# CITY OF LOS ANGELES CALIFORNIA

#### Neighborhood Council Governing Board Officers:

President Dena Weiss
Vice President Tracey Rosen
Secretary, Karen DiBiase
Treasurer Heath Kline
Parliamentarian Don Patterson



#### WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL



200 N. Spring Street Los Angeles, CA 90012

Email: NCsupport@lacity.org Website: www.empowerla.org

#### **MINUTES**

### **Regular Full Board Meeting**

BY ZOOM
June 12, 2024
6:30 p.m.- 09:00 p.m.
VIRTUAL BOARD MEETING

Zoom Meeting Online or By Telephone Please click the link below to join the webinar: https://us02web.zoom.us/j/964 9371 2127 Or Dial (669) 900-6833 to Join the Meeting Code is 964 9371 2127 and Press #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiBiase, Secretaria, al 818-639-9444 o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THIS WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL COMMITTEE MEETING WILL BE AVAILABLE VIRTUALLY.

Every person wishing to address the Committee must enter the meeting via the above Zoom link or dial (669) 900-6833 and enter 964 9371 2127 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Meeting of the Woodland Hills – Warner Center Neighborhood Council [WHWCNC] meeting, the public will be requested to dial \*9 by phone or use the Raise Hand option on Zoom, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future WHWCNC Board or Board meeting. Public comment is limited to 1 minutes per speaker, unless adjusted by the presiding officer of the Board.

#### SB 411 Updates:

In the event of a disruption that prevents the Board from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the Board control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the Board from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The Board shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the Board and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the Board, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

- (i) If the Board provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph to provide public comment until that timed public comment period has elapsed.
- (ii) If the Board does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.
- (iii) If the Board provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

#### **Board Members:**

Area 1 - Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Reina Cerros-McCaughey

Area 2 – Julian Tu, Paul Lawler, Peter Haber, Masha Dowell

Area 3 – Tracey Rosen, Dean Mathew, Harout Z. Aristakessian, Jayce Baron

Area 4 – Don Patterson, Martin Lipkin, Dena Weiss, Aava Dekordi

Area 5 – Christopher Waddy, Julie Waltrip, Steve Sommers, Allan Biggins

Area 6 - William Barnett, Heath Kline, Bobbie Wasserman, Janice Mendell

Area 7 – Kate Kennedy, Joyce Fletcher, Rosaleen O'Sullivan

At-Large – August Steurer, Vacant Seat for Alternate

Youth Member - Vacant seat

#### **AGENDA**

Call to Order – *Tracey Rosen, 6:35pm*Pledge of Allegiance – *Not done due to zoom meeting*Roll Call – *Karen DiBiase* 

Quorum at time of meeting called to order: 18

Present: Karen DiBiase, Geoffrey Hobson (left early 7:09pm), Shelley Schwartz, Reina Cerros-McCaughey, Julian Tu, Tracey Rosen, Dean Matthew, Harout Aristakessian, Martin Lipkin, Aava Dekordi, Julie Waltrip, Steve Sommers, Bill Barnett, Heath Kline, Bobby Wasserman, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer

Absent: Peter Haber, Masha Dowell, Jayce Baron, Don Patterson, Dena Weiss, Allan Biggins, Janice Mendel, Kate Kennedy

Resigned: Paul Lawler, Christopher Waddy, Schyler Katz

#### **Public Announcements:**

Office of Councilmember Bob Blumenfield – Seth Samuels, Planning and Field Deputy-Woodland Hills

- 1) DC3 picked Harout Aristakessian as our honoree was appointed rep for LGBTQ Week
- 2) Concerts in Warner Park are starting this week!

Office of LA County Supervisor for Third District, Lindsey Horvath – Daniell Vicente, West Valley Field Office Rep and Barri Worth Girvan (Oversees Outreach)

- 1) Back to School Flyer, with backpack and school supplies, on Sunday Aug 4<sup>th</sup>, 11am-4pm, in Chatsworth.
- 2) LA County lists homeless strides taken in 2023: 30% increase in services provided, including housing. Empower LA Prabhjot Chamber, DONE Rep for WHWCNC
  - 1) Required training deadline extended from June  $3^{rd}$  to July 1st.

LAPD – Brittany Gutierrez, SLO for Woodland Hills

- 1) Neighborhood Watch Meeting  $-3^{rd}$  Wednesday at 6pm, Topanga Police Station's Community Room
- 2) Be aware of an increase of property crimes and residential burglary. Stay aware and safe.

#### General Public Comment, by the Public, on Non-Agenda Items:

General Public Comment is limited to (2) minutes per speaker and 10 minutes total due to limited timing.

1) Glenn Bailey-NC Budget Advocate, 2024-2025 Roll-over funds for any unspent funds, up to \$10K, should be available on Aug 1<sup>st</sup>.

#### I. Organization, Operation, Policies, & Procedures:

All comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed.

**A. Approval of Minutes:** Board Meetings –Both the regular and special meetings held on May 8, 2024 and May 22, 2024.

See posted support document

Motion: Tracey Rosen, Second: August Steurer

#### Roll Call Vote for Minutes from May 8, 2024

PASS Yes: 17 No: 0 Abstain: 0 Ineligible: 0 Total: 17

- YES: Karen DiBiase, Shelley Schwartz, Reina Cerros-McCaughey, Julian Tu, Tracey Rosen, Dean Matthew, Harout Aristakessian, Martin Lipkin, Aava Dekordi, Julie Waltrip, Steve Sommers, Bill Barnett, Heath Kline, Bobbie Wasserman, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer
- *NO*:
- ABSTAIN:
- *INELIGIBLE*:

NOTE: Geoffrey Hobson left the meeting at 7:09pm, due to internet issues. Did not vote on the Minutes.

Motion: Tracey Rosen, Second: Martin Lipkin

#### Roll Call Vote for Minutes from May 22, 2024

PASS Yes: 15 No: 0 Abstain: 2 Ineligible: 0 Total: 17

- YES: Karen DiBiase, Shelley Schwartz, Reina Cerros-McCaughey, Julian Tu, Tracey Rosen, Dean Matthew, Martin Lipkin, Aava Dekordi, Steve Sommers, Bill Barnett, Heath Kline, Bobbie Wasserman, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer
- *NO*:
- ABSTAIN: Harout Aristakessian, July Waltrip
- INELIGIBLE:

#### **B.** Officer Reports

President – Dena Weiss - absent

**Vice President** – **Tracey Rosen** – 3 NC board members have resigned. Special thanks to Paul Lawler for his 21 years. Per our Bylaws, Masch Dowell, Allan Biggins and Rosaleen O'Sullivan will move up as Reps. We need sign-ups for the Concerts in the Park and let Tracey know if you will need the parking permit.

**Treasurer** – **Heath Kline** – Will incorporate comments when Discussing Item#1. We had \$3,745.14 of unspent funds at 6-30-24.

**Secretary - Karen DiBiase** – Thanks to everyone who has completed their training. I will follow up with anyone still pending on their training requirements prior to the next Board meeting.

Parliamentarian – Don Patterson - absent

#### 2. Items for Discussion and Possible Action:

#### Item No. 1

#### Heath Kline, Treasurer (24-058) Approval of MER for May 2024

For discussion and possible action

Motion for the Board to approve the May 2024 Monthly Expense Report (MER).

See posted May 24MER [34 pages] supporting documents via the Board Calendar Event post.

Motion: Heath Kline, Second: Dean Matthew

#### **Roll Call Vote**

PASS Yes: 16 No: 0 Abstain: 1 Ineligible: 0 Total: 17

- YES: Karen DiBiase, Shelley Schwartz, Julian Tu, Tracey Rosen, Dean Matthew, Harout Aristakessian, Martin Lipkin, Aava Dekordi, Julie Waltrip, Steve Sommers, Bill Barnett, Heath Kline, Bobbie Wasserman, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer
- *NO*:
- ABSTAIN: Reina Cerros-McCaughey
- INELIGIBLE:

#### Item No. 2

#### Heath Kline, Treasurer

# (24-059) Motion to Adopt the WHWCNC FY24-25 Initial \$32,000 Board Budget Allocation and Submit to the City Clerk

For discussion and possible action

WHEREAS, the Woodland Hills-Warner Center Neighborhood Council (WHWCNC) Board has reviewed the Office of the City Clerk NC Funding Program Fiscal Year Administrative Packet for Fiscal Year 2024-2025 and

will follow the City Clerk's rules for creating budgets and spending public funds, as explained on pages 6 & 7† of the packet; and

WHEREAS, the WHWCNC Board has carefully examined the WHWCNC FY2023-2024 Annual Budget & Month by Month Spending Report†, which shows the Board's monthly spending (Columns F-Q) and total year-to-date spending (Column R) for each budget item. Using this information, along with the knowledge of experienced Board members and the Board's plans for the next fiscal year, the Board has created an initial FY24-25 Budget allocation (Column R1) for the \$32,000 in annual funding provided by the City; and

WHEREAS, the initial FY24-25 Budget allocation amounts are listed in Column R1 of the WHWCNC FY2024-2025 Draft Budget Allocation† document; and

WHEREAS, the WHWCNC understands that the adopted budget for Office/Operational Expenses allows for payment without additional board motions. However, for all other expenses (Outreach, Election, Neighborhood Purposes Grants, and Community Improvement Projects), separate board motions must be made and passed before the expenditure is made, even if the expense is within the allocated budget for that category;

THEREFORE, the Woodland Hills-Warner Center Neighborhood Council *approves the Administrative Package* for FY 24-25 and adopts the initial Fiscal Year 2024-2025 Budget allocation amounts shown in the WHWCNC FY2024-2025 Draft Budget Allocation document. The Board directs its funding officers to include this budget in the Office of the City Clerk NC Funding Program Fiscal Year Administrative Packet for Fiscal Year 2024-2025 and submit it to the City Clerk. The Treasurer is instructed to file this adopted budget with the City Clerk and use it as the operating budget for the Neighborhood Council until it is replaced by a new budget reallocation. The Treasurer will also ensure that separate board motions are made and passed before any non-Office/Operational expenditures are made.

†See referred to items [5 pages] in the supporting documents via the Board Calendar Event post.

Original Motion: Tracey Rosen, Second: Martin Lipkin

Substitute Motion: Tracey Rosen, Second: Martin Lipkin

Substitute Motion: Motion to include approval of Administrative Packet for Fiscal Year 2024-2-25.

Revised wording added in *italics* to the above original motion.

#### **Roll Call Vote**

PASS Yes: 16 No: 0 Abstain: 1 Ineligible: 0 Total: 17

- YES: Karen DiBiase, Shelley Schwartz, Julian Tu, Tracey Rosen, Dean Matthew, Harout Aristakessian, Martin Lipkin, Aava Dekordi, Julie Waltrip, Steve Sommers, Bill Barnett, Heath Kline, Bobbie Wasserman, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer
- NO
- ABSTAIN: Reina Cerros-McCaughey
- INELIGIBLE:

NOTE: We need to approve both the WHWCNC FY 24-25 Annual Administrative Packet and Initial \$32,000 Board Budget Allocation and submit both to the City Clerk.

#### Item No. 3 Tracey Rosen, Vice President (24-060) Attendance

For discussion and possible action

On May 21, 2024, the Governance Committee reviewed attendance in view of ongoing absences by Board Members recorded in the attendance chart. It was noted that per our Bylaws and Standing Rules, there are no "excused" absences. As guardian of rule enforcement, the Governance Committee voted to uphold our attendance requirements and request anyone who has had prolonged absences to explain these absences satisfactorily to the Board or be subject to a vote of removal. Motion for Paul Lawler to be removed from the Board absent explanation for protracted absences from Board meetings.

Vote at Governance: 3 to 2:

Dena Weiss-abstain, Tracey Rosen-yes, Don Patterson-yes, Heath Kline-yes, Karen DiBiase-abstain.

Motion: Tracey Rosen, Second: none

NOTE: Tracey Rosen spoke to the Board about the importance of attendance at our meetings and event participation. Paul Lawler has resigned, so no vote was taken/required for item#3

# <u>Item No. 4</u> <u>Tracey Rosen, Vice President</u> (24-061) Virtual v. In Person Board Meetings

For discussion and possible action

Discussion and possible vote regarding schedule of virtual, as opposed to in person, meetings for every other monthly board meeting.

Original Motion: Tracey Rosen, Second: Heath Kline

Substitute Motion: Tracey Rosen, Second: Shelley Schwartz

Substitute Motion: Motion to switch in-person every other month with zoom (virtual) meetings, and to

reassess and re-evaluate at the Dec 2024 Board meeting.

<u>In-Person</u>: July, September, November <u>Zoom:</u> August, October, December

#### **Roll Call Vote**

PASS Yes: 13 No: 1 Abstain: 3 Ineligible: 0 Total: 17

• YES: Karen DiBiase, Shelley Schwartz, Reina Cerros-McCaughey, Julian Tu, Tracey Rosen, Dean Matthew, Martin Lipkin, Aava Dekordi, Julie Waltrip, Steve Sommers, Bill Barnett, Bobbie Wasserman, Rosaleen O'Sullivan

- NO: Heath Kline
- ABSTAIN: Harout Aristakessian, Joyce Fletcher, August Steurer
- INELIGIBLE:

#### Item No. 5, Bobbie Wasserman, Chair

#### (24-062), Government Relations Committee (GRC), Motion to approve a Community Forum

For discussion and possible action

The Government Relations Committee (GRC) moves to approve that the Woodland Hills - Warner Center Neighborhood Council (WHWCNC) host a community forum with Supervisor Lindsey Horvath. Supervisor Horvath is confirmed to attend on Wednesday, September 4, from 7:00 to 8:30 PM, at a Woodland Hills high school (location pending final confirmation).

Other Neighborhood Councils (NCs) involved as co-sponsors/co-hosts will contribute to covering the costs of snacks and other incidentals (e.g., water). The GRC has been informally leading this initiative with four other NCs and intends to use this event as a foundation for future collaborative efforts.

Vote in Committee: 3 yes, 0 no, 1 absent

Original Motion: Bobbie Wasserman, Second: Heath Kline

#### **Roll Call Vote**

PASS Yes: 16 No: 0 Abstain: 1 Ineligible: 0 Total: 17

- YES: Karen DiBiase, Reina Cerros-McCaughey, Julian Tu, Tracey Rosen, Dean Matthew, Harout Aristakessian, Martin Lipkin, Aava Dekordi, Julie Waltrip, Steve Sommers, Bill Barnett, Heath Kline, Bobbie Wasserman, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer
- *NO*:
- ABSTAIN: Shelley Schwartz
- INELIGIBLE:

#### Committee Reports.

Arts and Culture Committee – Masha Dowell, Chair, *Committee meetings will start in June* Budget Committee – Heath Kline, Chair

Community Services Committee – Joyce Fletcher, Chair, *Toy Drive in Dec and a Family Forum being planned*.

Community Outreach Committee –Tracey Rosen, Chair,  $2^{nd}$  Newsletter being worked on with Harout. Updated resources are now on-line on the website.

Education and Youth Committee – Julie Waltrip, Chair, *Thanks to our active committee with NPG's issued*.

Environmental & Beautification Committee – Karen DiBiase, Chair, *Thanks to our dedicated committee* + *others for our 1<sup>st</sup> Saturday* NC Cleanups beautifying our community.

Governance Committee – Dena Weiss, Chair, Absent

Governmental Relations – Bobbie Wasserman, Chair, Put together a "cheat sheet" of contacts

Public Health and Homelessness Committee –Reina Cerros-McCaughey and Geoffrey Hobson, Co-Chairs, *Asking community members to donate and sponsor a meal, bringing attention to the work of the food pantries.* 

Public Safety and Transportation –Julie Waltrip and Shelly Schwarts, Co-Chairs, 3<sup>rd</sup> Wed is the SLO Neighborhood Watch meeting for Woodland Hills, 6pm, at the Topanga Police Station. 1<sup>st</sup> Wed is the Community Police Advisory meeting with Captain Lopez.

PLUM Committee – Don Patterson and Marty Lipkin, Co-Chairs, *Need to work on a "next step" on the Community Plan and have our questions answered.* 

WHIP Committee – August Steurer and Heath Kline, Co-Chairs, *Working on various CIS, and possible changes to the City Charter*.

#### **Area Reports**

- Area 1 Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Reina Cerros-McCaughey, *SLO Brittany Gutierrez attended a gathering of 40 neighbors. Robberies are up in our area, so work with your Neighborhood Watches.*
- Area 2 Julian Tu, Paul Lawler, Peter Haber, Masha Dowell, Concert in the Park are starting.
- Area 3 Tracey Rosen, Dean Mathew, Harout Z. Aristakessian, Jayce Baron, *The new In-N-Out on Ventura/Fallbrook has received an official approval by the City*.
- Area 4 Don Patterson, Martin Lipkin, Dena Weiss, Aava Dekordi, It has been quiet in our area.
- Area 5 Christopher Waddy, Julie Waltrip, Steve Sommers, Allan Biggins, *The Del Morano Neighbors are now united to solve the Vrbo rental problems. Waiting on required documents to the City.*
- Area 6 William Barnett, Heath Kline, Bobbie Wasserman, Janice Mendell, *Be aware of brush fire danger*. *Be careful of con-artists*.
- Area 7 Kate Kennedy, Joyce Fletcher, Rosaleen O'Sullivan, Be aware of missing animal notices.

#### **Adjournment of Meeting:** 8:57pm

Minutes submitted by Karen DiBiase, Secretary

The next Regular Board meeting will be held in person on July 10, 2024 (IN PERSON), once more at the Fire Station #84, unless otherwise indicated. Please visit the calendar page at whoouncil.org for the complete details and to confirm the date and time.

Meeting dates for the 2024-2025 year: Full Board meetings are held the second Wednesday of every month at 6:30 p.m. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

\*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided

upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) before the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

\*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record, if available, related to an item on the agenda, please contact the President and / or Dena Weiss, at email address d.weiss@whcouncil.org.

\*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- <u>www.whcouncil.org</u> and go to the website Calendar page and click on the date Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at https://www.lacity.org/subscriptions

A copy of this agenda is also physically posted in the plexiglass case fixed to the front door of the Fire Station #84 located at: 21050 Burbank Blvd., Woodland Hills, CA, 91367

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- \*RECONSIDERATION AND GRIEVANCE PROCESS For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at www.whcouncil.org
- SERVICIOS DE TRADUCCIÓN Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dena Weiss al d.weiss@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.
- Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at {213} 978- 1960 or ethics.commission@lacity.org.

## **Monthly Expenditure Report**



Reporting Month: June 2024 Budget Fiscal Year: 2023-2024

NC Name: Woodland Hills-Warner Center Neighborhood Council

Monthly Cash Reconciliation								
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available			
\$11799.75	\$7244.11	\$4555.64	\$0.00	\$0.00	\$4555.64			

Monthly Cash Flow Analysis									
Budget Category	Adopted Budget	Unspent Budget Balance	Outstanding	Net Available					
Office		\$1244.11		\$0.00					
Outreach	\$25830.46	\$0.00	\$3055.64	\$0.00	\$3055.64				
Elections		\$0.00		\$0.00					
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
Neighborhood Purpose Grants	\$15300.00	\$6000.00	\$1500.00	\$0.00	\$1500.00				
Funding Requests Und	der Review: \$0.00	Encumbrai	nces: \$0.00	Previous Expenditures: \$29330.71					

	<b>Expenditures</b>										
#	Vendor	Date	Description	Budget Category	Sub-category	Total					
1	PY STORQUEST - WOODLA	06/01/2024	June Rent for NC Storage Unit Office/Operational Expenditures: NC Storage StorQuest Budget Line 21	General Operations Expenditure	Office	\$271.00					
2	EIG CONSTANTCONTACT.CO	06/10/2024	Constant Contact SasS mass emailing tool billing for June 2024.	General Operations Expenditure	Office	\$81.00					
3	GRASSHOPPER.COM	06/13/2024	Grasshopper Virtual Phone System for June 24 SaaS	General Operations Expenditure	Office	\$30.71					
4	WEB BLUEHOST.COM	06/14/2024	Bluehost renewal of alternate website domain forwarding address WHCouncil.net	General Operations Expenditure	Office	\$23.17					
5	EMBEDPRESS-PRO - INDIV	06/16/2024	Embed Pro Individual Annual License Renewal for NC Website Word Press Plugin Budget Line 31	General Operations Expenditure	Office	\$36.75					
6	West Valley Family YMCA	05/31/2024	The Public Safety Committee, moves that the full board approve the attached LA Police Foundation NPG for \$3000.00 and direct the treasurer to submit the NPG and supporting documentation t	Neighborhood Purpose Grants		\$3000.00					

7	Los Angeles Police Foundation	05/24/2024	The Public Safety Committee, moves that the full board approve the attached LA Police Foundation NPG for \$3000.00 and direct the treasurer to submit the NPG and supporting documentation t	Neighborhood Purpose Grants		\$3000.00
8	L.A.U.S.D.	05/31/2024	LAUSD Invoice for WHA MPR rental for Spring 2023 Meetings Office/Operational Expenditures Category: Space Rental Board Meetings Budget Line 20 Received 5/31/2024	General Operations Expenditure	Office	\$414.00
9	City of Los Angeles - Dept of Neighborhood Empowerment	06/06/2024	Motion: the NC treasurer is directed to (a.) Renew the NC's expiring Zoom license at an annual cost of \$200.00; and (b.) obtain a second Zoom License at an annual cost of \$200.00 through DONE. The tre	General Operations Expenditure	Office	\$387.48
	Subtotal:					\$7244.11

Outstanding Expenditures									
#	# Vendor Date Description Budget Category Sub-category Total								
Subtotal: Outstanding									

## 1184 StorQuest - Woodland Hills / Canoga

6030 Canoga Ave Woodland Hills, CA 91367

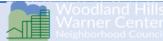
### **PAYMENT RECEIPT**

Account Number: 1114354

Paul Lawler	RECEIPT ID	PAYMENT DATE	CHANGE DUE	AMOUNT
20929 Ventura Blvd. Ste 47-535 Woodland Hills, CA 91367 (818) 312-5601	847264482	6/1/2024	\$0.00	\$271.00

Invoice	Item	Qty	Rate	Discount	Subtotal	Tax	Total	Paid		
#65381	XERCOR-1 Xercor Insurance Services LLC - \$3,000.00 (6/1/2024 - 6/30/2024)		\$12.00		\$12.00	\$0.00	\$12.00	\$12.00		
#65381	Unit #3149 Rent Unit 3149 - 10x7.5x0 (6/1/2024 - 6/30/2024)		\$259.00		\$259.00	\$0.00	\$259.00	\$259.00		
							Т	otal Paid		
Jun 01, 2	2024 2:17 AM	М	astercard	l ****7237				\$271.00		
Unit #3149 paid through 6/30/2024										

If you have any past due amounts for your storage unit(s), those balances will appear below.







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NC Name: Woodland Hills - Warner Center Meeting Date: May 22, 2024

Agenda Item No: 04 (24-052) 5/22 Budget Reallocation Motion to Fund NPG's Budget Fiscal Year: 2023-2024

Board Motion and/or Public Benefit Statement (CIP and NPG):

The Woodland Hills-Warner Center Neighborhood Council hereby reallocates its Fiscal Year 2023-2024 budget ending June 30, 2024, last updated 3/13/24 [BAC 08 (24-034)], and filed with the City Clerk per the attached two-page motion and as shown on the uploaded WHWCNC FYE Planning Budget Spread Sheet [con't].

Method of Payment: (Select One)  $X \square$  Motion continued on the next 2 pages.  $\square$  Check  $\square$  Credit Card  $\square$  Board Member

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name Karen DiBiase	Board Position Area 1	Yes	No					
		Х	11.0	Abstain	Absent	Ineligible	Recused	Notes
	Residential	^						
Geoffreey Hobson	Area 1 Business				Х			"out of the rm" - lost Zoom connection
Shelley Schwartz	Area 1 C. B. O.	Х						
Reina Cerros-McCaughey	Area 1 Alternate	Х						Alternate
Julian Tu	Area 2 Residential	Х						
Paul Lawler	Area 2 Business	Х						
Peter Haber	Area 2 C. B. O.	Х						
Masha Dowell	Area 2 Alternate				Х			
Tracey Rosen	Area 3	Х						
Dean Matthew	Residential Area 3 Business	Х						
Harout Aristakessian	Area 3 C. B. O.				Х			
Jayce Baron	Area 3 Alternate				Х			Alternate
Don Patterson	Area 4	Х						
Martin Lipkin	Residential Area 4 Business	Х						
Dena Weiss	Area 4 C. B. O.	Х			Х			
Aava Dekordi	Area 4 Alternate					Х		
Christopher Waddy	Area 5				Х			
Julie Waltrip	Residential Area 5 Business				Х			
Steve Sommers	Area 5 C. B. O.	Х						
Allan Biggins	Area 5 Alternate				Х			
Bill Barnett	Area 6	Х						
Heath Kline	Residential Area 6 Business	Х						
Bobbie Wasserman	Area 6 C. B. O.	Х						
Janice Mendell	Area 6 Alternate				Х			Alternate
Kate Kennedy	Area 7	Х						
Schyler Katz	Residential Area 7 Business				Х			
Joyce Fletcher	Area 7 C. B. O.	Х						
Rosaleen O'Sullivan	Area 7 Alternate	Х						
August Steurer	At-Large	Х						
Vacant	At-Large Alternate							
Vacant	Youth							
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Board Quorum: 13	Total:	19	0	0	10	1	0	4

laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature Authorized Signature: Print/Type Name: Heath Kline, Treasurer Print/Type Name: Dena Weiss, President Date: May 22, 2024 Date: May 22, 2024 NCFP 101 BAC Rev020118 WHWCNC Ver 1.0 Item No. 4 (Updated Motion & Support Doc for 5/22/24 Special Meeting)
Heath Kline, Treasurer

(24-052) Motion to reallocate the WHWCNC Board Budget to fund the April 10 & May 8 Board voted NPGs and pending YE spending item(s) with the limited unspent funds available this FY.

For discussion and possible action

(estimated time 10 minutes)

The Woodland Hills-Warner Center Neighborhood Council hereby reallocates its Fiscal Year 2023-2024 budget ending June 30, 2024, last updated 3/13/24 [BAC 08 (24-034)], and filed with the City Clerk as follows:

#### **Office/Operational Expenditures:**

- Decrease Space Rental for Board Meetings (Line 20) by \$700, from \$1,200 to \$500.
- Increase NC Storage at StorQuest (Line 21) by \$353, from \$2,940 to \$3,293.
- Decrease Phone System Grasshopper (Line 22) by \$809.42, from \$1,200 to \$390.58.
- Decrease Constant Contact (Line 26) by \$69, from \$960 to \$891.
- Increase Mailbox Rental at UPS (Line 28) by \$16, from \$500 to \$516.
- Decrease Office Supplies and Printing (Line 29) by \$1,800.00, from \$2,000 to \$200.
- Decrease Paper and Ink (Line 30) by \$500, from \$500 to \$0.
- Decrease Email and Web Hosting and Support (Line 31) by \$1,870.94, from \$2,600 to \$729.06.
- Decrease Food & Refreshments For NC Meetings, Retreats, & Outreach Events (Line 34) by \$200 from \$1,000 to \$800
- Add SB-411/AB-2449 Hybrid Meeting Equipment (Line 35) for \$0.00
- Add Past Due Verizon Wireless Hotspot (Line 37) for \$864.13.

The net change in the Office/Operational Expenditures category is a decrease of \$4,722.83, from \$12,630.46 to \$7,907.63.

#### **Outreach Expenditures:**

- Decrease Replace Damaged NC Pole Banners (Line 46) by \$29.47, from \$900 to \$870.53.
- Decrease HALO Purchase of giveaway bags & keychains (Line 47) by \$15.15, from \$2,500 to \$2,484.85.
- Decrease Minuteman Press or alt printer 1000 4/4 4x9 Rack Cards (Line 51) by \$157.45, from \$275 to \$117.55.
- Decrease WHWCNC Branded Promotional Items 4Imprint (Lines 53-59) by \$868.12, from \$5,000 to \$4,131.
- Decrease T-Shirt Guys (Lines 61-66) by \$247.58, from \$2,500 to \$2,252.42.
- Add General Outreach (not yet allocated to specific items) (Line 73) for \$1,540.60

The Outreach Expenditures category has an increase of \$222.83 from \$16,950.00 to \$17,172.83.

#### **Neighborhood Purposes Grants (NPG) Expenditures:**

• Add \$3,000 for the West Valley YMCA Food Distribution Program NPG (Line 95), approved on April 10, 2024 (Item 6, 24-42).

- Add \$1,500 for the New Friends Homeless Center Feeding Program NPG (Line 96), approved on April 10, 2024 (Item 7, 24-43).
- Add \$3,000 for LAPD Foundation Topanga Station NPG (Line 97), approved on May 8, 2024 (Item 3, (24-048).

The net change in the NPG Expenditures category is an increase of \$7,500 from \$7,800.00 to \$15,300.

#### **Community Improvement Projects (CIP) Expenditures:**

- Decrease the Environmental Project (Line 102) by \$1,000, from \$1,000 to \$0.
- Decrease the Homeless Project (Line 103) by \$1,000, from \$1,000 to \$0.
- Decrease the Public Safety Project (Line 104) by \$1,000, from \$1,000 to \$0.

The net change in the CIP Expenditures category is a decrease of \$3,000, from \$3,000.00 to \$0.00.

In total, these reallocations result in a no net change to the WHWCNC's total 23-24FY annual budget of \$41,130.46.

The WHWCNC board authorizes any two Board Funding Officers (President, Vice President, and Treasurer) to agree and spend the \$288.32 in unspent funds available after this reallocation within the Office/Operational Expenditures budget category to meet any necessary expenditures to ensure the board's ongoing smooth operation,] maintenance, and stakeholder engagement needs before the June 30 FYE. If the funds are not needed, they will roll over to the next FY budget.

The WHWCNC board directs the treasurer to file this BAC motion and the referenced **WHWCNC FYE Planning Budget Spread Sheet** revised budget, included in the supporting documentation with the City Clerk as required, and use it for the balance of the FY to carry out board-authorized expenditures.

See posted WHWCNC FYE Planning Budget Spread Sheet via the Board Calendar Event post.
(1 page)

Roll Call Vote

 $\label{localization} WHWCNC\ \ FYE\ Planning\ Budget$  Spend trxs thrgh 05/16/2024. Shows APPROVED 4/10 5/8 + PEND 5/22 Brd spend motions that REQUIRE Budget Reallocations at 5/22/24 meet in BLUE text w/ yellow backgrnd.

	Last Budget Allocation	Propossed Budget Allocation	Budget Allocation Change Amt														3/13/24		5/22/24 Reallocation	Funds Ar After 5/22/2
WHWCNC Annual Budget FY2023-2024 Admin Packet & Budget Adobted June 14, 2023 BAC (23-048)	3/13/24	5/22/24	5/22/24 RED=DECREASE	July (Paul)	August	September	r October	November	December	January	February	March	April	May	June	Ytd Spent	Budget	Avail	Amount	Reallocar
As Adjusted & Adopted 9/13/23 BAC 3 (23-053) As Adjusted & Adopted 11/08/23 BAC 2 (23-069)			GRN=INCREASE BLK=NO CHANGE																	
As Adjusted & Adopted 01/10/24 BAC 7 (24-007) As Adjusted & Adopted 02/15/24 BAC 14 (24-025)																				
As Adjusted & Adopted 03/13/24 BAC 08 (24-034) As Adjusted & Adopted 05/22/24 BAC 04 (24-052)																				
Board Budget Reallocations and new spending at 5/22/24 Meeting in Blue Annual Budget Funds	\$32,000.00	\$32,000.00	\$0.00																	
Rollover Funds [RO-Supplementa Fundsl Realocation] BAC 3 (23-053) Adjustments (Sept Expenses Pd by City Clerk Grasshopper \$62.54 & StorQuest \$268)	\$10,000.00 (\$330.54)	\$10,000.00 (\$330.54)	\$0.00 \$0.00																	
Adjustments (Oct Expenses Pd by City Clerk Grasshopper \$ & StorQuest \$268 10/1/23) Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$268.00) (\$271.00)	(\$268.00) (\$271.00)	\$0.00 \$0.00																	
Total Adjustments Total Annual Budget Funds	(\$869.54) \$41,130,46	(\$869.54) \$41,130.46	\$0.00 \$0.00																	
Total Milital Budget Fullus	341,130.40	341,130.40	30.00								StorOuest dh	charge us for M	ay Rent in Emo	r.v			Office/Opps			
													,						5/22/24	Funds A
Office/Operational Expenditures Category													v Amount	of projected reactur	ina evnence v	Ytd Spent	Budget	Avail	Reallocation	5/22/ Realloca
Space Rental Board Meetings	\$1,200,00	\$500.00	(\$700.00)			JH CC CC 9/9/2:	3) 268 JH CC CC 1	10/1/23 + 271 H	K CC 10/31 Pd t	hrough Nov	StorQuest dbl	charged us for Ma	LAU v Rent in Error v	SD Past Due - Esti \$500.00	imate	\$500.00	\$1,200.00	\$700.00	\$700.00	9
NC Storage StorQuest Phone System - Grasshopper	\$2,940.00 \$1,200.00	\$3,293.00 \$383.98	\$353.00 (\$816.02)	\$268.00 \$31.90		\$268.00 \$62.54	\$539.00 \$31.89		\$271.00 \$30.89	\$271.00 \$30.11	\$271.00 \$31.98	\$271.00 \$35.32	\$271.00 \$31.06	\$542.00 \$30.40	\$321.00 \$37.00	\$3,293.00 \$383.98	\$2,940.00 \$1,200.00	(\$353.00) \$816.02	\$353.00 \$816.02	
Adjustment- Sept NC expenses Pd by City Clerk during credit card transistion Adjustment- Oct NC expenses Pd by City Clerk during credit card transistion	(\$330.54) (\$268.00)	(\$330.54) (\$268.00)	\$0.00 \$0.00			(\$330.54)	(\$268.00	)								(\$330.54) (\$268.00)	(\$330.54) (\$268.00)	\$0.00 \$0.00	\$0.00 \$0.00	
Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$271.00)	(\$271.00)	\$0.00	Paul exp to wrone					(\$271.00)							(\$271.00)	(\$271.00)	\$0.00	\$0.00	
Constant Contact Software Upgrades	\$960.00 \$200.00	\$891.00 \$200.00	(\$69.00) \$0.00	sub account in Jly)	\$81.00		\$162.00 HKNCCCforSep		\$81.00	\$81.00	\$81.00 \$49.99	\$81.00	\$81.00	\$81.00	\$81.00	\$891.00 \$49.99	\$960.00 \$200.00	\$69.00 \$150.01	\$69.00 \$0.00	\$15
Mail Box Rental (UPS PMB) [Increase \$16 5/09/924] Office Supplies and Printing	\$500.00 \$2,000.00	\$516.00 \$200.00	\$16.00 (\$1,800.00)	\$516.00							MSFT PDF X Tracy \$90.13		\$18.16	phics Post Due -0 per A \$0.00	RC 4/2/24	\$516.00 \$108.29	\$500.00 \$2,000.00	(\$16.00) \$1,891.71	\$16.00 \$1,800.00	
Paper and Ink Email and Web Hosting and Support (RO Funds) 7 (24-033) March 13 24 ager		\$0.00 \$729.06	(\$500.00) (\$1,870.94)			4 \$1870.94 4/10	\$520.56	\$208.50	[BAC passed that	potentially spend	Off Dep Pst Bx & is all remaining fur		Dep Pen & Penc for Re G-Mail hosting tha	has expired after 90 d	loys)	\$0.00 \$729.06	\$500.00 \$2,600.00	\$500.00 \$1,870.94	\$500.00 \$1,870.94	
Zoom Virtual Meet SaaS. [7 (24-033) March 13 24 agenda] waiting on DONE	\$400.00	\$400.00	\$0.00		/13/24 (24-0			KI Wendy Moore Inv	CK Req Sub 11/2/23			City Clerk wo Retreat Food: Star &	iting on inv from DOM 1550.25, Stn Fir \$64	\$400.00 3.20, SmtFin \$14.48		\$400.00	\$400.00	\$0.00	\$0.00	
Food & Refreshments For NC Meetings, Retreats, & Outreach Events SB411 Hybrid Meeting Equip 2 Meet Owls, 1 Comp & Ascs [2(24-047) May 8] 55,038.31	\$1,000.00 \$0.00	\$800.00 \$0.00	(\$200.00) \$0.00	Added 11/8/2	23 (23-069) &	Increased \$2	200 4/10/24				\$45.47		\$707.93	Not approved by	brd 5-8-22	\$753.40 \$0.00	\$1,000.00 \$0.00	\$246.60 \$0.00	\$200.00 \$0.00	
Past Due Verizon Wireless Hotspot-Contested \$864.13	\$0.00	\$864.13	\$864.13								Sm&fnl WHA Fair		Meee	\$864.13	feetings	\$0.00 \$864.13	\$0.00 \$0.00	\$0.00 (\$864.13)	\$0.00 \$864.13	
Total Office/Operational Expenditures	\$12,630.46	\$7,907.63	(\$4,722.83)	Increased by ;	\$1,000 11/8/	23 (23-069)						Ve	rizon Wireless	Past Due Hotspot	Contested \$8	\$7,619.31	\$12,630.46	\$5,011.15	(\$4,722.83)	\$2
Outreach Expenditures Category																Ytd Spent	Outreach Budget	Avail		
Cong of Neighborhoods \$500 & July Constant Contact \$81 (JLY Paul L Treas) Greatful Hearts & Disaster Prep Booth \$500 3 (23-070 ) 11/8/23	\$581.00 \$500.00	\$581.00 \$500.00	\$0.00 \$0.00	\$581.00					\$500.00	CK Request 1	12/19/23 Pd 12	2/19/23				\$581.00 \$500.00	\$581.00 \$500.00	\$0.00 \$0.00	\$0.00 \$0.00	
Replace Damaged NC Pole Banners \$900 4 (23-071 ) 11/8/23 HALO Purchase of giveaway bags & keychains up to \$2,500 7 (24-007) 1/10/2	\$900.00 4 \$2,500.00	\$870.53 \$2,484.85	(\$29.47) (\$15.15)						\$870.53	Order Placed in a	lan, Product Recyd	ted - wants to pay po in Mar,	\$2,484.85	d & Pd 2-9-24 Point delayed for correct	t Halo Inv	\$870.53 \$2,484.85	\$900.00 \$2,500.00	\$29.47 \$15.15	\$29.47 \$15.15	
Valley Cultural - Concert Outreach Booth WC Park [BAC 11 24-022] 2/15/24  Dne Generation Sr Fair Outreach Booth [BAC 12 24-023] 2/15/24	\$3,500.00 \$1,000.00	\$3,500.00 \$1,000.00	\$0.00 \$0.00	Budget incred	sed by \$500	from Webma.	ster on 2/15 14	(24-025)			\$3,500.00 \$1,000.00	Sub 2//24 Pd 2/28/2 Sub 2//24 Pd 2/27/2	4			\$3,500.00 \$1,000.00	\$3,500.00 \$1,000.00	\$0.00 \$0.00	\$0.00 \$0.00	
Minitman Press or alt printer 1000 4/4 4x9 Rack Cards 4 -( 24-030) 3/13/24	\$275.00	\$117.55	(\$157.45)	Budget \$274	(24-034) 3/1	3/24 Reclaim	Excess funding	of \$157.54 4	/10/24			\$117.55	Decrease			\$117.55	\$275.00	\$157.45	\$157.45	
4Imprint NC Branded promo items upto \$5,000 as follows 5 (24-031) 3/13/24				Budget \$5K (								Color Fx								
.  2,000 WHWCNC 3"x3" Branded Sticky Pads up to \$1,000 (\$0.39 each + tax & shipping) \$937.71 . 550 Green WMWCNC Branded Value Groony Totes up to \$1,000 (\$1.21 each + \$50 ech up, tax & shipping) \$980.48	\$1,275.00 \$1,000.00	\$852.30 \$902.40	(\$422.70) (\$97.60)									\$852.30 \$902.40				\$852.30 \$902.40	\$1,275.00 \$1,000.00	\$422.70 \$97.60	\$422.70 \$97.60	
c.]1,000 WHWCNC Branded Hand Fans up to \$775 (\$0.56 + \$65 set-up, tax & shipping) \$747.46 d.) 650 WHWCNC Branded Sunglasses up to \$1,000 (\$1.25 each + \$20 set-up, tax & shipping) \$953.6	\$775.00 \$1,000.00	\$679.01 \$864.50	(\$95.99) (\$135.50)									\$679.01 \$864.50				\$679.01 \$864.50	\$775.00 \$1,000.00	\$95.99 \$135.50	\$95.99 \$135.50	
e.) 825 WHWCNC Branded Power Clips up to 5950 (\$0.86 each + \$55 set-up, tax & shipping \$917.38 5/09/24 Budget reallocation to reclaim excess funding provided prior to final Inv -868.12	\$950.00 SUM \$5,000	\$833.67 SUM \$4,121.88	(\$116.33) \$868.12 reduction									\$833.67 Total \$4,180.81 CC	Charge 3/25/24			\$833.67	\$950.00 SUM \$5,000	\$116.33 \$868.12 Avoil	\$116.33	:
T-Shirt Guys \$2500 [ Item 6 (24-032) March 13 24 Agenda]				Budget \$2.5)	((24-034)															
a) 50 1301 AMR APPAREL COTTON T-SHIRTS - TRUE NAVY SIZES S-XL NC LOGO \$599.21 as 10 1301 AMER APPAREL COTTON T-SHIRTS - GREEN SIZES S-XL NC LOGO (FIRST SAT) \$115.72	\$770.00 \$130.00	\$599.21 \$115.72	(\$170.79) (\$14.28)									\$599.21 \$115.72				\$599.21 \$115.72	\$770.00 \$130.00	\$170.79 \$14.28	\$170.79 \$14.28	
s) 50 3340 NEXT LEVEL WOMENS COTTON V-NECK T-SHRIT - MEDNIGHT NAVY SIZES S-XL NO LOGIO \$651 65 : ) 36 DG20 EMBRIOD NO LOGIO Devon & Jones CrownLux Perform Man's Plaited Polo - NAVY SIZES S-XL \$885.84	\$675.00 \$925.00	\$651.65 \$885.84	(\$23.35) (\$39.16)									\$285.07 \$2000 deposit Mor		\$366.58 \$885.84		\$651.65 \$885.84	\$675.00 \$925.00	\$23.35 \$39.16	\$23.35 \$39.16	
\$1,000 Deposit w/ Order Mar, 1252.42 Due on Completion in April, Recipion \$247.58 Excess Fund 5,00/24	SUM \$2,500	SUM \$2,252.42	247.58 reduction											\$1252 Sub to CC 5/5	/24		SUM \$2,500	\$247.58 Avail		
Social Media Warner Center News	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	was \$300 (24 was \$750 (24	-034)											\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	
Website Hosting Website Webmaster (\$2k > 1.5K .5K to VC Concerts above on 2/15/24)	\$19.99 \$0.00	\$19.99 \$0.00	\$0.00 \$0.00	\$19.99 Was 1500 (24-03		Was \$900 (2	24-034)									\$19.99 \$0.00	\$19.99 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	
General Outreach Sus Senches \$280 not funded / Flox Hand cart 174.01 pending	\$174.01	\$174.01	\$0.00	Was 3619 (24-03	241							Pareles and named	\$0.00	\$170.00	flex handcart for Cam Srvcs &	\$170.00	\$174.01	\$4.01	\$0.00	
General Outreach (Not yet allocated to specific items) added 5/22 to balance buget	\$0.00	\$1,540.60	\$1,540.60	WW. 3023 (24-0.	<u>'</u>						20.	antina noi oppi io	30.00	\$170.00	Conco	\$0.00	\$0.00	J4.02	\$1,540.60	
Total Outreach Expenditures	\$16,950.00	\$17,172.83	\$222.83	Decreaed by :	\$1,000 11/8/2	3 (23-069)&	Increased \$1,0	00 1/10/24, In	creased by \$90	00 3/13/27 (2	4-034)					\$15,628.22	\$16,950.00	\$1,321.78	\$222.83	\$1,5
																	Outreach Budget Elections			
Election Expenditures Westfield for Rose Goldwater Cmnt Cntr 6/18/23 NC Election Venue (RO)	\$750.00	\$750.00	\$0.00				\$750.00									Ytd Spent \$750.00	\$750.00	Avail \$0.00		
Total Election Expenditures	\$750.00	\$750.00	\$0.00				Pd by CK									\$750.00	\$750.00	\$0.00	\$0.00	
Neighborhood Purposes Grants (NPG) Expenditures Ca																Ytd Spent	NPGs Budget	Avail		
West Valley Food Panty [BAC 6-23-063 Passed 10/12/23] West Valley Food Panty [BAC 6-23-063] City Clerk Permanently Denied 10/26/23	\$2,000.00 (\$2,000.00)	\$2,000.00 (\$2,000.00)	\$0.00 \$0.00				\$2,000.00 (\$2,000.00)	City Clerk De	nied 10/26/23	Reversed Enc	umbered Funds	linance 180155 ar		e Code (Code 22.8	17)]	\$2,000.00 (\$2,000.00)	\$2,000.00 (\$2,000.00)	\$0.00 \$0.00	\$0.00 \$0.00	
Pierce College Foundation - Brahma Bodega [BAC 7-23-064 Passed 10/12/23 Lions of Lockhurst PTO - Garden Project [BAC 10-23-083 Passed 12/13/23]	\$1,300.00	\$1,500.00 \$1,300.00	\$0.00 \$0.00				\$1,500.00	[City Clerk re	jected -Lacking \$1,300.00	Required IR: Submitted 1	2/17/23 Rejec	it w/Doc Approvi ted old form Corr	ected & Pd 12	7/23] /21/23		\$1,500.00 \$1,300.00	\$1,500.00 \$1,300.00	\$0.00 \$0.00	\$0.00 \$0.00	
Voodlake Elem Schl PTA - Art Fair [BAC 13 (24-024] 2/15/24 Agenda] otal of Previous Approved NPGs as of 2/15/24	\$2,000.00 \$4,800.00	\$2,000.00 \$4,800.00	\$0.00 \$0.00								\$2,000.00	Sub 2//24 Pd 2/27/2				\$2,000.00	\$2,000.00	\$0.00	\$0.00	
Friends of Calabash, Inc. dba Calabash PTO BAC 03 [24-029] 3/13/24 Agenda Total of NPGs Approved and Funded through 3/13/24	\$3,000.00 \$7,800.00	\$3,000.00 \$7,800.00	\$0.00 \$0.00	Board Approve was \$7700 (2	al Vote 3/13/2- 4-034)	4 - 3 (24-029)						\$3,000.00	Submit 3/17Appi	oved & Pd 3/19/24		\$3,000.00	\$3,000.00	\$0.00	\$0.00	
\$8,000 April & May NPG's not prev budgeted for: WV YMCA Food Dist Prog NPG \$3,000. 6 (24-42) 4/10/24 Agenda	Not Budgeted For \$0.00	\$3,000.00	\$3,000.00											\$3,000.00	passed 4/10/24	\$0.00 \$3,000.00	Not Budgeted Fo \$0.00	r (\$3,000,00)	\$3,000.00	
New Friends Homeless Cntr Feed Prgm NPG \$1,500 7 (24-43) 4/10/24 Agnda \$3,000 for LAPD Foundation NPG 3 (24-048) 5/08/24 Agenda	\$0.00 \$0.00	\$1,500.00 \$3,000.00	\$1,500.00 \$3,000.00												passed 4/10/24		\$0.00 \$0.00	(\$1,500.00) (\$3,000.00)	\$1,500.00 \$3,000.00	
5500 Profing NPG for WANC Chamb CMMNITY BENFIT FOUNDTN Invitro Com (Not ready for May agen TOTAL NPG EXTRADIBITIES (And & May NPC Operated) 57 500 https://doi.org/10.1001/	\$7,800.00	\$0.00 \$15,300.00	\$0.00 \$7,500.00	was \$7700 (2	W-034)							İ		\$0.00 \$7,500 not		\$0.00 \$15,300.00	\$0.00	\$0.00	\$0.00 \$7,500.00	
	**,	,,	V.,											prev in budget		NPG Totals	CIPs	(0.,,	V-,	
Community Improvement Projects (CIP) Expenditures C Enviromental Project (\$300. Wagon 23-065) Ovr 90 days expired	ategory \$1,000.00	\$0.00	(\$1,000.00)				up to \$200	00 PAC 22	065 for wago	o four 00 do	un ovnicadi					Ytd Spent \$0.00	Budget \$1,000.00	Avail \$1,000.00	\$1,000.00	
Public Safety Project	\$1,000.00 \$1,000.00 \$1.000.00	\$0.00 \$0.00	(\$1,000.00) (\$1,000.00)				up 10 \$300.	DAC 234	ooo ioi wagoi	i įovi so da	ys expireuj					\$0.00 \$0.00	\$1,000.00 \$1,000.00 \$1.000.00	\$1,000.00 \$1,000.00 \$1,000.00	\$1,000.00 \$1,000.00 \$1.000.00	
doucation Project [Xfer \$900 to Outreach & \$100 to NPG 8(24-034) 3/13/ Community Services (Xfer \$1,000 to Outreach for Halo 7 (24-007) 1/10/24)		\$0.00 \$0.00	\$0.00 \$0.00	was \$1000 (2 was \$1000 (2												\$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	
otal CIP Expenditures Category	\$3,000.00	\$0.00				V (24 024)	as 3K 4/10/24									\$0.00	\$3,000.00	\$3,000.00		
our on Experimenes category	\$3,000.00	ŞU.00	(\$3,000.00)	J3K (24-1	,, .vas 34	, 24 J347, W	Jn =/ 10/24									\$26,997.53	\$3,000.00 Total	\$5,000.00	(\$3,000.00)	
																\$26,997.53	i otal		B II.	Uns
	Last Budget	Propossed Budget	Budget Allocation																Reallocation Out of	Funds
	Allocation 3/13/24	Allocation 5/22/24	Change Amt 5/22/24				r October						April	May	June	YTD Spent	Budget	Unspent		5/2 Reallo
OTAL EXPENDITURES FOR THE FISCAL YEAR City Clerk Funding Portal Budget Reconcilation Amounts:				\$1,416.89	\$81.00	\$0.00	\$3,235.45	\$320.39	\$2,782.42	\$382.11	\$7,069.57	\$8,636.75	\$3,594.00	\$11,339.95	\$439.00	\$39,297.53	\$41,130.46	\$1,832.93	\$0.00	\$1,8
Office/Operational Expenditures Outreach Expenditures	\$12,630.46 \$16,950.00	\$7,907.63 \$17.172.83	(\$4,722.83) \$222.83																	
Outreach Expenditures  Election Expenditures																				
General and Operational Expenditures	\$750.00 \$30,330.46	\$750.00 \$25,830.46	\$0.00 (\$4,500.00)																	
IPG Expenditures	\$7,800.00 \$3,000.00	\$15,300.00 \$0.00	\$7,500.00 (\$3,000.00)																	



#### **Print**

### **Billing Activity - Invoices**

Woodland Hills-Warner Center Neighborhood Council

Today's Date: 06/12/2024 Attn: Heath Kline User Name:

200 N Spring St Los Angeles CA 90012

US

P: 8183125601

#### Invoices from 05/12/2024 to 06/12/2024

Date	Description		<b>Charge Amount</b>	<b>Credit Amount</b>
06/10/2024	Invoice #1718007595		\$81.00	
	Constant Contact - Email Plus 1501-2500 Contacts Highest contact count: 1549 From 05/10/2024 to 06/10/2024	\$81.00		

### Billing questions? Contact Support

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



## <u>Print</u>

## **Billing Activity - Payments**

Woodland Hills-Warner Center Neighborhood Council

Today's Date: 06/12/2024 User Name:

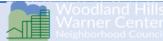
Attn: Heath Kline 200 N Spring St Los Angeles CA 90012

P: 8183125601

Payments from 05/12/2024 to 06/12/2024

Date	Description	<b>Charge Amount Credit Amount</b>
06-10-2024 04:19:57 AM	Payment - Credit Card (MasterCard) *********7237	\$81.00

Billing questions? Contact Support
Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US







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	8	00	( )

NC Name: Woodland Hills - Warner Center Meeting Date: May 22, 2024

Agenda Item No: 04 (24-052) 5/22 Budget Reallocation Motion to Fund NPG's Budget Fiscal Year: 2023-2024

Board Motion and/or Public Benefit Statement (CIP and NPG):

The Woodland Hills-Warner Center Neighborhood Council hereby reallocates its Fiscal Year 2023-2024 budget ending June 30, 2024, last updated 3/13/24 [BAC 08 (24-034)], and filed with the City Clerk per the attached two-page motion and as shown on the uploaded WHWCNC FYE Planning Budget Spread Sheet [con't].

Method of Payment: (Select One)  $X \square$  Motion continued on the next 2 pages.  $\square$  Check  $\square$  Credit Card  $\square$  Board Member

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name Karen DiBiase	Board Position Area 1	Yes	No					
		Х	11.0	Abstain	Absent	Ineligible	Recused	Notes
	Residential	^						
Geoffreey Hobson	Area 1 Business				Х			"out of the rm" - lost Zoom connection
Shelley Schwartz	Area 1 C. B. O.	Х						
Reina Cerros-McCaughey	Area 1 Alternate	Х						Alternate
Julian Tu	Area 2 Residential	Х						
Paul Lawler	Area 2 Business	Х						
Peter Haber	Area 2 C. B. O.	Х						
Masha Dowell	Area 2 Alternate				Х			
Tracey Rosen	Area 3	Х						
Dean Matthew	Residential Area 3 Business	Х						
Harout Aristakessian	Area 3 C. B. O.				Х			
Jayce Baron	Area 3 Alternate				Х			Alternate
Don Patterson	Area 4	Х						
Martin Lipkin	Residential Area 4 Business	Х						
Dena Weiss	Area 4 C. B. O.	Х			Х			
Aava Dekordi	Area 4 Alternate					Х		
Christopher Waddy	Area 5				Х			
Julie Waltrip	Residential Area 5 Business				Х			
Steve Sommers	Area 5 C. B. O.	Х						
Allan Biggins	Area 5 Alternate				Х			
Bill Barnett	Area 6	Х						
Heath Kline	Residential Area 6 Business	Х						
Bobbie Wasserman	Area 6 C. B. O.	Х						
Janice Mendell	Area 6 Alternate				Х			Alternate
Kate Kennedy	Area 7	Х						
Schyler Katz	Residential Area 7 Business				Х			
Joyce Fletcher	Area 7 C. B. O.	Х						
Rosaleen O'Sullivan	Area 7 Alternate	Х						
August Steurer	At-Large	Х						
Vacant	At-Large Alternate							
Vacant	Youth							
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Board Quorum: 13	Total:	19	0	0	10	1	0	4

laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature Authorized Signature: Print/Type Name: Heath Kline, Treasurer Print/Type Name: Dena Weiss, President Date: May 22, 2024 Date: May 22, 2024 NCFP 101 BAC Rev020118 WHWCNC Ver 1.0 Item No. 4 (Updated Motion & Support Doc for 5/22/24 Special Meeting)
Heath Kline, Treasurer

(24-052) Motion to reallocate the WHWCNC Board Budget to fund the April 10 & May 8 Board voted NPGs and pending YE spending item(s) with the limited unspent funds available this FY.

For discussion and possible action

(estimated time 10 minutes)

The Woodland Hills-Warner Center Neighborhood Council hereby reallocates its Fiscal Year 2023-2024 budget ending June 30, 2024, last updated 3/13/24 [BAC 08 (24-034)], and filed with the City Clerk as follows:

#### **Office/Operational Expenditures:**

- Decrease Space Rental for Board Meetings (Line 20) by \$700, from \$1,200 to \$500.
- Increase NC Storage at StorQuest (Line 21) by \$353, from \$2,940 to \$3,293.
- Decrease Phone System Grasshopper (Line 22) by \$809.42, from \$1,200 to \$390.58.
- Decrease Constant Contact (Line 26) by \$69, from \$960 to \$891.
- Increase Mailbox Rental at UPS (Line 28) by \$16, from \$500 to \$516.
- Decrease Office Supplies and Printing (Line 29) by \$1,800.00, from \$2,000 to \$200.
- Decrease Paper and Ink (Line 30) by \$500, from \$500 to \$0.
- Decrease Email and Web Hosting and Support (Line 31) by \$1,870.94, from \$2,600 to \$729.06.
- Decrease Food & Refreshments For NC Meetings, Retreats, & Outreach Events (Line 34) by \$200 from \$1,000 to \$800
- Add SB-411/AB-2449 Hybrid Meeting Equipment (Line 35) for \$0.00
- Add Past Due Verizon Wireless Hotspot (Line 37) for \$864.13.

The net change in the Office/Operational Expenditures category is a decrease of \$4,722.83, from \$12,630.46 to \$7,907.63.

#### **Outreach Expenditures:**

- Decrease Replace Damaged NC Pole Banners (Line 46) by \$29.47, from \$900 to \$870.53.
- Decrease HALO Purchase of giveaway bags & keychains (Line 47) by \$15.15, from \$2,500 to \$2,484.85.
- Decrease Minuteman Press or alt printer 1000 4/4 4x9 Rack Cards (Line 51) by \$157.45, from \$275 to \$117.55.
- Decrease WHWCNC Branded Promotional Items 4Imprint (Lines 53-59) by \$868.12, from \$5,000 to \$4,131.
- Decrease T-Shirt Guys (Lines 61-66) by \$247.58, from \$2,500 to \$2,252.42.
- Add General Outreach (not yet allocated to specific items) (Line 73) for \$1,540.60

The Outreach Expenditures category has an increase of \$222.83 from \$16,950.00 to \$17,172.83.

#### **Neighborhood Purposes Grants (NPG) Expenditures:**

• Add \$3,000 for the West Valley YMCA Food Distribution Program NPG (Line 95), approved on April 10, 2024 (Item 6, 24-42).

- Add \$1,500 for the New Friends Homeless Center Feeding Program NPG (Line 96), approved on April 10, 2024 (Item 7, 24-43).
- Add \$3,000 for LAPD Foundation Topanga Station NPG (Line 97), approved on May 8, 2024 (Item 3, (24-048).

The net change in the NPG Expenditures category is an increase of \$7,500 from \$7,800.00 to \$15,300.

#### **Community Improvement Projects (CIP) Expenditures:**

- Decrease the Environmental Project (Line 102) by \$1,000, from \$1,000 to \$0.
- Decrease the Homeless Project (Line 103) by \$1,000, from \$1,000 to \$0.
- Decrease the Public Safety Project (Line 104) by \$1,000, from \$1,000 to \$0.

The net change in the CIP Expenditures category is a decrease of \$3,000, from \$3,000.00 to \$0.00.

In total, these reallocations result in a no net change to the WHWCNC's total 23-24FY annual budget of \$41,130.46.

The WHWCNC board authorizes any two Board Funding Officers (President, Vice President, and Treasurer) to agree and spend the \$288.32 in unspent funds available after this reallocation within the Office/Operational Expenditures budget category to meet any necessary expenditures to ensure the board's ongoing smooth operation,] maintenance, and stakeholder engagement needs before the June 30 FYE. If the funds are not needed, they will roll over to the next FY budget.

The WHWCNC board directs the treasurer to file this BAC motion and the referenced **WHWCNC FYE Planning Budget Spread Sheet** revised budget, included in the supporting documentation with the City Clerk as required, and use it for the balance of the FY to carry out board-authorized expenditures.

See posted WHWCNC FYE Planning Budget Spread Sheet via the Board Calendar Event post.
(1 page)

Roll Call Vote

 $\label{localization} WHWCNC\ \ FYE\ Planning\ Budget$  Spend trxs thrgh 05/16/2024. Shows APPROVED 4/10 5/8 + PEND 5/22 Brd spend motions that REQUIRE Budget Reallocations at 5/22/24 meet in BLUE text w/ yellow backgrnd.

	Last Budget Allocation	Propossed Budget Allocation	Budget Allocation Change Amt														3/13/24		5/22/24 Reallocation	Funds Ar After 5/22/2
WHWCNC Annual Budget FY2023-2024 Admin Packet & Budget Adobted June 14, 2023 BAC (23-048)	3/13/24	5/22/24	5/22/24 RED=DECREASE	July (Paul)	August	September	r October	November	December	January	February	March	April	May	June	Ytd Spent	Budget	Avail	Amount	Reallocar
As Adjusted & Adopted 9/13/23 BAC 3 (23-053) As Adjusted & Adopted 11/08/23 BAC 2 (23-069)			GRN=INCREASE BLK=NO CHANGE																	
As Adjusted & Adopted 01/10/24 BAC 7 (24-007) As Adjusted & Adopted 02/15/24 BAC 14 (24-025)																				
As Adjusted & Adopted 03/13/24 BAC 08 (24-034) As Adjusted & Adopted 05/22/24 BAC 04 (24-052)																				
Board Budget Reallocations and new spending at 5/22/24 Meeting in Blue Annual Budget Funds	\$32,000.00	\$32,000.00	\$0.00																	
Rollover Funds [RO-Supplementa Fundsl Realocation] BAC 3 (23-053) Adjustments (Sept Expenses Pd by City Clerk Grasshopper \$62.54 & StorQuest \$268)	\$10,000.00 (\$330.54)	\$10,000.00 (\$330.54)	\$0.00 \$0.00																	
Adjustments (Oct Expenses Pd by City Clerk Grasshopper \$ & StorQuest \$268 10/1/23) Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$268.00) (\$271.00)	(\$268.00) (\$271.00)	\$0.00 \$0.00																	
Total Adjustments Total Annual Budget Funds	(\$869.54) \$41,130,46	(\$869.54) \$41,130.46	\$0.00 \$0.00																	
Total Milital Budget Fullus	341,130.40	341,130.40	30.00								StorOuest dh	charge us for M	ay Rent in Emo	r.v			Office/Opps			
													,						5/22/24	Funds A
Office/Operational Expenditures Category													v Amount	of projected reactur	ina evnence v	Ytd Spent	Budget	Avail	Reallocation	5/22/ Realloca
Space Rental Board Meetings	\$1,200,00	\$500.00	(\$700.00)			JH CC CC 9/9/2:	3) 268 JH CC CC 1	10/1/23 + 271 H	K CC 10/31 Pd t	hrough Nov	StorQuest dbl	charged us for Ma	LAU v Rent in Error v	SD Past Due - Esti \$500.00	imate	\$500.00	\$1,200.00	\$700.00	\$700.00	9
NC Storage StorQuest Phone System - Grasshopper	\$2,940.00 \$1,200.00	\$3,293.00 \$383.98	\$353.00 (\$816.02)	\$268.00 \$31.90		\$268.00 \$62.54	\$539.00 \$31.89		\$271.00 \$30.89	\$271.00 \$30.11	\$271.00 \$31.98	\$271.00 \$35.32	\$271.00 \$31.06	\$542.00 \$30.40	\$321.00 \$37.00	\$3,293.00 \$383.98	\$2,940.00 \$1,200.00	(\$353.00) \$816.02	\$353.00 \$816.02	
Adjustment- Sept NC expenses Pd by City Clerk during credit card transistion Adjustment- Oct NC expenses Pd by City Clerk during credit card transistion	(\$330.54) (\$268.00)	(\$330.54) (\$268.00)	\$0.00 \$0.00			(\$330.54)	(\$268.00	)								(\$330.54) (\$268.00)	(\$330.54) (\$268.00)	\$0.00 \$0.00	\$0.00 \$0.00	
Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$271.00)	(\$271.00)	\$0.00	Paul exp to wrone					(\$271.00)							(\$271.00)	(\$271.00)	\$0.00	\$0.00	
Constant Contact Software Upgrades	\$960.00 \$200.00	\$891.00 \$200.00	(\$69.00) \$0.00	sub account in Jly)	\$81.00		\$162.00 HKNCCCforSep		\$81.00	\$81.00	\$81.00 \$49.99	\$81.00	\$81.00	\$81.00	\$81.00	\$891.00 \$49.99	\$960.00 \$200.00	\$69.00 \$150.01	\$69.00 \$0.00	\$15
Mail Box Rental (UPS PMB) [Increase \$16 5/09/924] Office Supplies and Printing	\$500.00 \$2,000.00	\$516.00 \$200.00	\$16.00 (\$1,800.00)	\$516.00							MSFT PDF X Tracy \$90.13		\$18.16	phics Post Due -0 per A \$0.00	RC 4/2/24	\$516.00 \$108.29	\$500.00 \$2,000.00	(\$16.00) \$1,891.71	\$16.00 \$1,800.00	
Paper and Ink Email and Web Hosting and Support (RO Funds) 7 (24-033) March 13 24 ager		\$0.00 \$729.06	(\$500.00) (\$1,870.94)			4 \$1870.94 4/10	\$520.56	\$208.50	[BAC passed that	potentially spend	Off Dep Pst Bx & is all remaining fur		Dep Pen & Penc for Re G-Mail hosting tha	has expired after 90 d	loys)	\$0.00 \$729.06	\$500.00 \$2,600.00	\$500.00 \$1,870.94	\$500.00 \$1,870.94	
Zoom Virtual Meet SaaS. [7 (24-033) March 13 24 agenda] waiting on DONE	\$400.00	\$400.00	\$0.00		/13/24 (24-0			KI Wendy Moore Inv	CK Req Sub 11/2/23			City Clerk wo Retreat Food: Star &	iting on inv from DOM 1550.25, Stn Fir \$64	\$400.00 3.20, SmtFin \$14.48		\$400.00	\$400.00	\$0.00	\$0.00	
Food & Refreshments For NC Meetings, Retreats, & Outreach Events SB411 Hybrid Meeting Equip 2 Meet Owls, 1 Comp & Ascs [2(24-047) May 8] 55,038.31	\$1,000.00 \$0.00	\$800.00 \$0.00	(\$200.00) \$0.00	Added 11/8/2	23 (23-069) &	Increased \$2	200 4/10/24				\$45.47		\$707.93	Not approved by	brd 5-8-22	\$753.40 \$0.00	\$1,000.00 \$0.00	\$246.60 \$0.00	\$200.00 \$0.00	
Past Due Verizon Wireless Hotspot-Contested \$864.13	\$0.00	\$864.13	\$864.13								Sm&fnl WHA Fair		Meee	\$864.13	feetings	\$0.00 \$864.13	\$0.00 \$0.00	\$0.00 (\$864.13)	\$0.00 \$864.13	
Total Office/Operational Expenditures	\$12,630.46	\$7,907.63	(\$4,722.83)	Increased by ;	\$1,000 11/8/	23 (23-069)						Ve	rizon Wireless	Past Due Hotspot	Contested \$8	\$7,619.31	\$12,630.46	\$5,011.15	(\$4,722.83)	\$2
Outreach Expenditures Category																Ytd Spent	Outreach Budget	Avail		
Cong of Neighborhoods \$500 & July Constant Contact \$81 (JLY Paul L Treas) Greatful Hearts & Disaster Prep Booth \$500 3 (23-070 ) 11/8/23	\$581.00 \$500.00	\$581.00 \$500.00	\$0.00 \$0.00	\$581.00					\$500.00	CK Request 1	12/19/23 Pd 12	2/19/23				\$581.00 \$500.00	\$581.00 \$500.00	\$0.00 \$0.00	\$0.00 \$0.00	
Replace Damaged NC Pole Banners \$900 4 (23-071 ) 11/8/23 HALO Purchase of giveaway bags & keychains up to \$2,500 7 (24-007) 1/10/2	\$900.00 4 \$2,500.00	\$870.53 \$2,484.85	(\$29.47) (\$15.15)						\$870.53	Order Placed in a	lan, Product Recyd	ted - wants to pay po in Mar,	\$2,484.85	d & Pd 2-9-24 Point delayed for correct	t Halo Inv	\$870.53 \$2,484.85	\$900.00 \$2,500.00	\$29.47 \$15.15	\$29.47 \$15.15	
Valley Cultural - Concert Outreach Booth WC Park [BAC 11 24-022] 2/15/24  Dne Generation Sr Fair Outreach Booth [BAC 12 24-023] 2/15/24	\$3,500.00 \$1,000.00	\$3,500.00 \$1,000.00	\$0.00 \$0.00	Budget incred	sed by \$500	from Webma.	ster on 2/15 14	(24-025)			\$3,500.00 \$1,000.00	Sub 2//24 Pd 2/28/2 Sub 2//24 Pd 2/27/2	4			\$3,500.00 \$1,000.00	\$3,500.00 \$1,000.00	\$0.00 \$0.00	\$0.00 \$0.00	
Minitman Press or alt printer 1000 4/4 4x9 Rack Cards 4 -( 24-030) 3/13/24	\$275.00	\$117.55	(\$157.45)	Budget \$274	(24-034) 3/1	3/24 Reclaim	Excess funding	of \$157.54 4	/10/24			\$117.55	Decrease			\$117.55	\$275.00	\$157.45	\$157.45	
4Imprint NC Branded promo items upto \$5,000 as follows 5 (24-031) 3/13/24				Budget \$5K (								Color Fx								
.  2,000 WHWCNC 3"x3" Branded Sticky Pads up to \$1,000 (\$0.39 each + tax & shipping) \$937.71 . 550 Green WMWCNC Branded Value Groony Totes up to \$1,000 (\$1.21 each + \$50 ech up, tax & shipping) \$980.48	\$1,275.00 \$1,000.00	\$852.30 \$902.40	(\$422.70) (\$97.60)									\$852.30 \$902.40				\$852.30 \$902.40	\$1,275.00 \$1,000.00	\$422.70 \$97.60	\$422.70 \$97.60	
c.]1,000 WHWCNC Branded Hand Fans up to \$775 (\$0.56 + \$65 set-up, tax & shipping) \$747.46 d.) 650 WHWCNC Branded Sunglasses up to \$1,000 (\$1.25 each + \$20 set-up, tax & shipping) \$953.6	\$775.00 \$1,000.00	\$679.01 \$864.50	(\$95.99) (\$135.50)									\$679.01 \$864.50				\$679.01 \$864.50	\$775.00 \$1,000.00	\$95.99 \$135.50	\$95.99 \$135.50	
e.) 825 WHWCNC Branded Power Clips up to 5950 (\$0.86 each + \$55 set-up, tax & shipping \$917.38 5/09/24 Budget reallocation to reclaim excess funding provided prior to final Inv -868.12	\$950.00 SUM \$5,000	\$833.67 SUM \$4,121.88	(\$116.33) \$868.12 reduction									\$833.67 Total \$4,180.81 CC	Charge 3/25/24			\$833.67	\$950.00 SUM \$5,000	\$116.33 \$868.12 Avoil	\$116.33	:
T-Shirt Guys \$2500 [ Item 6 (24-032) March 13 24 Agenda]				Budget \$2.5)	((24-034)															
a) 50 1301 AMR APPAREL COTTON T-SHIRTS - TRUE NAVY SIZES S-XL NC LOGO \$599.21 as 10 1301 AMER APPAREL COTTON T-SHIRTS - GREEN SIZES S-XL NC LOGO (FIRST SAT) \$115.72	\$770.00 \$130.00	\$599.21 \$115.72	(\$170.79) (\$14.28)									\$599.21 \$115.72				\$599.21 \$115.72	\$770.00 \$130.00	\$170.79 \$14.28	\$170.79 \$14.28	
s) 50 3340 NEXT LEVEL WOMENS COTTON V-NECK T-SHRIT - MEDNIGHT NAVY SIZES S-XL. NO LOGIO \$651 65 : ) 36 DG20 EMBRIOD NO LOGIO Devon & Jones CrownLux Perform Man's Plaited Polo - NAVY SIZES S-XL \$885.84	\$675.00 \$925.00	\$651.65 \$885.84	(\$23.35) (\$39.16)									\$285.07 \$2000 deposit Mor		\$366.58 \$885.84		\$651.65 \$885.84	\$675.00 \$925.00	\$23.35 \$39.16	\$23.35 \$39.16	
\$1,000 Deposit w/ Order Mar, 1252.42 Due on Completion in April, Recipion \$247.58 Excess Fund 5,00/24	SUM \$2,500	SUM \$2,252.42	247.58 reduction											\$1252 Sub to CC 5/5	/24		SUM \$2,500	\$247.58 Avail		
Social Media Warner Center News	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	was \$300 (24 was \$750 (24	-034)											\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	
Website Hosting Website Webmaster (\$2k > 1.5K .5K to VC Concerts above on 2/15/24)	\$19.99 \$0.00	\$19.99 \$0.00	\$0.00 \$0.00	\$19.99 Was 1500 (24-03		Was \$900 (	24-034)									\$19.99 \$0.00	\$19.99 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	
General Outreach Sus Senches \$280 not funded / Flox Hand cart 174.01 pending	\$174.01	\$174.01	\$0.00	Was 3619 (24-03	241							Parcher and named	\$0.00	\$170.00	flex handcart for Cam Srvcs &	\$170.00	\$174.01	\$4.01	\$0.00	
General Outreach (Not yet allocated to specific items) added 5/22 to balance buget	\$0.00	\$1,540.60	\$1,540.60	WW. 3023 (24-0.	<u>'</u>						20.	antina noi oppi io	30.00	\$170.00	Conco	\$0.00	\$0.00	J4.02	\$1,540.60	
Total Outreach Expenditures	\$16,950.00	\$17,172.83	\$222.83	Decreaed by :	\$1,000 11/8/2	3 (23-069)&	Increased \$1,0	00 1/10/24, In	creased by \$90	00 3/13/27 (2	4-034)					\$15,628.22	\$16,950.00	\$1,321.78	\$222.83	\$1,5
																	Outreach Budget Elections			
Election Expenditures Westfield for Rose Goldwater Cmnt Cntr 6/18/23 NC Election Venue (RO)	\$750.00	\$750.00	\$0.00				\$750.00									Ytd Spent \$750.00	\$750.00	Avail \$0.00		
Total Election Expenditures	\$750.00	\$750.00	\$0.00				Pd by CK									\$750.00	\$750.00	\$0.00	\$0.00	
Neighborhood Purposes Grants (NPG) Expenditures Ca																Ytd Spent	NPGs Budget	Avail		
West Valley Food Panty [BAC 6-23-063 Passed 10/12/23] West Valley Food Panty [BAC 6-23-063] City Clerk Permanently Denied 10/26/23	\$2,000.00 (\$2,000.00)	\$2,000.00 (\$2,000.00)	\$0.00 \$0.00				\$2,000.00 (\$2,000.00)	City Clerk De	nied 10/26/23	Reversed Enc	umbered Funds	linance 180155 ar		e Code (Code 22.8	17)]	\$2,000.00 (\$2,000.00)	\$2,000.00 (\$2,000.00)	\$0.00 \$0.00	\$0.00 \$0.00	
Pierce College Foundation - Brahma Bodega [BAC 7-23-064 Passed 10/12/23 Lions of Lockhurst PTO - Garden Project [BAC 10-23-083 Passed 12/13/23]	\$1,300.00	\$1,500.00 \$1,300.00	\$0.00 \$0.00				\$1,500.00	[City Clerk re	jected -Lacking \$1,300.00	Required IR: Submitted 1	2/17/23 Rejec	it w/Doc Approvi ted old form Corr	ected & Pd 12	7/23] /21/23		\$1,500.00 \$1,300.00	\$1,500.00 \$1,300.00	\$0.00 \$0.00	\$0.00 \$0.00	
Voodlake Elem Schl PTA - Art Fair [BAC 13 (24-024] 2/15/24 Agenda] otal of Previous Approved NPGs as of 2/15/24	\$2,000.00 \$4,800.00	\$2,000.00 \$4,800.00	\$0.00 \$0.00								\$2,000.00	Sub 2//24 Pd 2/27/2				\$2,000.00	\$2,000.00	\$0.00	\$0.00	
Friends of Calabash, Inc. dba Calabash PTO BAC 03 [24-029] 3/13/24 Agenda Total of NPGs Approved and Funded through 3/13/24	\$3,000.00 \$7,800.00	\$3,000.00 \$7,800.00	\$0.00 \$0.00	Board Approve was \$7700 (2	al Vote 3/13/2- 4-034)	4 - 3 (24-029)						\$3,000.00	Submit 3/17Appi	oved & Pd 3/19/24		\$3,000.00	\$3,000.00	\$0.00	\$0.00	
\$8,000 April & May NPG's not prev budgeted for: WV YMCA Food Dist Prog NPG \$3,000. 6 (24-42) 4/10/24 Agenda	Not Budgeted For \$0.00	\$3,000.00	\$3,000.00											\$3,000.00	passed 4/10/24	\$0.00 \$3,000.00	Not Budgeted Fo \$0.00	r (\$3,000,00)	\$3,000.00	
New Friends Homeless Cntr Feed Prgm NPG \$1,500 7 (24-43) 4/10/24 Agnda \$3,000 for LAPD Foundation NPG 3 (24-048) 5/08/24 Agenda	\$0.00 \$0.00	\$1,500.00 \$3,000.00	\$1,500.00 \$3,000.00												passed 4/10/24		\$0.00 \$0.00	(\$1,500.00) (\$3,000.00)	\$1,500.00 \$3,000.00	
5500 Profing NPG for WANC Chamb CMMNITY BENFIT FOUNDTN Invitro Com (Not ready for May agen TOTAL NPG EXTRADIBITIES (And & May NPC Operated) 57 500 https://doi.org/10.1001/	\$7,800.00	\$0.00 \$15,300.00	\$0.00 \$7,500.00	was \$7700 (2	W-034)							İ		\$0.00 \$7,500 not		\$0.00 \$15,300.00	\$0.00	\$0.00	\$0.00 \$7,500.00	
	**,	,,	V.,											prev in budget		NPG Totals	CIPs	(0.,,	V-,	
Community Improvement Projects (CIP) Expenditures C Enviromental Project (\$300. Wagon 23-065) Ovr 90 days expired	ategory \$1,000.00	\$0.00	(\$1,000.00)				up to \$200	00 PAC 22	065 for wago	o four 00 do	un ovnicadi					Ytd Spent \$0.00	Budget \$1,000.00	Avail \$1,000.00	\$1,000.00	
Public Safety Project	\$1,000.00 \$1,000.00 \$1.000.00	\$0.00 \$0.00	(\$1,000.00) (\$1,000.00)				up 10 \$300.	DAC 234	ooo ioi wagoi	i įovi so da	ys expireuj					\$0.00 \$0.00	\$1,000.00 \$1,000.00 \$1.000.00	\$1,000.00 \$1,000.00 \$1,000.00	\$1,000.00 \$1,000.00 \$1.000.00	
doucation Project [Xfer \$900 to Outreach & \$100 to NPG 8(24-034) 3/13/ Community Services (Xfer \$1,000 to Outreach for Halo 7 (24-007) 1/10/24)		\$0.00 \$0.00	\$0.00 \$0.00	was \$1000 (2 was \$1000 (2												\$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	
otal CIP Expenditures Category	\$3,000.00	\$0.00				V (24 024)	as 3K 4/10/24									\$0.00	\$3,000.00	\$3,000.00		
our on Experimenes category	\$3,000.00	ŞU.00	(\$3,000.00)	J3K (24-1	,, .vas 34	, 24 J347, W	Jn =/ 10/24									\$26,997.53	\$3,000.00 Total	\$5,000.00	(\$3,000.00)	
																\$26,997.53	i otal		B II.	Uns
	Last Budget	Propossed Budget	Budget Allocation																Reallocation Out of	Funds
	Allocation 3/13/24	Allocation 5/22/24	Change Amt 5/22/24				r October						April	May	June	YTD Spent	Budget	Unspent		5/2 Reallo
OTAL EXPENDITURES FOR THE FISCAL YEAR City Clerk Funding Portal Budget Reconcilation Amounts:				\$1,416.89	\$81.00	\$0.00	\$3,235.45	\$320.39	\$2,782.42	\$382.11	\$7,069.57	\$8,636.75	\$3,594.00	\$11,339.95	\$439.00	\$39,297.53	\$41,130.46	\$1,832.93	\$0.00	\$1,8
Office/Operational Expenditures Outreach Expenditures	\$12,630.46 \$16,950.00	\$7,907.63 \$17.172.83	(\$4,722.83) \$222.83																	
Outreach Expenditures  Election Expenditures																				
General and Operational Expenditures	\$750.00 \$30,330.46	\$750.00 \$25,830.46	\$0.00 (\$4,500.00)																	
IPG Expenditures	\$7,800.00 \$3,000.00	\$15,300.00 \$0.00	\$7,500.00 (\$3,000.00)																	



#### **Account Information**

WHWCNC Peter Fletcher 20929 Ventura Boulevard Woodland Hills, CA 91364, US

Bill Date: 06/12/24 Usage Period: 05/12/24 - 06/12/24

#### **Charges Summary**

Previous Invoice Amount:\$30.40						
Current Charges:						
Recurring Charges	\$22.00					
Non-Recurring Charges	\$0.00					
Usage Charges	\$0.89					
Sms Charges	\$0.00					
Taxes & Surcharges	\$5.60					
Federal USF	\$2.22					
Total Charges:	\$30.71					
Debits & Credits	\$0.00					
Payments	\$30.71					
Balance Due:	\$0.00					

#### **Grasshopper News**

At Grasshopper, we know that entrepreneurs just like you can change the world, one small business at a time.

That's why we started the Entrepreneur Movement. Watch the video at grasshopper.com/idea and tell everyone you know about Grasshopper.

#### **Partner Offers**



#### **Detail of Current Charges**

Payments & C	redits		
Date	Detail		Payment/Credit
06/12/24	Monthly Payment, Paid on Master Card ending in 7237		\$30.71
		Total Payments & Credits:	\$30.71

Recurring Charges		
Current Period		
Pay As You Grow Plan, 06/12/24 - 07/12/24		\$12.00
Voicemail Transcription, 06/12/24 - 07/12/24		\$10.00
	Total Recurring Charges:	\$22.00

Minute Charge	es Summary				
Туре	Included	Used	Overage	Rate	Charge
Domestic	0 minutes	14.8	14.8 minutes	0.060	\$0.89
		Total Minute Charges:			\$0.89

Taxes & Surch	arges	
Туре	Detail	Charge
Tax	CA PUC Fee	\$0.10
Tax	FCC Regulatory Fee (Wireline)	\$0.03
Tax	Utility Users Tax	
Surcharge	Regulatory Recovery Fee	\$3.75
3	Total Taxes & Surcharges:	\$5.60

Federal Univer	sal Service Fund	
Туре	Detail	Charge
Surcharge	Fed Universal Service Fund	\$2.22
_	Total Federal USE Contributions:	\$2.22

#### Summary of Minute Charges

By Number		
Number	1	Total Minutes
+18186399444		14.8
	Total Minutes Used:	14.8

#### **Explanation of Terms**

**Domestic:** Calls that are placed inside the United States and its provinces.

Off Shore: Calls placed outside of U.S. borders.

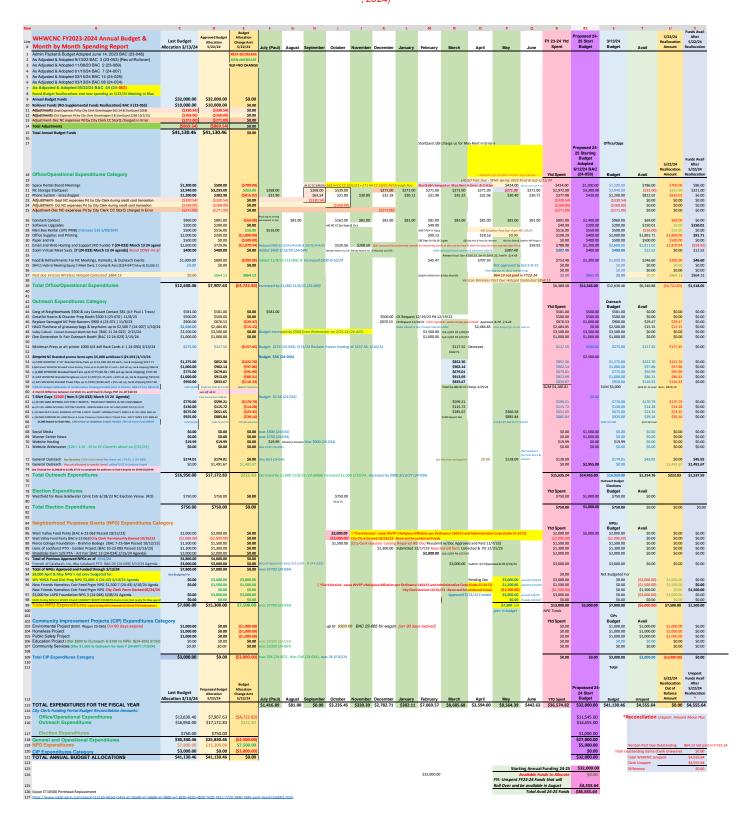
International: Calls placed from a country other than the U.S.

**Federal Universal Service Fund** The USF contribution factor established by the Federal Communications Commission is applicable to telecommunications services and is adjusted by the FCC every calendar quarter.

**Voice Over:** Use of voice talents for recording of main greeting or extensions.

**Bonus Minutes:** Extra minutes that are credited to your account.

**Set Up Support:** Help setting up your account and customizing your features.





### Reminder: Your services are going to renew

Bluehost <noreply@account.bluehost.com>
Reply-To: Bluehost <no-reply+12013618940@account.bluehost.com>
To: TRACEY.ROSEN@gmail.com

Thu, May 23, 2024 at 11:04 PM

# bluehost

**Account Login** 

Hi Tracey,

Thanks for being a loyal Bluehost customer. We're here to help you succeed online with our super-fast hosting, online store capabilities, WordPress expertise, and great support.

The services listed below will automatically renew for continued access using the payment method we have on file.

Account Number: 54305342

Account Holder: WOODLAND HILLS WARNER CENTER NC

Product Description	Expire Date	Date Your Services Will Renew	Term	Recurring Charges
domain .NET WHCOUNCIL.NET	07/08/2024	06/23/2024	1 year(s)	\$23.17

Estimated Tax: \$0.00

Total: \$23.17

Visit the Renewal Center in your account manager to verify that billing and contact information is current to avoid any lapse in your services.

Best regards,

The Bluehost Team



## Thank You!

## Your order is complete.

You will receive a confirmation email shortly. Please add noreply@bluehost.com to your address book to ensure you receive the confirmation email.

#### Account

Tracey Rosen 20929 VENTURA BLVD STE 47-535 WOODLAND HILLS, CA 91364-2334 US TRACEY.ROSEN@GMAIL.COM 818-451-7781

#### **Billing & Payment**

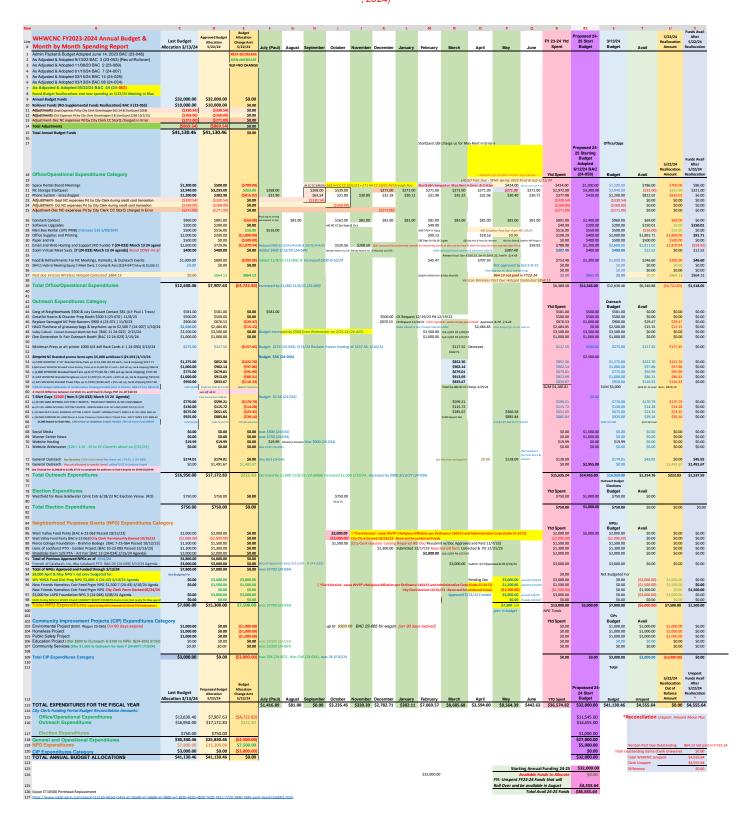
Heath Kline 200 North Spring Street Los Angeles, CA 90012 US billing@whcouncil.org 818-451-7781

Credit Card: xxxxxxxxxxxx7237

Order Number: 1732484302Order Date: 06/14/2024Order Information

Items	Term	Price
Domain Name Renewal: whcouncil.net	1y	22.99

ICANN fee: \$0.18 Today's Total: \$23.17



# Invoice

June 16, 2024

Invoice ID WPD114108

Purchase Key c30a19cd45a99ff8e050963954f33fe0

Payment Status Renewal Payment Method Stripe

WPDeveloper

124 Broadkill Rd #599

Milton, Delaware, 19968

**United States** 

Woodland Hills - Warner Center Neighborhood Council

support@wpdeveloper.com

billing@whcouncil.org

200 n spring ste 224 los angeles, CA 90012 United States

Item Price

EmbedPress Pro - Individual License Renewal Discount: \$0.00 \$36.75

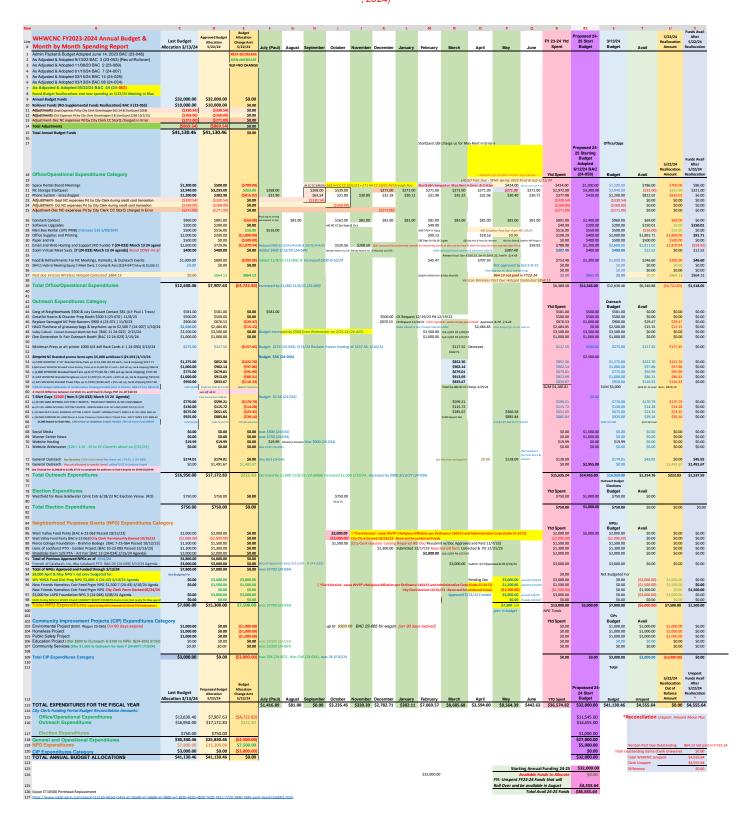
Subtotal - \$36.75

Was Renewal - Yes

Total Paid - \$36.75

#### **Additional Notes**

Company Tax ID 32-0573509



#### **Neighborhood Council Funding Program**

#### **APPLICATION for Neighborhood Purposes Grant (NPG)**





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Woodland Hills Warner Center Neighborhood Council Name of NC from which you are seeking this grant: SECTION I- APPLICANT INFORMATION West Valley Family YMCA 95-1644052 CA 1/1/1988 Organization Name Federal I.D. # (EIN#) Date of 501(c)(3) State of Incorporation Status (if applicable) 1b) 18810 Vanowen Street Reseda CA 91335 Organization Mailing Address City State Zip Code 1c) Business Address (If different) City Zip Code State 1d) PRIMARY CONTACT INFORMATION: SadieTorres@ymcaLA.org Sadie Torres 818 774 2840 Phone **Email** Name 2) Type of Organization- Please select one: ☐ Public School (not to include private schools) 501(c)(3) Non-Profit (other than religious institutions) or Attach IRS Determination Letter Attach Signed letter on School Letterhead 3) Name / Address of Affiliated Organization (if applicable) City Zip Code State

#### SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Since the beginning of the pandemic, the West Valley Family YMCA has stepped up to provide much needed services to the western part of the valley. From distance learning, to first responder child care, shower program and a program that we still operate to this day, fresh produce distribution. This program is something we offer ever Wednesday, rain or shine, that sees over 300 families pick up fresh produce and pantry goods from us. This grant would help us cover a few months worth of transportation expenses and would give us the opportunity to use resources on other programming and supplies that families may need.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The primary use of this grant would be to cover the cost of transporting the produce to our facility. Without funding and support, this program could not operate and would leave 300 families without fresh produce. These families are often pitted between paying for food or paying bills. This service allows families to not worry about where groceries will be coming or to be able to use their limited resources on other expenses.

PAGE 1 NCFP 107

CTION III - PROJECT BUDGET OU may also provide the Budget Outli		arv or requested.		
Personnel Related Expenses		Requested	of NC Total	Projected Cost
N/A		\$	\$	
		\$	\$	
		\$	\$	
Non-Personnel Related Expens	ses	Requested	of NC Total	Projected Cost
Transportation		\$ 3,000	\$ 12,0	000
Bags, Supplies		\$	\$ 3,000	0
		\$	\$	
	s, please list names of NCs:			
s the implementation of this spec sources or funding? (Including NF			l contingent on If Yes, pleas	-
Source of Funding	applications to other Nos, c	Amount		Projected Cost
Individual & Organization Donations/G	irants	\$ 12,000	\$ 15,00	
		\$	\$	
		\$	\$	
Do you (applicant) have a current No ☐ Yes If Yes	nt or former relationship with a s, please describe below:	Board Member of	f the NC?	
Name of NC Board Member	s, pieuse describe below.	Rela	tionship to App	licant
l b) If yes, did you request that the b	oard member consult the Offic	e of the City Atto	rnev before filin	g this application
	that if a Board Member of the			
or participates in the discussi	on and voting of this NPG, th	e NC Funding F	Program will de	eny the paymen
grant in its entirety.)				
CTION V - DECLARATION AND SIG			<u> </u>	
ereby affirm that, to the best of m I accurately stated. I further aff				
erest" of this application and affi				
efit project/program and that n	o conflict of interest exist th	at would preve	nt the awardin	g of the Neighl
poses Grant. I affirm that I am r				
application. I further affirm tha ed here, said funds shall be reto				erms of the app
ed here, said funds shall be rett	diffica infinitediately to the Neig	inbornood Coun	ion.	
2a) Executive Director of Non-Prof	fit Corporation or School Princi	pal - RE	_0	
Mark Dengler	EVP & COO	0	726	3/21/20
PRINT Name	Title			Date
b) Secretary of Non-profit Corpor	ation or Assistant School Princ	ipal - REQUIRED	*	
Jenny Chan	EVP & CFO	$\backslash / /$	$\sim$	3/21/2
		Y //	nature	

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <a href="mailto:clerk.ncfunding@lacity.org">clerk.ncfunding@lacity.org</a> for instructions on completing this form

PAGE 2 NCFP 107

February 28, 2024

Woodland Hills Warner Center Neighborhood Council

Dear WHWCNC,

The West Valley Family YMCA believes in our mission of helping and serving our community. Since the start of the pandemic, we pivoted our focus to meeting the needs of the community around us. To this day, we still run a produce distribution program that has not seen a decline in attendance, but rather an increase in participants. Funding from the WHWCNC through an NPG form would greatly impact and benefit our programming. So far through these first 2 months of the year, we have already seen 2,250 families and 450 individuals pick up produce every Wednesday.

The YMCA is a nonprofit that relies on the donations and support of not only other organizations, but individuals as well. For the month of January, we have received a little over \$1,000 in donations from individuals and have spent about \$4,000 in transportation costs to bring the produce to our facility. We also provide shelf stable food, toiletries and baby items all donated to us through various organizations to meet the needs of our community.

We work with our local elected officials to receive funding via their discretionary funding to help support the work we do at the branch level. We recently submitted a request with Councilmember Bob Blumenfield to help support our efforts.

We believe that the work cannot be done alone, this is why we try and partner with as many community partners as we can. Our goal is to serve our neighbors to address their needs and we believe that the work we do every day truly impacts the lives of many for the better.

Sincerely,

Gary Ocampo

**Executive Director** 

#### Young Men's Christian Association of Metropolitan Los Angeles

#### **Board of Directors**

August 2, 2023

## RESOLUTION TO APPROVE SELECTED STAFF AS AUTHORIZED SIGNATORIES FOR THE CITY OF LOS ANGELES RFP, RFQ and GRANT OPPORTUNITIES

I, <u>John W. Alden, Jr.</u>, being duly constituted Secretary of the Young Men's Christian Association of Metropolitan Los Angeles, a Corporation organized and existing under and by virtue of the Laws of the State of California (hereinafter referred to as "Corporation"), do hereby certify that the following is a true and complete copy of the resolution duly adopted at a meeting of the Executive Committee of the Board of Directors of this Corporation, duly called and held on the 2nd day of August 2023 at which a quorum was present and voting; that said resolution is still in full force and effect and has not been rescinded; and that said resolution is not in conflict with the Charter or By-Laws of this Corporation.

**WHEREAS,** the City of Los Angeles has grant funding opportunities which are in line with the mission and strategic areas of focus for the YMCA of Metropolitan Los Angeles.

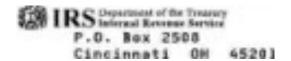
**WHEREAS**, the City of Los Angeles has requested approval from the YMCA of Metropolitan Los Angeles' Board of Directors authorizing the YMCA of Metropolitan Los Angeles Association to submit and execute all forms of contracts and documents on behalf of the Corporation, without specific prior approval of the Board of Directors, for the City of Los Angeles RFP, RFQ and grant opportunities.

**RESOLVED,** that Victor Dominguez, President & Chief Executive Officer of the YMCA of Metropolitan Los Angeles, or in his absence, the following individuals are authorized to execute any and all documents required by the City of Los Angeles in connection with the grant opportunities.

<u>NAME</u>	<u>TITLE</u>
Mark Dengler	Executive Vice President, Chief Operations Officer
Jennifer Chan	Executive Vice President, Chief Financial Officer
Celina Santiago	Chief Mission Advancement Officer

**BE IT FURTHER RESOLVED**: That either of the officers or staff referred to above is authorized to sign any of the foregoing documents when needed.

Dated at Los Angeles, California	
Certified to this <u>3rd</u> day of <u>Au</u>	gust , 20 <u>23</u>
	Signed: Jak Aldu John W. Alden, Jr.
(CORPORATE SEAL)	Secretary Board of Directors Young Men's Christian Association of Metropolitan Los Angeles



In reply refer to: 0248156166 July 05, 2011 LTR 4168C E0 95-1644052 000000 00

> 00015660 BODC: TE

#### ITEM 3

YOUNG MENS CHRISTIAN ASSOCIATION
OF METROPOLITAN LOS ANGELES
METROPOLITAN LOS ANGELES
625 S NEW HAMPSHIRE AVE
LOS ANGELES CA 90005-1342



Employer Identification Number: 95-1644052
Person to Contact: MR GALLUPPI
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your June 23, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in January 1988.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

July 05, 2011 LTR 4168C E0 95-1644052 000000 00 00015661

YOUNG MENS CHRISTIAN ASSOCIATION OF METROPOLITAN LOS ANGELES METROPOLITAN LOS ANGELES 625 S NEW HAMPSHIRE AVE LOS ANGELES CA 90005-1342

offeren in the heading of this letter.

Districted by pearly.

S. A. Martin, Operations Manager Accounts Management Operations

Dougartin







Board Action Certification (BAC) Form		Meigilibo	PITIOC
NC Name: Woodland Hills - Warner Center	Meeting Date:	April 10,	2024

Agenda Item No: 06 (24-042) Motion to YMCA NPG \$3,000 Budget Fiscal Year: 2023-2024

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One)

Motion for the Board to fund and support an [YMCA] NPG in the amount of \$3000 for the Food Distribution Program. The program requires transportation to pick-up and deliver food items to the West Valley Location. The program complies with the city clerk's mandate that NPG-funded projects and activities must be for a public benefit and purpose, open, accessible, and free of charge to stakeholders. IRS Letter attached. NPG form Attached.

□ Motion continued on next page.  $X\!\square \ \ \, \text{Check} \,\,\square \ \, \text{Credit Card} \,\,\square \ \, \text{Board Member Reimbursement}$ 

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Karen DiBiase	Area 1 Residential			Х				
Geoffreey Hobson	Area 1 Business	Х						
Shelley Schwartz	Area 1 C. B. O.				Х			Absent
Reina Cerros-McCaughey	Area 1 Alternate	х						Alternate
Julian Tu	Area 2 Residential			Х				
Paul Lawler	Area 2 Business	Х						
Peter Haber	Area 2 C. B. O.	Х						
Masha Dowell	Area 2 Alternate					Х		Alternate
Tracey Rosen	Area 3 Residential	Х						
Dean Matthew	Area 3 Business	Х						
Harout Aristakessian	Area 3 C. B. O.	Х						
Jayce Baron	Area 3 Alternate				Х			Alternate
Don Patterson	Area 4 Residential	Х						
Martin Lipkin	Area 4 Business	Х						
Dena Weiss	Area 4 C. B. O.	Х						
Aava Dekordi	Area 4 Alternate					Х		Alternate Training
Christopher Waddy	Area 5 Residential	Х						
Julie Waltrip	Area 5 Business	Х						
Steve Sommers	Area 5 C. B. O.	Х						
Allan Biggins	Area 5 Alternate				Х			
Bill Barnett	Area 6 Residential				Х			
Heath Kline	Area 6 Business		Х					
Bobbie Wasserman	Area 6 C. B. O.			Х				
Janice Mendell	Area 6 Alternate				Х			Alternate
Kate Kennedy	Area 7 Residential	Х						
Schyler Katz	Area 7 Business				Х			
Joyce Fletcher	Area 7 C. B. O.	Х						
Rosaleen O'Sullivan	Area 7 Alternate				Х			
August Steurer	At-Large		Х					
Vacant	At-Large Alternate							
Vacant	Youth							
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Board Quorum: 12	Total:	15	2	3	7	2	0	6

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with al laws, policies, and procedures / he above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present. Authorized Signature:

Print/Type Name: Heath Kline, Treasurer

Print/Type Name: Dena Weiss, President

Date: April 10, 2024

Authorized Signature

Date: April 10, 2024

## Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

lame	ame of NC from which you are seeking this grant:		odland Hill	s Neig	hborhoo	d Council
SEC	TION I- APPLICANT INFORMATION					
20120	Los Angeles Police Foundation  Organization Name		95-4700442	CA	62	10/1/1998
1a)	Organization Name	Fee	deral I.D. # (EIN#)	State of	Incorporation	Date of 501(c)(3) Status (if applicab
1b)	633 W. 5th Street, Suite 960	Lo	s Angeles		CA	90071
	Organization Mailing Address	Cit	y		State	Zip Code
1c)	1 76					
	Business Address (If different)	Cit	У		State	Zip Code
1d)	PRIMARY CONTACT INFORMATION: Dana Katz	213-4	89-4636		dana@supporti	lapd.org
	Name	P	hone		Email	
2)	Public School (not to include private schools) Attach Signed letter on School Letterhead		₩₫ 501(c)(3) Nor Attach IRS D	ner than religious ion Letter	institutions)	
3)	Name / Address of Affiliated Organization (if applied	cable)	City		State	Zip Code

### SECTION II - PROJECT DESCRIPTION

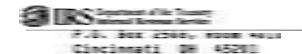
4) Please describe the purpose and intent of the grant.

The LAPD's Topanga Community Police Station's Community Room is used to host many different events and meetings for various community organizations. Unfortunately, the equipment in the room is outdated and broken. The screen does not drop down, the video projector is burnt out, and the speakers do not work, among other issues. The purpose of this grant would be to replace some of the equipment in the Community Room so that the room can, once again, be used to bring together various groups and events.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The grant will be used to update and replace broken and outdated equipment in the LAPD Topanga Community Police Station's Community Room so that the room can be used to host assorted community groups and meetings that serve the general public.

ay also provide the Budget Outline on a separate she Personnel Related Expenses	Requested of NC	Total Projected Cost
refsormer Related Expenses	\$	\$
	s	s
	\$	\$
Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$ 3,000	\$ \$5,653.13
Projector Replacement		<b>9</b> 4 _ 1975-5-000000
8	\$ \$	\$
re you (applicant) applied to any other Neighborho	ood Councils requesting funds for t	his project?
	s of NCs: West Hills NC, Canoga Pa	
he implementation of this specific program or pur	pose described in Question 4 conti	ngent on any other factors o
arces or funding? (Including NPG applications to		es, please describe:
Source of Funding	Amount \$ 2,653.13	Total Projected Cost \$ 5,653,13
TBD	p 2,555.15	\$ 5,653.13
	9	8
	Ρ .	3,000
After completion of the project, the applicant shou	uld submit a Project Completion Re	port to the Neighborhood Co
tart date: 06 101 124 10b) Date Funds Require After completion of the project, the applicant should be applicant to the project, the applicant should be applicant. The project of the pro	uld submit a Project Completion Re  nship with a Board Member of the N  below:	port to the Neighborhood Co
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Aug. 16, 2017 LTR 4168C 0 95-4700442 000000 00

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BOOC: TE

LOS ANGELES POLICE FOUNDATION % CECILIA AGUILERA GLASSMAN 633 W 5TH ST STE 960 LOS ANGELES CA 90071



024272

Employer ID Number: 95-4700442 Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated July 17, 2017, regarding your tax-exempt status.

We issued you a determination letter in October 1998, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c) (03).

0 un 50 e foundation as defined ibed in IRC Sections

Don you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time),

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LDS ANGELES POLICE FOUNDATION
E CECULIN ABUTLERA GLASSANN
633 W 5TH ST STE 960
LDS ANGELES CA 90071

Sincerely yours,

Stephen A. Martin

stephen a martin

Director, EO Rulings & Agreements

From: PCC Network Solutions

A Pacific Coast Cabling, Inc., Company

20717 Prairie Street Chatsworth, CA 91311

Contact: Mike Lavallee

To: David Torres Job Site: 0

Attn: Ph. #

			MAT	ΓERIAL
Quantity	Part Number	Description	MATERIAL Description UNIT TOTAL COST	TOTAL
			COST	

WUXGA LCD, 7100 Lumen Advanced Professional Laser Installation Projector

Date:

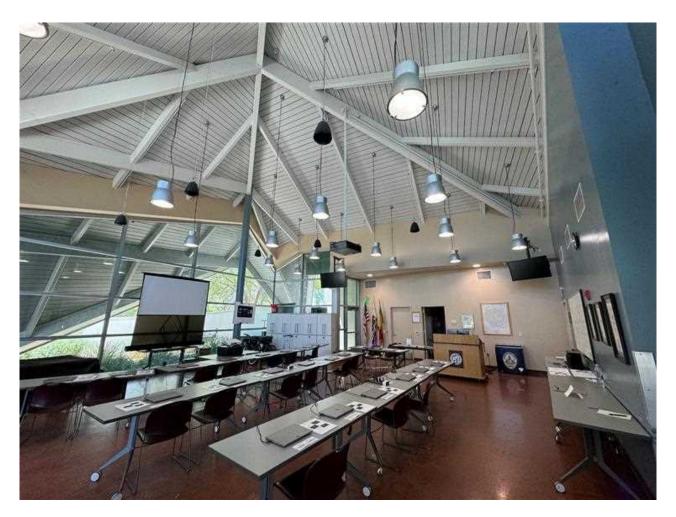
\$5,653.13

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The Community Room was wired in 2009 when the station was built. The room was originally wired with proprietary A/V equipment from a company called Crestron. Several components of the Crestron equipment have failed throughout the years and the system in now inoperable.



Overview of the Community Room



Overhead projector. The project bulbs are no longer available, and it can no longer be controlled. The black cone shaped speaker is also visible. There are six speakers hanging from the ceiling in the room.



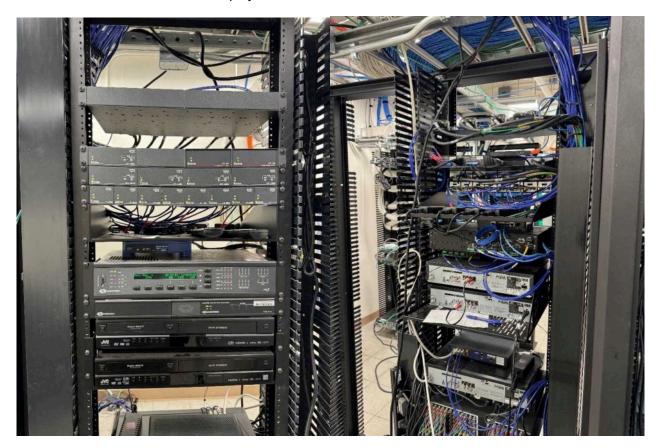
Original equipment was installed with a proprietary custom-made cable that connected to a server room with the control computers and switches. This will have to be replaced and is no longer usable.



(Left) Equipment inside the podium for switching between various A/V sources. (Right) RCA cables that connect the projector to the podium. These cables will have to be replaced with updated HDMI cables.



On the right is the Crestron touch screen that controlled the entire system. The motherboard has died, and the system can no longer be controlled. We have been advised that Crestron does not make a replacement due to its age and the current version of the touch screen is not compatible with our 2009 equipment. The touch screen also controlled the motorized projector screen which will need to be rewired with a manual switch.



Server room equipment that controls the Crestron A/V equipment in the Community Room. Part of the Pacific Coast Cabling quote is installing localized A/V control equipment to eliminate the costly servers of the Crestron equipment and to make the system easier to service in the future.







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Administrative Services Division Neighborhood Council (NC) Funding Progr Board Action Certification (BAC) Form	ram	Warner Center Neighborhood Council	
NC Name: Woodland Hills - Warner	Center	Meeting Date: May 8, 2024	
Budget Fiscal Year: 2023-2024		Agenda Item No: 03 (24-048) Motion to approve \$3,000 NPG for LAPD Topanga S	Station c/o LAPF
Board Motion and/or Public Benefit Statement (CIP and NPG):		moves that the full board approve the attached LA Police Foundatio mit the NPG and supporting documentation to the City Clerk for fur priate categories.	

Method of Payment: (Select One) □ Motion continued on next page.  $\hfill \square$  Check  $\hfill \square$  Credit Card  $\hfill \square$  Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Karen DiBiase	Area 1 Residential	Х						
Geoffreey Hobson	Area 1 Business				Х			
Shelley Schwartz	Area 1 C. B. O.	Х						
Reina Cerros-McCaughey	Area 1 Alternate	Х						Alternate
Julian Tu	Area 2 Residential	Х						
Paul Lawler	Area 2 Business				Х			
Peter Haber	Area 2 C. B. O.				Х			
Masha Dowell	Area 2 Alternate	Х						
Tracey Rosen	Area 3 Residential			Х				
Dean Matthew	Area 3 Business	Х						
Harout Aristakessian	Area 3 C. B. O.	Х						
Jayce Baron	Area 3 Alternate					Х		Alternate
Don Patterson	Area 4 Residential		Х					
Martin Lipkin	Area 4 Business		Х					
Dena Weiss	Area 4 C. B. O.				Х			
Aava Dekordi	Area 4 Alternate		Х					
Christopher Waddy	Area 5 Residential				Х			
Julie Waltrip	Area 5 Business	Х						
Steve Sommers	Area 5 C. B. O.	Х						
Allan Biggins	Area 5 Alternate				Х			
Bill Barnett	Area 6 Residential	Х						
Heath Kline	Area 6 Business		Х					
Bobbie Wasserman	Area 6 C. B. O.	Х						
Janice Mendell	Area 6 Alternate				Х			Alternate
Kate Kennedy	Area 7 Residential	Х						
Schyler Katz	Area 7 Business				Х			
Joyce Fletcher	Area 7 C. B. O.	Х						
Rosaleen O'Sullivan	Area 7 Alternate		Х					
August Steurer	At-Large		Х					
Vacant	At-Large Alternate							
Vacant	Youth							
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Board Quorum: 13	Total:	13	6	1	8	1	0	3

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with al laws, policies, and procedursed The above was approved by the Neighborhood Council Board, at a Brown Act compliant poolic meeting where a quorum of the Board was present.

Authorized Signature Authorized Signature: line Print/Type Name: Heath Kline, Treasurer Print/Type Name: Dena Weiss, President Date: May 8, 2024 Date: May 8, 2024



### INVOICE

### LOS ANGELES UNIFIED SCHOOL DISTRICT

Facilities Real Estate & Asset Development Civic Center Permit Office 333 S. Beaudry Avenue, 1st Floor Los Angeles, CA 90017

INVOICE NUMBER

**INVOICE DATE:** 08/07/2023 **INVOICE DUE:** 08/14/2023 **APPLICATION NO.: 17618** 

AGENT: JUAN RAMIREZ-MORENO OFFICE: (213) 241-6900 | M - F | 8am - 4pm

j.ramirezmoreno@lausd.net **EMAIL:** 

TO

PERMITEE: ATTN: MIHRAN KALAYDJIAN

**WOODLAND HILLS WARNER CENTER** 

**NEIGHBORHOOD COUNCIL** 20929 VENTURA BLVD, WOODLAND HILLS, CA 91364

PH: (818) 913-0153 CELL: (818) 913-0153

KMIHRAN@HOTMAIL.COM

**ORGANIZATION:** WOODLAND HILLS WARNER CENTER

NEIGHBORHOOD COUNCIL TYPE OF ACTIVITY:

BOARD MEETING FOR THE WOODLAND HILLS WARNER CENTER NEIGHBORHOOD

COUNCIL

PARTICIPANT AGE RANGE: 22 to 75

SCHOOL: WOODLAND HILLS ACADEMY

**FACILITY: AUDITORIUM** 

ITEM NO. DESCRIPTION  1000 Facility Use (Auditorium - Hourly Rate)  3000 Supplies (Daily Rate)  4000 Application Processing Fee	DESCRIPTION	BILLABLE TIME	RATE	QTY	TOTAL			
1000	Facility Use (Auditorium - Hourly Rate)	8 hrs	\$38/hr	1	\$304.00			
3000	Supplies (Daily Rate)	4 days	\$5/day	1	\$20.00			
4000	Application Processing Fee		\$90.00	1	\$90.00			
Remarks:	,	SUBTOTAL			\$414.00			
<ul><li>The Permit C</li></ul>	Office only accepts payment in the exact amount with a Cashier's Check or	OTHER/ADJI	JSTMENTS					
Money Order	payable to L.A.U.S.D.							
<ul> <li>Payment mu</li> </ul>	Payment must be received by the Due Date on the invoice or payment slip.		TOTAL					
Payment mu	ust be submitted with payment slip and in exact amount.		\$414.00					

PERMITEE: ATTN: MIHRAN KALAYDJIAN **PAYMENT SLIP** 

Woodland Hills Warner Center Neighborhood Council 20929 Ventura Blvd. Woodland Hills, CA 91364

Pavable To: LOS ANGELES UNIFIED SCHOOL DISTRICT

Mail To: Los Angeles Unified School District

> C/o Civic Center Permit Office 333 S. Beaudry Ave, 1st Floor Los Angeles, CA 90017

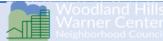
2024A - 12780

Application: 17618 INVOICE NUMBER

08/14/2023

**PAYMENT DUE DATE** 

**AMOUNT DUE: \$** \$414.00







Card Action Certification (BAC) Form			
C Name: Woodland Hills - Warner Center	Meeting Date	May 22	2024

Budget Fiscal Year: 2023-2024 Agenda Item No: 04 (24-052) 5/22 Budget Reallocation Motion to Fund NPG's

Board Motion and/or Public Benefit Statement (CIP and NPG): The Woodland Hills-Warner Center Neighborhood Council hereby reallocates its Fiscal Year 2023-2024 budget ending June 30, 2024, last updated 3/13/24 [BAC 08 (24-034)], and filed with the City Clerk per the attached two-page motion and as shown on the uploaded WHWCNC FYE Planning Budget Spread Sheet [con't].

Method of Payment: (Select One) X □ Motion continued on the next 2 pages. □ Check □ Credit Card □ Board Member

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Karen DiBiase	Area 1 Residential	Х						
Geoffreey Hobson	Area 1 Business				Х			"out of the rm" - lost Zoom connection
Shelley Schwartz	Area 1 C. B. O.	Х						
Reina Cerros-McCaughey	Area 1 Alternate	Х						Alternate
Julian Tu	Area 2 Residential	Х						
Paul Lawler	Area 2 Business	Х						
Peter Haber	Area 2 C. B. O.	Х						
Masha Dowell	Area 2 Alternate				Х			
Tracey Rosen	Area 3 Residential	Х						
Dean Matthew	Area 3 Business	Х						
Harout Aristakessian	Area 3 C. B. O.				Х			
Jayce Baron	Area 3 Alternate				Х			Alternate
Don Patterson	Area 4 Residential	Х						
Martin Lipkin	Area 4 Business	Х						
Dena Weiss	Area 4 C. B. O.	Х			Х			
Aava Dekordi	Area 4 Alternate					Х		
Christopher Waddy	Area 5 Residential				Х			
Julie Waltrip	Area 5 Business				Х			
Steve Sommers	Area 5 C. B. O.	Х						
Allan Biggins	Area 5 Alternate				Х			
Bill Barnett	Area 6 Residential	Х						
Heath Kline	Area 6 Business	Х						
Bobbie Wasserman	Area 6 C. B. O.	Х						
anice Mendell	Area 6 Alternate				Х			Alternate
Kate Kennedy	Area 7 Residential	Х						
Schyler Katz	Area 7 Business				Х			
Joyce Fletcher	Area 7 C. B. O.	Х						
Rosaleen O'Sullivan	Area 7 Alternate	Х						
August Steurer	At-Large	Χ						
/acant	At-Large Alternate							
√acant	Youth							
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Board Quorum: 13	Total:	19	0	0	10	1	0	4

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature:

Authorized Signature:

Print/Type Name: Heath Kline, Treasurer

Date: May 22, 2024

Authorized Signature:

Print/Type Name: Dena Weiss, President

Date: May 22, 2024

NCFP 101 BAC Rev020118 V HWCNC Ver 1.0

Item No. 4 (Updated Motion & Support Doc for 5/22/24 Special Meeting)
Heath Kline, Treasurer

(24-052) Motion to reallocate the WHWCNC Board Budget to fund the April 10 & May 8 Board voted NPGs and pending YE spending item(s) with the limited unspent funds available this FY.

For discussion and possible action

(estimated time 10 minutes)

The Woodland Hills-Warner Center Neighborhood Council hereby reallocates its Fiscal Year 2023-2024 budget ending June 30, 2024, last updated 3/13/24 [BAC 08 (24-034)], and filed with the City Clerk as follows:

### **Office/Operational Expenditures:**

- Decrease Space Rental for Board Meetings (Line 20) by \$700, from \$1,200 to \$500.
- Increase NC Storage at StorQuest (Line 21) by \$353, from \$2,940 to \$3,293.
- Decrease Phone System Grasshopper (Line 22) by \$809.42, from \$1,200 to \$390.58.
- Decrease Constant Contact (Line 26) by \$69, from \$960 to \$891.
- Increase Mailbox Rental at UPS (Line 28) by \$16, from \$500 to \$516.
- Decrease Office Supplies and Printing (Line 29) by \$1,800.00, from \$2,000 to \$200.
- Decrease Paper and Ink (Line 30) by \$500, from \$500 to \$0.
- Decrease Email and Web Hosting and Support (Line 31) by \$1,870.94, from \$2,600 to \$729.06.
- Decrease Food & Refreshments For NC Meetings, Retreats, & Outreach Events (Line 34) by \$200 from \$1,000 to \$800
- Add SB-411/AB-2449 Hybrid Meeting Equipment (Line 35) for \$0.00
- Add Past Due Verizon Wireless Hotspot (Line 37) for \$864.13.

The net change in the Office/Operational Expenditures category is a decrease of \$4,722.83, from \$12,630.46 to \$7,907.63.

### **Outreach Expenditures:**

- Decrease Replace Damaged NC Pole Banners (Line 46) by \$29.47, from \$900 to \$870.53.
- Decrease HALO Purchase of giveaway bags & keychains (Line 47) by \$15.15, from \$2,500 to \$2,484.85.
- Decrease Minuteman Press or alt printer 1000 4/4 4x9 Rack Cards (Line 51) by \$157.45, from \$275 to \$117.55.
- Decrease WHWCNC Branded Promotional Items 4Imprint (Lines 53-59) by \$868.12, from \$5,000 to \$4,131.
- Decrease T-Shirt Guys (Lines 61-66) by \$247.58, from \$2,500 to \$2,252.42.
- Add General Outreach (not yet allocated to specific items) (Line 73) for \$1,540.60

The Outreach Expenditures category has an increase of \$222.83 from \$16,950.00 to \$17,172.83.

### **Neighborhood Purposes Grants (NPG) Expenditures:**

• Add \$3,000 for the West Valley YMCA Food Distribution Program NPG (Line 95), approved on April 10, 2024 (Item 6, 24-42).

- Add \$1,500 for the New Friends Homeless Center Feeding Program NPG (Line 96), approved on April 10, 2024 (Item 7, 24-43).
- Add \$3,000 for LAPD Foundation Topanga Station NPG (Line 97), approved on May 8, 2024 (Item 3, (24-048).

The net change in the NPG Expenditures category is an increase of \$7,500 from \$7,800.00 to \$15,300.

### **Community Improvement Projects (CIP) Expenditures:**

- Decrease the Environmental Project (Line 102) by \$1,000, from \$1,000 to \$0.
- Decrease the Homeless Project (Line 103) by \$1,000, from \$1,000 to \$0.
- Decrease the Public Safety Project (Line 104) by \$1,000, from \$1,000 to \$0.

The net change in the CIP Expenditures category is a decrease of \$3,000, from \$3,000.00 to \$0.00.

In total, these reallocations result in a no net change to the WHWCNC's total 23-24FY annual budget of \$41,130.46.

The WHWCNC board authorizes any two Board Funding Officers (President, Vice President, and Treasurer) to agree and spend the \$288.32 in unspent funds available after this reallocation within the Office/Operational Expenditures budget category to meet any necessary expenditures to ensure the board's ongoing smooth operation,] maintenance, and stakeholder engagement needs before the June 30 FYE. If the funds are not needed, they will roll over to the next FY budget.

The WHWCNC board directs the treasurer to file this BAC motion and the referenced **WHWCNC FYE Planning Budget Spread Sheet** revised budget, included in the supporting documentation with the City Clerk as required, and use it for the balance of the FY to carry out board-authorized expenditures.

See posted WHWCNC FYE Planning Budget Spread Sheet via the Board Calendar Event post.
(1 page)

Roll Call Vote

 $\label{lem:whwcnc} WHWCNC\ FYE\ Planning\ Budget$  Spend trxs thrgh 05/16/2024. Shows APPROVED 4/10 5/8 + PEND 5/22 Brd spend motions that REQUIRE Budget Reallocations at 5/22/24 meet in BLUE text w/ yellow backgrnd.

	Last Budget Allocation	Propossed Budget Allocation	Budget Allocation Change Amt														3/13/24		5/22/24 Reallocation	Funds Aft 5/22
MHWCNC Annual Budget FY2023-2024 Admin Packet & Budget Adobted June 14, 2023 BAC (23-048)	3/13/24	5/22/24	5/22/24 RED=DECREASE	July (Paul)	August	September	October	November	December	January	February	March	April	May	June	Ytd Spent	Budget	Avail	Amount	Reallo
As Adjusted & Adopted 9/13/23 BAC 3 (23-053) As Adjusted & Adopted 11/08/23 BAC 2 (23-069)			GRN=INCREASE BLK=NO CHANGI																	
As Adjusted & Adopted 01/10/24 BAC 7 (24-007) As Adjusted & Adopted 02/15/24 BAC 14 (24-025)																				
As Adjusted & Adopted 03/13/24 BAC 08 (24-034) As Adjusted & Adopted 05/22/24 BAC 04 (24-052)																				
Board Budget Reallocations and new spending at 5/22/24 Meeting in Blue																				
Annual Budget Funds Rollover Funds [RO-Supplementa Funds! Realocation] BAC 3 (23-053)	\$32,000.00 \$10,000.00	\$32,000.00 \$10,000.00	\$0.00 \$0.00																	
Adjustments (Sept Expenses Pd by City Clerk Grasshopper \$62.54 & StorQuest \$268) Adjustments (Oct Expenses Pd by City Clerk Grasshopper \$ & StorQuest \$268 10/1/23)	(\$330.54) (\$268.00)	(\$330.54) (\$268.00)	\$0.00 \$0.00																	
Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error Fotal Adjustments	(\$271.00) (\$869.54)	(\$271.00) (\$869.54)	\$0.00 \$0.00																	
Total Annual Budget Funds	\$41,130.46	\$41,130.46	\$0.00																	
											StorQuest dbl	charge us for M	ay Rent in Error	v			Office/Opps			
																			5/22/24	Fund
Office/Operational Expenditures Category													v Amount	of projected reoccuri	ing expense v	Ytd Spent	Budget	Avail	Reallocation Amount	5/2 Realle
Space Rental Board Meetings	\$1,200.00	\$500.00	(\$700.00)			JH CC CC 9/9/23,	268 JH CC CC 1	0/1/23 + 271 H	IK CC 10/31 Pd t	hrough Nov	StorQuest dbl	charged us for Ma	y Rent in Error v	\$500.00	Rent & new lock & key	\$500.00	\$1,200.00	\$700.00	\$700.00	
NC Storage StorQuest Phone System - Grasshopper	\$2,940.00 \$1,200.00	\$3,293.00 \$383.98	\$353.00 (\$816.02)	\$268.00 \$31.90		\$268.00 \$62.54	\$539.00 \$31.89	\$30.89	\$271.00 \$30.89	\$271.00 \$30.11	\$271.00 \$31.98	\$271.00 \$35.32	\$271.00 \$31.06	\$542.00 \$30.40	\$321.00 \$37.00	\$3,293.00 \$383.98	\$2,940.00 \$1,200.00	(\$353.00) \$816.02	\$353.00 \$816.02	
Adjustment- Sept NC expenses Pd by City Clerk during credit card transistion Adjustment- Oct NC expenses Pd by City Clerk during credit card transistion	(\$330.54) (\$268.00)	(\$330.54) (\$268.00)	\$0.00 \$0.00			(\$330.54)	(\$268.00									(\$330.54) (\$268.00)	(\$330.54) (\$268.00)	\$0.00 \$0.00	\$0.00 \$0.00	
Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$271.00)	(\$271.00)	\$0.00	(Paul exp to wrong					(\$271.00)							(\$271.00)	(\$271.00)	\$0.00	\$0.00	
Constant Contact Software Upgrades	\$960.00 \$200.00	\$891.00 \$200.00	(\$69.00) \$0.00	sub account in 31y)	\$81.00		\$162.00 HKNCCCforSep		\$81.00	\$81.00	\$81.00 \$49.99	\$81.00	\$81.00	\$81.00	\$81.00	\$891.00 \$49.99	\$960.00 \$200.00	\$69.00 \$150.01	\$69.00 \$0.00	\$
Mail Box Rental (UPS PMB) [Increase \$16 5/09/924] Office Supplies and Printing	\$500.00 \$2,000.00	\$516.00 \$200.00	\$16.00 (\$1,800.00)	\$516.00							MSFT PDF X Tracy \$90.13		\$18.16	shics Past Due -0 per A \$0.00	IRC 4/2/24	\$516.00 \$108.29	\$500.00 \$2,000.00	(\$16.00) \$1,891.71	\$16.00 \$1,800.00	
Paper and Ink Email and Web Hosting and Support (RO Funds) 7 (24-033) March 13 24 agent	\$500.00 \$2,600.00	\$0.00 \$729.06	(\$500.00) (\$1,870.94)		/13/24 (24-034) !		\$520.56	\$208.50	[BAC passed that	patentially spend	Off Dep Pst Bx & it	Copies Offi ds in this cat for new I	Dep Pen & Penc for Ret S-Mail hosting that	has expired after 90 d	(pys)	\$0.00 \$729.06	\$500.00 \$2,600.00	\$500.00 \$1,870.94	\$500.00 \$1,870.94	
com Virtual Meet SaaS. [7 (24-033) March 13 24 agenda] waiting on DONE	\$400.00	\$400.00	\$0.00	Added \$400 3	V13/24 (24-0.	34)	Wendy Moore Inv Cl	l Wendy Moore Inv	CK Req Sub 11/2/23			City Clerk wo Retreat Food: Star B	ting on inv from DONE \$50.25, Sto Fir \$64.	\$400.00 3.20, SmtFin \$14.48		\$400.00	\$400.00	\$0.00	\$0.00	
ood & Refreshments For NC Meetings, Retreats, & Outreach Events 8411 Hybrid Meeting Equip 2 Meet Owls, 1 Comp & Ascs [2(24-047) May 8] \$5,038.31	\$1,000.00 \$0.00	\$800.00	(\$200.00) \$0.00	Added 11/8/	23 (23-069) &	Increased \$2	00 4/10/24				\$45.47		\$707.93	Not approved by	brd 5-8-22	\$753.40 \$0.00	\$1,000.00 \$0.00	\$246.60 \$0.00	\$200.00 \$0.00	
Past Due Verizon Wireless Hotspot-Contested \$864.13	\$0.00	\$864.13	\$864.13								Sm&fnl WHA Fair	& Mar Red Mt	Meeet	ing Ows for SB411 Hyb M \$864.13	Seetings	\$0.00 \$864.13	\$0.00 \$0.00	\$0.00	\$0.00 \$864.13	
Fotal Office/Operational Expenditures	\$12,630.46	\$7,907.63			\$1,000 11/8/2	2 (22 000)					JAMES IN INCOME		izon Wireless I	Past Due Hotspot	Contested \$80		\$12,630.46	\$5,011.15		
Can Chicooperational Experiences	\$12,03U.4b	\$7,907.03	(\$4,722.83)	wicreusea by	ga,000 11/8/2	J (23-009)										57,019.31	\$12,030.40	55,011.15	(\$4,722.83)	
Outreach Expenditures Category																	Outreach			
Cong of Neighborhoods \$500 & July Constant Contact \$81 (JLY Paul L Treas)	\$581.00	\$581.00	\$0.00	\$581.00												Ytd Spent \$581.00	\$581.00	Avail \$0.00	\$0.00	
reatful Hearts & Disaster Prep Booth \$500 3 (23-070 ) 11/8/23 eplace Damaged NC Pole Banners \$900 4 (23-071 ) 11/8/23	\$500.00 \$900.00	\$500.00 \$870.53	\$0.00 (\$29.47)								12/19/23 Pd 12 19/23 <i>Clerk rejec</i>	1/19/23 ted - wants to pay pa	st install. Approve	1 & Pd 2-9-24		\$500.00 \$870.53	\$500.00 \$900.00	\$0.00 \$29.47	\$0.00 \$29.47	
ALO Purchase of giveaway bags & keychains up to \$2,500 7 (24-007) 1/10/24 alley Cultural - Concert Outreach Booth WC Park [BAC 11 24-022] 2/15/24	\$2,500.00 \$3,500.00	\$2,484.85 \$3,500.00	(\$15.15) \$0.00	Budget increa	sed by \$500 j	rom Webmas	iter on 2/15 14	(24-025)		Order Placed in a	Inn, Product Recod \$3,500.00	in Mar, Sub 2//24 Pd 2/28/2	\$2,484.85	Point delayed for correct	t Halo Inv	\$2,484.85 \$3,500.00	\$2,500.00 \$3,500.00	\$15.15 \$0.00	\$15.15 \$0.00	
ne Generation Sr Fair Outreach Booth [BAC 12 24-023] 2/15/24	\$1,000.00	\$1,000.00	\$0.00								\$1,000.00	Sub 2//24 Pd 2/27/2	e e			\$1,000.00	\$1,000.00	\$0.00	\$0.00	
linitman Press or alt printer 1000 4/4 4x9 Rack Cards 4 -( 24-030) 3/13/24	\$275.00	\$117.55	(\$157.45)	Budget \$274	(24-034) 3/1	3/24 Reclaim	Excess funding	of \$157.54 4	1/10/24			\$117.55 Color Fx	Decrease			\$117.55	\$275.00	\$157.45	\$157.45	
Imprint NC Branded promo items upto \$5,000 as follows 5 (24-031) 3/13/24 (2,000 WHWCNC 3"x3" Branded Sticky Plats up to \$1,000 (\$0.39 each +tax & shipping) 5937.71	\$1,275.00	\$852.30	(\$422,70)	Budget \$5K	(24-034)							\$852.30				\$852.30	\$1.275.00	\$422.70	\$422.70	
(2) DOD WHYWLINE, 3 x3 manded Scoop years up to 51,000 (50.39 ween + sax as in pping) 5937.71 550 Green WHWCNE Branded Value Groony Totes up to \$1,000 (\$1.21 each + \$50 eet-up, tax & shipping) 5980.48 [1,000 WHWCNE Branded Hand Fans up to \$775 (\$0.56 + \$65 set-up, tax & shipping) 5747.46	\$1,000.00 \$775.00	\$902.40	(\$97.60)									\$902.40 \$679.01				\$902.40 \$679.01	\$1,000.00 \$775.00	\$97.60	\$97.60	
) 650 WHWCNC Branded Sunglasses up to \$1,000 (\$1.25 each + \$20 set-up, tax & shipping) \$953.61	\$1,000.00	\$679.01 \$864.50	(\$95.99) (\$135.50)									\$864.50				\$864.50	\$1,000.00 \$950.00	\$95.99 \$135.50	\$95.99 \$135.50	
) 825 WHWCNC Branded Power Clips up to \$950 (\$0.86 each +\$55 set-up, tax & shipping \$917.38 109/24 Budget reallocation to reclaim excess funding provided prior to final linv -868.12	\$950.00 SUM \$5,000	\$833.67 SUM \$4,121.88	(\$116.33) \$868.12 reduction									\$833.67 Total \$4,180.81 CC	Charge 3/25/24			\$833.67	\$950.00 SUM \$5,000	\$116.33 \$868.12 Avail	\$116.33	
-Shirt Guys \$2500 [ Item 6 (24-032) March 13 24 Agenda]				Budget \$2.5I	(24-034)															
) 50 1301 AMR APPAREL COTTON T-SHIRTS - TRUE NAVY SIZES S-XL NC LOGO \$19921 L   10 1301 AMER APPAREL COTTON T-SHIRTS - GREEN SIZES S-XL NC LOGO (FIRST SAT) \$115.72	\$770.00 \$130.00	\$599.21 \$115.72	(\$170.79) (\$14.28)									\$599.21 \$115.72				\$599.21 \$115.72	\$770.00 \$130.00	\$170.79 \$14.28	\$170.79 \$14.28	
SO 3940 NEXT LEVEL WOMENS COTTON V-NECK T-SHIRT - MIDNIGHT NAVY SIZES S-XX. NO LOGIO 5651.65 36 DGDO EMBROID NO LOGIO Devon & Jones CrownLax Perform Marky Plaited Polo - NAVY SIZES S-XX. 5865.84	\$675.00 \$925.00	\$651.65 \$885.84	(\$23.35) (\$39.16)									\$285.07 \$1000 deposit Mor		\$366.58 \$885.84		\$651.65 \$885.84	\$675.00 \$925.00	\$23.35 \$39.16	\$23.35 \$39.16	
\$1,000 Deposit w/ Order Max, 1252.42 Due on Completion in April, Recipion \$247.58 Excess Fund 5,09/24	SUM \$2,500	SUM \$2,252.42	247.58 reduction											\$1252 Sub to CC 5/5)	/24		SUM \$2,500	\$247.58 Avail		
ocial Media Warner Center News	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	was \$300 (24 was \$750 (24												\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	
Vebsite Hosting Vebsite Webmaster (\$2k > 1.5K .5K to VC Concerts above on 2/15/24)	\$19.99 \$0.00	\$19.99 \$0.00	\$0.00 \$0.00		Bluehost Domain	Was \$900 (2	14-034)									\$19.99 \$0.00	\$19.99 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	
					ľ										flex handcart for Com Srvcs &					
Seneral Outreach Bus Benches \$280 not funded/flox Hand cart 174.01 pending Seneral Outreach (Not yet allocated to specific idens) added 5/22 to balance buget	\$174.01 \$0.00	\$174.01 \$1,540.60	\$0.00 \$1,540.60	Was 3619 (24-0)	34)						Bus	Benches not approvid	\$0.00	\$170.00	Outreh	\$170.00 \$0.00	\$174.01 \$0.00	\$4.01	\$0.00 \$1,540.60	
Total Outreach Expenditures	\$16,950.00	\$17,172.83	\$222.83	Decreaed by	\$1.000 11/8/2	3 (23-069)& (	Increased \$1.0	0 1/10/24. In	creased by \$90	00 3/13/27 (2	4-034)					\$15,628.22	\$16,950.00	\$1,321.78	\$222.83	\$1
· · · · · · · · · · · · · · · · · · ·	***************************************	¥=-,=-==	,	,													Outreach Budget Elections	*-,	,	-
Election Expenditures																Ytd Spent	Budget	Avail		
Westfield for Rose Goldwater Cmnt Cntr 6/18/23 NC Election Venue (RO)	\$750.00	\$750.00	\$0.00				\$750.00 Pd by CK									\$750.00	\$750.00	\$0.00		
Total Election Expenditures	\$750.00	\$750.00	\$0.00													\$750.00	\$750.00	\$0.00	\$0.00	
leighborhood Purposes Grants (NPG) Expenditures Cal	egory																NPGs			
veignbornood Purposes Grants (NPG) Expenditures Cai	\$2.000.00	\$2,000.00	\$0.00				\$2.000.00	I *Clark D	lad cause ter	o's Pallei	ffilation C	Inance 180155 an	d Admir inter	e Code (Code 22.8	1711	Ytd Spent \$2,000.00	Budget \$2,000.00	Avail \$0.00	\$0.00	
Vest Valley Food Panty (BAC 6-23-063 Passed 10/12/23) Vest Valley Food Panty (BAC 6-23-063) <b>City Clerk Permanently Denied 10/26/23</b> Fierce College Foundation - Brahma Bodega (BAC 7-23-064 Passed 10/12/23)	(\$2,000.00)	\$2,000.00 (\$2,000.00) \$1,500.00	\$0.00 \$0.00 \$0.00				(\$2,000.00) \$1,500.00	City Clerk Der	nied 10/26/23	Reversed Enc	umbered Funds	it w/Doc Approve			11	\$2,000.00 (\$2,000.00) \$1,500.00	\$2,000.00 (\$2,000.00) \$1,500.00	\$0.00 \$0.00 \$0.00	\$0.00	
ierce College Foundation - Brahma Bodega (BAC 7-23-064 Passed 10/12/23) ions of Lockhurst PTO - Garden Project (BAC 10-23-083 Passed 12/13/23) Voodlake Elem Schl PTA - Art Fair (BAC 13 (24-024) 2/15/24 Agenda)	\$1,300.00	\$1,300.00	\$0.00				\$1,500.00	[City Clerk re	\$1,300.00	Submitted 1	2/17/23 Reject	t w/Doc Approve ted old form Corr Sub 2//24 Pd 2/27/2	ected & Pd 12,	(21/23		\$1,300.00	\$1,300.00	\$0.00	\$0.00	
/oodlake Elem Schl PTA - Art Fair [BAC 13 (24-024] 2/15/24 Agenda] otal of Previous Approved NPGs as of 2/15/24	\$2,000.00 \$4,800.00	\$2,000.00 \$4,800.00	\$0.00 \$0.00								\$2,000.00	Sub 2//24 Pd 2/27/2	4			\$2,000.00	\$2,000.00	\$0.00	\$0.00	
riends of Calabash, Inc, dba Calabash PTO BAC 03 [24-029] 3/13/24 Agenda otal of NPGs Approved and Funded through 3/13/24	\$3,000.00 \$7,800.00	\$3,000.00 \$7,800.00	\$0.00 \$0.00	Board Approv was \$7700 (2	u Vote 3/13/24 4-034)	3 (24-029)						\$3,000.00	Submit 3/17Appn	oved & Pd 3/19/24		\$3,000.00	\$3,000.00	\$0.00	\$0.00	
8,000 April & May NPG's not prev budgeted for: /V YMCA Food Dist Prog NPG \$3,000. 6 (24-42) 4/10/24 Agenda	Not Budgeted For \$0.00	\$3,000.00	\$3,000.00											\$3,000.00	passed 4/10/24	\$0.00 \$3,000.00	Not Budgeted For \$0.00	(\$3,000.00)	\$3,000.00	
ew Friends Homeless Cntr Feed Prgm NPG \$1,500 7 (24-43) 4/10/24 Agnda 3,000 for LAPD Foundation NPG 3 (24-048) 5/08/24 Agenda	\$0.00 \$0.00	\$1,500.00 \$3,000.00	\$1,500.00 \$3,000.00											\$1,500.00	passed 4/10/24 passed 5/8/24	\$1,500.00 \$3,000.00	\$0.00 \$0.00	(\$1,500.00) (\$3,000.00)	\$1,500.00 \$3,000.00	
Specific Curry Foundation (PMS 3 (24-046) 3/05/24 Agentus  100 Priding NPG for WWW. Church CMMNITY BENETI FOUNDTN Enviro Com (Not ready for May agent  1012   NPG   EXTROPOLITIES (April & May NPG Counted ST 90164 92) Budderstein	\$0.00	\$0.00 \$15,300.00	\$0.00	was \$7700 (2	4-034)									\$0.00 \$7,500 not		\$0.00 \$15,300.00	\$0.00 \$0.00 \$7,800.00	\$0.00	\$0.00	
The state of the s	Ç.,000.00	Q13,300.00	Ç2,300.00		. 554)									prev in budget		NPG Totals	\$7,800.00 CIPs	(\$7,300.00)	Ç, 300.00	
community Improvement Projects (CIP) Expenditures Ca	itegory								005 (	(m. m.						Ytd Spent	Budget	Avail		
nviromental Project (\$300. Wagon 23-065) Ovr 90 days expired lomeless Project	\$1,000.00 \$1,000.00	\$0.00 \$0.00	(\$1,000.00) (\$1,000.00)				ap to \$300.	DAC 23-	065 for wago	i įovi 90 da	ys expireaj					\$0.00	\$1,000.00 \$1,000.00	\$1,000.00 \$1,000.00	\$1,000.00 \$1,000.00	
ublic Safety Project ducation Project [Xfer \$900 to Outreach & \$100 to NPG 8(24-034) 3/13/2		\$0.00 \$0.00	(\$1,000.00) \$0.00	was \$1000 (2												\$0.00 \$0.00	\$1,000.00 \$0.00	\$1,000.00 \$0.00	\$1,000.00 \$0.00	
ommunity Services [Xfer \$1,000 to Outreach for Halo 7 (24-007) 1/10/24]	\$0.00	\$0.00	\$0.00	was \$1000 (2												\$0.00	\$0.00	\$0.00	\$0.00	
otal CIP Expenditures Category	\$3,000.00	\$0.00	(\$3,000.00)	was \$5K (24-	007), Was \$41	((24-034), wa	as 3K 4/10/24									\$0.00	\$3,000.00	\$3,000.00	(\$3,000.00)	
																\$26,997.53	Total			U
	Last Budget	D	Budget Allocation																Reallocation	Fun
	Allocation	Propossed Budget Allocation	Allocation Change Amt 5/22/24	lub er		0		N-			r.					News -			Out of Balance	5,
OTAL EXPENDITURES FOR THE FISCAL YEAR	3/13/24	5/22/24	5/22/24	July (Paul) \$1,416.89	August \$81.00	September \$0.00	October \$3,235.45	November \$320.39	December \$2,782.42	January \$382.11	February \$7,069.57	March \$8,636.75	April \$3,594.00	May \$11,339.95	June \$439.00	YTD Spent \$39,297.53	\$41,130.46	Unspent \$1,832.93	Amount \$0.00	Real
ity Clerk Funding Portal Budget Reconcilation Amounts: Office/Operational Expenditures	\$12,630,46	\$7.907.63	(\$4,722.83)																	
Outreach Expenditures	\$12,630.46	\$17,172.83	\$222.83																	
Election Expenditures	\$750.00	\$750.00	\$0.00																	
eneral and Operational Expenditures PG Expenditures	\$30,330.46 \$7,800.00	\$25,830.46	(\$4,500.00) \$7,500.00																	

### Revised corrected invoice issued by DONE 05/30/2024

Office/Operational Expenditures Category: Zoom Virtual Meet SaaS. [7 (24-033) March 13 24 agenda] CITYOFLOSANGELES

BOARD OF NEIGHBORHOOD COMMISSIONERS

VACANT PRESIDENT

JOY ATKINSON VICE PRESIDENT

LEONARD SHAFFER DEBBIE WEHBE MAGGIE QUIROZ KEREN WATERS RANDELL ERVING DOUGLAS EPPERHART

Email: commission@empowerla.org

### **CALIFORNIA**



KAREN BASS MAYOR MEIGHBORHOOD COUNCILS
EMPOWER LA
Department of
MEIGHBORHOOD EMPOWERMENT

20<sup>th</sup> FLOOR, CITY HAEL 200 NORTH SPRING STREET LOS ANGELES, CA 90012

TELEPHONE (213) 978-1551 TOLL-FREE 3-1-1 FAX. (213) 978-1751 PAXATI

VANESSA SERRANO INTERIM GENERAL MANAGER

ERICK MUÑOZ COMMISSION EXECUTIVE ASSISTANT

р д

### BILL TO: Woodland Hills-Warner Center Neighborhood Council

INVOICE # 25-071

Address: 20929 Ventura Blvd Ste 47-535

Woodland Hills, 91364 DATE: April 25, 2024

Email: h.kline@whcouncil.org

**DUE DATE: Upon Received** 

	Name (U.S.) empirem	Depterber	Asimpli()
2.00	Commodity Code 4316: Software-Zoom Enterprise host 05062024-05052025	\$140.57	\$281.14
2.00	Commodity Code 4316: Software-Zoom Audio 05062024-05052025	\$53.17	\$106.34
		Total Cost	#187 A8

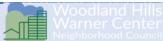
Please make Checks Payable to:

City of Los Angeles - Department of Neighborhood Empowerment

200 N. Spring Street, Suite 2005

Los Angeles, CA 90012

Method of Payment: (Select One)





Administrative Services Division Neighborhood Council (NC) Funding Program Board Action Certification (BAC) Form NC Name: Woodland Hills - Warner Center		Warner Center Neighborhood Council			
		Meeting Date: March 13, 2024			
Budget Fiscal Year: 2023-2024		Agenda Item No: 07 (24-033) Motion to Acquire 2 annual Zoom Ii	icenses \$400.00		
Board Motion and/or Public Benefit Statement (CIP and NPG):	Wotton: the We treasurer is uncerted to (a.) Kenew the We sexpiring 20011 needs at an annual cost of		h DONE. The treasurer is facilitate the transfer of NC ion Expenditures [OOE]		

□ Motion continued on next page.  $\mathsf{X} \ \square$  Check  $\square$  Credit Card  $\square$  Board Member Reimbursement Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Karen DiBiase	Area 1 Residential	Х						
Geoffreey Hobson	Area 1 Business	Х						
Shelley Schwartz	Area 1 C. B. O.	Х						
Reina Cerros-McCaughey	Area 1 Alternate				Х			Alternate
Julian Tu	Area 2 Residential	Х						
Paul Lawler	Area 2 Business	Х						
Peter Haber	Area 2 C. B. O.	Х						
Masha Dowell	Area 2 Alternate					Х		Alternate
Tracey Rosen	Area 3 Residential	Х						
Dean Matthew	Area 3 Business	Х						
Harout Aristakessian	Area 3 C. B. O.	Х						
Jayce Baron	Area 3 Alternate					Х		Alternate
Don Patterson	Area 4 Residential	Х						
Martin Lipkin	Area 4 Business	Х						
Dena Weiss	Area 4 C. B. O.	Х						
Aava Dekordi	Area 4 Alternate					Х		Alternate Training
Christopher Waddy	Area 5 Residential	Х						
Julie Waltrip	Area 5 Business				Х			
Steve Sommers	Area 5 C. B. O.	Х						
Allan Biggins	Area 5 Alternate	Х						
Bill Barnett	Area 6 Residential	Х						
Heath Kline	Area 6 Business	Х						
Bobbie Wasserman	Area 6 C. B. O.	Х						
Janice Mendell	Area 6 Alternate					Х		Alternate
Kate Kennedy	Area 7 Residential				Х			
Schyler Katz	Area 7 Business	Х						
Joyce Fletcher	Area 7 C. B. O.	Х						
Rosaleen O'Sullivan	Area 7 Alternate	Х						
August Steurer	At-Large	Х						
Vacant	At-Large Alternate							
Vacant	Youth							
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Board Quorum: 12	Total:	22	0	0	3	4	0	5

laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature Authorized Signature: Print/Type Name: Heath Kline, Treasurer Print/Type Name: Dena Weiss, President Date: March 13, 2024 Date: March 13, 2024 NCFP 101 BAC Rev020118 VHWCNC Ver 1.0

### Item No. 7

# Heath Kline, Treasurer & Tracey Rosen, VP and Outreach Chair (24-033) Motion to Approve \$400 Expenditure to renew our current annual Zoom licenses and acquire a second Zoom license

For discussion and possible action: (5 minutes)

WHEREAS, Empower LA [DONE] has previously negotiated a discounted bulk purchase agreement with Zoom on behalf of the 99 NCs at a cost of \$200.00 per license and covered the cost for the first license for each NC from their own budget. DONE has informed the WHWCNC that our current annual Zoom license is up for renewal in April, and going forward DONE will no longer cover this cost for NCs. With the passage SB-411, NCs once again have the option to meet 100% remotely and invite public participation using Zoom (that was quite effective for this NC during the COVID health emergency) and NCs have options, with restrictions, under SB-411 and AB-2449 to conduct hybrid-remote and in person meetings with public participation using Zoom, that this NC has voted to do, and our full board has done using borrowed equipment at a successful test in December. Recently committees of the NC have conducted successful 100% remote meeting using our Zoom license.

Prior to COVID the WHWCNC has occasions to have multiple committees meet at the same time in person. However, had scheduling difficulties and conflicts during COVID with only one Zoom licensee to share-use. Zoom has also been used by board members to carry out their collaborative implementation duties efficiently.

**THEREFORE**, the NC treasurer is directed to (a.) Renew the NC's expiring Zoom license at an annual cost of \$200.00; and (b.) obtain a second Zoom License at an annual cost of \$200.00 through DONE. The treasurer is directed to complete any necessary documentation with the City Clerk and DONE to facilitate the transfer of NC funds to DONE to cover these annual Zoom license costs.

These reoccurring NC operating expenses are to be expensed under the **Office/Operation Expenditures [OOE]** budget category. The treasurer is directed to create a new *Zoom Virtual Meeting SaaS* budget line under **OOE.** 

Roll Call Vote