



MINUTES - SPECIAL MEETING – WHWCNC FULL BOARD MEETING

Tuesday, May 19, 2020 - 6:30 p.m.

VIRTUAL MEETING BY TELECONFERENCE

VIRTUAL MEEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meeting will be conducted entirely telephonically.

Every person wishing to address the neighborhood Council must dial +1 669 900 6833, and enter Zoom ID Number 918 0655 0899 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item.

Introduction of procedures for virtual WHWCNC Board Meeting: Joyce Fletcher, at 6:30pm

- 1) *The Code of Conduct applies to everyone during this Board meeting*
- 2) *All items will have Roll Call votes*
- 3) *The meeting is recorded for record purposes only*
- 4) *Computer attendees: use the "raise hand" icon, and Telephone attendees: *9.*
- 5) *Sheppard Kaufman is the moderator to the meeting and Peter Fletcher is the Technical Support*
- 6) *Members of the public will be recognized by the moderator, who will unmute you when called to talk*

AGENDA

Call to Order – *Joyce Fletcher, at 6:37pm*

Pledge of Allegiance – *Joyce Fletcher*

Roll Call – *Sheppard Kaufman*

Quorum at time of meeting called to order: 19

Aaron Quantz, Karen DiBiase, Komalpreet Kaur Batth (late 8:41pm), Tamara Johnson, Brian Drapkin, Paul Lawler (left early 9:36pm), Sean McCarthy, Ray Cole, Angela Dawson, John Sandy Campbell (late 6:40pm), Alex Farassati (left early 9:11pm), Don Patterson, Bill Anderson, Martin Lipkin (late 6:47pm), Peter Fletcher, Gilbert Yablon, Heath Kline, Lauren Coffman (late 6:57pm), Ginny Sand, Joyce Fletcher, Houtan Hormozian, Sheppard Kaufman, Gina Thornburg.

Public Announcements:

Office of Councilmember Bob Blumenfield – *not present*

Office of other Local and State Officials – *none present*

Other Public Announcements – *none*

Public Comment Period (on items not on the agenda): (2) minutes per speaker

Gina T. – Various amendments were not made public before meeting.

Response by Joyce F. – Everything is correctly posted on the WHWCNC website.

Laura V. (Stakeholder comment) – This is a Brown Act violation due to not noticing the agenda, not providing correct data on agenda.

Response by Joyce Fletcher - Everything is correctly posted on the WHWCNC website

Laura C. – Now present for the meeting. 6:57pm. No other comments at this time.

1. Organization, Operation, Policies, & Procedures:

Approval of Minutes: February 20, 2020 – Continued until next WHWCNC Board Meeting

May 13, 2020 – Continued until next WHWCNC Board meeting

A. Officer Reports:

President - Joyce Fletcher - *None*

Vice President – Sheppard Kaufman - *None*

Treasurer – Paul Lawler - *None*

Secretary – Komalpreet Kaur Batth – *Not in attendance*

Parliamentarian – Don Patterson - *None*

2. Items for Board discussion and possible action:

Item No. (1) Governance Committee, Don Patterson, Chair **(20-025) Board approval of Revised WHWCNC Bylaws**

Discussion and possible action:

Motion by the Governance Committee to introduce and the Board to approve the attached proposed revisions to the Woodland Hills-Warner Center Neighborhood Council Bylaws. *The Deadline for final approval has been extended from April 15, 2020 to June 5, 2020.*

Note: Don Patterson is to lead the discussion. No prior discussion of amendments was done between the NC Board members prior to this meeting.

Motion: Joyce Fletcher

Second: Karen DiBiase

Comments:

Joyce F.: – The deadline for final approval of the Bylaws has been extended from April 15, 2020 to June 5, 2020

Page 3, Article I, Name

Gina Thornburg. – Add a dash between Woodland Hills and Warner Center throughout the document

Response by Joyce F. – Any change to the Bylaws must be by an “amendment”

1) Motion: Heath Kline

Second: Joyce Fletcher

Motion to add hyphen between Woodland Hills and Warner Center, replace “DONE” with EmpowerLA, and “alternate” should be upper case Alternate Area Representative, throughout the Bylaws and Standing Rules and be consistent throughout the document.

Comments:

Gina T. – Looks like Heath has three (3) motions in one

Laura V (stakeholder comment). – this should not require to be an amendment, can use “friendly amendment”

Don P. – Hyphen, grammar and pronunciation can be simply handled

Joyce F. – Calls the question

ROLL CALL VOTE: PASS

Yes: 20 Aaron Quantz, Karen DiBiase, Tamara Johnson, Brian Drapkin, Paul Lawler, Sean McCarthy, Angela Dawson, John Sandy Campbell, Alex Farassati, Don Patterson, Bill Anderson, Martin Lipkin, Peter Fletcher, Gilbert Yablon, Heath Kline, Lauren Coffman, Ginny Sand, Joyce Fletcher, Houtan Hormozian, Sheppard Kaufman

No: 0

Ineligible: 2 Ray Cole, Gina Thornburg

Page 3, Article II, Purpose

Don Patterson – No amendment proposed by Governance Committee, NC members or by public comment.

Page 4, Article III, Boundaries

Don Patterson – No amendment proposed by Governance Committee, NC members or by public comment.

Page 5, Article IV, Stakeholder

Don Patterson – No amendment proposed by Governance Committee, NC members or by public comment.

Page 6, Article V, Governing Board, Section 1

Discussion of what makes up a quorum, per the last sentence in the first paragraph:

2) *Motion: Gina Thornburg*

Second: Heath Kline

Motion to revise the quorum to 15, as there are 23 Board members and 8 Alternates. A majority of a quorum is 8.

Comments:

Sean M.: members of the WHHO Board of Directors should not be on the Neighborhood Council

Response by Marty L.: I am the only NC Board member on the WHHO Board of Directors

Don P.: Count does not include Alternates

Joyce F.: The quorum of our NC is 12. Alternates only sit on the Board if their Area Rep is not present, and only then can vote.

Karen D.: Quorum should be 12 and not include the Alternates who are ineligible to vote.

Aaron Q.: There are 23 voting Reps, so a quorum is 12. A Quorum of a quorum should be 7.

Laura V, (stakeholder comment): The City Attorney should confirm the voting of Alternates

Joyce F.: Per EmpowerLA with Gibson Nyambura (Field Rep), he ruled that the quorum is 12, and a majority of a quorum is 5

Gina Thornburg restated her motion:

Motion to request that 16 is a quorum and a majority of a quorum is 9.

ROLL CALL VOTE: FAIL

Yes: 4 Tamara Johnson, Brian Drapkin, Alex Farassati, Ginny Sand

No: 14 Aaron Quantz, Karen DiBiase, Paul Lawler, Angela Dawson, Don Patterson, Bill Anderson, Martin Lipkin, Peter Fletcher, Gilbert Yablon, Heath Kline, Lauren Coffman, Joyce Fletcher, Houtan Hormozian, Sheppard Kaufman

Abstain: 2 Sean McCarthy, John Sandy Campbell

Ineligible: 2 Ray Cole, Gina Thornburg

3) *Motion: Karen DiBiase*

Second: Heath Kline

Substitute motion to revise that a majority of a quorum is 6, not 5

Comments:

Don P.: DONE says that a NC Committee can have 5 Board members, so 6 is a majority of a quorum

- 4) Motion: Aaron Quantz
Second: Don Patterson

Substitute motion that if a quorum is 12 (23 voting members), the majority of a quorum is 7 (12 / 2, +1)

Comments:

Joyce F.: Will re-submit to Empower LA to get clarification of what is a quorum of a Board

Gina T.: If a quorum of the Board is 12 (23 members), the majority of a quorum is 7

Heath K.: Suggest we re-submit to the City Attorney for clarification.

August S. (stakeholder comment): Don't confuse a quorum of a NC Committee with a quorum of the Board

Joyce F.: Any NC Committee with 6 Board members can tie a quorum of the Board, that is why 5 is the quorum of a NC Committee

- 5) Motion: Marty Lipkin
Second: Joyce Fletcher

Motion to table to get further clarification from the City as to what constitutes a quorum.

ROLL CALL VOTE: PASS (Per the current Bylaws, an "abstain" vote is counted as a "yes")

Yes: 8 Tamara Johnson, Brian Drapkin, Angela Dawson, Marty Lipkin, Gilbert Yablon, Lauren Coffman, Ginny Sand, Joyce Fletcher

No: 9 Aaron Quantz, Karen DiBiase, Paul Lawler, Sean McCarthy, Alex Farassati, Don Patterson, Peter Fletcher, Heath Kline, Sheppard Kaufman

Abstain: 2 Sean McCarthy, John Sandy Campbell

Out of the room: 1 Houtan Hormozian

Ineligible: 2 Ray Cole, Gina Thornburg

NOTE: Due to passing of motion #4 for Section 1, paragraph 1, Motion #2 and Motion #3 are no longer active motions and no vote will be taken.

- 6) Motion: Heath Kline
Second: Gina Thornburg

Motion: The Board has defined stakeholder groups of 7, so to be in compliance with the "Plan", a majority of a quorum has to be 8.

Comments:

Angela D.: Calls the question

ROLL CALL VOTE: FAIL

Yes: 5 Aaron Quantz, Angela Dawson, Alex Farassati, Heath Kline, Lauren Coffman

No: 15 Karen DiBiase, Tamara Johnson, Brian Drapkin, Paul Lawler, Sean McCarthy, John Sandy Campbell, Don Patterson, Bill Anderson, Martin Lipkin, Peter Fletcher, Gilbert Yablon, Ginny Sand, Joyce Fletcher, Houtan Hormozian, Sheppard Kaufman

Ineligible: 2 Ray Cole, Gina Thornburg

- 7) Motion: Bill Anderson
Second: n/a

Motion withdrawn: I do not agree that the Neighborhood Council should appoint a "Youth Member" to the Board.

- 8) Motion: Don Patterson
Second: Lauren Coffman

Motion to vote on the original motion as presented by the Governance Committee for Page 6, Article V, Governing Board, Section 1.

Comments:

Joyce F.: Calls the question

Paul L.: I second that

Heath K. and John Sandy C.: Point of Order

Don P.: There can be no further discussion after calling the question

ROLL CALL VOTE: FAIL

Yes: 5 Paul Lawler, Sean McCarthy, Angela Dawson, Lauren Coffman, Ginny Sand

No: 12 Aaron Quantz, Karen DiBiase, Tamara Johnson, Ray Cole, John Sandy Campbell, Alex Farassati, Don Patterson, Bill Anderson, Marty Lipkin, Gilbert Yablon, Heath Kline, Sheppard Kaufman

Abstain: 3 Peter Fletcher, Joyce Fletcher, Houtan Hormozian

Out of the Room: 1 Brian Drapkin

Ineligible: 2 Gina Thornburg

NOTE: Brian Drapkin is out of the room for this vote, so Alternate Ray Cole is eligible to vote on this motion.

- 9) Motion: Marty Lipkin
Second: Heath Kline

Page 6, Article V, Governing Board, Section 1B and 1C

Motion to revise Section 1B: "A BSR shall be any person who (1) owns a business with a city business address in that area ..."

And motion to revise Section 1C: "a CBO Representative shall be based in that area"

Comments:

Marty L.: The business needs to be based in that area.

Gina T.: Requiring a Business License to have an address in that area is "too restrictive". Non-Profits needs to be based in the area, not the person.

Joyce F.: Language for this section was provided by Empower LA for elections, so don't think we can change this language.

Laura V, (stakeholder comment): We are able to change the language by amending the Bylaws

ROLL CALL VOTE: FAIL

Yes: 8 Karen DiBiase, Alex Farassati, Don Patterson, Marty Lipkin, Heath Kline, Lauren Coffman, Houtan Hormozian, Sheppard Kaufman

No: 10 Aaron Quantz, Komalpreet Kaur Batth, Brian Drapkin, Paul Lawler, Sean McCarthy, Angela Dawson, John Sandy Campbell, Bill Anderson, Peter Fletcher, Ginny Sand

Abstain: 2 Gilbert Yablon, Joyce Fletcher

Ineligible: 3 Tamara Johnson, Ray Cole, Gina Thornburg

NOTE: Komalpreet Kaur Batth has joined the meeting (8:41pm), so Alternate Tamara Johnson is ineligible to vote on this motion.

NOTE: Brian Drapkin has returned to the meeting for this vote, so Alternate Ray Cole is ineligible to vote on this motion.

NOTE: Alex Farassati left the meeting (9:11pm) after the vote was taken on this motion.

- 10) Motion: Heath Kline

Second: Joyce Fletcher

Page 6, Article V, Governing Board, Section 1, Composition section only

Motion to table Page 6, Article V, governing Board, Section 1, Composition section only in order to get clarification on what constitutes a Board quorum, with determination from the City Attorney

ROLL CALL VOTE: PASS

Yes: 14 Aaron Quantz, Komalpreet Kaur Batth, Brian Drapkin, Paul Lawler, Sean McCarthy, Angela Dawson, John Sandy Campbell, Marty Lipkin, Peter Fletcher, Gilbert Yablon, Heath Kline, Lauren Coffman, Joyce Fletcher, Houtan Hormozian

No: 3 Don Patterson, Bill Anderson, Sheppard Kaufman

Abstain: 2 Karen DiBiase, Alex Farassati

Out of the Room: 1 Ginny Sand

Ineligible: 3 Tamara Johnson, Ray Cole, Gina Thornburg

11) Motion: Don Patterson

Second: Bill Anderson

Page 7, Article V, Governing Board, Section 1E

Motion for Youth Member's term to end at the conclusion of their senior year of high school.

Comments:

John Sandy C.: A youth's "Senior Year" can last longer than 4 years

Bill A.: Withdrawing his motion regarding Youth Member

Komalpreet B.: Seniors can be older than 18 years of age

Don P.: A Youth member must be appointed between the ages of 16-18 years of age

12) Motion: Heath Kline

Second: Bill Anderson

Page 7, Article V, Governing Board, Section 1E

Motion to allow a student who turns 18 year of age before their Youth Member term expires, can vote on funding motions if the student has taken the Funding Training.

Comments:

Sean M.: Opposes giving Youth Members the ability to vote on funding motions if they turn 18 years of age

Joyce F.: LC City added a Youth Member to the NC. They can run in the election when they turn 18 years of age.

Marty L.: Call the question

After Marty "calls the question":

Don P.: Withdraws the motion #10

Heath K.: Withdraws the motion #11

13) Motion: Heath Kline

Second: Aaron Quantz

Page 7, Article V, Governing Board, Section 1E

Revised Motion for Motion#11 and Motion#12: The Youth Member can serve through their school year in which they turn 18 years of age, and should they turn 18 during the school term, they can vote on funding issues if they have taken the Funding Training.

Comments:

John Sandy C.: Assumption that students with disabilities typically stay in school longer than 18 years of age.

Paul L.: Will need to leave the meeting

Karen D.: Youth Members should not vote on Funding issues they have a youth position, and are ineligible

Sheppard K.: Youth Member should be a 2 year term: 16-18 years of age

Heath K.: A Youth Member "ages out" after 18 years of age

Marty L.: Can the Youth Member term be for only 1 year so more youth can be involved?

Lauren C.: Agrees with Marty's comment. No funding voting and a 1 year term.

Joyce F.: The Mayor's office wants every NC to have a Youth Member and be between 16-18 years of age.

Angela D.: Call the question

Sean M.: Seconds calling the question

ROLL CALL VOTE TO "CALL THE QUESTION", NEEDS 2/3 TO PASS: PASS

Yes: 17 Aaron Quantz, Karen DiBiase, Komalpreet Kaur Batth, Brian Drapkin, Sean McCarthy, Ray Cole, Angela Dawson, John Sandy Campbell, Don Patterson, Bill Anderson, Marty Lipkin, Peter Fletcher, Heath Kline, Lauren Coffman, Ginny Sand, Houtan Hormozian, Sheppard Kaufman

No: 0

Out of the Room: 2 Gilbert Yablon, Joyce Fletcher

Ineligible: 2 Tamara Johnson, Gina Thornburg

NOTE: Paul Lawler left the meeting (9:36pm) before the vote was taken, so Alternate Ray Cole is eligible to vote on this motion.

ROLL CALL VOTE FOR SECTION 1E-YOUTH MEMBER: FAIL

Yes: 6 Aaron Quantz, Komalpreet Kaur Batth, Brian Drapkin, Ray Cole, Heath Kline, Ginny Sand

No: 13 Karen DiBiase, Sean McCarthy, Angela Dawson, John Sandy Campbell, Don Patterson, Bill Anderson, Marty Lipkin, Peter Fletcher, Gilbert Yablon, Lauren Coffman, Joyce Fletcher, Houtan Hormozian, Sheppard Kaufman

Ineligible: 2 Tamara Johnson, Gina Thornburg

Vote on original motion for Item No. (1) on WHWCNC Agenda:

Item No. (1) Governance Committee, Don Patterson, Chair

(20-025) Board approval of Revised WHWCNC Bylaws

Motion by the Governance Committee to introduce and the Board to approve the attached proposed revisions to the Woodland Hills-Warner Center Neighborhood Council Bylaws.

14) Motion: Joyce Fletcher

Second: Peter Fletcher (replaces Karen DiBiase)

Comments:

Sheppard K.: This should include those amendments approved by the Board

Gina T.: We should have 2 public meetings to discuss the Bylaws

Heath K.: Suggests holding another Special Board meeting to discuss the Bylaws

Aaron Q.: Bylaws are too important to rush

Gilbert Y.: A copy of the Bylaws was passed out a month in advance

Sean M.: Call the question

ROLL CALL VOTE: FAIL

Yes: 2 Karen DiBiase, Angela Dawson

No: 14 Aaron Quantz, Komalpreet Kaur Batth, Brian Drapkin, Paul Lawler, Ray Cole, John Sandy Campbell, Don Patterson, Bill Anderson, Marty Lipkin, Gilbert Yablon, Heath Kline, Lauren Coffman, Ginny Sand, Sheppard Kaufman

Abstain: 3 Peter Fletcher, Joyce Fletcher, Houtan Hormozian

Ineligible: 2 Tamara Johnson, Gina Thornburg
Item No. (2) Governance Committee, Don Patterson, Chair
(20-026) Board approval of Revised WHWCNC Standing Rules

Discussion and possible action:

Motion by the Governance Committee to introduce and the Board to approve the attached proposed revisions to the Woodland Hills-Warner Center Neighborhood Council Standing rules.

Note: Don Patterson is to lead the discussion. No prior discussion of amendments was done between the NC Board members prior to this meeting.

15) Motion: Joyce Fletcher
Second: None

Comments:

Joyce F.: No time to discuss the Standing Rules due to the time limit of this Board meeting. Due to there being no "second", the motion FAILS.

Joyce F.: Will contact LA City to request extending the deadline of June 5th for the Bylaws. Note: Standing rules have no deadline so we can discuss at our next Board meeting. The Standing Rules must not conflict with the Bylaws.

3. Committee Reports - None

Budget Committee – Paul Lawler and Joyce Fletcher, Co-Chairs
Community Outreach Committee – Peter Fletcher, Chair
Community Services Committee – Joyce Fletcher, Chair
Education Committee – Bill Anderson, Chair
Environmental and Beautification Committee – Karen DiBiase, Chair
Governance Committee – Don Patterson, Chair
Homelessness Committee – Ray Cole, Chair
PLUM Committee – Lauren Coffman, Chair
Public Safety and Transportation Committee – Sheppard Kaufman, Chair
WHIP Committee – Heath Kline, Chair
Ad-hoc - Westfield Promenade 2035 Project – Joyce Fletcher
Ad Hoc Committee – Measure A. Parks Program -Peter Fletcher
Ad Hoc Committee – Arts Fees and Cultural Amenities - Lauren Coffman

4. Area Reports - None

At-Large – Sheppard Kaufman, Gina Thornburg
Area 1 - Aaron Quantz, Karen DiBiase, Komalpreet Kaur Batth, Tamara Johnson
Area 2 – Brian Drapkin, Paul Lawler, Sean McCarthy, Ray Cole
Area 3 – Nancy McLean, Angela Dawson, John Sandy Campbell, Alex Farassati
Area 4 – Don Patterson, Bill Anderson, Martin Lipkin, Dena Weiss
Area 5 – Jason Green, Peter Fletcher
Area 6 – Pat Patton, Gilbert Yablon, Heath Kline, Lauren Coffman
Area 7 – Ginny Sand, Joyce Fletcher, Houton Hormozian
Youth member – Ved Kulkarni

Adjournment of meeting: 10:20pm

Minutes submitted by Karen DiBiase, Asst Secretary

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