A. Approval of Minutes: Board Meeting – March 12, 2024 (5 minutes)

CITY OF LOS ANGELES CALIFORNIA

Neighborhood Council Governing Board Officers: President - Dena Weiss Vice President - Tracey Rosen Treasurer - Heath Kline Secretary - Karen DiBiase Parliamentarian-Don Patterson



WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL

MINUTES Regular Full Board Meeting

City of Los Angeles Fire Station #84, in the Community Room

21050 Burbank Blvd., Woodland Hills, CA, 91367 March 13, 2024 6:30 p.m. - 9:30 p.m. IN-PERSON BOARD MEETING

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiBiase, Secretaria, al **818-639-9444 o** por correo electrónico <u>www.whcouncil.org</u> para avisar al Concejo Vecinal.

*PUBLIC INPUT ON AGENDA ITEMS – The public may address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. *Public comment is limited to (1) minute per speaker unless adjusted by the President. Public comment can only be made one time and will be heard at the beginning of an agenda item.*

***PUBLIC INPUT ON MATTERS NOT ON THE AGENDA -** Comments from the public on other matters not appearing on the agenda *that are within the Board's jurisdiction* will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.



200 N. Spring Street Los Angeles, CA 90012

Email: NCsupport@lacity.org Website: www.empowerla.org Board Members:

Area 1 - Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Reina Cerros-McCaughey Area 2 – Julian Tu, Paul Lawler, Peter Haber, Masha Dowell Area 3 – Tracey Rosen, Dean Mathew, Harout Z. Aristakessian, Jayce Baron Area 4 – Don Patterson, Martin Lipkin, Dena Weiss, Vacant seat for Alternate Area 5 – Christopher Waddy, Julie Waltrip, Steve Sommers, Allan Biggins Area 6 –William Barnett, Heath Kline, Bobby Wasserman, Janice Mendell Area 7 – Kate Kennedy, Joyce Fletcher, Schyler Katz, Rosaleen O'Sullivan At-Large – August Steurer, Vacant Seat for Alternate Youth Member – Vacant seat

AGENDA

Call to Order – *Dena Weiss, 6:33pm* Pledge of Allegiance – *Paul Lawler* Roll Call – *Karen DiBiase*

Quorum at time of meeting called to order: 25

Karen DiBiase, Geoffrey Hobson, Shelley Schwartz, Julian Tu, Paul Lawler, Peter Haber, Masha Dowell, Tracey Rosen, Dean Matthew, Harout Aristakessian, Jayce Baron, Don Patterson, Martin Lipkin, Dena Weiss, Christopher Waddy, Steve Sommers, Allan Biggins, Bill Barnette, Heath Kline, Bobby Wasserman, Janice Mendel, Schyler Katz, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer

Absent: Reina Cerros-McCaughey, Julie Waltrip, Kate Kennedy

Public Announcements:

Office of Councilmember Bob Blumenfield - rep not present

Office of LA County Supervisor for Third District, Lindsey Horvath – Daniel Vicente, Rep, Dena read his email of updates. 1) There will be a Town Hall on April 22 on the Budget

Empower LA – Prabhjot Chamber, Rep for WHWCNC

- 1) Anti Bias Training is now available for all on-line
- 2) Training for all is important, and is available on CornerStone
- 3) Code of Conduct will need to be taken again. The program was amended.

General Public Comment, by the Public, on Non-Agenda Items:

General Public Comment is limited to (2) minutes per speaker and 10 minutes total due to limited timing at the fire station venue.

- 1) Blood Drive on 3-24-24, location: Apt Homes
- 2) Budget Advocate: Presentation on budget via zoom on March 23, 10am. Focus on budget process and how to participate.
- 3) Earth Day Open House by Valley Alliance, on 3-24-24

I. Organization, Operation, Policies, & Procedures:

<u>All comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.</u> <u>Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may</u> <u>vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being</u> <u>discussed.</u>

A. Approval of Minutes: Board Meeting – February 15, 2024

See posted support document

Motion: Dena Weiss, Second: Heath Kline NOTE: Per Dena Weiss, approval of the Minutes will be continued to the next month's board meeting.

B. Officer Reports

President – Dena Weiss – The Board Retreat is on March 30th. The theme for the month is "Resilient". We are stronger, bigger and better than before, after a tough 2023 year. Vice President – Tracey Rosen – We are in the process of setting up new committees: Government Relations and Arts&Culture. We need 3 NC board members on each committee to get started. Treasurer – Heath Kline – Will include comments and funding when we discuss the MER on the agenda. Secretary -Karen DiBiase – Training is important. Welcome to our new board members. Parliamentarian – Don Patterson -

NOTE: Please check your NC email to make sure it is working and have a forward you your personal email, if you choose.

2. Items for Discussion and Possible Action:

<u>Item No. 1</u> <u>Heath Kline, Treasurer</u> (24-027) Approval of MER for February, 2024

For discussion and possible action:

Motion for the Board to approve the February 2024 Monthly Expense Report (MER).

See February MER (39 pages) included in supporting documents.

Motion: Heath Kline, Second: Karen DiBiase

NOTE from Treasurer: The MER shows how all expenditures were spent during the month. The City Clerk has advised us that office supplies will now need a separate vote of approval from the board, so several previous preapproved items may need to be brought back next month.

Roll Call Vote

PASS Yes: 21 No: 0 Abstain: 1 Ineligible: 3 Total: 25

- YES: Karen DiBiase, Geoffry Hobson, Shelley Schwartz, Julian Tu, Paul Lawler, Peter Haber, Tracey Rosen, Dean Matthew, Harout Aristakessian, Don Patterson, Martin Lipkin, Dena Weiss, Steve Sommers, Allan Biggins, Bill Barnett, Heath Kline, Bobbie Wasserman, Schyler Katz, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer
- *NO*:
- ABSTAIN: Chris Waddy
- INELIGIBLE: Masha Dowell (Alt), Jayce Baron (Alt), Janice Mendel (Alt)

Item No. 2 Dena Weiss, Chair of Governance Committee (24-028) Stakeholder Appointment to Area-4 Alternate Representative Seat Discussion and possible action:

Motion for the Board to appoint Aava Dekordi to be the Area-4 Alternate Representative.

Qualification vetted at Governance Committee: vote- unanimous (5 Yes) YES: Dena Weiss, YES, Heath Kline, Karen DiBiase, Don Patterson, Tracey Rosen.

Motion: Dena Weiss, Second: Don Patterson

Roll Call Vote

PASS Yes: 22 No: 0 Abstain: 0 Ineligible: 3 Total: 25
YES: Karen DiBiase, Geoffrey Hobson, Shelley Schwartz, Julian Tu, Paul Lawler, Peter Haber, Tracey Rosen, Dean Matthew, Harout Aristakessian, Don Patterson, Martin Lipkin, Dena Weiss, Christopher Waddy, Steve Sommers, Allan Biggins, Bill Barnett, Heath Kline, Bobbie Wasserman, Schyler Katz, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer

- *NO*:
- ABSTAIN:
- INELIGIBLE: Masha Dowell (Alt), Jayce Baron (Alt), Janice Mendel (Alt)

<u>Item No. 3</u> Shelly Schwartz, Education Committee Member

(24-029) Motion to Approve \$3000.00 NPG Calabash Charter Academy Elementary School Friends of Calabash PTO

For discussion and possible action:

5

WHEREAS, The Education Committee received an NPG Application from the Friends of Calabash, Inc, dba Calabash PTO [Parent Teacher Organization] (PTO), the 501(c)(3) non-profit organization for Calabash Charter Academy Elementary School (Area 7- south of Ventura Boulevard and east of Valley Circle). The Education Committee voted to approve and is requesting funding of \$3,000 toward their cost of \$4,565 plus incidental travel costs to provide supplemental science education from Discovery Cube, an outside vendor. These on-campus STEM workshops are scheduled annually for a school day TBD in May 2024, and will happen regardless of how much funding the Neighborhood Council chooses to grant (see attached NPG & supporting documentation).

Mitra Hormozian, PTO Vice President provided the committee a detailed presentation of the elements of the program, including an invoice from the vendor costing \$11.00 per student for curriculum differentiated by grade level. Discovery Cube is the vendor, delivering hands-on science education for the past 35 years in STEM proficiency, early childhood education, healthy living, and environmental stewardship. Discovery Cube's education teams transform the typical teacher-centered classroom by executing workshops and assemblies that require students to actively engage in hands-on experiences and discovery to find solutions to everyday challenges. These real-world applications give learners an opportunity to identify science as a solution and as a force for good in their communities. This STEM program serves all 415 Calabash students: TK through 5th grade students including students with special educational needs; and,

Upon support of this grant request, Mitra Hormozian has conveyed that the PTO has offered NC recognition in their parental email blasts and the WHWC Neighborhood Council free space and an outreach table (we can bring our pop-up 10x10 booth setup – NC volunteers needed) at their Spring Carnival Saturday April 13, 2024, at the LDS Church off Mulholland (4501 Deseret Dr. WH, Ca 91364) from 12:00 pm to 4:00 pm; and,

WHEREAS, The WHWC Neighborhood Council has granted this request to the Calabash PTO in the past; and,

WHEREAS, The Education Committee, after receiving input and having discussion via Zoom at a properly noticed virtual meeting under SB-411 voted to recommend to the full Board passage and funding of the attached NPG; and,

THEREFORE, The Education Committee, moves-requests that the WHWCNC full board (1.) Approve the attached Calabash PTO NPG for \$3000.00 and direct the treasurer to submit the NPG and supporting documentation to the City Clerk for funding; and (2.) Rally our Area-7 Board Members, Outreach and Community Services Committees to help provide table items and booth support at the April 13th event and encourage many of our board members to sign up for volunteer time.

YES: Julie Waltrip, Heath Kline, Shelly Schwartz, Allan Biggins. ABSTAIN: Reina Cerros McCaughey. [4-YES, 1-ABSTAIN]

See Calabash NPG (17 pages) included supporting documents.

Motion: Shelley Schwartz, Second: Dena Weiss

Roll Call Vote

PASSYes: 22No: 0Abstain: 0Ineligible: 4Total: 26

 YES: Karen DiBiase, Geoffry Hobson, Shelley Schwartz, Julian Tu, Paul Lawler, Peter Haber, Tracey Rose, Dean Matthew, Harout Aristakessian, Don Patterson, Martin Lipkin, Dena Weiss, Christopher Waddy, Steve Sommers, Allan Biggins, Bill Barnett, Heath Kline, Bobbie Wasserman, Schwart Katz, Joyaa Eletahar, Posalaan O'Sulliyan, August Stawar

Schyler Katz, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer

- *NO*:
- ABSTAIN:
- INELIGIBLE: Masha Dowell (Alt), Jayce Baron (Alt), Aava Dekordi (Alt), Janice Mendell (Alt)

<u>Item No. 4</u> <u>Tracey Rosen, Chair of Outreach Committee</u> (24-030) Motion to Approve up to \$275 for Printing Rack Cards

Discussion and possible action:

Motion to approve up to \$275 from the Outreach Events budget for the printing of 1,000 Rack Cards by Minute Man Press in Woodland Hills, or another local printer, to be distributed at Community Events to promote the Woodland Hills Warner Center Neighborhood Council and educate Stakeholders about our activities. The Community Outreach Committee voted in favor on February 26, 2024 PASS: YES: 5 NO: 0 ABSTAIN: 0 TOTAL: 5

YES: Tracey Rosen, Harout Aristakessian, Joyce Fletcher, Masha Dowell, Steve Sommers See posted support document

Motion: Tracey Rosen, Second: Heath Kline

Roll Call Vote

PASS Yes: 22 No: 0 Abstain: 0 Ineligible: 4 Total: 26
YES: Karen DiBiase, Geoffry Hobson, Shelley Schwartz, Julian Tu, Paul Lawler, Peter Haber, Tracey Rose, Dean Matthew, Harout Aristakessian, Don Patterson, Martin Lipkin, Dena Weiss, Christopher Waddy, Steve Sommers, Allan Biggins, Bill Barnett, Heath Kline, Bobbie Wasserman,

Schyler Katz, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer

- *NO*:
- ABSTAIN:
- INELIGIBLE: Masha Dowell (Alt), Jayce Baron (Alt), Aava Dekordi (Alt), Janice Mendell (Alt)

<u>Item No. 5</u> <u>Tracey Rosen, Chair of Outreach Committee</u> (24-031) Motion to Approve up to \$5,000 to purchase Promotional Items

Discussion and possible action:

Motion to approve up to \$5,000 to purchase promotional items from Outreach budget line item in revised budget 4Imprint to be distributed at Community Events where the WHWCNC will be tabling. The \$5,000 will be taken from Outreach line item in the revised budget. The Community Outreach Committee voted in favor on February 26, 2024.

Because of a daily maximum charge of \$1,000 on the WHWCNC credit card, and because each item is custom manufactured to order, which may result in multiple items shipping on the same date and/or all different dates,

which may result in the need for the treasurer to obtain temporary daily spending limit increase(s) from the City Clerk. In addition, depending on when items ship on this order, combined with NCs other normal credit card spending, the treasurer may need to seek an override to the \$5,000 monthly spending limit on the NC credit card from the City Clerk. To facilitate working with the City Clerk on any needed overrides, the order will be divided and placed as follows:

- a. 2,000 WHWCNC 3"x3" Branded Sticky Pads up to \$1,000 (\$0.39 each + tax & shipping) \$937.71
- b. 550 Green WHWCNC Branded Value Grocery Totes up to \$1,000 (\$1.21 each + \$50 set-up, tax & shipping) \$980.48
- c. 1,000 WHWCNC Branded Hand Fans up to \$775 (\$0.56 + \$65 set-up, tax & shipping) \$747.46
- d. 650 WHWCNC Branded Sunglasses up to \$1,000 (\$1.25 each + \$20 set-up, tax & shipping) \$953.61
 - e. 825 WHWCNC Branded Power Clips up to \$950 (\$0.86 each + \$55 set-up, tax & shipping

\$917.38 PASS: YES: 5 NO: 0 ABSTAIN: 0 TOTAL: 5

YES: Tracey Rosen, Harout Aristakessian, Joyce Fletcher, Masha Dowell, Steve Sommers See posted support document

Motion: Tracey Rosen, Second: Steve Sommers

Roll Call Vote

PASS Yes: 22 No: 0 Abstain: 0 Ineligible: 4 Total: 26
YES: Karen DiBiase, Geoffry Hobson, Shelley Schwartz, Julian Tu, Paul Lawler, Peter Haber, Tracey Rose, Dean Matthew, Harout Aristakessian, Don Patterson, Martin Lipkin, Dena Weiss, Christopher Waddy, Steve Sommers, Allan Biggins, Bill Barnett, Heath Kline, Bobbie Wasserman, Schyler Katz, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer

- *NO*:
- ABSTAIN:
- INELIGIBLE: Masha Dowell (Alt), Jayce Baron (Alt), Aava Dekordi (Alt), Janice Mendell (Alt)

<u>Item No. 6</u> <u>Dena Weiss, President</u> (24-032) Motion to Approve up to \$2,500 to purchase WHWCNC T Shirts

Discussion and possible action:

Motion to approve up to \$2,250 for 100 screen printed WHWCNC navy, and 10 screen printed WHWCNC green t-shirts AND 36 embroidered WHWCNC branded Polo Shirts from Outreach line item in revised budget. This includes:

a. 50 unisex American Apparel cotton navy T-shirts at \$10.79 each \$539.50 + tax Incl. screen

printing of WHWCNC logo on front & back

b. 50 women's Next Level V-Neck cotton navy T-shirts at \$11.96 each \$598.00 + tax Incl. screen

printing of WHWCNC logo on front & back

c. 36 unisex Devon & Jones Performance Polos \$819.36 + tax Incl. embroidery of WHWCNC

logo in front left corner

a. 10 unisex American Apparel cotton green T-shirts at \$10.79 each \$107.90 + tax for First

Saturday Incl. screen printing of WHWCNC logo on front & back

Order will be placed as individual line items to facilitate any over limit spending authorization(s) required from the City Clerk.

See posted support document

Motion: Dena Weiss, Second: Geoffrey Hobson

Roll Call Vote

PASS Yes: 22 No: 0 Abstain: 0 Ineligible: 4 Total: 26
YES: Karen DiBiase, Geoffry Hobson, Shelley Schwartz, Julian Tu, Paul Lawler, Peter Haber, Tracey Rose, Dean Matthew, Harout Aristakessian, Don Patterson, Martin Lipkin, Dena Weiss, Christopher Waddy, Steve Sommers, Allan Biggins, Bill Barnett, Heath Kline, Bobbie Wasserman,

Schyler Katz, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer

- *NO*:
- ABSTAIN:
- INELIGIBLE: Masha Dowell (Alt), Jayce Baron (Alt), Aava Dekordi (Alt), Janice Mendell (Alt)

<u>Item No. 7</u> <u>Heath Kline, Treasurer & Tracey Rosen, VP and Outreach Chair</u> (24-033) Motion to Approve \$400 Expenditure to renew our current annual Zoom licenses and <u>acquire a second Zoom license</u>

For discussion and possible action:

WHEREAS, Empower LA [DONE] has previously negotiated a discounted bulk purchase agreement with Zoom on behalf of the 99 NCs at a cost of \$200.00 per license and covered the cost for the first license for each NC from their own budget. DONE has informed the WHWCNC that our current annual Zoom license is up for renewal in April, and going forward DONE will no longer cover this cost for NCs.

With the passage SB-411, NCs once again have the option to meet 100% remotely and invite public participation using Zoom (that was quite effective for this NC during the COVID health emergency) and NCs have options, with restrictions, under SB-411and AB-2449 to conduct hybrid-remote and in person meetings with public participation using Zoom, that this NC has voted to do, and our full board has done using borrowed equipment at a successful test in December. Recently committees of the NC have conducted successful 100% remote meeting using our Zoom license.

Prior to COVID the WHWCNC has occasions to have multiple committees meet at the same time in person. However, had scheduling difficulties and conflicts during COVID with only one Zoom licensee to shareuse. Zoom has also been used by board members to carry out their collaborative implementation duties efficiently.

THEREFORE, the NC treasurer is directed to (*a*.) Renew the NC's expiring Zoom license at an annual cost of

\$200.00; and (*b*.) obtain a second Zoom License at an annual cost of \$200.00 through DONE. The treasurer is directed to complete any necessary documentation with the City Clerk and DONE to facilitate the transfer of NC funds to DONE to cover these annual Zoom license costs.

These reoccurring NC operating expenses are to be expensed under the **Office/Operation Expenditures [OOE]**

budget category. The treasurer is directed to create a new *Zoom Virtual Meeting SaaS* budget line under **OEE**

The governance committee passed this motion unanimously. [5 Yes].

Yes: Dena Weiss, Tracey Rosen, Heath Kline, Karen DiBiase, Don Patterson.

Motion: Dena Weiss, Second: Shelley Schwartz

Roll Call Vote

 PASS Yes: 22 No: 0 Abstain: 0 Ineligible: 4 Total: 26
 YES: Karen DiBiase, Geoffry Hobson, Shelley Schwartz, Julian Tu, Paul Lawler, Peter Haber, Tracey Rose, Dean Matthew, Harout Aristakessian, Don Patterson, Martin Lipkin, Dena Weiss, Christopher Waddy, Steve Sommers, Allan Biggins, Bill Barnett, Heath Kline, Bobbie Wasserman, Schyler Katz, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer

- *NO*:
- ABSTAIN:
- INELIGIBLE: Masha Dowell (Alt), Jayce Baron (Alt), Aava Dekordi (Alt), Janice Mendell (Alt)

<u>Item No. (8)</u> <u>Heath Kline, Treasurer</u> (24-034) Budget Reallocation Motion to support new funding approved in Agenda items 3-7 (24-029 <u>through 24-033) above</u> *Discussion and possible action:*

To facilitate the spending authorized in the proceeding March motions Items 2-7 (24-029 through 24-033) increases are required to the **Outreach** and Neighborhood Purpose Grant [**NPG**] Budget Categories, that can come from unspent funds available in the Community Improvement Project [**CIP**] Budget Category.

Therefore, the Treasurer is directed to (a.) *decrease* the CIP Budget Category from \$4,000 to \$3,000 a change of (\$1,000.00); and (b.) *increase* the NPG Budget Category from \$7,700 to \$7,800 a change of \$100.00; and (c.) *increase* the Outreach Budget Bategory from \$16,050 to \$16,950 a change of \$900.00.

In addition, the Treasurer is directed to make the follow changes within Budget Categories:

In the **Office/Operational Expenditures [OOE]** Budget Category (a) *decrease* by (\$400.00) the budget line **Email and Web Hosting and Support** changing it from 3,000.00 to 2,600.00; and (b.) create a new budget line **Zoom Virtual Meeting SaaS**; and (c.) provide it with a budget of \$400.00.

The treasurer should make the following changes of importance to our NC's internal budget and expense tracking, (but not the City Clerk who only recognizes budget line details in categories other than OEE when a BAC is submitted):

In the NPG Budget Category give a \$3,000 budget for the Friends of Calabash NPG budget line.

In the **CIP** Budget Category set the Education Project budget line to \$0 (The Education Committee has no plans for a CIP this FY.)

In the **OUTREACH** Budget Category give the necessary budget line funding to the March expenditures; (a.) Minuteman Press Rack Cards \$275, (b.) 4Imprint \$5,000, (c.)T-Shirt Guy \$2,500 and change the previous existing budget line details as follows; (d.) Social Media \$0, (e.)Warner Center News \$0, (f) Website Hosting \$19.99, Website Webmaster \$0, General Outreach \$174.01.

The Board approves and authorizes all the budget changes outlined above and directs the treasurer to file this updated budget with the City Clerk, as required, and use this updated budget going forward.

The Board and public can see all the above changes, and March proposed spending motions (shown in blue), as well as all our YTD spending activities on the "<u>Draft Reallocation Budget MOTION 3/13/24</u> <u>Item 8 (24-034)</u>" spread sheet PDF document included in the March support documents.

Motion: Heath Kline, Second: Karen DiBiase

Roll Call Vote

PASS Yes: 22 No: 0 Abstain: 0 Ineligible: 4 Total: 26
YES: Karen DiBiase, Geoffry Hobson, Shelley Schwartz, Julian Tu, Paul Lawler, Peter Haber, Tracey Rose, Dean Matthew, Harout Aristakessian, Don Patterson, Martin Lipkin, Dena Weiss, Christopher Waddy, Steve Sommers, Allan Biggins, Bill Barnett, Heath Kline, Bobbie Wasserman, Scholm Ket, Luces Eletcher, Denderso O'S, Iliense, A sent Stanger,

Schyler Katz, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer

- *NO*:
- ABSTAIN:
- INELIGIBLE: Masha Dowell (Alt), Jayce Baron (Alt), Aava Dekordi (Alt), Janice Mendell (Alt)

<u>Item No. (9)</u> Dena Weiss, Chair of Governance

(24-035) Motion to Approve Changes to Bylaws

Discussion and possible action:

Motion to approve updates and revisions to Bylaws for the WHWCNC. The changes have been cultivated after submission by Board members for consideration at the Ad Hoc committee and final review by Governance. The deadline for submission of changes to Bylaws is the end of this month. Vote at Governance: PASS: YES: 5 NO: 0 ABSTAIN: 0 TOTAL: 5 YES: Dena Weiss, Tracey Rosen, Heath Kline, Don Patterson, Karen DiBiase See posted Bylaws support documents

Motion: Dena Weiss, Second: Don Patterson

Roll Call Vote

PASS Yes: 22 No: 0 Abstain: 0 Ineligible: 4 Total: 26
YES: Karen DiBiase, Geoffry Hobson, Shelley Schwartz, Julian Tu, Paul Lawler, Peter Haber, Tracey Rose, Dean Matthew, Harout Aristakessian, Don Patterson, Martin Lipkin, Dena Weiss, Christopher Waddy, Steve Sommers, Allan Biggins, Bill Barnett, Heath Kline, Bobbie Wasserman, Schwart Kete, Janes Eleteker, Peerleen O'Sulling, August Stewart

Schyler Katz, Joyce Fletcher, Rosaleen O'Sullivan, August Steurer

- *NO*:
- ABSTAIN:

NOTE: the Bylaws were reviewed by a 4-person Ad Hoc Committee, and then were review by the Governance Committee. There is a deadline to submit any Bylaws changed by April 1, 2024.

[•] INELIGIBLE: Masha Dowell (Alt), Jayce Baron (Alt), Aava Dekordi (Alt), Janice Mendell (Alt)

<u>Item No. (10)</u> <u>PLUM Committee – Don Patterson, Chair</u> (24-036) Letter/Recommendation per Lot Splits Exemptions for Walnut Acres and RA1 Zones

Discussion and possible action:

Motion for the board to approve a Letter/Recommendation related to SB 9 and Lot Split / Flag Lot Exemptions in RA1 Zones and in the Walnut Acres Community in Woodland Hills, California. Vote at PLUM: YAYS: Don Patterson, Marty Lipkin, Bobby Wasserman, Henry Stern, Joyce Fletcher, Matt Richman NAY: August Steurer. See posted support document

Original Motion: Don Patterson, Second: Marty Lipkin

Substitute Motion: Bobbie Wasserman, Second: Heath Kline Substitute Motion: Bobbie Wasserman passed out the proposed revision to the summary section in the letter, substituting 3 paragraphs regarding RA-1. Marty added the request that the letter be also sent to Mayor Bass,

and asked permission to send the letter to the media (Daily News, Valley News Group, etc.).

Roll Call Vote (on Substitute Motion

PASS Yes: 20 No: 0 Abstain: 1 Ineligible: 3 Total: 24
YES: Karen DiBiase, Geoffry Hobson, Shelley Schwartz, Julian Tu, Paul Lawler, Peter Haber, Tracey Rose, Dean Matthew, Harout Aristakessian, Don Patterson, Martin Lipkin, Dena Weiss, Christopher Waddy, Steve Sommers, Allan Biggins, Bill Barnett, Heath Kline, Bobbie Wasserman, Schvler Katz, Joyce Fletcher, Rosaleen O'Sullivan

Schyler Katz, Joyce Fletcher, Rosale

- *NO*:
- ABSTAIN: August Steurer
- INELIGIBLE: Masha Dowell (Alt), Jayce Baron (Alt), Janice Mendell (Alt)

NOTE: Aava Dekordi left the meeting at 8:30pm, and did not vote on Item#10

2. Committee Reports,

Budget Committee – Heath Kline, Chair

Community Services Committee – Joyce Fletcher, Chair – *Grateful Hearts is on April 6th. We need people to sign up to participate at the booth of this event.*

Community Outreach Committee – Tracey Rosen, Chair – *Finishing up the 1st Qtr Newsletter*. *Need committee information by March 14th*.

Statements and send an update on your committee activities for the Quarterly Newsletter Education and Youth Committee – Julie Waltrip, Chair – Talking about adding a youth member. There is 1 applicant interested.

Environmental & Beautification Committee – Karen DiBiase, Chair – 6 people/3 cars drove around Woodland Hills-Warner Center and counted the empty tree wells. Will be working on a letter to submit to beautify our community.

Governance Committee - Dena Weiss, Chair

Public Health and Homelessness Committee –Reina Cerros-McCaughey and Geoffrey Hobson, Co-Chairs Public Safety and Transportation – Julie Waltrip, Chair – *The first meeting will be on March 20th, 11am.* PLUM Committee – Don Patterson and Marty Lipkin, Co-Chairs WHIP Committee – August Steurer and Heath Kline, Co-Chairs

3. Area Reports

Area 1 - Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Reina Cerros-McCaughey – Oxnard St has been newly paved between Kelvin/Oso, adding stop signs and painted crossing markings.
Area 2 – Julian Tu, Paul Lawler, Peter Haber, Masha Dowell – 311 has been called about the dumpster at the Promenade site. Working with the city to remove the tents by the bus zone. The Rams renovation is expected to be done by fall. Maggiano's Restaurant is to remain for another year.
Area 3 – Tracey Rosen, Dean Mathew, Harout. Aristakessian – Reimagine Ventura Blvd. is now active.
Area 4 – Don Patterson, Martin Lipkin, Dena Weiss – Two Synagogues on Valley Circle have merged. Changes pending to be announced to the public.
Area 5 – Christopher Waddy, Julie Waltrip, Steve Sommers, Allan Biggins – Safety issues need to be looked

into by Serrania Ave Elementary School, due to traffic. Blood Drive is on Thursday, March 14th.

Area 6 –Bill Barnett, Heath Kline – Recent rain has caused new mud flows on the hillsides.

Area 7 – Kate Kennedy, Joyce Fletcher, Schyler Katz – Casalina Restaurant is continuing to have parking/valet issues. Will continue to look into this issue.

At-Large – August Steurer, Bobbie Wasserman

Adjournment of Meeting: 9:04pm Minutes submitted by Karen DiBiase, Secretary

The next Regular Board meeting will be held in person on April 10, 2024, once more at the Fire Station # 84, unless otherwise indicated. Please visit the calendar page at whcouncil.org for the complete details and to confirm the date and time.

Meeting dates for the 2024-2025 year: Full Board meetings are held the second Wednesday of every month at 6:30 p.m. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) before the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record, if available, related to an item on the agenda, please contact the President and / or Dena Weiss, at email address <u>d.weiss@whcouncil.org</u>.

*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

• <u>www.whcouncil.org</u> and go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.

• You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <u>https://www.lacity.org/subscriptions</u>

A copy of this agenda is also physically posted in the plexiglass case fixed to the front door of the Fire station 84 located at 21050 Burbank Blvd., Woodland Hills, CA, 91367

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- *RECONSIDERATION AND GRIEVANCE PROCESS For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at www.whcouncil.org
- SERVICIOS DE TRADUCCIÓN Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dena Weiss al d.weiss@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.
- Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at {213} 978- 1960 or ethics.commission@lacity.org.

Item No. 1 Heath Kline, Treasurer (24-037) Approval of MER for March, 2024

Monthly Expenditure Report



Reporting Month: March 2024

Budget Fiscal Year: 2023-2024

NC Name: Woodland Hills-Warner Center Neighborhood Council

	Monthly Cash Reconciliation												
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available								
\$32342.34	\$11185.68	\$21156.66	\$4000.00	\$1126.21	\$16030.45								

		Monthly Cash Fl	ow Analysis				
Budget Category	Adopted Budget	Net Available					
Office		\$387.32		\$0.00			
Outreach	\$30330.46	\$8798.36	\$15156.66	\$1000.00	\$14156.66		
Elections		\$0.00		\$0.00			
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00		
Neighborhood Purpose Grants	\$7800.00	\$2000.00	\$3000.00	\$3000.00	\$0.00		
Funding Requests Unc	der Review: \$0.00	Encumbranc	es: \$1126.21	Previous Expenditures: \$8788.12			

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY STORQUEST - WOODLA	03/01/2024	March rental fee for NC storage unit	General Operations Expenditure	Office	\$271.00
2	EIG CONSTANTCONTACT.CO	03/10/2024	March Invoice for Constant Contact SaaS mass email sending tool.	General Operations Expenditure	Office	\$81.00
3	GRASSHOPPER.COM	03/13/2024	NC Virtual Phone System SaaS for March	General Operations Expenditure	Office	\$35.32
4	4IMPRINT, INC	03/25/2024	Motion to approve up to \$5,000 to purchase promotional items from Outreach budget line item in revised budget 4Imprint to be distributed at Community Events where the WHWCNC will be tabling. The \$5,000 will be taken from Outreach line item in the revised budget. (see page 2 for full motion)	General Operations Expenditure	Outreach	\$4180.81
5	DRI COLORFX	03/27/2024	1,000 4x9 4/4 Rack Cards	General Operations Expenditure	Outreach	\$117.55

6	ONEgeneration	02/26/2024	Motion to approve \$1,000 in funding from Board approved WHWCNC 2023-2024 Budget (General Outreach Expenditure) to allow participation in the One Generation Senior Symposium on J	General Operations Expenditure	Outreach	\$1000.00			
7	Valley Cultural Center DBA Valley Cultural Foundation	02/28/2024	Motion to approve \$3,500 in funding from the Board approved WHWCNC 2023-2024 Budget (General Outreach Expenditure) to purchase a WHWCNC outreach booth at the Valley Cultural Fou	General Operations Expenditure	Outreach	\$3500.00			
8	Woodlake Ave Elementary PTSA	02/27/2024	Therefore, after a presentation from the applicant and board discussion by a roll call vote the board passes the following motion: approve the attached Woodlake Elementary Community Charter School	Neighborhood Purpose Grants		\$2000.00			
Subtotal: \$11									

			Outstanding Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	friends of calabash	03/20/2024	Motion for the WHWCNC full board (1.) Approve the attached Calabash Charter Academy Elementary School Friends of Calabash PTO NPG for \$3000.00 and direct the treasurer to submit	Neighborhood Purpose Grants		\$3000.00
2	PIPERONI INC	03/29/2024	Motion to approve up to \$2,500 for 100 screen printed WHWCNC navy, and 10 screen printed WHWCNC green t-shirts AND 36 embroidered WHWCNC branded Polo Shirts from Outreach line item in rev	General Operations Expenditure	Outreach	\$1000.00
	Subtotal: Outstanding	g				\$4000.00

1184 StorQuest - Woodland Hills / Canoga 6030 Canoga Ave Woodland Hills, CA 91367

PAYMENT RECEIPT

Account Number: 1114354

Paul Lawler	RECEIPT ID	PAYMENT DATE	CHANGE DUE	AMOUNT
20929 Ventura Blvd. Ste 47-535 Woodland Hills, CA 91367 (818) 312-5601	779713428	3/1/2024	\$0.00	\$271.00

Invoice	Item	Qty	Rate	Discount	Subtotal	Tax	Total	Paid
#52230	XERCOR-1 Xercor Insurance Services LLC - \$3,000.00 (3/1/2024 - 3/31/2024)		\$12.00		\$12.00	\$0.00	\$12.00	\$12.00
#52230	Unit #3149 Rent Unit 3149 - 10x7.5x0 (3/1/2024 - 3/31/2024)		\$259.00		\$259.00	\$0.00	\$259.00	\$259.00
							Т	otal Paid
Mar 01, 1	2024 12:32 AM	М	astercarc	l ****7237				\$271.00
Unit #3149 j	paid through 3/31/2024							

If you have any past due amounts for your storage unit(s), those balances will appear below.

Office of the City Clerk Administrative Services Division			62	L VVoo	diand F	tils						
Neighborhood Council (NC) Funding Prog	gram											
Board Action Certification (BAC) Form NC Name: Woodland Hills - Warner	Center		Meeting Dat	e: Februar	y 15, 2024							
Budget Fiscal Year: 2023-2024						lget Review & F	Reallocation to su	pport currentr spending.				
Board Motion and/or Public Benefit Statement (CIP and NPG):	2/15/24 to support Website Webmaste	voted spen sub catago	ding items ory by \$500	the WHWCNC has updated its budget allocations for their 23-24 FY budget effective tems through 2/15/24; where the board in the Outreach catagory reduced the \$500 to \$1500 and increased the Valley Culural Concerts sub catagory by \$500 to e this updated budget going forward and file it with the City Clerk as required.								
Method of Payment: (Select One)	X Motion con	tinued on n	ext page				it Card 🗌 Board	Member Reimbursement				
· · · ·	Board Members must leav			cussion and m			١	/ote Count				
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	Notes				
Karen DiBiase	Area 1 Residential	Х										
Geoffreey Hobson	Area 1 Business	Х										
Shelley Schwartz	Area 1 C. B. O.	Х										
Reina Cerros-McCaughey	Area 1 Alternate					х		Alternate				
Julian Tu	Area 2	Х										
Paul Lawler	Residential Area 2 Business				X							
Peter Haber	Area 2 C. B. O.	Х										
Masha Dowell		х										
Tracey Rosen	Area 2 Alternate Area 3	X										
Dean Matthew	Residential	x										
	Area 3 Business	^			X							
Harout Aristakessian	Area 3 C. B. O.				^	X		Tastatas (All				
Jayce Baron	Area 3 Alternate					Х		Training/Alt				
Don Patterson	Area 4 Residential	х										
Martin Lipkin	Area 4 Business	Х										
Dena Weiss	Area 4 C. B. O.	х										
Vacant	Area 4 Alternate											
Christopher Waddy	Area 5 Residential				Х							
Julie Waltrip	Area 5 Business	Х										
Steve Sommers	Area 5 C. B. O.	Х										
Allan Biggins	Area 5 Alternate	Х										
Bill Barnett	Area 6	Х										
Heath Kline	Residential Area 6 Business	Х										
Bobbie Wasserman	Area 6 C. B. O.	Х										
anice Mendell	Area 6 Alternate					Х		Training/Alt				
Kate Kennedy	Area 6 Alternate Area 7	х										
Schyler Katz	Residential	х										
Joyce Fletcher	Area 7 Business	X										
Rosaleen O'Sullivan	Area 7 C. B. O.	~				X		Training/Alt				
	Area 7 Alternate	Х				^						
August Steurer	At-Large At-Large	^										
Vacant	Alternate											
Vacant	Youth											
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes				
Board Quorum: 12	Total:	21	0	0	3	4	0	4				
We, the authorized signers of the above named aws, policies, and procedures. The above was Authorized Signature				Act compliant								
Print/Type Name: Heath Kline, Trea	Reurar		Dutet (7	C	Weiss, Pr	acidant						
Print/Type Name: Health Kille, Irea Date: February 15, 2024				ruary 15	•	CONCIL		NCFP 101 BAC Rev020118 V/HW				
Jale. I CDIUdiy 13, 2024			, 2024									

	WHWCNC Annual Budgert FY2023-2024		July (Paul)	August	September	October	November	December	January	February	March	April	Мау	June	Ytd Spent	Budget	Avail
	As Adjusted & Adopted 01/10/24 BAC 7 (24-007)	Allocation															
	As Adjusted & Adopted 02/15/24 BAC 14 (24-025)																
	Annual Budget Funds	\$32,000.00															
	Adjustments (Oct Expenses Pd by City Clerk Grasshopper \$ & StorQuest \$268 10/1/23)	(\$268.00															
Add words and an add words and an add words and words and ad	Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$271.00	<u>)</u>														
ConsistenceConsisten	Total Adjustments Total Annual Budget Funds	\$41,130.46	<u>)</u>														
ConsistenceConsisten																0// 10	
sign index during 9,200 9,000 <td>Office/Operational Expenditures Category</td> <td></td> <td>Ytd Spent</td> <td>Budget</td> <td>Avail</td>	Office/Operational Expenditures Category														Ytd Spent	Budget	Avail
		¢1 200 00				268 111 66 66 1	0/1/22 . 271	UW CC 10/21	Ord Abarranta All	LAUSE		timate			¢500.00	C1 200 00	¢700.00
	NC Storage StorQuest	\$2,940.00				\$539.00	0/1/25+2/1	\$271.00	\$271.00	\$271.00	\$500.00				\$1,888.00	\$2,940.00	\$1,052.00
	Phone System - Grasshopper				\$62.54	\$31.89	\$30.89	\$30.89	\$30.11	\$31.98							
	Adjustment- Oct NC expenses Pd by City Clerk during credit card transistion	(\$268.00)		(\$550.54)	(\$268.00)									(\$268.00)	(\$268.00)	\$0.00
	Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$271.00						(\$271.00)							(\$271.00)	(\$271.00)	\$0.00
	Constant Contact	\$960.00	(Paul exp to wrong sub account in Jly)	\$81.00		\$162.00	\$81.00	\$81.00	\$81.00	\$81.00					\$567.00	\$960.00	\$393.00
0 - 0.0000 0 - 0.00000 0 - 0.0000 0 - 0.0000 </td <td>Software Upgrades</td> <td></td> <td></td> <td></td> <td></td> <td>HK NC CC for S</td> <td>ept & Oct</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$200.00</td>	Software Upgrades					HK NC CC for S	ept & Oct										\$200.00
												- Estimate					
Find A bioletic (Separation Section Sectin Sectin Section Section Section Section Section Secti	Paper and Ink	\$500.00								Off Dep Pst Bx &	opies				\$0.00	\$500.00	\$500.00
And the object of the objec		\$3,000.00	Added 11/8/2	3					I that potentia	Illy spends all	emaining fund	ds in this cat	for new G-M	ail hosting]	\$729.06	\$3,000.00	\$2,270.94
Tati Distanti Sample is used in the second seco	rood a nenesiments for ne needings, nereals, a bareach events	\$2,000.00	////////	-		wenty motie in cit	ready models and	Co. Here 200 22/2/23									
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Name Since	rotar onice/operational expendit@res	\$12,630.46	mereasea by S	,,,000 11/8	y 23												
Name Since																	
Sein Meh 3000 5000	Outreach Expenditures Category														Ytd Spent		Avail
www.www.www.www.www.www.www.www.www.ww	Social Media														\$0.00	\$300.00	\$300.00
Odd General March 14 and MS 12 M 401 2007 MI 31.000 31.000 31.000 30.000			Budget increa	sed by \$50	0 from Wehm	ster on 2/15 1	4 (24-025)			\$3,500.00							\$750.00 \$0.00
Webbit Roots 50000 5000 5000 </td <td>One Generation Sr Fair Outreach Booth [BAC 12 24-023] 2/15/24</td> <td></td> <td>Judget mereu</td> <td>500 <i>by 95</i>0</td> <td></td> <td>\$1,000.00</td> <td>\$1,000.00</td> <td>\$0.00</td>	One Generation Sr Fair Outreach Booth [BAC 12 24-023] 2/15/24		Judget mereu	500 <i>by 95</i> 0											\$1,000.00	\$1,000.00	\$0.00
State State <th< td=""><td></td><td>\$1,500.00</td><td>Bluehost Domain</td><td>Cong of NC</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></th<>		\$1,500.00	Bluehost Domain	Cong of NC													
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Number bioles Status	Greatful Hearts & Disaster Prep Booth \$500 3 (23-070) 11/8/23																\$0.00
General Child (Marty et allocated to general to 10,000 1/10/2,4 Vert of 10,000				\$1,319.00				\$870.53				rpost install. A	oproved & Pd 2-	9-24	\$2,189.53		(\$1,289.53
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Selection Exponentions Watched for finding Globality And Election (Cord, Globality 2) NCE Relation (NPG) Exponentions Catalogy Network State is a state in the state in the state is a state in the state in the state is a state in the state in the state is a state in the state in the state is a state in the state is a state in the state is a state in the state in the state is a state in the	Total Outreach Expenditures	\$16.050.00	Decreaed by S	1.000 11/8	3/23 & Increase	d \$1.000 1/10	24.								\$7.790.52	\$16.050.00	\$5,759,48
Bit International Substitution 1 Status Statu																	
Watching frame Goldware (mm Chr GHZ)23 NC Election Venne (100) 95500 950000 950000 950000 950000 950000 950000 950000 950000 9500000 9500000 9500000 95000000000000000000000000000000000000	Election Expenditures														Ytd Spent		Avail
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Nep forh Support <	Total Election Expenditures	\$750.00	-			Pd by CK									\$750.00	\$750.00	\$0.00
New Funds Space		<i>\$150.00</i>													\$750.00	\$750.00	<i></i>
New Funds Space	Neighborhood Burnoses Grants (NBG) Expenditures Category															NDGr	
Pierce Conjege Foundation - Branna Bodge [16A7:23:03 Fissed 10]/223] 51,500.00 51,500.00 51,500.00 51,500.00 51,500.00 50,000.00																Budget	
Using of Locabury PTO- Guiden Project [LAC 10-23 08 Pased 12/13/23 51,300.00 51,300.00 51,300.00 51,300.00 51,300.00 51,300.00 51,300.00 51,300.00 50,000.00 51,300.00 51,300.00 50,000.00 51,300.00 51,300.00 50,000.00 51,300.00 50,000.00							[*Clerk Deni	ed - cause WVI	FP's Religious /	filation per Or	dinance 18015	5 and Admin	istrative Code (Code 22.817)			
Monomina life S1,000.00	Lions of Lockhurst PTO - Garden Project [BAC 10-23-083 Passed 12/13/23]	\$1,300.00				\$1,500.00	LUTY CIERK RE	\$1,300.00	Submitted 1	2/17/23 Rejec	ed old form C	orrected &	Pd 12/21/23		\$1,300.00		\$0.00
New Finds Homeless Ont - Feeding Program [IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 45	Woodlake Elem Schl PTA - Art Fair [BAC 13 (24-024) 2/15/24 Agenda]		New 2/15/24	NPG not pr	reviously on th	e budget				\$2,000.00					\$2,000.00	\$2,000.00	\$0.00
Community lenerity constructive WP not previously on the budget 52,400 Preding in Edward Enviro Community Section 2000 50,000 <t< td=""><td>Total of Previous Approved NPGs as of 2/15/24</td><td>\$6,800.00</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<>	Total of Previous Approved NPGs as of 2/15/24	\$6,800.00															
Finds of Calabash, Inc, dia Calabash PTO Selection and Calabash, Inc, dia Calabash, PTO Selection and Calabash, Inc, dia Calabash, PTO Selection and PTO Selecti	New Frnds Homeless Cntr - Feeding Program[BAC XX 24-XXX 3/13/24 Agenda	\$1,500.00	Currently in co	ommittee N	IPG not previou	usly on the bud	get				\$1,500 Pendi	ng in Homel	ess Committee				\$0.00
Construction SALSA30 SALSA300 SALSA30 SALSA30 SALSA30 SALSA30 SALSA30 SALSA30 SALSA30 SALSA30 SALSA300 SALSA300 SALSA300 SALSA300 SALSA300 SALSA300 SALSA300 SALSA300 SALSA300 SALSA30000000 SALSA30000000	Community Benefit Foundth - LA River Cleanup [BAC XX 24-XXX 3/13/24 Agen	\$2,400.00	Currently in co	ommittee N	IPG not previou	usly on the bud	get				\$2,400 Pendi	ng in Enviro	Committee				\$0.00
Total Lending MPG 5 Still in committies (not badgeted for) 84,833.00 8/2,700.00			_	manutee N	n a noc previo	usiy on the bud	je l				\$8,533 Total	Pending NP	G if NC approv	es all	\$0.00		
Funds needed fm other budget cits to support all pending NPG's If agred. 57,0000<	Total Pending NPG's Still in Committee (not budgeted for)	\$8,553.00															\$0.00
S17,0000 S17,0000 S17,0000 S17,0000 S10000 S10000 S100000		\$7,653.00															\$0.00
Community Improvement Projects (CIP) Expenditures Category S1,0000 <															\$6,800.00	\$7,700.00	\$900.00
Community improvement Projects (CIP) Expenditures Category 51,000,00 S1,000,00 S1,	Total NPG Expenditures	\$7,700.00															
Environmalal Project [350,000, Wagon 23-065] \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 Public Safety Project \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 Community Services [Vier \$1,000 to Outreach for Halo 7 (24-007) 1/10/21] \$0,00 \$0,00 \$0,00 \$0,000 </td <td></td> <td>CIPs</td> <td></td>																CIPs	
Homeless Project \$1,000,00 \$1,000,0	Community Improvement Projects (CIP) Expenditures Category						040.00	005.4-									
Public Safety Project \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$0,						up to \$300.0	0 BAC 23-	J65 for wage	n								
Community Services [Mer \$1,000 to Outreach for Haio 7 (24-007) 1/10/24] Total CIP Expenditures Category \$4,000.00 \$4,000	Public Safety Project	\$1,000.00													\$0.00	\$1,000.00	\$1,000.00
Standard CIP Expenditures Category S4,000.00		\$1,000.00															
NPG Expenditures S29.400 S0.00 S5.235.45 S320.39 S2,782.42 S2,882.11 S6,974.11 S700.00 S0.00 S0.00 S20,21 S2,830.46 S20,21 S2,830.46 S20,00 S20,00 S5,235.45 S320.39 S2,782.42 S2,882.11 S6,974.11 S700.00 S0.00 S0.																	
Office/Operational Expenditures S25,030 S29,030 S20,00 S20	Total CIP Expenditures Category	\$4,000.00													\$0.00	\$4,000.00	\$4,000.00
TOTAL ANNUAL BUDGET ALLOCATIONS \$936.89 \$1,900.00 \$0.00 \$5,235.45 \$320.39 \$2,782.42 \$2,882.11 \$6,974.11 \$700.00 \$0.00 \$19,211.37 \$41,130.46 \$21,930.06 Office/Operational Expenditures \$12,630.46 \$1,00.00 \$5,235.45 \$320.39 \$2,782.42 \$2,882.11 \$6,974.11 \$700.00 \$0.00 \$19,211.37 \$41,130.46 \$21,930.06 Office/Operational Expenditures \$31,66.03 \$5,235.45 \$320.39 \$2,782.42 \$2,882.11 \$6,974.11 \$700.00 \$0.00 \$19,211.37 \$41,130.46 \$21,919.06 Office/Operational Expenditures \$31,66.09 \$13,86.09 \$13,86.09 \$13,366.09 \$13,366.09 \$13,366.09 Election Expenditures \$37,000 \$29,430.46 \$15,000 \$10,000 monthly Expenditures \$29,430.46 \$10,000 monthly Expenditures \$31,000 monthly Expenditures \$10,000 monthly Expenditures \$29,430.46 \$10,000 monthly Expenditures \$10,000 monthly Expenditures \$31,000 monthly Expenditures \$10,000 monthly Expenditures \$10,000 monthly Expenditures \$10,000 monthly Expenditures \$1																Total	
Office/Operational Expenditures \$12,630.46 S16,050.00 S16,050.00 Election Expenditures \$55,050.00 Election Expenditures \$50,000 General and Operational Expenditures \$29,430.46 NPG's Pending in Committees \$10,000 Pendia Avail if Board Passes All Hending NPG's * \$13,366.09 Pendia Avail if Board Passes All Hending NPG's * \$13,366.09 Pendia Avail if Board Passes All Hending NPG's * \$13,366.09 Pendia Avail if Board Passes All Hending NPG's * \$13,366.09 Pendia Avail if Board Passes All Hending NPG's * \$13,366.09 Pendia Avail if Board Passes All Hending NPG's * \$13,366.09 Office/Operational Expenditures \$10,000 NPG Expenditures \$10,000 Pendia						4											
Outcoach Expenditures \$16,050.00 Election Expenditures \$750.00 Contrad and Opparational Expenditures \$29,430.44 Begenditures \$29,430.45 Of Expenditures 05,700.00 reduce any rolicer fund than one added to an end of the spend data one and of the spenditures of the spenditures of the spenditure of the spenditure of the spenditure one and of the spenditure of the spenditure of the spenditure one and of the spenditure one one of the spenditure one one of the spenditure one one of the spen				\$1,900.00	\$0.00	\$5,235.45	\$320.39	\$2,782.42	\$2,882.11	\$6,974.11	\$700.00	\$0.00	\$0.00	\$0.00	\$19,211.37 NPG's Pending in	\$41,130.46	\$21,919.09
Election Expenditures 5750.0 Fands Avail does not include any reoccuring expense objactions or other spending the board has or will vect for objective or other spending the board has or will vect for before year or different spenditures 529,430.45 YPG Expenditures 57,700.00 CP Expenditures Category 54,000.00 Support of the spenditures 57,000 Support of the spenditures Synone	TOTAL ANNUAL BUDGET ALLOCATIONS		\$910.69														40,003.00
Election Expenditures S7500 obligations or other spending the board has or will vote for General and Opparational Expenditures S29,430.46 NPG Expenditures S7,700.00 rduce any rollover fund the tory of non ext P1 storing July 1 2024. OF Expenditures Category \$4,000.00 S32,000 budget from the City for next P1 storing July 1 2024.	Office/Operational Expenditures	\$12,630.46												Funds Avail	if Board Passes Al	I Pending NPG's *	\$13,366.09
General and Operational Expenditures \$29,430.46 before year end if we spend down post \$10,000 remaining it will NPG Expenditures \$7,700.00 reduce any rollover fund than can be added to an annual CP Expenditures Category \$4,000.00 \$32,200 budget from het City for an erit P starting July 1 2024.	Office/Operational Expenditures	\$12,630.46 \$16,050.00												Funds Avail	if Board Passes Al	I Pending NPG's *	
CIP Expenditures Category \$4,000.00 \$32,000 budget from the City for next FY starting July 1 2024.	Office/Operational Expenditures Outreach Expenditures	\$16,050.00												Funds Avail * Funds Ava obligations	if Board Passes Al il does <u>not</u> include or other spendice t	I Pending NPG's * e any reoccuring exp he board has ar wi	pense
Size Comparison of the Piscal Year Studies of th	Office/Operational Expenditures Outreach Expenditures Election Expenditures General and Operational Expenditures	\$16,050.00 \$750.00 \$29,430.46												obligations of before year	or other spending t end If we spend d	he board has or wi lown past \$10,000 n	pense ill vote for remaining it will
	Office/Operational Expenditures Outreach Expenditures Election Expenditures General and Operational Expenditures NPG Expenditures	\$16,050.00 \$750.00 \$29,430.46 \$7,700.00												obligations of before year reduce any r	or other spending t end If we spend d collover fund than a	he board has or wi lown past \$10,000 n can be added to our	pense ill vote for remaining it will r annual





<u>Print</u>

Billing Activity - Invoices

Woodland Hills-Warner Center Neighborhood Council

Attn: Heath Kline 200 N Spring St Los Angeles CA 90012 US P: 8183125601 Today's Date: 03/13/2024 User Name:

Charge Amount Credit Amount

\$81.00

Invoices from 03/06/2024 to 03/13/2024

Date Description

03/10/2024 Invoice #1710058641

Constant Contact - Email Plus

1501-2500 Contacts Highest contact count: 1546 From 02/10/2024 to 03/10/2024

Billing questions? Contact Support

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



Print

Billing Activity - Payments

Woodland Hills-Warner Center Neighborhood Council

Attn: Heath Kline 200 N Spring St Los Angeles CA 90012 US P: 8183125601 Today's Date: 03/13/2024 User Name:

Payments from 03/06/2024 to 03/13/2024

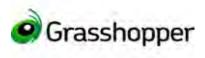
Date	Description	Charge Amount Credit Amount	
	Payment - Credit Card (MasterCard) **********7237	\$81.00	

Billing questions? Contact Support

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

Office of the City Clerk Administrative Services Division			62	L VVoo	diand F	tils						
Neighborhood Council (NC) Funding Prog	gram											
Board Action Certification (BAC) Form NC Name: Woodland Hills - Warner	Center		Meeting Dat	e: Februar	y 15, 2024							
Budget Fiscal Year: 2023-2024						lget Review & F	Reallocation to su	pport currentr spending.				
Board Motion and/or Public Benefit Statement (CIP and NPG):	2/15/24 to support Website Webmaste	voted spen sub catago	ding items ory by \$500	the WHWCNC has updated its budget allocations for their 23-24 FY budget effective tems through 2/15/24; where the board in the Outreach catagory reduced the \$500 to \$1500 and increased the Valley Culural Concerts sub catagory by \$500 to e this updated budget going forward and file it with the City Clerk as required.								
Method of Payment: (Select One)	X Motion con	tinued on n	ext page				it Card 🗌 Board	Member Reimbursement				
· · · ·	Board Members must leav			cussion and m			١	/ote Count				
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	Notes				
Karen DiBiase	Area 1 Residential	Х										
Geoffreey Hobson	Area 1 Business	Х										
Shelley Schwartz	Area 1 C. B. O.	Х										
Reina Cerros-McCaughey	Area 1 Alternate					х		Alternate				
Julian Tu	Area 2	Х										
Paul Lawler	Residential Area 2 Business				X							
Peter Haber	Area 2 C. B. O.	Х										
Masha Dowell		х										
Tracey Rosen	Area 2 Alternate Area 3	X										
Dean Matthew	Residential	x										
	Area 3 Business	^			X							
Harout Aristakessian	Area 3 C. B. O.				^	X		Test stars (All				
Jayce Baron	Area 3 Alternate					Х		Training/Alt				
Don Patterson	Area 4 Residential	х										
Martin Lipkin	Area 4 Business	Х										
Dena Weiss	Area 4 C. B. O.	х										
Vacant	Area 4 Alternate											
Christopher Waddy	Area 5 Residential				Х							
Julie Waltrip	Area 5 Business	Х										
Steve Sommers	Area 5 C. B. O.	Х										
Allan Biggins	Area 5 Alternate	Х										
Bill Barnett	Area 6	Х										
Heath Kline	Residential Area 6 Business	Х										
Bobbie Wasserman	Area 6 C. B. O.	Х										
anice Mendell	Area 6 Alternate					Х		Training/Alt				
Kate Kennedy	Area 6 Alternate Area 7	х										
Schyler Katz	Residential	х										
Joyce Fletcher	Area 7 Business	X										
Rosaleen O'Sullivan	Area 7 C. B. O.	~				X		Training/Alt				
	Area 7 Alternate	Х				^		in dining/Ait				
August Steurer	At-Large At-Large	^										
Vacant	Alternate											
Vacant	Youth											
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes				
Board Quorum: 12	Total:	21	0	0	3	4	0	4				
We, the authorized signers of the above named aws, policies, and procedures. The above was Authorized Signature				Act compliant								
Print/Type Name: Heath Kline, Trea	Reurar		Dutet (7	C	Weiss, Pr	acidant						
Print/Type Name: Health Kilne, Irea Date: February 15, 2024	สอนเซเ			ruary 15	•	CONCIL		NCFP 101 BAC Rev020118 V/HW				
Jale. I CDIUdiy 13, 2024			, 2024									

	WHWCNC Annual Budgert FY2023-2024		July (Paul)	August	September	October	November	December	January	February	March	April	Мау	June	Ytd Spent	Budget	Avail
	As Adjusted & Adopted 01/10/24 BAC 7 (24-007)	Allocation															
	As Adjusted & Adopted 02/15/24 BAC 14 (24-025)																
	Annual Budget Funds	\$32,000.00															
	Adjustments (Oct Expenses Pd by City Clerk Grasshopper \$ & StorQuest \$268 10/1/23)	(\$268.00															
Add words and an add words and an add words and words and ad	Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$271.00	<u>)</u>														
ConsistenceConsisten	Total Adjustments Total Annual Budget Funds	\$41,130.46	<u>)</u>														
ConsistenceConsisten																0// 10	
sign index during 9,200 9,000 <td>Office/Operational Expenditures Category</td> <td></td> <td>Ytd Spent</td> <td>Budget</td> <td>Avail</td>	Office/Operational Expenditures Category														Ytd Spent	Budget	Avail
		¢1 200 00				268 111 66 66 1	0/1/22 . 271	UW CC 10/21	Ord Abarranta All	LAUSE		timate			¢500.00	C1 200 00	¢700.00
	NC Storage StorQuest	\$2,940.00				\$539.00	0/1/25+2/1	\$271.00	\$271.00	\$271.00	\$500.00				\$1,888.00	\$2,940.00	\$1,052.00
	Phone System - Grasshopper				\$62.54	\$31.89	\$30.89	\$30.89	\$30.11	\$31.98							
	Adjustment- Oct NC expenses Pd by City Clerk during credit card transistion	(\$268.00)		(\$550.54)	(\$268.00)									(\$268.00)	(\$268.00)	\$0.00
	Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$271.00						(\$271.00)							(\$271.00)	(\$271.00)	\$0.00
	Constant Contact	\$960.00	(Paul exp to wrong sub account in Jly)	\$81.00		\$162.00	\$81.00	\$81.00	\$81.00	\$81.00					\$567.00	\$960.00	\$393.00
0 - 0.0000 0 - 0.00000 0 - 0.0000 0 - 0.0000 </td <td>Software Upgrades</td> <td></td> <td></td> <td></td> <td></td> <td>HK NC CC for S</td> <td>ept & Oct</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$200.00</td>	Software Upgrades					HK NC CC for S	ept & Oct										\$200.00
												- Estimate					
Find A bioletic (Separation Section Sectin Sectin Section Section Section Section Section Secti	Paper and Ink	\$500.00								Off Dep Pst Bx &	opies				\$0.00	\$500.00	\$500.00
And the object of the objec		\$3,000.00	Added 11/8/2	3					I that potentia	Illy spends all	emaining fund	ds in this cat	for new G-M	ail hosting]	\$729.06	\$3,000.00	\$2,270.94
Tati Distanti Sample is used in the second seco	rood a nenesiments for ne needings, nereals, a bareach events	\$2,000.00	/////////////	-		wenty motie in cit	ready models and	Co. Here 200 22/2/23									
Construct Loopendium Since in the second	Tatal Office (Operational Expanditures	¢12 (20 40	for some of the second second	1 000 11/0	2/22										\$3,870.85	\$12,630.46	\$8,759.61
Name Since	rotar onice/operational expendit@res	\$12,630.46	mereasea by S	,,,000 11/8	y 23												
Name Since																	
Sein Meh 3000 5000	Outreach Expenditures Category														Ytd Spent		Avail
www.www.www.www.www.www.www.www.www.ww	Social Media														\$0.00	\$300.00	\$300.00
Odd General March 14 and MS 12 M 401 2007 MI 31.000 31.000 31.000 30.000			Budget increa	sed by \$50	0 from Wehm	ster on 2/15 1	4 (24-025)			\$3,500.00							\$750.00 \$0.00
Webbit Roots 50000 5000 5000 </td <td>One Generation Sr Fair Outreach Booth [BAC 12 24-023] 2/15/24</td> <td></td> <td>Judget mereu</td> <td>500 <i>by 950</i></td> <td></td> <td>\$1,000.00</td> <td>\$1,000.00</td> <td>\$0.00</td>	One Generation Sr Fair Outreach Booth [BAC 12 24-023] 2/15/24		Judget mereu	500 <i>by 950</i>											\$1,000.00	\$1,000.00	\$0.00
State State <th< td=""><td></td><td>\$1,500.00</td><td>Bluehost Domain</td><td>Cong of NC</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></th<>		\$1,500.00	Bluehost Domain	Cong of NC													
Genetal As Database Processing 2001 (12002) 511000 511000 510000 Concessing 2001 (12002) 500000 500000 50000 50000 </td <td>Cong of Neighborhoods & July Constant Contact</td> <td></td> <td></td> <td>\$500.00</td> <td></td> <td>\$880.01</td>	Cong of Neighborhoods & July Constant Contact			\$500.00													\$880.01
Number bioles Status	Greatful Hearts & Disaster Prep Booth \$500 3 (23-070) 11/8/23																\$0.00
General Child (Marty et allocated to general to 10,000 1/10/2,4 Vert of 10,000				\$1,319.00				\$870.53				rpost install. A	oproved & Pd 2-	9-24	\$2,189.53		(\$1,289.53
Selection Exponentions Watched for finding Globality And Election (Cord, Globality 2) NCE Relation (NPG) Exponentions Catalogy Network State is a state in the state in the state is a state in the state in the state is a state in the state in the state is a state in the state in the state is a state in the state is a state in the state is a state in the state in the state is a state in the	General Outreach [RO] (Not yet allocated to specific items)	\$3,619.00													\$0.00	\$3,619.00	\$3,619.00
Selection Exponentions Watched for finding Globality And Election (Cord, Globality 2) NCE Relation (NPG) Exponentions Catalogy Network State is a state in the state in the state is a state in the state in the state is a state in the state in the state is a state in the state in the state is a state in the state is a state in the state is a state in the state in the state is a state in the	Total Outreach Expenditures	\$16.050.00	Decreaed by S	1.000 11/8	3/23 & Increase	d \$1.000 1/10	24.								\$7.790.52	\$16.050.00	\$5,759,48
Bit International Substitution 1 Status Statu																	
Watching frame Goldware (mm Chr GHZ)23 NC Election Venne (100) 95500 950000 950000 950000 950000 950000 950000 950000 950000 9500000 9500000 9500000 95000000000000000000000000000000000000	Election Expenditures														Ytd Spent		Avail
Total Eccion Expanditures 5750.00 5700.00 5700.	Westfield for Rose Goldwater Cmnt Cntr 6/18/23 NC Election Venue (RO)	\$750.00														\$750.00	\$0.00
Nep forh Support <	Total Election Expenditures	\$750.00	_			Pd by CK									\$750.00	\$750.00	\$0.00
New Funds Space		<i>\$150.00</i>													\$750.00	\$750.00	<i></i>
New Funds Space	Neighborhood Burnoses Grants (NBG) Expenditures Category															NDGr	
Pierce Conjege Foundation - Branna Bodge [16A7:23:03 Fissed 10]/223] 51,500.00 51,500.00 51,500.00 51,500.00 51,500.00 50,000.00																Budget	
Using of Locabury PTO- Guiden Project [LAC 10-23 08 Pased 12/13/23 51,300.00 51,300.00 51,300.00 51,300.00 51,300.00 51,300.00 51,300.00 51,300.00 50,000.00 51,300.00 51,300.00 50,000.00 51,300.00 51,300.00 50,000.00 51,300.00 50,000.00							[*Clerk Deni	ed - cause WVI	FP's Religious /	filation per Or	dinance 18015	5 and Admin	istrative Code (Code 22.817)			
Monomina life S1,000.00	Lions of Lockhurst PTO - Garden Project [BAC 10-23-083 Passed 12/13/23]	\$1,300.00				\$1,500.00	LUTY CIERK RE	\$1,300.00	Submitted 1	2/17/23 Rejec	ed old form C	orrected &	Pd 12/21/23		\$1,300.00		\$0.00
New Finds Homeless Ont - Feeding Program [IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 3/13/24 Agend Selection Community Sendif Fondm - 1A New Cleaning IBAC X2 45-XXX 45	Woodlake Elem Schl PTA - Art Fair [BAC 13 (24-024) 2/15/24 Agenda]		New 2/15/24	NPG not pr	reviously on th	e budget				\$2,000.00					\$2,000.00	\$2,000.00	\$0.00
Community lenerity constructive WP not previously on the budget 52,400 Preding in Edward Enviro Community Section 2000 50,000 <t< td=""><td>Total of Previous Approved NPGs as of 2/15/24</td><td>\$6,800.00</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<>	Total of Previous Approved NPGs as of 2/15/24	\$6,800.00															
Finds of Calabash, Inc, dia Calabash PTO Selection and Calabash, Inc, dia Calabash, PTO Selection and Calabash, Inc, dia Calabash, PTO Selection and PTO Selecti	New Frnds Homeless Cntr - Feeding Program[BAC XX 24-XXX 3/13/24 Agenda	\$1,500.00	Currently in co	ommittee N	IPG not previou	usly on the bud	get				\$1,500 Pendi	ng in Homel	ess Committee				\$0.00
Construction SALSA30 SALSA300 SALSA30 SALSA30 SALSA30 SALSA30 SALSA30 SALSA30 SALSA30 SALSA30 SALSA300 SALSA300 SALSA300 SALSA300 SALSA300 SALSA300 SALSA300 SALSA300 SALSA300 SALSA30000000 SALSA30000000	Community Benefit Foundth - LA River Cleanup [BAC XX 24-XXX 3/13/24 Agen	\$2,400.00	Currently in co	ommittee N	IPG not previou	usly on the bud	get				\$2,400 Pendi	ng in Enviro	Committee				\$0.00
Total Lending MPG 5 Still in committies (not badgeted for) 84,833.00 8/2,700.00			_	manutee N	n a noc previo	usiy on the bud	je l				\$8,533 Total	Pending NP	G if NC approv	es all	\$0.00		
Funds needed fm other budget cits to support all pending NPG's If agred. 57,0000<	Total Pending NPG's Still in Committee (not budgeted for)	\$8,553.00															\$0.00
S17,0000 S17,0000 S17,0000 S17,0000 S10000 S10000 S100000		\$7,653.00															\$0.00
Community Improvement Projects (CIP) Expenditures Category S1,0000 <															\$6,800.00	\$7,700.00	\$900.00
Community improvement Projects (CIP) Expenditures Category 51,000,00 S1,000,00 BAC 23 065 for wagon Aud Full S1,000,00 S1,	Total NPG Expenditures	\$7,700.00															
Environmalal Project [350,000, Wagon 23-065] \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 Public Safety Project \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 Community Services [Vier \$1,000 to Outreach for Halo 7 (24-007) 1/10/21] \$0,00 \$0,00 \$0,00 \$0,000 </td <td></td> <td>CIPs</td> <td></td>																CIPs	
Homeless Project \$1,000,00 \$1,000,0	Community Improvement Projects (CIP) Expenditures Category						040.00	005.4-									
Public Safety Project \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$1,000,00 \$0,						up to \$300.0	0 BAC 23-	J65 for wage	n								
Community Services [Mer \$1,000 to Outreach for Haio 7 (24-007) 1/10/24] Total CIP Expenditures Category \$4,000.00 \$4,000	Public Safety Project	\$1,000.00													\$0.00	\$1,000.00	\$1,000.00
Standard CIP Expenditures Category S4,000.00		\$1,000.00															
NPG Expenditures S29.400 S0.00 S5.235.45 S320.39 S2,782.42 S2,882.11 S6,974.11 S700.00 S0.00 S0.00 S20,21 S2,830.46 S20,21 S2,830.46 S20,00 S20,00 S5,235.45 S320.39 S2,782.42 S2,882.11 S6,974.11 S700.00 S0.00 S0.																	
Office/Operational Expenditures S25,030 S29,030 S20,00 S20	Total CIP Expenditures Category	\$4,000.00													\$0.00	\$4,000.00	\$4,000.00
TOTAL ANNUAL BUDGET ALLOCATIONS \$936.89 \$1,900.00 \$0.00 \$5,235.45 \$320.39 \$2,782.42 \$2,882.11 \$6,974.11 \$700.00 \$0.00 \$19,211.37 \$41,130.46 \$21,930.06 Office/Operational Expenditures \$12,630.46 \$1,00.00 \$5,235.45 \$320.39 \$2,782.42 \$2,882.11 \$6,974.11 \$700.00 \$0.00 \$19,211.37 \$41,130.46 \$21,930.06 Office/Operational Expenditures \$31,66.03 \$5,235.45 \$320.39 \$2,782.42 \$2,882.11 \$6,974.11 \$700.00 \$0.00 \$19,211.37 \$41,130.46 \$21,919.06 Office/Operational Expenditures \$31,66.09 \$13,86.09 \$13,366.0																Total	
Office/Operational Expenditures \$12,630.46 S16,050.00 S16,050.00 Election Expenditures \$55,050.00 Election Expenditures \$50,000 General and Operational Expenditures \$29,430.46 NPG's Pending in Committees \$10,000 Pendia Avail if Board Passes All Hending NPG's * \$13,366.09 Pendia Avail if Board Passes All Hending NPG's * \$13,366.09 Pendia Avail if Board Passes All Hending NPG's * \$13,366.09 Pendia Avail if Board Passes All Hending NPG's * \$13,366.09 Pendia Avail if Board Passes All Hending NPG's * \$13,366.09 Pendia Avail if Board Passes All Hending NPG's * \$13,366.09 Officion Expenditures \$12,000 obligations or will vete for before year end if we spend down pest \$10,000 remoining it will reduce any rollover fund the ory on annual \$2,2000 budget from the City for an ext P1 starting July 1 2024. Off Expenditures Category \$3,0000 \$32,000 budget from the City for an ext P1 starting July 1 2024.						4											
Outcoach Expenditures \$16,050.00 Election Expenditures \$750.00 Contrad and Opparational Expenditures \$29,430.44 Begenditures \$29,430.45 Of Expenditures 05,700.00 reduce any rolicer fund than one added to an end of the spend data one and of the spend the spend spend spend the spend spend spend the spend spen				\$1,900.00	\$0.00	\$5,235.45	\$320.39	\$2,782.42	\$2,882.11	\$6,974.11	\$700.00	\$0.00	\$0.00	\$0.00	\$19,211.37 NPG's Pending in	\$41,130.46	\$21,919.09
Election Expenditures 5750.0 Fands Avail does not include any reoccuring expense objactions or other spending the board has or will vect for objective or other spending the board has or will vect for before year or different spenditures 529,430.45 YPG Expenditures 57,700.00 CP Expenditures Category 54,000.00 Support of the spenditures 57,000 Support of the spenditures Synone	TOTAL ANNUAL BUDGET ALLOCATIONS		\$910.69														40,003.00
Election Expenditures S7500 obligations or other spending the board has or will vote for General and Opparational Expenditures S29,430.46 NPG Expenditures S7,700.00 rduce any rollover fund the tory of non ext P1 storing July 1 2024. OF Expenditures Category \$4,000.00 S32,000 budget from the City for next P1 storing July 1 2024.	Office/Operational Expenditures	\$12,630.46												Funds Avail	if Board Passes Al	I Pending NPG's *	\$13,366.09
General and Operational Expenditures \$29,430.46 before year end if we spend down post \$10,000 remaining it will NPG Expenditures \$7,700.00 reduce any rollover fund than can be added to an annual CP Expenditures Category \$4,000.00 \$32,200 budget from het City for an erit P starting July 1 2024.	Office/Operational Expenditures	\$12,630.46 \$16,050.00												Funds Avail	if Board Passes Al	I Pending NPG's *	
CIP Expenditures Category \$4,000.00 \$32,000 budget from the City for next FY starting July 1 2024.	Office/Operational Expenditures Outreach Expenditures	\$16,050.00												Funds Avail * Funds Ava obligations	if Board Passes Al il does <u>not</u> include or other spendice t	I Pending NPG's * e any reoccuring exp he board has ar wi	pense
Size Comparison of the Piscal Year Studies of th	Office/Operational Expenditures Outreach Expenditures Election Expenditures General and Operational Expenditures	\$16,050.00 \$750.00 \$29,430.46												obligations of before year	or other spending t end If we spend d	he board has or wi lown past \$10,000 n	pense ill vote for remaining it will
	Office/Operational Expenditures Outreach Expenditures Election Expenditures General and Operational Expenditures NPG Expenditures	\$16,050.00 \$750.00 \$29,430.46 \$7,700.00												obligations of before year reduce any r	or other spending t end If we spend d collover fund than a	he board has or wi lown past \$10,000 n can be added to our	pense ill vote for remaining it will r annual



Account Information

WHWCNC Peter Fletcher 20929 Ventura Boulevard Woodland Hills, CA 91364, US

Bill Date:	03/12/24
Usage Period:	02/12/24 - 03/12/24

Charges Summary

Previous Invoice Amount:	\$31.98
Current Charges:	
Recurring Charges	\$22.00
Non-Recurring Charges	\$0.00
Usage Charges	\$4.75
Sms Charges	\$0.00
Taxes & Surcharges	\$5.99
Federal USF	\$2.58
Total Charges:	\$35.32
Debits & Credits	\$0.00
Payments	\$35.32
Balance Due:	\$0.00

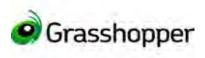
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etail of Current C				
Payments & Cree	dits			
Date	Detail			Payment/Crec
03/12/24	Monthly Payment, Paid on Master Card e	nding in 7237	,	\$35.3
			Total Payments & Credi	its: \$35.3
Recurring Charg	es			
Current Period				
Pay As You Grow	Plan, 03/12/24 - 04/12/24			\$12.0
voicemail Transcri	ption, 03/12/24 - 04/12/24			\$10.0
			Total Recurring Charge	
Minute Charges	Summary			
Гуре	Included	Used	Overage Ra	ate Charg
Domestic	0 minutes	79)60 \$4.
			Total Minute Charge	es: \$4.7
Taxes & Surchar	ges			
Гуре	Detail			Charg
Tax	Utility Users Tax			•
Гах	FCC Regulatory Fee (Wireline)			
Гах	CA PUC Fee			
Surcharge	Regulatory Recovery Fee			
<u>.</u>			Total Taxes & Surcharge	
Federal Universa	al Service Fund			
Гуре	Detail			Charg
Surcharge	Fed Universal Service Fund			\$2.5
0			tal Federal USF Contribution	
ummary of Minut	charges			
By Number				
Number				Total Minute
+18186399444				1
			Total Minutes Use	ed:
xplanation of Ter	ms			
	nat are placed inside the United States and	Voice Ove	r: Use of voice talents for reco	ording of main greet

Off Shore: Calls placed outside of U.S. borders.

International: Calls placed from a country other than the U.S.

Federal Universal Service Fund The USF contribution factor established by the Federal Communications Commission is applicable to telecommunications services and is adjusted by the FCC every calendar quarter.

Bonus Minutes: Extra minutes that are credited to your account.

Set Up Support: Help setting up your account and customizing your features.

Office of the City Clerk Administrative Services Division			62	h Wee		titls				
Neighborhood Council (NC) Funding Prog Board Action Certification (BAC) Form	jram									
NC Name: Woodland Hills - Warner	Center		Meeting Date: March 13, 2024							
Budget Fiscal Year: 2023-2024			Agenda Item Motions	No: 08 (24-03	4) Budget Rea	location Motio	n to Support Boa	rd Approved March Spending		
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion: The Treasurer is directed to (a.) decrease the CIP Budget Category from \$4,000 to \$3,000 a change of (\$1,000.00) ; and (b.) increase the NPG Budget Category from \$7,700 to \$7,800 a change of \$100.00; and (c.) increase the Outreach Budget Bategory from \$16,050 to \$16,950 a change of \$900.00. In addition, the Treasurer is directed to make the follow changes within Budget Categories: [See full motion & updated Budget on next 3 pages.]									
Method of Payment: (Select One)	□X Motion cor	ntinued on i	next page.			Check 🗌 Crea	lit Card 🗌 Board	Member Reimbursement		
Recused	Board Members must leav			cussion and m			v	/ote Count		
Board Member's First and Last Name		Yes	No	Abstain	Absent	Ineligible	Recused	Notes		
Karen DiBiase	Area 1 Residential	Х								
Geoffreey Hobson	Area 1 Business	Х								
Shelley Schwartz	Area 1 C. B. O.	Х								
Reina Cerros-McCaughey	Area 1 Alternate				х			Alternate		
Julian Tu	Area 2	Х								
Paul Lawler	Residential Area 2 Business	Х								
Peter Haber	Area 2 C. B. O.	Х								
Masha Dowell	Area 2 Alternate					X		Alternate		
Tracey Rosen	Area 3	Х								
Dean Matthew	Residential Area 3 Business	х								
Harout Aristakessian	Area 3 C. B. O.	Х								
Jayce Baron						x		Alternate		
Don Patterson	Area 3 Alternate Area 4	X				~				
	Residential	x								
Martin Lipkin	Area 4 Business									
Dena Weiss	Area 4 C. B. O.	Х								
Aava Dekordi	Area 4 Alternate					Х		Alternate Training		
Christopher Waddy	Area 5 Residential	Х								
Julie Waltrip	Area 5 Business				X					
Steve Sommers	Area 5 C. B. O.	х								
Allan Biggins	Area 5 Alternate	Х								
Bill Barnett	Area 6 Besidential	Х								
Heath Kline	Area 6 Business	Х								
Bobbie Wasserman	Area 6 C. B. O.	Х								
Janice Mendell	Area 6 Alternate					Х		Alternate		
Kate Kennedy	Area 7				х					
Schyler Katz	Residential Area 7 Business	Х								
Joyce Fletcher	Area 7 C. B. O.	Х								
Rosaleen O'Sullivan	Area 7 Alternate	х								
August Steurer	At-Large	Х								
Vacant	At-Large									
Vacant	Alternate Youth									
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes		
Board Quorum: 12		22	0	Abstain 0	Absent 3	Therigible 4	0 Recused	Notes 5		
Board Quorum: 12 We, the authorized signers of the above named	Total: Neighborhood Council, dec									
laws, policies, and procedures. The above was Authorized Signature			ird, at a Brown	Act compliant						
N Kline			Authorized Si		VI					
Print/Type Name: Heath Kline, Trea	asurer				Weiss, Pr	esident				
Date: March 13, 2024	Date: Mar	ch 13, 20)24			NCFP 101 BAC Rev020118 V				

<u>Item No. (8)</u> <u>Heath Kline, Treasurer</u> (24-034) Budget Reallocation Motion to support new funding approved in Agenda items 3-7 (24-029 through 24-033) above

Discussion and possible action:

(5 minutes)

To facilitate the spending authorized in the proceeding March 13, 2024, motions Items 3-7 (24-029 through 24-033) increases are required to the **Outreach** and Neighborhood Purpose Grant [**NPG**] Budget Categories, that can come from unspent funds available in the Community Improvement Project [**CIP**] Budget Category.

THEREFORE, the Treasurer is directed to:

(a.) *decrease* the CIP Budget Category from \$4,000 to \$3,000 a change of (\$1,000.00); and

(b.) *increase* the NPG Budget Category from \$7,700 to \$7,800 a change of \$100.00; and

(c.) *increase* the Outreach Budget Category from \$16,050 to \$16,950 a change of \$900.00.

In addition to support Board actions taken, the Treasurer is directed to make the follow changes within Budget Categories:

In the Office/Operational Expenditures [OOE] Budget Category:

(a) *decrease* by (\$400.00) the budget line **Email and Web Hosting and Support** changing it from 3,000.00 to 2,600.00; and

(b.) create a new budget line Zoom Virtual Meeting SaaS; and

(c.) *provide* **Zoom Virtual Meeting SaaS** with a budget of \$400.00.

The treasurer should make the following changes of importance to our NC's internal budget and expense tracking, (but not to the City Clerk who only recognizes budget line details in categories other than OOE when a BAC is submitted):

In the **NPG** Budget Category *provide* a \$3,000 budget for the Friends of Calabash NPG budget line.

In the **CIP** Budget Category *set* the Education Project budget line to \$0. (The Education Committee has no plans for a CIP this FY.)

In the **Outreach** Budget Category *provide* the necessary budget line funding for the March 13, 2024, meeting approved expenditures:

(a.) Minuteman Press Rack Cards \$275.

- (b.) 4Imprint \$5,000.
- (c.) T-Shirt Guys \$2,500.

Also, in the **Outreach** Budget Category *change-decrease* the previous existing budget line details as follows:

- (d.) Social Media \$0.
- (e.)Warner Center News \$0.
- (f) Website Hosting \$19.99.
- (g.)Website Webmaster \$0.
- (h) General Outreach \$174.01.

The Board approves and authorizes all the budget changes outlined above and directs the treasurer to file this updated budget with the City Clerk, as required, and use this updated budget going forward. Roll Call Vote

The [City Clerk,] Board and the public can see all the above changes, and March proposed [*approved*] spending motions (shown in blue), as well as all our YTD spending activities on the "**Draft Reallocation Budget MOTION 3/13/24 Item 8 (24-034)**" spread sheet PDF document included in the March support documents [and attached to the **8 (24-034) BAC** submitted to the City Clerk.]

WHWCNC Annual Budget FY2023-2024		July (Paul)	August	September	October	November	December	January	February	March	April	May	June	Ytd Spent	Budget	Avail
As Adjusted & Adopted 9/13/23 BAC 3 (23-053) As Adjusted & Adopted 11/08/23 BAC 2 (23-069)	Budget Allocation															
As Adjusted & Adopted 01/10/24 BAC 7 (24-007)	Allocation															
As Adjusted & Adopted 02/15/24 BAC 14 (24-025) As Adjusted & Adopted 03/13/24 BAC 08 (24-034)																
Draft Reallocation Budget MOTION 3/13/24 Item 8 (24-03 Spending trixs updated through 03/10/2024 & shows possible APPROVED	Board spending at	3/13/24 Mee	ting in blue													
Annual Budget Funds Rollover Funds [RO-Supplementa Fundsl Realocation] BAC 3 (23-053)	\$32,000.00 \$10,000.00															
Adjustments (Sept Expenses Pd by City Clerk Grasshopper \$62.54 & StorQuest \$268) Adjustments (Oct Expenses Pd by City Clerk Grasshopper \$ & StorQuest \$268 10/1/23)	(\$330.54) (\$268.00)															
Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error Total Adjustments Total Adjustments	(\$271.00) (\$869.54)	-														
Total Annual Budget Funds	\$41,130.46														0// 10	
Office/Operational Expenditures Category														Ytd Spent	Office/Opps Budget	Avail
Space Rental Board Meetings	\$1,200.00 \$2.940.00			JH CC CC 9/9/23 \$268.00	268 JH CC CC : \$539.00	10/1/23 + 271	HK CC 10/31 \$271.00		lov \$271.00	\$271.00	Past Due - E. \$500.00			\$500.00 \$2.159.00	\$1,200.00 \$2,940.00	\$700.00 \$781.00
NC Storage StorQuest Phone System - Grasshopper Adjustment- Sept NC expenses Pd by City Clerk during credit card transistion	\$1,200.00	\$31.90		\$268.00 \$62.54 (\$330.54)	\$31.89	\$30.89	\$30.89		\$31.98	\$35.32		ed monthly ex ed monthly ex		\$2,159.00 \$285.52 (\$330.54)	\$2,940.00 \$1,200.00 (\$330.54)	\$781.00 \$914.48 \$0.00
Adjustment- Oct NC expenses Pd by City Clerk during credit card transistion	(\$330.54) (\$268.00) (\$271.00)			(\$550.54)	(\$268.00)		(\$271.00)							(\$268.00)	(\$268.00) (\$271.00)	\$0.00 \$0.00 \$0.00
Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error Constant Contact	\$960.00	(Paul exp to wrong sub account in Jly)	\$81.00		\$162.00	\$81.00	(\$271.00) \$81.00		\$81.00	\$81.00	ooo Continu	ed monthly ex	roense	(\$271.00) \$648.00	\$960.00	\$312.00
Software Upgrades Mail Box Rental (UPS PMB)	\$200.00 \$500.00				HK NC CC for Sept				\$49.99 MSFT PDF X Tracy		ics Past Due			\$49.99 \$516.00	\$200.00 \$500.00	\$150.01 (\$16.00)
Office Supplies and Printing Paper and Ink	\$2,000.00 \$500.00								\$90.13 Off Dep Pst Bx &		\$200.00			\$290.13 \$0.00	\$2,000.00 \$500.00	\$1,709.87 \$500.00
Email and Web Hosting and Support (RO Funds) 7 (24-033) March 13 24 agen Zoom Virtual Meeting SaaS. [7 (24-033) March 13 24 agenda]	\$2,600.00 \$400.00		0 3/13/24 (2 3/13/24 (24-		\$520.56 Wendy Moore Inv CK		(BAC passed the CX Reg Sub 11/2/23		nds all remaining fu	nds in this cat for new \$400.00	G-Mail hosting	that has expired i	after 90 days)	\$729.06 \$400.00	\$2,600.00 \$400.00	\$1,870.94 \$0.00
Food & Refreshments For NC Meetings, Retreats, & Outreach Events	\$1,000.00		23 (23-069)						\$45.47					\$45.47	\$1,000.00	\$954.53
									Sm&Fnl WHA Fair	& Mar Brd Mt				\$4,753.63	\$12,630,46	\$7.876.83
Total Office/Operational Expenditures	\$12,630.46	Increased by	\$1,000 11/8	/23 (23-069)												
Outreach Expenditures Category															Outreach	
Cong of Neighborhoods \$500 & July Constant Contact \$81 (JLY Paul L Treas)	\$581.00	\$581.00												Ytd Spent \$581.00	Budget \$581.00	Avail \$0.00
Replace Damaged NC Pole Banners \$900 4 (23-070) 11/8/23	\$500.00	\$381.00					\$500.00 \$870.53		12/19/23 Pd 1	2/19/23 ted - wants to pay po	tinctal Anor	and 8. Pd 2.0.7	4	\$500.00 \$870.53	\$500.00 \$900.00	\$0.00 \$29.47
NALO Purchase of giveaway bags & keychains up to \$2,500 7 (24-007) 1/10/24 Valley Cultural - Concert Outreach Booth WC Park [BAC 11 24-022] 2/15/24		Budget incre	ased by \$500) from Wehme	aster on 2/15 1	4 (24-025)	2070.33	\$2,500.00	order placed	with Halo Still pe Sub 2//24 Pd 2/28/24	nding receip	t as of 3/9/22	24	\$2,500.00	\$2,500.00 \$3,500.00	\$0.00
One Generation Sr Fair Outreach Booth [BAC 12 24-023] 2/15/24	\$1,000.00									Sub 2//24 Pd 2/27/2-				\$1,000.00	\$1,000.00	\$0.00
Minitman Press or alt printer 1000 4/4 4x9 Rack Cards 4 -(24-030) 3/13/24	\$275.00	Budget \$274	(24-034)							\$275.00				\$275.00	\$275.00	\$0.00
Aimprint NC Branded promo items upto \$5,000 as follows 5 (24-031) 3/13/24 a)2,000 WHWCNC 3"x3" Branded Sticky Pads up to \$1,000 (\$0.39 exch + tax & shipping) \$937.71	\$1.275.00	Budget \$5K	(24-034)							\$953.71				\$953.71	\$1,275.00	\$321.29
b JSS0 Green WHWONC Branded Value Grocery Totes up to \$1,000 (\$1.21 each + SS0 set-up, tax& shipping) \$980.48 c.)1,000 WHWONC Branded Hand Fans up to \$775 (\$0.56 + \$65 set-up, tax& shipping) \$747.46	\$1,000.00 \$775.00									\$980.41 \$747.46				\$980.41 \$747.46	\$1,000.00 \$775.00	\$19.59 \$27.54
d.) 650 WHWCNC Branded Sunglasses up to \$1,000 (\$1.25 each + \$20 set-up, tax & shipping) \$953.61 825 WHWCNC Branded Power Clips up to \$950 (\$0.86 each + \$55 set-up, tax & shipping \$917.38	\$1,000.00									\$953.61 \$917.38				\$953.61 \$917.38	\$1,000.00 \$950.00	\$46.39 \$32.62
T-Shirt Guys \$2500 [Item 6 (24-032) March 13 24 Agenda]		Budget \$2.5	K (24-034)													
a) 50 1301 AMR APPAREL COTTON T-SHIRTS - TRUE NAVY SIZES S-XL NC LOGO 5550.75 mi, 10 1301 AMER APPAREL COTTON T-SHIRTS - GREEN SIZES S-XL NC LOGO (FIRST SAT) \$118.15	\$770.00 \$130.00									\$590.75 \$118.15				\$590.75 \$118.15	\$770.00 \$130.00	\$179.25 \$11.85
b) 50 3940 NEXT LEVEL WOMEN'S COTTON V-NECK T-SHIRT - MIDNIGHT NAVY SIZES S-XL NC LOGO 5654.81 c.) 36 D020 EMBROIDERED NC LOGO. Devon & Jones CrownLux Perform® Men's Plaited Polo - NAVY SIZES S-XL	\$675.00 \$925.00									\$654.81 \$897.20				\$654.81 \$897.20	\$675.00 \$925.00	\$20.19 \$27.80
Social Media Warner Center News		was \$300 (2) was \$750 (2)	-034)											\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00
Website Hosting Website Webmaster (\$2k > 1.5K .5K to VC Concerts above on 2/15/24)	\$19.99 \$0.00	Was 1500 (24-0	34)	#Was \$900 (2	4-034)									\$19.99 \$0.00	\$19.99 \$0.00	\$0.00 \$0.00
General Outreach (Not yet allocated to specific items)		Was 3619 (24-0	34)											\$0.00	\$174.01	\$174.01
Sum of all outreach line items above Total Outreach Expenditures \$16050	\$16,950.00 \$16,950.00	Decreaed by	\$1,000 11/8,	/23 (23-069)8	Increased \$1,0	000 1/10/24, I	ncreased by ;	\$900 3/13/27	(24-034)					\$16,060.00	\$16,950.00	\$890.00
Outreach Overdrtaft Amount	\$0.00														Elections	
Election Expenditures Westfield for Rose Goldwater Cmnt Cntr 6/18/23 NC Election Venue (RO)	\$750.00				\$750.00									Ytd Spent \$750.00	Budget \$750.00	Avail \$0.00
Total Election Expenditures	\$750.00	-			Pd by CK									\$750.00	\$750.00	\$0.00
Neighborhood Purposes Grants (NPG) Expenditures Ca	tegory													Ytd Spent	NPGs Budget	Avail
West Valley Food Panty [BAC 6-23-063 Passed 10/12/23] West Valley Food Panty [BAC 6-23-063] City Clerk Permanently Denied 10/26/23	\$2,000.00				\$2,000.00 (\$2,000.00)		ed - cause WV nied 10/26/23		Affilation per O	rdinance 180155 a	nd Administr	ative Code (Co	de 22.817)]	\$2,000.00 (\$2.000.00)	\$2,000.00 (\$2,000.00)	\$0.00
Pierce College Foundation - Brahma Bodega [BAC 7-23-064 Passed 10/12/23] Lions of Lockhurst PTO - Garden Project [BAC 10-23-083 Passed 12/13/23]							jected -Lacki	ng Required I	RS Doc/Resubr 2/17/23 Rejec	nit w/Doc Approv ted old form Corr				\$1,500.00 \$1,300.00	\$1,500.00 \$1,300.00	\$0.00 \$0.00
Woodlake Elem Schl PTA - Art Fair [BAC 13 (24-024) 2/15/24 Agenda] Total of Previous Approved NPGs as of 2/15/24	\$2,000.00	-					. ,220.00			Sub 2//24 Pd 2/27/24		,		\$2,000.00	\$2,000.00	\$0.00
Friends of Calabash, Inc, dba Calabash PTO_BAC 03 [24-029] 3/13/24 Agenda Total of NPGs through 3/13/24 (# Calabash PTO_NPG is Approved by Brd on 3/13]	\$3,000.00	Pending Boar		ote 3/13/24 - 0	verdrafts the NP	G Budget Cate	gory by \$100.	00 if passed) (i	24-034)	\$3,000.00				\$3,000.00	\$3,000.00	\$0.00
New Frids Homeless Chtr - Feeding Program[BAC XX 24-XXX 4/10/24 Agenda				PG not previou	usly on the bud	get					\$1,500 Pen	ling in Homel	ess Committee	\$0.00		\$0.00
Community Benefit Foundtn-LA River Cleanup[BAC XX 24-XXX 4/10/24 Agenda	\$2,400.00	Currently in a	ommittee N	PG not previou	usly on the bud	get					\$2,400 Pend \$3,900. Tota	ding in Enviro Il Pending NP	ess Committee Committee G if NC approv	\$0.00 \$0.00		\$0.00
Total Pending NPG's Still in Committee (not budgeted for) Remaining General NPG Funds Not Yet Allocated (NPG Budget Cat Overdraft Amn t)	\$3,900.00 (\$3,900.00)															\$0.00 \$0.00
Funds needed frm other Budget Cats to support all pending NPG's if aprvd.	\$3,900.00													\$7,800.00	\$7,800.00	\$0.00
Total NPG Expenditures	\$7,800.00	was \$7700 (:	24-034)													
Community Improvement Projects (CIP) Expenditures Ca	tegory													Ytd Spent	CIPs Budget	Avail
Environmental Project [\$300. Wagon 23-065] Ovr 90 days expired Homeless Project	\$1,000.00 \$1,000.00				up to \$300.0	BAC 23-0	065 for wage	on [ovr 90 d	ays expired]					\$0.00 \$0.00	\$1,000.00 \$1,000.00	\$1,000.00 \$1,000.00
nomeless Project Public Safety Project Education Project [Xfer \$900 to Outreach & \$100 to NPG 8(24-034) 3/13/3	\$1,000.00		24-0341											\$0.00 \$0.00 \$0.00	\$1,000.00 \$1,000.00 \$0.00	\$1,000.00 \$1,000.00 \$0.00
Community Services [Xfer \$1,000 to Outreach & \$100 to NPG 8(24-034) \$137 Community Services [Xfer \$1,000 to Outreach for Halo 7 (24-007) 1/10/24]	\$0.00													\$0.00	\$0.00	\$0.00
Fotal CIP Expenditures Category	\$3,000.00	was \$5K (24	007), Was \$	4K (24-034)										\$0.00	\$3,000.00	\$3,000.00
														YTD Spent	Total Budget	Unspent
TOTAL ANNUAL BUDGET ALLOCATIONS		\$1,416.89	\$81.00	\$0.00	\$3,235.45	\$320.39	\$2,782.42	\$2,882.11	\$7,069.57	\$10,875.80	\$700.00	\$0.00	\$0.00	\$29,363.63	\$41,130.46	\$11,766.83 \$3,900.00
Office/Operational Expenditures	\$12,630.46												Funds Avail	if Board Passes Al	I Pending NPG's *	\$7,866.83
Outreach Expenditures	\$16,950.00												* Funds Ava	il does <u>no</u> t include	e any reoccuring exp	pense
Election Expenditures General and Operational Expenditures	\$750.00 \$30,330.46												obligations of before year	or other spending t end If we spend d	he board has or wi lown past \$10,000 r	ll vote for emaining it will
NPG Expenditures CIP Expenditures Category	\$7,800.00 \$3,000.00												reduce any r	ollover fund than a	can be added to our for next FY starting	annual
TOTAL EXPENDITURES FOR THE FISCAL YEAR	\$41,130.46															



Invoice 26930458

Page 1

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Main Address TRACEY ROSEN WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL 20929 VENTURA BLVD SUITE 47-535 WOODLAND HILLS, CA 91364	Invoice Address Tracey Rosen Woodland Hills Warner Center Neighborhood Council 20929 Ventura Blvd Suite 47-535 Woodland Hills CA 91364 USA	Shipping Address Tracey Rosen Woodland Hills Warner Center Neighborhood Council 5438 SALE AVE WOODLAND HILLS, CA 91367-4340 USA Tel: (818) 451-7781
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Order Number:	26930458	Questions Call:	Kayla Ripp
Date:	March 25, 2024	Phone:	877-446-7746 Ext. 8827
Account No.:	6244156	Fax:	800-355-5043
Your Order No.:		Email:	kripp@4imprint.com

Item Po	ower Clip - Opaque)	Colors	(Clip,Grip): W	hite, White		
Qty	Item #	Description			Unit \$	Price \$	Total \$
825	2245-S	Power Clip - Opaque		,	0.8600	709.50	709.50
1	Coupon	Coupon Code			-76.4500	-76.45	-76.45
1	Set-Up Charge	Set-Up Charge			55.0000	55.00	55.00
		Freight				80.25	80.25
						Tax	65.37
							833.67
Item Ha	and Fan - Slice		Colors	(Fan,Handle):	White, Tan		
Qty	Item #	Description			Unit \$	Price \$	Total \$
1,000	5137-SL	Hand Fan - Slice			0.5600	560.00	560.00
1	Coupon	Coupon Code			-62.5000	-62.50	-62.50
1	Set-Up Charge	Set-Up Charge			65.0000	65.00	65.00
		Freight				63.08	63.08
						Tax	53.43
							679.01
ltem Va	alue Grocery Tote -	- 13" x 12"	Colors	(Tote,Trim): N	lavy, Navy		
Qty	Item #	Description			Unit \$	Price \$	Total \$
550	106836-1312	Value Grocery Tote - 13" x 12"			1.2100	665.50	665.50
1	Coupon	Coupon Code			-71.5500	-71.55	-71.55
1	Set-Up Charge	Set-Up Charge (1st Color)			50.0000	50.00	50.00
		Freight				197.01	197.01
						Tax	61.18
							902.14
Item Ta	askRight Sticky Pao	d - 3" x 3" - 25 Sheet	Colors	(Sticky Pad,T	rim): White, White	9	
Qty	Item #	Description			Unit \$	Price \$	Total \$
2,000	158099-25	TaskRight Sticky Pad - 3" x 3" - 2	25 Sheet		0.3900	780.00	780.00
1	Coupon	Coupon Code			-78.0000	-78.00	-78.00
		Freight				83.61	83.61
						Tax	66.69
							852.30
ltem Ka	ailua Sunglasses		Colors	(Frame,Lens)	: Carolina Blue, E	Black	
Qty	Item #	Description			Unit \$	Price \$	Total \$
650	156081	Kailua Sunglasses			1.3300	864.50	864.50

Qty	Item #	Description	Unit \$	Price \$	Tot
650	156081	Kailua Sunglasses	1.3300	864.50	864



Invoice 26930458

Page 2

101 Commerce St PO Box 320 Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746 Free Fax: 800-355-5043

Order Number: 26930450 Date: March 250 Account No.: 62441560 Your Order No.: Control of the second secon		693045	8	Questions Call:	Kayla Ripp		
		/larch 25	5, 2024	Phone:	877-446-77	46 Ext. 8827	
		244156		Fax:	800-355-504	43	
				Email:	kripp@4imp		
1	Coup	on	Coupon Code		-88.4500	-88.45	-88.45
1	Set-Up C	Charge	Set-Up Charge(Per Order Line)		20.0000	20.00	20.00
			Freight			42.02	42.02
						Тах	75.62
						_	913.69
						Grand Total	4,180.81
				Payment via	a MC 7237	Received	4,180.81
						Total Due	0.00

Thank You! We appreciate your business. Any overruns you may have received are yours with our compliments.

To ensure proper credit to your account, please quote "26930458/6244156" on your check or remittance.

- If you are not satisfied with your order, please call 1-800-300-0764. All claims must be made within 5 days of receipt.
- Any questions regarding your invoice? Please call 1-800-982-8979. Our terms are Net 30.
- · Please make checks payable to 4imprint

4imprint Federal ID #39-1837105, GSA Contract # GS-07F-9626S. A Late Payment Charge based on maximum annual percentage allowed by your state law will be applied to this balance owed under this invoice when the invoice becomes past due. The purchaser agrees to pay all of the company's reasonable attorney's fees and any collection agency fees incurred in the collection of any amount owed hereunder and not paid when due. Purchaser agrees to pay any sales or use tax. No credit will be issued for returned merchandise without our consent. This invoice is a conditional acceptance by the seller of the buyer's offer to purchase seller's goods. It may contain terms which differ from or add to those contained in the buyer's purchase order, and to the extent that this is the case, the seller hereby expressly conditions its acceptance of the buyer's offer on the buyer's assent to the additional or different terms. The buyer's receipt and retention of the goods covered by this invoice constitutes acceptance of any such additional or different terms. The buyer and seller agree that any contract hereby entered into has been made and is to be construed according to our State Law.

Please visit our website - www.4imprint.com

Please Remit to: 4imprint, Inc. 25303 Network Place Chicago, IL 60673-1253

Office of the City Clerk			60	Wee	diand F	titls	,, <u>,, ,, ,</u> ,	-/1 ATT				
Administrative Services Division Neighborhood Council (NC) Funding Proc	gram			y/ar								
Board Action Certification (BAC) Form NC Name: Woodland Hills - Warner	Center		Meeting Date: March 13, 2024									
Budget Fiscal Year:2023-2024			-		· · · · · · · · · · · · · · · · · · ·	pprove Purcha	se of NC Promo li	tems from 4Imprint up to \$5,000				
Board Motion and/or Public Benefit Statement (CIP and NPG):	4Imprint to be dist	ributed at C	5,000 to purchase promotional items from Outreach budget line item in revised budget from at Community Events where the WHWCNC will be tabling. The \$5,000 will be taken from evised budget. [See full motion page 2]									
Method of Payment: (Select One)	V- Motion conti	inved on n	wt no go									
Method of Payment: (Select One) X Image: Check Image Check Image: Check Image Board Member Reimbursement Vote Count Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.												
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	Notes				
Karen DiBiase	Area 1 Residential	х										
Geoffreey Hobson	Area 1 Business	х										
Shelley Schwartz	Area 1 C. B. O.	х										
Reina Cerros-McCaughey	Area 1 Alternate				X			Alternate				
Julian Tu	Area 2	Х										
Paul Lawler	Residential	х										
Peter Haber	Area 2 Business	X										
Masha Dowell	Area 2 C. B. O.	~				x		Alternate				
	Area 2 Alternate Area 3	Х				^		Artemate				
Tracey Rosen	Residential											
Dean Matthew	Area 3 Business	Х										
Harout Aristakessian	Area 3 C. B. O.	х										
Jayce Baron	Area 3 Alternate					Х		Alternate				
Don Patterson	Area 4 Residential	х										
Martin Lipkin	Area 4 Business	Х										
Dena Weiss	Area 4 C. B. O.	Х										
Aava Dekordi	Area 4 Alternate					Х		Alternate Training				
Christopher Waddy	Area 5	Х										
Julie Waltrip	Residential Area 5 Business				Х							
Steve Sommers	Area 5 C. B. O.	Х										
Allan Biggins	Area 5 Alternate	х										
Bill Barnett	Area 5 Alternate	X										
Heath Kline	Besidential	x										
	Area 6 Business											
Bobbie Wasserman	Area 6 C. B. O.	Х				×		Alternate				
Janice Mendell	Area 6 Alternate					Х		Alternate				
Kate Kennedy	Area 7 Residential				Х							
Schyler Katz	Area 7 Business	х										
Joyce Fletcher	Area 7 C. B. O.	х										
Rosaleen O'Sullivan	Area 7 Alternate	х										
August Steurer	At-Large	х										
Vacant	At-Large Alternate											
Vacant	Youth											
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes				
Board Quorum: 12	Total:	22	0	0	3	4	0	5				
We, the authorized signers of the above name	d Neighborhood Council, dec	lare that the inf	formation pres	ented on this for	m is accurate a		d that a public me	eting was held in accordance with all				
laws, policies, and procedures. The above was Authorized Signature	approved by the Neighborh	ood Council Boa	ard, at a Brown Authorized Si			where a quorum	of the Board was p	resent.				
N Kline			Authorized Signature: Authorized Signature: Authorized Signature: Authorized Signature: Authorized Signature: Print/Type Name: Dena Weiss, President									
Print/Type Name: Heath Kline, Trea	asurer					esident						
Date: March 13, 2024				ch 13, 20	JZ4			NCFP 101 BAC Rev020118 VH				

<u>Item No. 5</u> <u>Tracey Rosen, Chair of Outreach Committee</u> (24-031) Motion to Approve up to \$5,000 to purchase Promotional Items

Discussion and possible action:

(5 minutes)

Motion to approve up to \$5,000 to purchase promotional items from Outreach budget line item in revised budget 4Imprint to be distributed at Community Events where the WHWCNC will be tabling. The \$5,000 will be taken from Outreach line item in the revised budget. The Community Outreach Committee voted in favor on February26, 2024.

Because of a daily maximum charge of \$1,000 on the WHWCNC credit card, and because each item is custom manufactured to order, which may result in multiple items shipping on the same date and/or all different dates, which may result in the need for the treasurer to obtain temporary daily spending limit increase(s) from the City Clerk. In addition, depending on when items ship on this order, combined with NCs other normal credit card spending, the treasurer may need to seek an override to the \$5,000 monthly spending limit on the NC credit card from the City Clerk.

To facilitate working with the City Clerk on any needed overrides, the order will be divided, and placed as follows:

- a.) **2,000** WHWCNC 3"x3" Branded **Sticky Pads** up to \$1,000 (\$0.39 each + tax & shipping) \$937.71.
- b.) **550** Green WHWCNC Branded Value **Grocery Totes** up to \$1,000 (\$1.21 each + \$50 set-up, tax & shipping) \$980.48.
- c.) **1,000** WHWCNC Branded **Hand Fans** up to \$775 (\$0.56 + \$65 set-up, tax & shipping) \$747.46.
- d.) **650** WHWCNC Branded **Sunglasses** up to \$1,000 (\$1.25 each + \$20 set-up, tax & shipping) \$953.61.
- e.) **825** WHWCNC Branded **Power Clips** up to \$950 (\$0.86 each + \$55 set-up, tax & shipping) \$917.38.

See posted support document

Roll Call Vote

From: ColorFX info@colorfxweb.com Subject: Order Confirmation No. 12370306 Date: March 27, 2024 at 5:32 PM To: heathk@dpmforms.com



📞 8777637671 🛛 🚨 Ac

Thank You for Your Order!

Hi Heath,

Thank you for trusting us with your project.

Our print specialists will now run your artwork file through a series of human and computer inspections. This 33-Point Print Check ensures that your file meets standard print requirements. If *v* find any issues with your artwork, we will notify you through email or phone.

While we will of course make every effort to get your product to you as promised, due to industry supply chain disruptions some items may encounter a possible 1-2 day additional time requirement Thank you for your understanding.

ORDER #: 12370306 Order Placed: 3-27-2024	Regular Printing Cost Shipping & Mailing Tax	\$107.35 \$0.00 \$10.20
1 Item in This Order	Order Total	\$117.55
Billing Information Heath Kline WHWCNC 200 N Spring St Los Angeles, CA 90012 US	Order Details	
Email: heathk@dpmforms.com		

Product Details	Qty		Price
Name: WHWCNC Rack Cards	1000	Regular Printing Cost	\$107.35
Finish Size: 4 x 9		Shipping & Mailing	\$0.00
Paper: 14 pt. Matte Cardstock		Тах	\$10.20
Coating: Matte			¢447 EI
Color: Full color 2 sides		SUBTOTAL:	\$117.58
Turnaround: 6 Business Days			
Proof: PDF Proof Requested			
Delivery Method:			
Pickup			
Pickup Location:			
8000 Haskell Ave.			

Van Nuys, CA 91406

Office of the City Clerk Administrative Services Division Neighborhood Council (NC) Funding Prog Board Action Certification (BAC) Form	ram				diand H Ner Cer	titis Nor		، 🕀
NC Name: Woodland Hills - Warner		Meeting Date	e: March 1	3, 2024				
Budget Fiscal Year: 2023-2024			Agenda Item	No: 04 (24-03	0) Motion to A	pprove Purchas	se of Rack Cards	\$275
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to approve Man Press in Wood Woodland Hills Wa	land Hills, o	r another lo	ocal printer,	to be distri	buted at Cor	nmunity Even	ts to promote the
Method of Payment: (Select One)	Motion cont	inued on no	vt page					Member Reimbursement
	Board Members must leave			cussion and m			v	/ote Count
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Karen DiBiase	Area 1 Residential	Х						
Geoffreey Hobson	Area 1 Business	Х						
Shelley Schwartz	Area 1 C. B. O.	Х						
Reina Cerros-McCaughey	Area 1 Alternate				х			Alternate
Julian Tu	Area 2	х						
Paul Lawler	Residential Area 2 Business	х						
Peter Haber	Area 2 Business	X						
Masha Dowell						X		Alternate
	Area 2 Alternate Area 3	Х				~		Alternate
Tracey Rosen	Residential							
Dean Matthew	Area 3 Business	X						
Harout Aristakessian	Area 3 C. B. O.	х						
Jayce Baron	Area 3 Alternate					Х		Alternate
Don Patterson	Area 4 Residential	х						
Martin Lipkin	Area 4 Business	Х						
Dena Weiss	Area 4 C. B. O.	Х						
Aava Dekordi	Area 4 Alternate					х		Alternate Training
Christopher Waddy	Area 5	Х						
Julie Waltrip	Residential Area 5 Business				Х			
Steve Sommers	Area 5 C. B. O.	Х						
Allan Biggins	Area 5 Alternate	Х						
Bill Barnett	Area 6	х						
Heath Kline	Residential	х						
Bobbie Wasserman	Area 6 Business	X						
Janice Mendell	Area 6 C. B. O.	~				x		Alternate
	Area 6 Alternate Area 7				X	^		Alternate
Kate Kennedy	Residential				Х			
Schyler Katz	Area 7 Business	х						
Joyce Fletcher	Area 7 C. B. O.	х						
Rosaleen O'Sullivan	Area 7 Alternate	х						
August Steurer	At-Large	х						
Vacant	At-Large Alternate							
Vacant	Youth							
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Board Quorum: 12	Total:	22	0	0	3	4	0	5
We, the authorized signers of the above named laws, policies, and procedures. The above was Authorized Signature	Neighborhood Council, dec	lare that the inf	ormation prese	ented on this for Act compliant	m is accurate a		d that a public me	eting was held in accordance with all
<u> </u>					y	o o i d c+		
Print/Type Name: Heath Kline, Trea Date: March 13, 2024				me: Dena) ch 13, 20		esident	., ., ., .,	NCFP 101 BAC Rev020118 V



INVOICE

January 30, 2024

Woodland Hills Warner Center Neighborhood Council

REMIT PAYMENT TO:

ONEgeneration 17400 Victory Blvd. Van Nuys, CA 91406 818-708-4756

2024 Walk-Up Senior Symposium (ONEgeneration's Event -- May 18, 2024) Due Date - April 1st, 2024 *Payment must be received prior to the due date to be included in any signage, print or marketing materials*

Item	Amount
Senior Symposium Participation –	
Booth, Canopy, Table with 2 chairs, and inclusion of WHWCNC logo on	
marketing materials flyers, banners, programs and other outreach materials for the	\$1,000.00
May 18, 2024 Walk-up Senior Symposium	φ1,000.00
Balance Due	\$1,000.00



Thank you to everyone who attended in 2023!



We look forward to seeing you at the 15th Annual Senior Symposium May 18, 2024!

Office of the City Clerk Administrative Services Division				L Wee		titls			
Neighborhood Council (NC) Funding Prog	Iram								
Board Action Certification (BAC) Form NC Name: Woodland Hills - Warner	Center		Meeting Dat	e: February	y 15, 2024				
Budget Fiscal Year: 2023-2024	dget Fiscal Year: 2023-2024 Agenda Item No: 12 (24-023) One Generation Sr Symposium Outreach Event								
Board Motion and/or Public Benefit Statement (CIP and NPG):	Expenditure) to allo 17400 Victory Blvd at this event to prov	ow participa ., Van Nuys, mote the W	in funding from Board approved WHWCNC 2023-2024 Budget (General Outreach icipation in the One Generation Senior Symposium on June 2023 at its soccer field located at: luys, CA 91406. This amount will allow us to have a booth, tent, signage, and logo recognition we WHWCNC and engage with stakeholders. Payment due by April 1, 2024, for the NC to be al media and print promotion and event signage.						
Method of Payment: (Select One)	Motion continue	ed on next	nade		X□		lit Card 🗌 Board	Member Reimbursement	
· · · ·	Board Members must leav			cussion and m			v	/ote Count	
Board Member's First and Last Name		Yes	No	Abstain	Absent	Ineligible	Recused	Notes	
Karen DiBiase	Area 1 Residential	Х							
Geoffreey Hobson	Area 1 Business	Х							
Shelley Schwartz	Area 1 C. B. O.	Х							
Reina Cerros-McCaughey	Area 1 Alternate					х		Alternate	
Julian Tu	Area 2	х							
Paul Lawler	Residential Area 2 Business				X				
Peter Haber	Area 2 C. B. O.	Х							
Masha Dowell		х							
Tracey Rosen	Area 2 Alternate Area 3	X							
	Residential	×							
Dean Matthew	Area 3 Business	^			V				
larout Aristakessian	Area 3 C. B. O.				X				
layce Baron	Area 3 Alternate					х		Training/Alt	
Don Patterson	Area 4 Residential	Х							
Aartin Lipkin	Area 4 Business	Х							
Dena Weiss	Area 4 C. B. O.	Х							
/acant	Area 4 Alternate								
Christopher Waddy	Area 5				Х				
Julie Waltrip	Residential Area 5 Business	Х							
Steve Sommers	Area 5 C. B. O.	Х							
Allan Biggins	Area 5 Alternate	х							
Bill Barnett	Area 6	Х							
Heath Kline	Residential	Х							
Bobbie Wasserman	Area 6 Business	Х							
anice Mendell	Area 6 C. B. O.	~				x		Training/Alt	
	Area 6 Alternate Area 7	Х				^		n anning/Alt	
Kate Kennedy	Residential								
Schyler Katz	Area 7 Business	Х							
loyce Fletcher	Area 7 C. B. O.	Х							
Rosaleen O'Sullivan	Area 7 Alternate					Х		Training/Alt	
August Steurer	At-Large	Х							
/acant	At-Large Alternate								
/acant	Youth								
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes	
Board Quorum: 12	Total:	21	0	0	3	4	0	4	
We, the authorized signers of the above name	l Neighborhood Council, dec	lare that the inf	ormation prese	ented on this for	m is accurate a	and complete, and	d that a public me	eting was held in accordance with all	
aws, policies, and procedures. The above was	approved by the Neighborh	ood Council Boa	rd, at a Brown Authorized Si		public meeting	where a quorum	of the Board was p	present.	
N. Alime.				- <u> </u>	· · · · · · · · · · · · · · · · · · ·				
Print/Type Name: Heath Kline, Trea	asurer				Weiss, Pr	esident			
Date: February 15, 2024 Date: February 15, 2024							NCFP 101 BAC Rev020118 V		



INVOICE

21600 Oxnard Street, Suite 128 Woodland Hills, CA 91367 818-704-1358 2024 2/5/2024

To: Woodland Hills Warner Center NC Attn:President

SALESPERSON	JOB	PAYMENT TERMS	Due Date
Joellen	Summer Concerts	Due on Receipt	April 6, 2024

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Outreach Booth at The Summer concert Season At Warner Park. We supply tables, tents, chairs, and lights.		\$3,500.00
1	Co Sponsor of 1 concert,, logo on flyers and ads. Full set up.		0
1	July 4th table, tent, chairs, and lights, 40k people.		0
1	Movies in the park, Full set up for the 5 movies.		
	Payment must be received by April 6, 2024 to be included in marketing materials.		

SUBTOTAL	\$3,500.00
OVER	
TOTAL DUE	\$3,500.00

Make all checks payable to: the Valley Cultural Foundation 21600 Oxnard St, #128 Woodland Hills Ca, 91367

Season Lineup 2024 Concerts at Warner Park

buly 14 Foreigner Unauthorized - Tribute to Foreigner une 16 Linda & Friends - Tribute to Linda Ronstadt why 21 Twisted Gypsy - Tribute to Fleetwood Mac **ugust 18 Blank Space** - Tribute to Taylor Swift une 30 Strange Days - Tribute to The Doors **ugust 11 The FABBA Show - Tribute to ABBA Why 28 Red Corvette** - Tribute to Prince ugust 25 Aeromyth - Tribute to Aerosmith August 4 Wanted - Tribute to Bon Jovi ine 23 The Soul Juice Band

Office of the City Clerk Administrative Services Division			62	A Wee	diand F	tills			
Neighborhood Council (NC) Funding Prog	gram			0,/21					
Board Action Certification (BAC) Form NC Name: Woodland Hills - Warner	C Name: Woodland Hills - Warner Center Meeting Date: February 15, 2024								
Budget Fiscal Year:2023-2024			Agenda Item	No: 11 (24-02	2) VCC Sprint-	Summer Conce	ert Series Outreac	h Booth & Prpmotion of NC	
Board Motion and/or Public Benefit Statement (CIP and NPG):	Expenditure) to pur held in Warner Cen the (10) concerts + acknowledged as a	rchase a WH ter Park. Th 5 Movies in co-sponsor	IWCNC out is amount v the Park to at one conc	nding from the Board approved WHWCNC 2023-2024 Budget (General Outreach WCNC outreach booth at the Valley Cultural Foundation's Spring-Summer Concert Series s amount will allow us to have a booth, tent, chairs, signage and recognition at each of he Park to promote the WHWCNC and engage with stakeholders. We will also be t one concert where we will be provided the opportunity to speak from the stage to by April 6, 2024, for NC to be included in preprinted event programs and event signage.					
					37				
Method of Payment: (Select One) Recused	Board Members must leave			cussion and m			v	Member Reimbursement iote Count complete.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	Notes	
Karen DiBiase	Area 1	Х							
Geoffreey Hobson	Residential Area 1 Business	Х							
Shelley Schwartz	Area 1 C. B. O.	Х							
Reina Cerros-McCaughey						X		Alternate	
Julian Tu	Area 1 Alternate Area 2	X							
Paul Lawler	Residential				X				
	Area 2 Business	Х			^				
Peter Haber	Area 2 C. B. O.								
Masha Dowell	Area 2 Alternate	Х							
Tracey Rosen	Area 3 Residential	Х							
Dean Matthew	Area 3 Business	Х							
Harout Aristakessian	Area 3 C. B. O.				х				
Jayce Baron	Area 3 Alternate					Х		Training/Alt	
Don Patterson	Area 4	Х							
Martin Lipkin	Residential Area 4 Business	Х							
Dena Weiss	Area 4 C. B. O.	Х							
Vacant	Area 4 Alternate								
Christopher Waddy	Area 4 Alternate				X				
Julie Waltrip	Residential	Х							
Steve Sommers	Area 5 Business	X							
	Area 5 C. B. O.								
Allan Biggins	Area 5 Alternate	X							
Bill Barnett	Area 6 Residential	Х							
Heath Kline	Area 6 Business	Х							
Bobbie Wasserman	Area 6 C. B. O.	х							
Janice Mendell	Area 6 Alternate					Х		Training/Alt	
Kate Kennedy	Area 7 Residential	Х							
Schyler Katz	Area 7 Business	х							
Joyce Fletcher	Area 7 C. B. O.						х		
Rosaleen O'Sullivan	Area 7 Alternate					Х		Training/Alt	
August Steurer	At-Large	Х							
Vacant	At-Large								
Vacant	Alternate Youth								
						1			
40	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes	
Board Quorum: 12 We, the authorized signers of the above name	d Neighborbood Council dec	20	0	0	3	4	1	4	
laws, policies, and procedures. The above was			ard, at a Brown	Act compliant	public meeting				
Authorized Signature	ne <u> </u>		Authorized Si	ignature:					
Print/Type Name: Heath Kline, Trea			Print/Type Na	me: Dena	Weiss, Pr	esident			
Date: February 15, 2024			Date: Feb	ruary 15	, 2024			NCFP 101 BAC Rev020118 V/H	

Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Woodland Hills Warner Center Neighborhood Council

anization Name 3231 Hatteras St anization Mailing Address		oodland Hills	State of Incorpo		Date of 501(c)(3) Status (if applicable
	-	and a second second second second	CA		
anization Mailing Address	City			4	91367
			State		Zip Code
iness Address (If different)	City		State		Zip Code
MARY CONTACT INFORMATION:					
erra Collins, PTSA Community Outreach	81	8-425-0855	Woodi	akeVol	unteers@gmail.com
0	Ph	one	Email		
of Organization- Please select one: Public School (not to include private schools) Attach Signed letter on School Letterhead	or	3 501(c)(3) Non Attach IRS D	Profit (other than re-	iligious in F	istitutions)
e / Address of Affiliated Organization (if appli	cable)	City		State	Zip Code
	ARY CONTACT INFORMATION: ma Collins, PTSA Community Outreach e of Organization- Please select one: Public School (not to include private schools) Attach Signed letter on School Letterhead	MARY CONTACT INFORMATION: ma Collins, PTSA Community Outreach 81 e Ph of Organization- Please select one: Public School (not to include private schools) or Attach Signed letter on School Letterhead e / Address of Affiliated Organization (if applicable)	ARY CONTACT INFORMATION: ma Collins, PTSA Community Outreach 818-425-0855 Phone of Organization- Please select one: Public School (not to include private schools) Attach Signed letter on School Letterhead organization (if applicable) Address of Affiliated Organization (if applicable) City	ARY CONTACT INFORMATION: Tra Collins, PTSA Community Outreach 818-425-0855 Woodla Phone Email of Organization- Please select one: Public School (not to include private schools) or Attach Signed letter on School Letterhead Organization (if applicable) City	MARY CONTACT INFORMATION: mra Collins, PTSA Community Outreach 818-425-0855 WoodlakeVolute e Phone Email of Organization- Please select one: Public School (not to include private schools) or Image: State of State Public School (not to include private schools) or Image: State of State State e / Address of Affiliated Organization (If applicable) City State

The purpose of this grant is to help with costs and arts access for our 590 students and their arts showcase, Night of the Arts community event. Our enrollment grew by 100 students within the last school year, and we are proud to say that all arts enrichment programs were covered for every TK-5th grade class--including displaced Ukrainian and Israeli students, as well as special education students. NOTA showcases students' artwork in an outdoor "art gallery" and invites the community in to view the art, create art of their own, and enjoy choral music, dance, and musical theater performances. Art supplies, signage, on site art stations, refreshments and more need to be purchased/rented.

 How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

To create the gallery, art pieces using watercolors, oil pastels, clay, chalk, brushes, glue, paints, spraty foam and embellishments need to be mounted to presentation boards, hung in frames, and constructed (Recycled Art Garden sculptures). Supplies for the make-and-take art stations and crafted backdrops for the choral music and musical theater numbers are also completed by students on large canvas sheets. With the assistance of this grant we are also able to help replenish some of the art supplies used during Studio Art instruction for all of our 590 students.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

ia)	Personnel Related Expenses	Requested of NC	T
		Requested of NC	Total Projected Cost
		\$	S
		s	\$
		5	\$
b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Art supplies for this event	\$ 2000	\$ 4200
		\$	\$
		\$	S

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes If

iource of Funding	Amount	Total Projected Cost
No. Funding was raised in the 2022-23 school year via	\$ 2200	\$ 4200
direct ask campaign. See supporting documents of funds	\$	S
raised and budget for this event.	S	\$

What is the TOTAL amount of the grant funding requested with this application: \$ 2000

10a) Start date: 03 /04 /24 10b) Date Funds Required: 04 / 04 / 24 10c) Expected Completion Date: 05 / 04 / 24 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

ame of NC Board Member	Relationship to Applicant
	in the second state of the pricate

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? □ Yes IN No <u>*(Please note that if a Board Member of the NC has a conflict of Interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)</u>

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Prof	it Corporation or School Principal	- REQUIREDA	
Jennifer Richmond	PTSA President	MILLE)	12/01/23
PRINT Name	Title	Signature	Date
12b) Secretary of Non-profit Corpora	ation or Assistant School Principa	I-REQUIRED	
Talia Vatury	PTSA Secretary	man	12/01/23
PRINT Name	Title	Signature	Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <u>clerk.ncfunding@lacity.org</u> for instructions on completing this form



Woodlake Elementa Los Angeles Unified School Dis 23231 Hatteras St., Woodland H Telephone (818) 347-7097 Faz

December 4, 2023

Subject: Support for PTSA

Dear Woodland Hills Warr

I am writing to express my Teacher Student Associatic Woodlake Elementary Con our PTSA in enhancing the aligns seamlessly with our that the requested funds wi the opportunity to display,

Our PTSA has a proven tra environment and fostered a confidence that the propose the WHWC Neighborhood the positive impact it will h will undoubtedly contribute

Thank you for your time ar

Sincerely -Amy Pedersen

Principal

1.0

1.4



2327 L Street, Sacramento, CA 95816

(916) 440-1985 • Fax (916) 440-1986 • info@capta.org • www.capta.org

LETTER OF DETERMINATION

March 27, 2023

Terra Collins, Unit President Woodlake Avenue Elementary PTSA [2710]

Dear Terra:

In response to request of this office concerning your PTA's tax-exempt status, a copy of our group ruling letter dated November 18, 1943, from Internal Revenue, which grants federal income tax exemption to all PTAs in California, is enclosed. You will note the Internal Revenue Code section at that time as referred to in the letter was 101(6)—now Section 501(c)(3) as indicated in all PTA bylaws in California. The group exemption number assigned to the California State PTA is GEN-0646.

Also enclosed is a copy of the February 24, 2010 letter from Franchise Tax Board confirming PTA's exemption from state franchise or income tax under Section 23701d of the Revenue and Taxation Code.

Both the federal and state exemption letters cover all of our divisions—local units (associations), councils and districts. The letters are issued to the California Congress of Parents and Teachers, Inc. The corporate name was changed as indicated on this letterhead by vote of the annual convention on May 5, 1978, and has been recorded and filed with the Secretary of State with certificate endorsed on August 14, 1978.

Woodlake Avenue Elementary PTSA is a unit in good standing. It was organized on October 6, 1953 according to our official records, and is chartered as a member organization of the California Congress of Parents, Teachers, and Students, Inc.

Woodlake Avenue Elementary PTSA located at 23231 Hatteras Street, Woodland Hills, CA, 91367 in the Thirty-First District, California Congress of Parents, Teachers and Students, Incorporated, is a nonprofit, tax-exempt association under our group ruling. The Employer Identification Number (EIN) assigned to Woodlake Avenue Elementary PTSA is 956206846 and the assigned Franchise Tax Board entity number is 9541907.

Sincerely,

Broussar BARA

Donna Broussard Tax Filing Assistant

cc: District President



TREASURY DEPARTMENT

WASHINGTON 25

OFFICE OF COMMISSIONER OF INTERNAL REVENUE ADDRESS REPLY TO COMMISSIONER OF INTERNAL REVENUE AND REPER TO

IT:P:T:1 MAP

NOV 18 1943

California Congress of Parents and Teachers, Inc., 416 Union Building, Second and Broadway, San Diego 1, California.

Mesdames:

Reference is made to the evidence submitted for use in determining the status of your local associations for Federal income tax purposes.

In Bureau ruling dated February 26, 1943, it was held that you are entitled to exemption from Federal income tax under the provisions of section 101(6) of the Internal Revenue Code and corresponding provisions of prior revenue acts as it is shown that you are organized and operated exclusively for educational purposes.

It is the opinion of this office, based upon the evidence presented, that you and the local associations appearing in your Year Book 1943-1944, California Congress of Parents and Teachers, Inc., are entitled to exemption from Federal income tax under the provisions of section 101(6) of the Internal Revenue Code and corresponding provisions of prior revenue acts, as it is shown that you and the local associations are organized and operated exclusively for educational purposes. Accordingly, it will not be necessary for you and such associations to file returns of income unless there is a change in your organization, purposes or methods of operation.

You should furnish the Bureau annually, on the calendar year basis, lists in quadruplicate showing only the names and addresses of any new local associations and the names and addresses of any local associations which for any reason have ceased to exist. Such annual lists should be accompanied by a statement sworn to by one of your principal officers as to whether the information heretofore submitted by you on which this ruling is based is applicable in all respects to the associations appearing on the lists and should be forwarded so as to reach this office not later than February 15 of the following year.



California Congress of Parents and Teachers, Inc.

Since any organization which is exempt from Federal income tax under the provisions of section 101 of the Internal Revenue Code also is exempt from the capital stock tax pursuant to the express provisions of section 1201(a)(1) of the Internal Revenue Code, you and the local associations appearing in your Year Book 1943-1944 will not be required to file capital stock tax returns for future years so long as the exemption from income tax is effective.

Furthermore, under substantially identical authority contained in sections 1426 and 1607 of the Code and/or corresponding provisions of the Social Security Act, the employment taxes imposed by such statutes are not applicable to remuneration for services performed in your employ or in the employ of such associations so long as the conditions prescribed above for retention of an exempt status for income tax purposes are met.

Contributions made to you and the local associations listed are deductible by the donors in arriving at their taxable net income in the manner and to the extent provided by section 23(o) and (q) of the Internal Revenue Code and corresponding provisions of prior revenue acts.

Bequests, legacies, devises or transfers, to or for your use or for the use of such local associations are deductible in arriving at the value of the net estate of a decedent for estate tax purposes in the manner and to the extent provided by sections 812(d)and 861(a)(3) of the Code and/or corresponding provisions of prior revenue acts. Fifts of property to you or them are deductible in computing net gifts for gift tax purposes in the manner and to the extent provided in section 1004(a)(2)(B) and 1004(b)(2) and (3) of the Code and/or corresponding provisions of prior revenue acts.

The collector of internal revenue at Los Angeles, California, is being advised of this action.

By direction of the Commissioner.

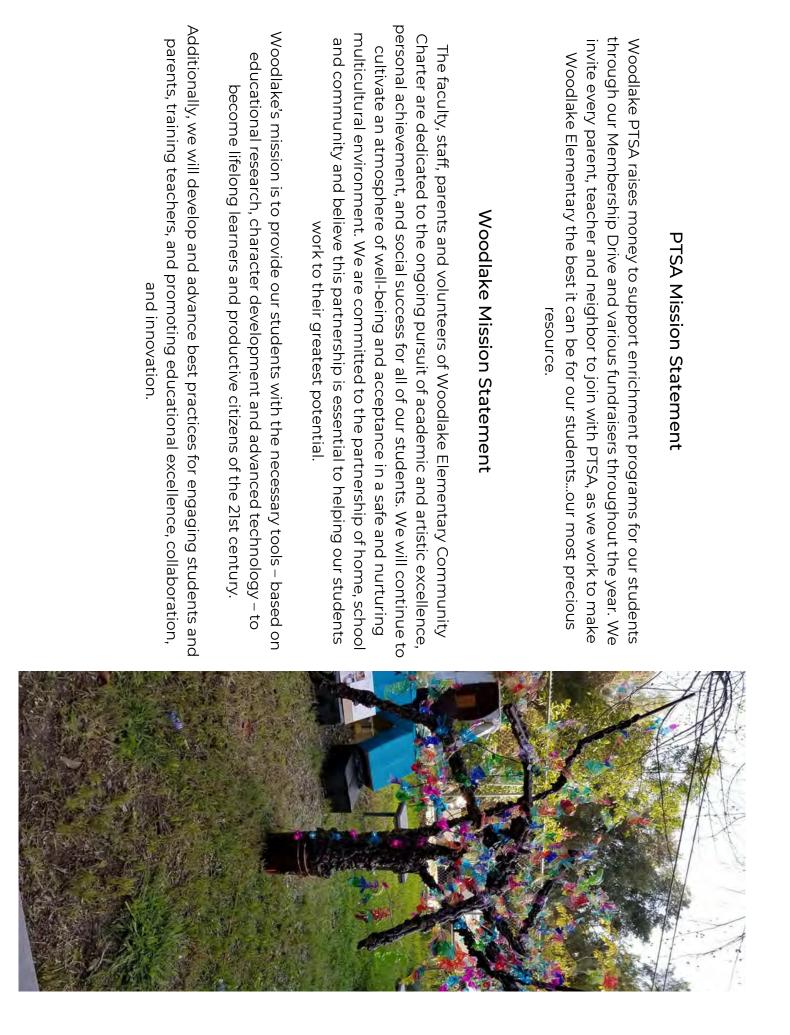
Respectfully,

Deputy Commissioner.

Woodlake Elementary Community Charter 23231 Hatteras St Woodland Hills, Ca 91367







600 students. Our district no longer pays for enrichment opportunities, that we find computer and music programs for all grades weekly, including all needed supplies PTSA is looking into grants to fund our yearly art program for our 600 students. Our PTSA funds our yearly art program, music program and computer program for our district no longer pays for enrichment opportunities, that we find so important to would never have had a chance to experience without our enrichment program students range from medium to low income demographics and the ages of 5 to so important to offer to our youth. This will cover our entire Art Studio Program, broaden their lives and the lives of others in the community with a new scene of passion for cultural art and awareness. Something that many of these children personal achievement, and social success of all of our students, and this grant PTSA is dedicated to the ongoing pursuit of academic and artistic excellence, PTSA is dedicated to the ongoing pursuit of academic and artistic excellence, offer to our youth. This will cover our entire Art Studio Program for all grades 12yrs of age. With this enrichment opportunity, these students will be able to The grant will support 600 students in our Woodland Hills Community. Our personal achievement, and social success of all of our students opportunity would be the world to these students. weekly, including all needed supplies. Benefit the community? What we fund Purpose?

Budget 2024:

- \$1000 recycled art garden crafting materials, paint, glue, strings, boxes, signage, etc
- \$300 props to create outdoor theater
- \$500 bulk 8x10 frame purchase
- \$500 Equipment rentals
 (speakers, tables & chairs)
- \$300 waters & snacks
- \$400 event flyer & program printing
- \$500 for interactive art station projects for everyone who attends
- \$100 Canvas Sheets/Drop Cloths
- \$600 second semester art supplies: paint, pastels, clay, paper, cleaning supplies



Total: \$4200 Grant Request: \$2000

BUT NOW HAS PROVIDED A NEW VISION FOR MOVING THIS EVENT OUTDOORS FOR COVID SAFETY INITIALLY REQUIRED EXTRA FUNDS, COMMUNITY A NIGHT OF ART WE ALL NEED THIS EVENT! HELP ENSURE WE GIVE OUR

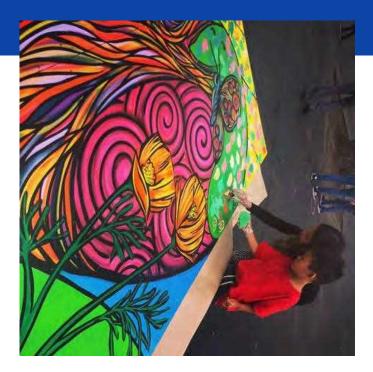








Interactive art





Woodlake Elementary: Who We Are

Woodlake Elementary Community Charter is TK-5, neighborhood public elementary school located in Woodland Hills, California within the Los Angeles Unified School District (LAUSD).

Our vision is to **empower** our students to become **creative critical thinkers** and **problem solvers** to successfully meet the challenges of a dynamic technological and global society. Developing **respect** and **responsibility** for themselves and others.



Office of the City Clerk Administrative Services Division			69	A Wee	diand F	tits		1
Neighborhood Council (NC) Funding Prog	Iram							
Board Action Certification (BAC) Form NC Name: Woodland Hills - Warner Center				Meeting Date: February 15, 2024				
Budget Fiscal Year:2023-2024	udget Fiscal Year: 2023-2024 Agenda Item No: 13 (24-024) Woodlake Elem Sch PTSA Art Fair NPG							
Board Motion and/or Public Benefit Statement (CIP and NPG):	Therefore, after a presentation from the applicant and board discussion by a roll call vote the board passes the following motion: approve the attached Woodlake NPG for \$2000.00 and direct the treasurer to submit the NPG and supporting documentation to the City Clerk for funding.							
Method of Payment: (Select One)	X Motion continue	ed on next	page.		$X \square$	Check 🗌 Crea		Member Reimbursement
Vote Count Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.								
Board Member's First and Last Name		Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Karen DiBiase	Area 1 Residential	х						
Geoffreey Hobson	Area 1 Business	Х						
Shelley Schwartz	Area 1 C. B. O.	Х						
Reina Cerros-McCaughey	Area 1 Alternate					х		Alternate
Julian Tu	Area 2	х						
Paul Lawler	Residential Area 2 Business				x			
Peter Haber		Х						
Masha Dowell	Area 2 C. B. O.	X						
	Area 2 Alternate Area 3							
Tracey Rosen	Residential	Х						
Dean Matthew	Area 3 Business	Х						
Harout Aristakessian	Area 3 C. B. O.				х			
Jayce Baron	Area 3 Alternate					х		Training/Alt
Don Patterson	Area 4	Х						
Martin Lipkin	Residential Area 4 Business	Х						
Dena Weiss	Area 4 C. B. O.	Х						
Vacant	Area 4 Alternate							
Christopher Waddy	Area 5				х			
Julie Waltrip	Residential	Х						
	Area 5 Business	X						
Steve Sommers	Area 5 C. B. O.							
Allan Biggins	Area 5 Alternate Area 6	Х						
Bill Barnett	Area 6 Residential	Х						
Heath Kline	Area 6 Business	Х						
Bobbie Wasserman	Area 6 C. B. O.	х						
Janice Mendell	Area 6 Alternate					х		Training/Alt
Kate Kennedy	Area 7	Х						
Schyler Katz	Residential Area 7 Business	Х						
Joyce Fletcher	Area 7 C. B. O.	х						
Rosaleen O'Sullivan	Area 7 Alternate					X		Training/Alt
August Steurer		Х						
Vacant	At-Large At-Large							
Vacant	Alternate							
	Youth							
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Board Quorum: 12	Total:	21	0	0	3	4	0	4
We, the authorized signers of the above named laws, policies, and procedures. The above was								
Authorized Signature			Authorized Si		Meine			
Print/Type Name: Heath Kline, Treasurer Print/T				me: Dena	Weiss. Pr	esident		
			Print/Type Name: Dena Weiss, President Date: February 15, 2024 NCFP 101 BAC Rev020118 V				NCFP 101 BAC Rev020118 VIHV	

Item No. (13) Julie Waltrip- Chair Education & Youth Committee (24-024) Motion to Approve \$2000.00 NPG Woodlake Elementary Community Charter School PTSA

Whereas, The Education & Youth Committee received an NPG Application from the Parent Teacher Student Association (PTSA), the 501(c)(3) non-profit organization for Woodlake Elementary Community Charter School (Area-4 south of Victory between Platt and Fallbrook) requesting funding of \$2,000 toward their \$4,200 arts showcase event called Night of the Arts (NOTA) on Saturday evening May 4, 2024.

Terra Collins, PTSA Community Outreach, and Jennifer Richmond, PTSA President, provided the committee a detailed presentation of the elements of the event, showcasing students' artwork in an outdoor "art gallery." The community is invited to view the art, create art of their own at make-and-take stations, and enjoy choral music, dance, and musical theater performances. "Out of this world" is this year's theme for the arts event coordinating with the day for celebrating Star Wars: "May the Fourth be with you." Art supplies, signage, onsite art stations, refreshments and more will be provided by the PTSA and the event will be run by Woodlake art and music teachers and retained outside vendors.

NOTA serves the families of all 590 Woodlake students: TK through 5th grade, including displaced Ukrainian and Israeli students and students with special educational needs; and Art supplies left over for the event will replenish some of the inventory used during Studio Art instruction inside the classrooms and outside the classrooms in their Recycled Art Garden; and

Whereas, Terra Collins has offered a sign or banner to be made and hung year-round advertising the WHWC Neighborhood Council as a community sponsor of the school and welcomes us to table with our booth and physical presence at the event if we support this grant request; and The WHWC Neighborhood Council has granted this request in the past; and

Whereas, The Education Committee, after receiving input and having discussion over two meetings voted unanimously to recommend to the full Board passage and funding of the attached NPG.

Therefore, after a presentation from the applicant and board discussion by a roll call vote the board passes the following motion: approve the attached Woodlake Elementary Community Charter School NPG for \$2000.00 and direct the treasurer to submit the NPG and supporting documentation to the City Clerk for funding.

Item No. 4

Dena Weiss, Tracey Rosen, Chairs of Governance and Community Outreach Committees (24-40) Funding Request - Motion to Approve a Bus Bench Application for WHWCNC



PSA/Non-Profit Transit Bench Campaign

Thank you for your interest in our bus bench advertising. Once you are authorized by the City of Los Angeles to utilize the bus bench program, we will be glad to assist you to ensure the success of your campaign.

We offer bus bench advertising panels on a space available basis. We can provide you with a typical list of benches in your target area, but these are not guaranteed locations and no sites can be held for the future.

The only cost that is required is the production and design cost. All design (if applicable) and production charges are to be paid in advance before design and/or production begin. Below is the pricing structure for those costs:

Production Costs (Per Design)

# of Prints	Cost Per Print
1	\$180
2-9	\$120
10-24	\$96
25+&	\$80

Designs: Only 1 design for every 10 benches is allowed without incurring additional charges.

Design Cost: \$100 for basic design (2 changes only to design). Advertiser must supply high resolution logos and images (when applicable).



InSite Street Media Tel 310.559.1600 • Fax 310.559.1666 Item No. 5 Dena Weiss, Tracey Rosen, Chair and VP of Governance (24-41) Funding Request - Motion to Increase the Buget line Food & Refreshments For NC Meetings, Retreats, & Outreach Events by \$200. to 1,200.

Costs for supplies for the Retreat

Cos	ts for supplies for the F
Stonefire's Best	
STONEFIRE'S BEST FOR 25	
35 Breadsticks	
BBQ Tri Tip	
Lemon Garlic Chicken Breast	
Full Pan Marinara	
Full Pan Mashed Potatoes	
Full Pan BBQ Chop Salad w/Chicke	en
Full Pan Cartwheel Salad	
\$560.00	
1	
Half Pan Roasted Vegetables	
\$71.99	
1	
Freshly Baked Breadsticks	
Full Basket (12)	
\$9.99	
Subtotal \$641.98	
Delivery Charge \$30.50	
Estimated Tax \$63.89	
Stonefire will provide plates, napki	ns and silverware
Total: \$736.37	
Beverages - Smart & Final	
24 pack Arrowhead- \$8.99 x3 = \$26	.97 + tax
Coffee Commuter Box from Starbu	cks
2 regular & 1 decaf - \$22 (x3) = \$66	+ tax
Other Materials for the Retreat	
Handouts & folders for everyone at	the Retreat

Handouts & folders for everyone at the Retreat

Office Depot[®] Brand 2-Pocket Textured Paper Folders With Prongs, Dark Blue, Pack Of 10 (x3)

\$15.49 x3 = \$46.47 +tax

Photo copies (for 375 B&W copies) = \$75 + tax

Pack of 40 Bic Mechanical Pencils = \$16.99 + tax

Item No. 6

Homelessness and Social Justice Advocacy Committee –Reina Cerros-McCaughey and Geoffrey Hobson, Co-Chairs

(24-42) Funding Request - Motion to approve \$3,000 as a Neighborhood Purpose Grant for the Benefit of the West Valley YMCA Food Distribution program.

City of Los Angeles Office of the City Clerk Neighborhood Council Funding Program



Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support X
- Education
- Community Improvements

NPG-funded projects and activities must be for a *public benefit* and purpose, **open**, *accessible*, and *free of charge* to stakeholders. Yes

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs (<u>click here</u>) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A "Project Completion Report" template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- <u>Clerk.NCFunding@lacity.org</u>
- (213) 978-1058

Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: _____

SECTION I- APPLICANT INFORMATION

1b)	Organization Name	Fed	eral I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable
,	Organization Mailing Address	City		State	Zip Code
1c)					
	Business Address (If different)	City		State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:				
		Ph	one	Email	
2)	Name Type of Organization- Please select one: Public School (not to include private schools) Attach Signed letter on School Letterhead	Ph	□ 501(c)(3) Nor	<i>Email</i> n-Profit (other than religious etermination Letter	institutions)

4) Please describe the purpose and intent of the grant.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
ib)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$\$	\$ \$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$

10a) Start date: ___/ ___ 10b) Date Funds Required: ___/ ___ 10c) Expected Completion Date: 6__/ ___/ (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☑ No ☑ Yes If Yes, please describe below:	
Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
□ Yes □ No <u>*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)</u>

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - RE

		J.H.	
PRINT Name	Title		Date
12b) Secretary of Non-profit Corp	oration or Assistant School Princip	oal - REQUIRED*	
Jenny Chan	EVP & CFO	\bigwedge	3/21/2024
PRINT Name	Title	Signature	Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <u>clerk.ncfunding@lacity.org</u> for instructions on completing this form



February 28, 2024 Woodland Hills Warner Center Neighborhood Council

Dear WHWCNC,

The West Valley Family YMCA believes in our mission of helping and serving our community. Since the start of the pandemic, we pivoted our focus to meeting the needs of the community around us. To this day, we still run a produce distribution program that has not seen a decline in attendance, but rather an increase in participants. Funding from the WHWCNC through an NPG form would greatly impact and benefit our programming. So far through these first 2 months of the year, we have already seen 2,250 families and 450 individuals pick up produce every Wednesday.

The YMCA is a nonprofit that relies on the donations and support of not only other organizations, but individuals as well. For the month of January, we have received a little over \$1,000 in donations from individuals and have spent about \$4,000 in transportation costs to bring the produce to our facility. We also provide shelf stable food, toiletries and baby items all donated to us through various organizations to meet the needs of our community.

We work with our local elected officials to receive funding via their discretionary funding to help support the work we do at the branch level. We recently submitted a request with Councilmember Bob Blumenfield to help support our efforts.

We believe that the work cannot be done alone, this is why we try and partner with as many community partners as we can. Our goal is to serve our neighbors to address their needs and we believe that the work we do every day truly impacts the lives of many for the better.

Sincerely,

Ocampo

Gary Ocampo Executive Director IRS Department of the Treasury Internal Revenue Service P.O. Box 2508 Cincinnati OH 45201

In reply refer to: 0248156166 July 05, 2011 LTR 4168C E0 95-1644052 000000 00 00015660 BODC: TE

ITEM 3

YOUNG MENS CHRISTIAN ASSOCIATION OF METROPOLITAN LOS ANGELES METROPOLITAN LOS ANGELES 625 S NEW HAMPSHIRE AVE LOS ANGELES CA 90005-1342

Employer Identification Number: 95-1644052 Person to Contact: MR GALLUPPI Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your June 23, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in January 1988.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248156166 July 05, 2011 LTR 4168C E0 95-1644052 000000 00 00015661

YOUNG MENS CHRISTIAN ASSOCIATION OF METROPOLITAN LOS ANGELES METROPOLITAN LOS ANGELES 625 S NEW HAMPSHIRE AVE LOS ANGELES CA 90005-1342

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

aughtin

S. A. Martin, Operations Manager Accounts Management Operations

Item No 7

Homelessness and Social Justice Advocacy Committee —Reina Cerros-McCaughey and Geoffrey Hobson, Co-Chairs

(24-43) Funding Request - New Friend Homeless Center /Miracle Minded Ministries NPG- Community Support in the amount of \$1,500

ITEM 4

🔔 🚟 City Clerk

City of Los Angeles Office of the City Clerk Neighborhood Council Funding Program



Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support X
- Education
- Community Improvements

NPG-funded projects and activities must be for a *public benefit* and purpose, **open**, *accessible*, and *free of charge* to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs (<u>click here</u>) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A "Project Completion Report" template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- <u>Clerk.NCFunding@lacity.org</u>
- (213) 978-1058

Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Woodland Hills Neighborhood Council Name of NC from which you are seeking this grant: SECTION I- APPLICANT INFORMATION 45-0569831 California Jan. 13, 2008 New Friends Homeless Center (Operated by Miracle Minded Ministries 3) 1a) Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable) 1b) 21781 Ventura Boulevard #337 Woodland Hills CA 91364 **Organization Mailing Address** City State Zip Code 21777 Ventura Boulevard #239 Woodland Hills CA 91364 1c) Business Address (If different) Citv Zip Code State 1d) PRIMARY CONTACT INFORMATION: April Belt 818-887-1109 newfriendshomeless@gmail.com Phone Email Name 2) Type of Organization- Please select one: 501(c)(3) Non-Profit (other than religious institutions) Public School (not to include private schools) or **Attach IRS Determination Letter** Attach Signed letter on School Letterhead 3) Name / Address of Affiliated Organization (if applicable) City Zip Code State SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The intent of this grant request is to gain financial support for food and supply expenses required for feeding the unhoused and food insecure population in Woodland Hills. New Friends Homeless Center currently operates meal services on Friday nights at 5650 Shoup Avenue in Woodland Hills. Any funds received as part of this grant will be used exclusively for food & supplies for an estimated 500 meals provided at NFHC for each month. This includes regular meal service on Friday nights. NFHC, with its strong and courageous leadership and

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

New Friends Homeless Center is dedicated to providing meals to the unhoused and food insecure in our community. We offer a place of respite, sanctuary and home for those who have no place to call home themselves. When our guests enter through the doors, they are made to feel welcome and are shown they are loved by a warm and kind staff of volunteers. Every Friday night, New Friends Homeless Center provides its guests with a free, nutritious four-course meal. In addition to meals, we offer our guests free clothing, hygiene kits, pet food, water, blankets, sleeping bags, and extra food. We are staffed by a group of over 50 volunteers from the community who provide personal attentive services designed to bring encouragement into the lives of the less fortunate. This includes live entertainment, food service and a friendly

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$ O	\$
		\$	\$
		\$	\$
		Ŧ	Ŧ
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
6b)	Non-Personnel Related Expenses Food supplies for providing 500 meals to feed unhoused and food insecure guests at New Friends Homeless Center	Requested of NC \$ 1500	Total Projected Cost \$ 1800
6b)		•	

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) **1** No **1** Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Individual donations, general funds	\$ 300	\$ 1800
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: $\frac{1500}{2}$

10a) Start date: <u>03 / 22 / </u> 24	10b) Date Funds Required:	05,30,24	10c) Expected Completion Date	<u>: 06 , 30 , 24 </u>
(After completion of the p	roject, the applicant should st	submit a Projec	t Completion Report to the Neig	hborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

🗹 No	🛛 Yes	lf Ye	es, pleas	e describ	e below:									
Name	of NC Board M	ember							Relati	onship t	o Appl	icant		
					14.41	0.00	6.41	014			6111	41.1	 	~

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
□ Yes ☑ No <u>*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)</u>

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

April Belt	President	Abríl Belt	03/18/2
PRINT Name	Title	Signature	Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

William K. Arnold	Vice President-Secretary	William Arnold	03/18/2
PRINT Name	Title	Signature	Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <u>clerk.ncfunding@lacity.org</u> for instructions on completing this form

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date: JAN 1 3 2008

MIRACLE MINDED MINISTRIES 3 C/O APRIL BELT 21871 VENTURA BLVD #337 WOODLAND HILLS, CA 91364

Employer Identification Number: 45-0569831 17053344001037 JOAN C KISER (877) 829-5500 December 31 170(b)(1)(A)(vi) Yes Effective Date of Exemption: July 06, 2007 Contribution Deductibility: Yes Advance Ruling Ending Date: December 31, 2011 Addendum Applies:

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

No

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period period, you will effective date of your exemption and ends with advance ruling begins with the effective date of the letter ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form Shortly before the end of Advance Ruling Period. You will have 90 days after 8734, Support Schedule for Advance Ruling period to return the complete of the second states 8734, Support Schedule ruling period to return the completed form. We will the end of your advance ruling about your public charity stated form. We will the end of your advantage, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c) (3) Public Please see enclosed full information about your responsibilities as an Charities, for some helpful information about your responsibilities as an exempt organization. uny load ing int

Letter 1045 (DO/CG)

DLN: Contact Person: Contact Telephone Number: Accounting Period Ending: Public Charity Status: Form 990 Required

ID# 31217

IRS DEPARTMENT OF THE TREASURY INTERNAL REVENUE SERVICE PHILADELPHIA PA 19255-0023

MIRACLE MINDED MINISTRIES 3 % APRIL L BELT 21781 VENTURA BLVD #337

WOODLAND HILLS CA 91364

Date of this notice: 08-21-2007

Employer Identification Number: 45-0569831

Form: SS-4

Number of this notice: CP 575 E

For assistance you may call us a[.] 1-800-829-4933

IF YOU WRITE, ATTACH THE STUB OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 45-0569831. This EIN will identify your business account, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, please use the label we provided. If this isn't possible, it is very important that you use your EIN and complete name and address exactly as shown above on all federal tax forms, payments and related correspondence. Any variation may cause a delay in processing, result in incorrect information in your account or even cause you to be assigned more than one EIN. If the information isn't correct as shown above, please correct it using tear off stub from this notice and return it to us so we can correct your account.

To receive a ruling or a determination letter recognizing your organization as tax exempt, you should complete Form 1023 or Form 1024, Application for Recognition of Exemption and send to:

Internal Revenue Service PO Box 192 Covington, KY 41012-0192

Publication 557, Tax Exempt for Your Organization, is available at most IRS offices or you can download this Publication from our Web site at www.irs.gov. This Publication has details on how you can apply.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records.
- X Use this EIN and your name exactly as they appear above on all your federal tax forms.
- * Refer to this EIN on your tax related correspondence and documents.

If you have questions, you can call or write to us at the phone number or address at the top of the first page of this notice. If you write, please tear off the stub at the end of this notice and send it along with your letter. Thank you for your cooperation.

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🔔 🕾 City Clerk

City of Los Angeles Office of the City Clerk Neighborhood Council Funding Program



Neighborhood Purposes Grants

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Woodland Hills Neighborhood Council

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		\$ O	\$
		\$	\$
		\$	\$
		Ŷ	÷
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ŝb)	Non-Personnel Related Expenses Food supplies for providing 500 meals to feed unhoused and food insecure guests at New Friends Homeless Center	Requested of NC \$ 1500	Total Projected Cost \$ 1800
sb)		•	-

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Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: $\1500

10a) Start date: <u>03 / 22 / 24</u>	10b) Date Funds Required:	05,30,24	10c) Expected Completion	n Date: <u>6 / 30 / 24</u>
(After completion of the p	roject, the applicant should s	submit a Projec	t Completion Report to the	e Neighborhood Council

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
□ Yes ☑ No <u>*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)</u>

SECTION V - DECLARATION AND SIGNATURE

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April Belt	President	Jer	03/18/2
PRINT Name	Title	Signature	Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Williamdinatrold	Vice President-Secretary	\wedge	03/218/2024
PRINT Name	Title	Signature	Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <u>clerk.ncfunding@lacity.org</u> for instructions on completing this form



Department of the Treasury Internal Revenue Service Tax Exempt and Government Entities PO Box 2508 Cincinnati, OH 45201

Date: February 13, 2024 Employer ID number: 45-0569831 Form 990 required: Yes Person to contact: Name: Mrs. Himikel ID number: 1000194579

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MIRACLE MINDED MINISTRIES 3 21718 VENTURA BLVD 337 WOODLAND HILLS, CA 91364

Dear Sir or Madam:

We're responding to your request dated February 05, 2024, about your tax-exempt status.

We issued you a determination letter in January 2008, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax-deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period.

- · Form 990, Return of Organization Exempt From Income Tax
- · Form 990-EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990EZ
- . Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely,

stephere a. martin

Stephen A. Martin Director, Exempt Organizations Rulings and Agreements

> Letter 4168 (Rev. 9-2020) Catalog Number 66666G

Item No. (8) Community Services Committee - Joyce Fletcher, Chair (24-44) Funding Request – 2 in 1 Hand Truck Dolly Foldable, 330LB Capacity Portable Folding Hand Cart



2 in 1 Hand Truck Dolly Foldable,330LB Capacity Portable Folding Hand Cart,Hand Truck Foldable Dolly with Retractable Handle,Folding Dolly Cart with Wheels,Collapsible Dolly for Moving

- 【2 in 1 Multi-Position Use as a 2 wheel dolly hand truck or a 4-wheel folding hand cart. Folding hand truck dolly can be quickly switched in just a few seconds without the need for pins or tools. Hand truck foldable made from durable steel frame and bearing capacity of 330 lbs.
- [Foldable & Easy to Use) The folding size of this foldable dolly cart is only 25×18×4.7inches.Weighs about 18 pounds. Foldable dolly cart with wheels can be conveniently stored in the trunk of a car. Foldable dolly with 5" dual bearing rubber wheels, which do not produce noise. Folding dolly with 360-degree swivel functionality.
- 【3 Gear Retractable Handle The handle height of the hand cart foldable can be adjusted in three gears according to your height, The handle can be adjusted up to 52.8 inch. The handle with a cushion provides a comfortable grip when in use.
- 【Comes With Adjustable Bungee Cords】 Hand cart comes with 2 adjustable bungee cords, no additional purchase required. You can freely adjust the length of the bungee cord to secure the cargo.
- [Wide Use &Worry Free After Sales Foldable hand cart is a necessity for families offices warehouses and other places. We are committed to providing high-quality dolly and efficient after-sales service.