

**Neighborhood Council  
Governing Board Officers:**  
President Dena Weiss  
Vice President Tracey Rosen  
Secretary, Karen DiBiase  
Treasurer Heath Kline  
Parliamentarian Don Patterson

CITY OF LOS ANGELES  
CALIFORNIA  
Email: NCsupport@lacity.org  
Website: www.empowerla.org



Committee Chair: Tracey Rosen  
Committee Members: Harout  
Aristakessian, Masha Dowell, Joyce  
Fletcher, Kate Kennedy, Steve  
Sommers



## WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL

### Special Outreach Committee Meeting

#### MINUTES

**Community Room, Capital One Cafe at Westfield Topanga 6600**

Topanga Canyon Boulevard, 1038, Los Angeles, CA 91303

June 24, 2024, 6:15pm

If there is a change in location, this will be posted on the website.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiBiase, Secretaria, al **818-639-9444** o por correo electrónico [www.whcouncil.org](http://www.whcouncil.org) para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Items for Discussion and Possible Action:

*All comments are limited to 2 minutes per speaker, unless adjusted by the presiding chair of the committee.*

1. Call to Order.
  - a. Meeting called to order 6:29pm
2. Roll call of members: Chair - Tracey Rosen; Committee members: Harout Aristakessian, Masha Dowell, Joyce Fletcher, Kate Kennedy, Steve Sommers
  - a. Here: Tracey Rosen, Harout Aristakessian, Steve Sommers
  - b. Absent: Joyce Fletcher, Kate Kennedy, Masha Dowell
3. Public Announcements by city officials and representatives: (2) minutes per speaker.

None

4. Stakeholder Public Comment Period (on items NOT on the agenda): (1) minute per speaker.  
None

5. Approval of Committee Minutes: May 13, 2024

Roll call vote:

YES: Tracey Rosen, HaroutAristakessian, Steve Sommers

Absent: Joyce Fletcher, Kate Kennedy, Masha Dowell

**Items for discussion and possible action:**

*Stakeholder Public Comment will be taken on each agenda item: (2) minutes per speaker.*

**Item #1:**

Discussion on community events the WHWCNC will table at:

- June 16<sup>th</sup> – August 25<sup>th</sup> – Valley Cultural Center Summer Concerts (approved by board)
  - The first concert was well attended and the bag clips were a big hit. Had 10 sign-ups
  - Steve – the second concert had low attendance and most people were not from WH-WC. Only 1 sign-up

**Item #2:**

Continue discussion about the 2nd quarterly newsletter for July

- Goal is to complete by July 9<sup>th</sup> and vote on July 11<sup>th</sup>
  - Current subscriber status
  - How the NC committees are addressing the homeless issue – Steve
    - Changing to Woodland Hills Recreation Activities
  - History of NCs – Joyce
  - Public Officials & Celebrities of Woodland Hills - Masha
  - Committee updates – Harout
  - Calendar of NC upcoming events – Tracey
  - Calendar of Community events - Kate
  - Call to action to be more involved in the WHWCNC
  - President's Message – Dena
  - Bob Blumenfield's honoring of Harout for LGBTQ Heritage Month

**Item #3:**

Continue discussion on the state of the website including page updates to the Committee pages and the Resources sections, how to post recordings from Committee and Board meetings, etc.

The resources section and the committee pages have all been completed. We will begin posting links to the video/audio recordings of meetings when they are available

**Item #4:**

Brainstorm and discuss additional ways that we can reach more Stakeholders about the

- WHWCNC and encourage them to be more involved in our community.
- Survey our stakeholders about involvement, etc.

**Item #5:**

Discussion about Outreach Committee goals / objectives for the 2024-2025 Fiscal Year  
Tabled until next meeting

**Item #5:**

Discussion about date of next meeting as the next scheduled meeting is a holiday weekend.  
Agreed to meet via ZOOM on July 11, 2024 at 5:30pm

**Item #7:**

Discussion on future action items.  
N/A

**ADJOURNMENT: Adjourned at 7:53pm**

The next meeting will be in July, 2024 at the same location. **July 11<sup>th</sup> – at 5:30pm via ZOOM**

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**A copy of this agenda is also physically posted on the outside window of the A at the front door of LAFD Firestation 84, located at 21050 Burbank Blvd., Woodland Hills, CA 91367**

- [www.whcouncil.org](http://www.whcouncil.org)
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

**Notice to Paid Representatives -**

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**Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.WHWCNC.org](http://www.WHWCNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dena Weiss at: [d.weiss@whcouncil.org](mailto:d.weiss@whcouncil.org).

**Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws.

The Bylaws are available at our Board meetings and our website.