

**Neighborhood Council
Governing Board Officers:**
President Dena Weiss
Vice President Tracey Rosen
Secretary, Karen DiBiase
Treasurer Heath Kline
Parliamentarian Don Patterson

Committee Chair: Tracey Rosen
Committee Members: Harout
Aristakessian, Masha Dowell, Joyce
Fletcher, Kate Kennedy, Steve
Sommers

CITY OF LOS ANGELES
CALIFORNIA
Email: NCsupport@lacity.org
Website:
www.empowerla.org



WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL

Outreach Committee Meeting

MINUTES

Community Room, Capital One Cafe at Westfield Topanga
6600 Topanga Canyon Boulevard, 1038, Los Angeles, CA 91303
August 12, 2024, 6:30pm

If there is a change in location, this will be posted on the website.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiBiase, Secretaria, al **818-639-9444** o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Items for Discussion and Possible Action:

All comments are limited to 2 minutes per speaker, unless adjusted by the presiding chair of the committee.

1. Call to Order. 6:37 pm

2. Roll call of members: Chair - Tracey Rosen; Committee members: Harout Aristakessian, Masha Dowell, Joyce Fletcher, Kate Kennedy Steve Sommers

- HERE: Tracey Rosen, Harout Aristakessian, Steve Sommers
- ABSENT: Masha Dowell, Joyce Fletcher, Kate Kennedy

3. Public Announcements by city officials and representatives: (2) minutes per speaker.

Fireman Mike Flynn & Divalerio – recommends change out batteries of smoke detectors with 10 year batteries and change smoke detectors every 10 years, Large increase in hiker rescue. Check the weather and prepare to avoid heat exhaustion. Non emergency fire department can assist with installation. MySafeLA is a good resource.

Mike.flynn@lacity.org

LAFD Brush Clearance Unit can identify property line and who is responsible for brush clearance. Chris Tyfault As well

4. Stakeholder Public Comment Period (on items NOT on the agenda): (1) minute per speaker.

5. Approval of Committee Minutes: July 22, 2024

- Seconded by Steve Sommers
- YES: Tracey Rosen, Steve Sommers
- NO: 0
- ABSTAIN: Harout Aristakessian

Items for discussion and possible action:

Stakeholder Public Comment will be taken on each agenda item: (2) minutes per speaker.

Item #1:

Discussion on community events that the WHWCNC is tabling at:

- June 16th – August 25th – Valley Cultural Foundation Summer Concerts
- Woodland Hills Farmers Market

Item #2:

Continue discussion about strategy and creating a WHWCNC YouTube Channel – Masha Dowell. Board vote to approve the creation of the YouTube Channel will be on 8/14/24

Item #3:

Discussion about re-designing Street Banners and quote from A3 Visual for new banners

Committee agreed to request different quote options and design 2 new versions of the banners to be presented to the Board at a later date.

Item #4:

Discussion about creating a 1 page flyer for each NC Area with contact information for board members to circulate in their areas

Discussed:

Your resource and voice in Woodland Hills – Warner Center

Representing Residents, Businesses and volunteers

Connect with resources

Brief story, description of NC's purpose

Contact & social media information

Board meeting times & link to committees page

Font colors to correspond to official map

Item #5:

Discussion about researching events that the WHWCNC might want to table at.

Each committee member agreed to present 2-3 events that we should consider tabling or being involved

Item #6:

Discussion on future action items.

ADJOURNMENT: 7:56 pm

The next meeting will be September 24, 2024 at the same location.

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on disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - Neighborhood Council agendas are posted for public review as follows: • [A copy of this agenda is also physically posted on the outside window of the A at the front door of LAFD Firestation 84, located at 21050 Burbank Blvd., Woodland Hills, CA 91367](#)

- www.whcouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.WHWCNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dena Weiss at: d.weiss@whcouncil.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws.

The Bylaws are available at our Board meetings and our website.