



**Neighborhood Council
Governing Board**

President: Dena Weiss
Vice President: Tracey Rosen
Secretary: Karen DiBiase
Treasurer: Heath Kline
Parliamentarian: Don Patterson

Committee Chair: Tracey Rosen
Committee Members:
Harout Aristakessian,
Joyce Fletcher, Masha Dowell, Steve
Sommers

CITY OF LOS ANGELES
CALIFORNIA

**WOODLAND HILLS -
WARNER CENTER
NEIGHBORHOOD
COUNCIL**



200 N. Spring Street Los Angeles,
CA 90012

Email: NCsupport@lacity.org Website:
www.wmpowerla.org

**Regular Outreach Committee Meeting
MINUTES**

Community Room, Capital One Cafe at Westfield Topanga
6600 Topanga Canyon Boulevard, 1038, Los Angeles, CA 91303
March 25, 2024, 6:30pm

If there is a change in location, this will be posted on the website.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiaBiase, Secretaria, al **818-639-9444** o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Items for Discussion and Possible Action:

All comments are limited to 2 minutes per speaker, unless adjusted by the presiding chair of the committee.

1. Call to Order. At 6:41pm

2. Roll call of members:

IN ATTENDANCE: 3

ABSENT: 2

TOTAL: 5

IN ATTENDANCE: Chair - Tracey Rosen ; Committee members: Joyce Fletcher, Steve Sommers

ABSENT: Harout Aristakessian, Masha Dowell

- 3. Public Announcements by city officials and representatives: (2) minutes per speaker.
 - 4. Stakeholder Public Comment Period (on items NOT on the agenda): (1) minute per speaker.
- None

5. Approval of Committee Minutes: March 11, 2024

ROLL CALL VOTE

PASS: **YES:** 3 **NO:** 0 **ABSTAIN:** 0 **ABSENT:** 2 **TOTAL:** 5
YES: Tracey Rosen, Joyce Fletcher, Steve Sommers
ABSENT: Harout Aristakessian, Masha Dowell,

Items for discussion and possible action:

Stakeholder Public Comment will be taken on each agenda item: (2) minutes per speaker.

Item One:

Discussion on community events the WHWCNC will table at:

- April 6th - Grateful Hearts (approved by board) - Joyce
 - o 8am – 4pm
- ~~— April 13th — Calabash School Carnival (declined tabling as we have too many events in April)~~
- April 14th – Assemblyman Jesse Gabriel’s Day of Service (free table)
 - o 7:30am – 12:30pm
- May 4th - Woodlake Night of the Arts
 - o 4:30pm – 8:30pm
- May 18th - ONE Generation Senior Symposium (approved by board) - Joyce
- Woodland Hills Farmers Market – date TBD
- June 16th – August 25th – Valley Cultural Center Summer Concerts (approved by board)
- Possible events for the future that
 - o Dustin Troyan Car & Toy Drive
 - o Candidate Forum - September

Item Two:

Finalize the 1st quarterly newsletter.

ROLL CALL VOTE

PASS: **YES:** 3 **NO:** **ABSTAIN:** 0 **ABSENT:** 2 **TOTAL:** 5
YES: Tracey Rosen, Joyce Fletcher, Steve Sommers
ABSENT: Harout Aristakessian, Masha Dowell,

Item Three:

Continue discussion on the state of the website including page updates to the Committee pages and the Resources sections

- Public Safety will be sharing additional resources with Steve & Masha

Item Four:

Brainstorm and discuss additional ways that we can reach more Stakeholders about the WHWCNC and encourage them to be more involved in our community.

- o Real estate agents
- o Farmers Market
- o Topanga Mall – maybe at the Food Truck Festival
- o Mini posters to post at coffee shops, library,

Item Five:

Due to Tracey traveling in April, discussion to agree upon an alternate date in April to hold a special meeting.

Item Five:

Discussion on future action items.

ADJOURNMENT: 7:55pm

The next meeting will be TBD.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - Neighborhood Council agendas are posted for public review as follows:

- **[A copy of this agenda is also physically posted on the outside window of the A at the front door of LAFD Fire Station 84, located at 21050 Burbank Blvd., Woodland Hills, CA 91367](#)**
- www.whcouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a

majority or all of the board in advance of a meeting may be viewed at our website: www.WHWCNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dena Weiss at: d.weiss@whcouncil.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws.

The Bylaws are available at our Board meetings and our website.