



**SPECIAL MEETING AGENDA**  
**WHWCNC FULL BOARD MEETING**  
**Thursday, May 31, 2018 – 6:30 p.m.**  
**Platt Library**  
**23600 Victory Blvd, Woodland Hills, CA 91367**

*Stakeholders and the public are permitted to address the Council on any item on the Agenda prior to the Board taking an action on said item. It is requested speakers complete a "Speaker Card" and hand it to the Chair.*

Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Board's subject matter jurisdiction on other matters not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 20 minutes.

Each speaker is limited to two minutes, unless waived by the presiding officer of the Council.

The opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the Owner, Landlord, L.A.U.S.D, or representatives of any venue hosting a meeting of the Neighborhood Council Board, or affiliated committees.

**AGENDA**

Call to Order

Pledge of Allegiance

Roll Call

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**1. Organization, Operation, Policies, & Procedures:**

**Public Announcements**

**Public Comment Period (on items not on the agenda): (2) minutes per speaker**

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**2. Items for Board discussion and possible action:**

**Item No. (1) Joyce Fletcher, President**  
**(18 -048) Proposed NC Newsletter**

Whereas, EmpowerLA, Director of Neighborhood Council Operations has notified the WHWCNC of the following:

On May 1, 2018 the City Clerk's Office notified WHWCNC that the newsletter will need to be reviewed and approved by the City Attorney's Office prior to the payment being issued.

The Department (collectively between EmpowerLA, Clerk's and City Attorney's Office) has been assisting and has forwarded the attached draft newsletter (received 5/16) for review by the City Attorney's Office. As of today, the advice is:

**The Board will need to approve the final newsletter before funds can be expended/released by the Clerk's office. WHWCNC will need to submit all supporting documents to Funding – which will include a BAC indicating the motion WHWCNC approved (motion to approve newsletter).**

Whereas, DONE further advised that we do need to be mindful that the contents in the newsletter may potentially prevent the Board/members from weighing-in on items in the future;

and that if there are edits after Board approval, at this point, the Department of Neighborhood Empowerment does not have further advice and will need to consult with the City Attorney's office; and,

If the Board approves the newsletter outside of the June 1st deadline, the newsletter will be funded next fiscal year; therefore the following is submitted for approval:

**Motion for the WHWCNC Board to approve the final newsletter before funds can be expended/released by the Clerk's office. WHWCNC will need to submit all supporting documents to Funding which will include a BAC indicating the motion WHWCNC approved.**

**Announcements:** *The next Board meeting will be held on Wednesday, June 13, 2018.*

Meeting dates for or the upcoming 2018/2019 year; the proposed Board meeting dates are: TBD (Date, Time, location subject to change or cancellation. **Please check the [www.whcouncil.org](http://www.whcouncil.org) website calendar page for any changes.**

**Adjournment of meeting:**

**Disabilities Act Notification:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the bases of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 [EmpowerLa@LACity.org](mailto:EmpowerLa@LACity.org)

**Brown Act Notification:** In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting may be viewed at the [www.whcouncil.org](http://www.whcouncil.org). calendar page. Agendas for meetings will be posted here and at specific locations 72 hours in advance of the scheduled meeting. Meetings are subject to change and the WHWCNC website [www.whcouncil.org](http://www.whcouncil.org) should be checked frequently. If you would like a copy of any record related to an item on the agenda, please contact: [l.kouyghadosh@whcouncil.org](mailto:l.kouyghadosh@whcouncil.org)