



WHWCNC Outreach Committee



Neighborhood Council Governing Board

President: Dena Weiss
Vice President: Tracey Rosen
Secretary: Karen DiBiase
Treasurer: Heath Kline
Parliamentarian: Don Patterson

Committee Chair: Tracey Rosen
Committee Members:
Harout Aristakessian,
Joyce Fletcher, Masha Dowell, Steve
Sommers

CITY OF LOS ANGELES
CALIFORNIA

WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL



200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.wmpowerla.org

Regular Outreach Committee Meeting

MINUTES

Community Room, Capital One Cafe at Westfield Topanga

6600 Topanga Canyon Boulevard, 1038, Los Angeles, CA 91303 May 13, 2024, 6:30pm

If there is a change in location, this will be posted on the website.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiaBiase, Secretaria, al **818-639-9444** o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Items for Discussion and Possible Action:

All comments are limited to 2 minutes per speaker, unless adjusted by the presiding chair of the committee.

1. Call to Order. 6:40pm
2. Roll call of members:

IN ATTENDANCE: 4

ABSENT: 1

TOTAL: 5

IN ATTENDANCE: Chair - Tracey Rosen ; Committee members: Steve Sommers, Harout Aristakessian, Masha Dowell,
Joyce Fletcher arrived at 6:45

ABSENT:

3. Public Announcements by city officials and representatives: (2) minutes per speaker.
4. Stakeholder Public Comment Period (on items NOT on the agenda): (1) minute per speaker.

None

5. Approval of Committee Minutes: April 11, 2024

ROLL CALL VOTE

PASS:

YES: 2

NO: 0

ABSTAIN: 2

ABSENT: 1

TOTAL: 5

YES: Tracey Rosen, Steve Sommers, Harout Aristakessian, Masha Dowell

ABSENT: Joyce Fletcher,

Items for discussion and possible action:

Stakeholder Public Comment will be taken on each agenda item: (2) minutes per speaker.

Item #1:

Discussion on community events the WHWCNC will table at:

- May 18th - ONE Generation Senior Symposium (Joyce will be the point person)
 - 9am – 12pm
- Woodland Hills Farmers Market – dates TBD
 - Send out an email with a sign-up form
- June 16th – August 25th – Valley Cultural Center Summer Concerts (approved by board)
 - Tracey to send out sign-up form
 - Joyce will ask for 5 parking passes

Item #2:

Continue discussion about what to include in the 2nd quarterly newsletter for July

- Steve would like to change the subject to how the NC committees are addressing the homeless issue
- History of NCs – Joyce
- Public Officials & Celebrities of Woodland Hills
- Committee updates – Harout
- Calendar of NC upcoming events – Tracey
- Calendar of Community events - Kate
- Call to action to be more involved in the WHWCNC
- President's Message - Dena

Item #3:

Continue discussion on the state of the website including page updates to the Committee pages and the Resources sections

Arts & Cultural Page

Resources page needs to go live

Item #4:

Brainstorm and discuss additional ways that we can reach more Stakeholders about the WHWCNC and encourage them to be more involved in our community.

- Joyce – livestream Board meeting on Facebook with comments turned off (confirm with Prabhjot that it is still allowed with the current rules)
- Neighborhood Watch groups?
- Neighborhood business Bulletin Boards

Item #5:

Discussion and possible action to boost / advertise upcoming Neighborhood Council events and activities on social media

Discussed \$30 per event but save for 2024- 2025 fiscal year

Item #6:

Discussion and possible action regarding Outreach Committee meeting frequency and format

Continue to hold two meetings per month and cancel one meeting a month if we don't need to meet. Continue to meet in person.

ROLL CALL VOTE

PASS: **YES:** 5 **NO:** 0 **ABSTAIN:** 0 **ABSENT:** **TOTAL:** 5
YES: Tracey Rosen, Joyce Fletcher, Steve Sommers, Harout Aristakessian, Masha Dowell
ABSENT: N/A

Item #7:

Discussion on future action items.

ADJOURNMENT: 8:00pm

The next meeting will be on May 27, 2024 at the same location.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - Neighborhood Council agendas are posted for public review as follows:

- [A copy of this agenda is also physically posted on the outside window of the A at the front door of LAFD Firestation 84, located at 21050 Burbank Blvd., Woodland Hills, CA 91367](#)
- www.whcouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.WHWCNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dena Weiss at: d.weiss@whcouncil.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any

other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website.