical theater performances. All supplies, signage, on site art stations, refreshments and more need to be purchased/rented. This year we need to add two additional art presentation boards so all classes may be represented equally as the Universal Transitional Kindergarten classes have maintained their enrollment, after the required implementation, that added an additional class. Additionally, our musical theater program has been updated and new large canvas backdrops will need to be created.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

To create the gallery, art pieces using watercolors, oil pastels, clay, chalk, brushes, glue, paints, spray foam and embellishments need to be mounted to presentation boards, hung in frames, and constructed (Recycled Art Garden sculptures). Supplies for the make-and-take art stations and crafted backdrops for the choral music and musical theater numbers are also completed by students on large canvas sheets. With the assistance of this grant we are also able to help replenish some of the art supplies used during Studio Art instruction for all our students/classes. Working in a clean space to maintain the integrity of the art is also very important so some basic cleaning supplies for tables and hands keeps from transferring materials to other pieces.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Art Supplies for this event	\$ 4800	\$ 7460
Basic Refreshments	\$	\$ 1200
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

 No Yes If Yes, please list names of NCs: _____8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
No. Funding was raised via direct ask campaign in the 2023-24 school year. See supporting documents for funds raised and budget for this event.	\$ 3860	\$ 8660
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 4800

10a) Start date: 03 / 03 / 25 10b) Date Funds Required: 04 / 03 / 25 10c) Expected Completion Date: 05 / 03 / 25
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Jennifer Richmond	President		11/29/24
_____ PRINT Name	_____ Title	_____ Signature	_____ Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Talia Vatury	Secretary		11/29/24
_____ PRINT Name	_____ Title	_____ Signature	_____ Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form