



WHWCNC Outreach Committee



Neighborhood Council Governing Board

CALIFORNIA



President: Dena Weiss
 Vice President: Tracey Rosen
 Secretary: Karen DiBiase
 Treasurer: Heath Kline
 Parliamentarian: Don Patterson

Committee Chair: Tracey Rosen
 Committee Members:
 Harout Aristakessian,
 Joyce Fletcher, Masha Dowell, Steve
 Sommers

WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL

200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.wmpowerla.org

CITY OF LOS ANGELES

Regular Outreach Committee Meeting **MINUTES**

Community Room, Capital One Cafe at Westfield Topanga
6600 Topanga Canyon Boulevard, 1038, Los Angeles, CA 91303
March 11, 2024, 6:30pm

If there is a change in location, this will be posted on the website.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiBiase, Secretaria, al 818-639-9444 o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Items for Discussion and Possible Action:

All comments are limited to 2 minutes per speaker, unless adjusted by the presiding chair of the committee.

1. Call to Order at 6:37 pm

2. Roll call of members:

IN ATTENDANCE: 4

ABSENT: 1

TOTAL: 5

IN ATTENDANCE: Chair - Tracey Rosen ; Committee members: Joyce Fletcher, Masha Dowell, Steve Sommers

ABSENT: Harout Aristakessian,

3. Public Announcements by city officials and representatives: (2) minutes per speaker.

4. Stakeholder Public Comment Period (on items NOT on the agenda): (1) minute per speaker.

None

5. Approval of Committee Minutes: February 26, 2024

Seconded by Steve Sommers

ROLL CALL VOTE

PASS: **YES:** 4 **NO:** 0 **ABSTAIN:** 0 **TOTAL:** 4
YES: Tracey Rosen, Joyce Fletcher, Masha Dowell, Steve Sommers
ABSENT: Harout Aristakessian

Items for discussion and possible action:

Stakeholder Public Comment will be taken on each agenda item: (2) minutes per speaker.

Item One:

Discussion on community events for the WHWCNC to table at:

- April 6th - Grateful Hearts (approved by board)
 - Joyce will be sharing a sign-up at the Board meeting
- ~~— April 13th — Calabash spring carnival (going to be presented to the Board on 3/13) —~~
- April 14th – Assemblyman Jesse Gabriel’s Day of Service (we were offered a free table)
- May 4th - Woodlake Night of the Arts
- May 18th - ONE Generation Senior Symposium (approved by board)
- Woodland Hills Farmers Market – dates TBD
- June 16th – August 25th – Valley Cultural Center Summer Concerts (approved by board)

Motion to approve up to \$200 to purchase of a hand truck to easier transport large items like the WHWCNC tent, table, boxes of promotional items, etc

Joyce seconded

Roll call Vote:

YES: 4 **NO:** 0 **ABSENT:** 1 **TOTAL:** 5
YES: Chair - Tracey Rosen ; Committee members: Joyce Fletcher, Masha Dowell, Steve Sommers
ABSENT: Harout Aristakessian

Item Two:

Discussion on the status of the 1st quarterly newsletter.

- Include upcoming events
- History of Woodland Hills
- President’s Message
- Committee Reports

Item Three:

Continue discussion on the state of the website including page updates to the Committee pages and the Resources sections

Create Area contact email and forward to all area reps

Masha is working on the resources section

Item Four:

Discussion and review of an Informational Rack Card that can be distributed at events and Concerts in the Park.

Roll vote of members:

YES: 4 **NO:** 0 **ABSENT:** 1 **ABSTAIN:** 0 **TOTAL:** 5

IN ATTENDANCE: Chair - Tracey Rosen ; Committee members: Joyce Fletcher, Masha Dowell, Steve Sommers

ABSENT: Harout Aristakessian

Item Five:

Discussion on future action items.

- How can we reach more Stakeholders?
- Outreach initiatives to discuss/present at Board retreat on April 20th
- How Area Representatives can distribute Rack Cards to businesses and community organizations

ADJOURNMENT: Meeting adjourned at 7:35 pm

The next meeting will be on March 25, 2024 at the same location.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - Neighborhood Council agendas are posted for public review as follows:

- **A copy of this agenda is also physically posted on the outside window of the A at the front door of LAFD Firestation 84, located at 21050 Burbank Blvd., Woodland Hills, CA 91367**
- www.whcouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.WHWCNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dena Weiss at: d.weiss@whcouncil.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website.