# CITY OF LOS ANGELES CALIFORNIA

Neighborhood Council Governing Board Officers:

President Dena Weiss Vice President Chris Waddy Secretary, Karen DiBiase Treasurer Heath Kline Parliamentarian Don Patterson



WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL



200 N. Spring Street Los Angeles, CA 90012

Email: NCsupport@lacity.org Website: www.empowerla.org

#### MINUTES

**Regular Full Board Meeting** 

City of Los Angeles Fire Station # 84 in the Community Room 21050 Burbank Blvd., Woodland Hills, CA, 91367 January 10, 2024 6:30 p.m. - 9:00 p.m. IN PERSON BOARD MEETING

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiBiase, Secretaria, al 818-639-9444 o por correo electrónico <a href="https://www.whcouncil.org">www.whcouncil.org</a> para avisar al Concejo Vecinal.

\*PUBLIC INPUT ON AGENDA ITEMS – The public may address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Public comment is limited to (1) minute per speaker unless adjusted by the President. Public comment can only be made one time and will be heard at the beginning of an agenda item.

\*PUBLIC INPUT ON MATTERS NOT ON THE AGENDA - Comments from the public on other matters not appearing on the agenda *that are within the Board's jurisdiction* will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

#### **Board Members:**

Area 1 - Karen DiBiase, Geoffrey Hobson, Rochelle / Shelly Schwartz, Reina Cerros-McCaughey

Area 2 – Julian Tu, Paul Lawler, Peter Haber, Masha Dowell

Area 3 – Tracey Rosen, Harout Z. Aristakessian

Area 4 – Don Patterson, Martin Lipkin, Dena Weiss,

Area 5 – Christopher Waddy, Julie Waltrip, Steve Sommers

Area 6 - William Barnett, Heath Kline

Area 7 – Lillian / Joyce Fletcher

At-Large – August Steurer, Bobbie Wasserman

Youth Member – Vacant seat

#### **AGENDA**

Call to Order – Dena Weiss, 6:30pm Pledge of Allegiance – August Steurer Roll Call – Karen DiBiase

Quorum at time of meeting called to order: 17

Karen DiBiase, Reina Cerros-McCaughey, Julian Tu, Peter Haber, Masha Dowell, Tracey Rosen, Harout Aristakessian, Martin Lipkin, Dena Weiss, Christopher Waddy, Julie Waltrip, Steve Sommers, Bill Barnette, Heath Kline, Joyce Fletcher, August Steurer, Bobbie Wasserman

Absent: Geoffery Hobson, Shelley Schwartz, Paul Lawler, Don Patterson

#### **Public Announcements:**

Office of Councilmember Bob Blumenfield – Seth Samuels, Planning and Field Deputy-Woodland Hills

- 1) Annual Homelessness Count is end of Jan'24. Sign-up required.
- 2) WVCC-Graetful Heart event is April 6, 9am-4pm, Warner Center Park
- 3) District Attorney Candidates Forum is Feb 13, 6-8pm. There are 12 candidates.
- 4) Black Business Owner Mixer is Feb 8

Office of LA County Supervisor for Third District, Lindsey Horvath – Daniel Vicente, Rep

Empower LA – *Prabhjot Chamber, Rep for WHWCNC* 

- 1) City Clerk Budget Training, monthly updates
- 2) Bylaws workshop: Updates to our Bylaws are due by 4-01-24

#### **General Public Comment, by the Public, on Non-Agenda Items:**

General Public Comment is limited to (2) minutes per speaker and 10 minutes total due to limited timing at the firestation venue.

Stakeholder comment: Flver available for candidate running for Congress

Stakeholder comment: Beautification cleanup on Jan 6<sup>th</sup> on Vanowen St was successful. 24 bags were filled.

I. Organization, Operation, Policies, & Procedures:

All comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed.

A. Approval of Minutes: Board Meeting – December 13, 2023

See posted support document

Motion: Dena Weiss, Second: Heath Kline Correction to Minutes: Heath Kline

Remove "and West Valley Food Pantry" from the Officer Report for Treasurer.

#### Roll Call Vote (as revised)

**PASS** Yes: 15 No: 0 Abstain: 0 Ineligible: 2 Total: 17

- YES: Karen DiBiase, Reina Cerros-McCaughey, Julian Tu, Peter Haber, Tracey Rosen, Harout Aristakessian, Martin Lipkin, Dena Weiss, Christoper Waddy, Julie Waltrip, Steve Sommers, Bill Barnett, Heath Kline, Joyce Fletcher, August Steurer
- *NO*:
- ABSTAIN:
- INELIGIBLE: Masha Dowell (Training), Bobbie Wasserman (Alt)

#### **B.** Officer Reports

**President – Dena Weiss** – Theme for the month is "Action". Why? This will be a great year with new enthusiasm of our new and existing NC board members. Challenge: to spend our budgeted funds, and engage in community activities.

Vice President - Vacant

**Treasurer** – **Heath Kline** – *Will table the MER until after new board member elections (Items#2-3-4)* 

Secretary -Karen DiBiase - none

Parliamentarian - Don Patterson - absent

#### 2. Items for Discussion and Possible Action:

Item No. 1

Heath Kline, Treasurer

(24-001) Approval of MER for December, 2023

*NOTE:* The vote on the MER for Dec 2023 was tabled by Heath Kline until after new board member elections (Items#2-3-4).

#### Item No. 2

#### **Dena Weiss, Chair of Governance Committee**

#### (24-002) Stakeholder Appointment to Area 3 Business Representative Seat

Discussion and possible action:

Motion for the board to appoint Dean Mathew to the Area 3 Business Representative Board seat.

Qualification at Governance Committee: vote- unanimous (4)

Dena Weiss YES, Heath Kline YES, Karen DiBiase YES, on Patterson YES

Motion: Dena Wiess, Second: Karen DiBiase

#### **RESULTS**

Dean Matthew: Area 3 Business Rep

#### **Roll Call Vote**

**Election** Dean Mathew: 14 No: 0 Abstain: 1 Ineligible: 2 Total: 17

- DEAN MATHEW: Karen DiBiase, Reina Cerros-McCaughey, Julian Tu, Peter Haber, Tracey Rosen, Harout Aristakessian, Dena Weiss, Christopher Waddy, Julie Waltrip, Steve Sommers, Bill Barnett, Heath Kline, Joyce Fletcher, August Steurer
- *NO*:
- ABSTAIN: Martin Lipkin
- INELIGIBLE: Masha Dowell (Training), Bobbie Wasserman (Alt)

#### Item No. 3

#### Dena Weiss, Chair of Governance Committee

#### (24-003) Stakeholder Appointment to Area 5 Alternate Representative Seat

Discussion and possible action:

Motion for the board to appoint Allan Biggins to the Area 5 Alternate Representative Board seat.

Qualification at Governance Committee: vote- unanimous (4)

Dena Weiss YES, Heath Kline YES, Karen DiBiase YES, Don Patterson YES

Motion: Dena Wiess. Second: Heath Kline

#### **RESULTS**

Allan Biggins: Area 5 Alternate Rep

#### **Roll Call Vote**

**Election** Allan Biggins: 15 No: 0 Abstain: 0 Ineligible: 3 Total: 18

• ALLAN BIGGINS: Karen DiBiase, Reina Cerros-McCaughey, Julian Tu, Peter Haber, Tracey Rosen,

Harout Aristakessian, Martin Lipkin, Dena Weiss, Christopher Waddy, Julie Waltrip, Steve Sommers, Bill Barnett, Heath Kline, Joyce Fletcher, August Steurer

- *NO*:
- *ABSTAIN*:
- INELIGIBLE: Masha Dowell (Training), Dean Mathew (Training), Bobbie Wasserman (Alt)

#### Item No. 4

#### **Dena Weiss, Chair of Governance Committee**

#### (24-004) Stakeholders Appointment to Area 7 Residential Representative / Alternate / Business Seat

Discussion and possible action:

Motion for the board to appoint either Schyler Katz or Kate Kennedy to the Area 7 Residential Representative Board seat. The person with the most votes will become the Residential Representative and the runner up will become the Alternate Representative, but automatically fill the vacant Business Representative seat.

Qualification at Governance: vote- unanimous (4)

Dena Weiss YES, Heath Kline YES, Karen DiBiase YES, Don Patterson YES

Motion: Dena Wiess, Second: Heath Kline

#### **RESULTS**

Kate Kennedy: Area 7 Residential Rep Schyler Katz: Area 7 Alternate Rep

#### **Roll Call Vote**

**Election** Kate Kennedy: 9 Schyler Katz: 6 No: 0 Abstain: 0 Ineligible: 4 Total: 19

- KATE KENNEDY: Karen DiBiase, Reina Cerros-McCaughey, Julian Tu, Peter Haber, Tracey Rosen, Christopher Waddy, Bill Barnett, Heath Kline, Joyce Fletcher
- SCHYLER KATZ: Harout Aristakessian, Martin Lipkin, Dena Weiss, Julie Waltrip, Steve Sommers, August Steurer
- *NO*:
- ABSTAIN:
- INELIGIBLE: Masha Dowell (Training), Dean Mathew (Training), Allan Biggins (Training), Bobbie Wasserman (Alt)

**Item No. 1** (discussed after Item#4)

Heath Kline, Treasurer

(24-001) Approval of MER for December 2023

For discussion and possible action:

Motion for the Board to approve the December 2023 Monthly Expense Report (MER).

See December MER included in supporting documents.

Motion: Heath Kline, Second: Karen DiBiase

#### **Roll Call Vote**

PASS Yes: 13 No: 0 Abstain: 2 Ineligible: 6 Total: 21

- YES: Karen DiBiase, Julian Tu, Peter Haber, Tracey Rosen, Harout Aristakessian, Martin Lipkin, Dena Weiss, Julie Waltrip, Steve Sommers, Bill Barnett, Heath Kline, Joyce Fletcher, August Steurer
- *NO*:
- ABSTAIN: Reina Cerros-McCaughey, Christoper Waddy,
- INELIGIBLE: Masha Dowell (Training), Dean Mathew (Training), Allan Biggins (Training), Kate Kennedy (Training), Schyler Katz (Training), Bobbie Wasserman (Alt)

#### Item No. 5

#### (24-005) Swearing in of new Board members

*NOTE:* Bob Blumenfield-CD3 gave the Oath of Office to the 9 newly elected WHWCNC board members, and gave each person a Certificate of Appreciation.

Newly elected board members from Dec 2023:

Julian Tu, Peter Haber, Masha Dowell, Steve Sommers, Bill Barnett

Newly elected board members from Jan 2024:

Dean Mathew, Allan Biggins, Kate Kennedy, Schyler Katz

#### Item No. 6

PLUM, Don Patterson, Martin Lipkin, Chairs

(24-006) AA-2023-6519-PMLA; ZA-2023-6534-ZAA 22840 W. Calvert Street, Woodland Hills CA 91367

Discussion and possible action:

The applicant is proposing to subdivide an RA-1 zoned lot into 2 lots creating a flag lot on the rear of the property. Applicant is also requesting a Zoning Administrator adjustment regarding under width access stem at the midpoint of the rear lot.

#### MOTION

As pertaining to Cases AA-2023-6519-PMLA and ZA-2023-6534-ZAA, having held 1 public PLUM in person meeting for the application to permit subdivision of the parcel at 22840 Calvert St. Woodland Hills, into two lots, creating a flag lot in the rear, in an RA-1 zone, and the application for Zoning Administrator adjustment to allow 20 ft. lot width, at the midpoint of the proposed rear lot, in

lieu of the required 70 ft. minimum lot width, the Planning, Land Use and Mobility Committee hereby finds that:

WHEREAS, based on the Preliminary Parcel Map provided by the applicant, as part of the application, the proposed lot split does not involve a parcel landlocked by topography; and,

WHEREAS, the Preliminary Parcel Map provided by the applicant, as part of the application, shows 2 lots conforming to zoning regulations for minimum area. However, the rear flag lot is 20 ft. wide at the midpoint and thus does not conform to the lot width requirement of minimum 70 feet at the midpoint for RA-1 zoned parcels as defined by Los Angeles Municipal Code (LAMC) Article 2, Sections 12.03 (lot width definition) and 12.07. C. 4, ("RA" Suburban Zone Standards minimum width requirement); and,

WHEREAS, the applicant intends to construct two (2) single family dwellings, totaling 10,720 sqft. on the property; and,

WHEREAS, the proposed lot split and subsequent development can impinge on the animal keeping privileges of adjoining property owners authorized by the RA-1 zoning regulations, and thus deprive owners of the value of the RA-1 zoning which they chose; and,

WHEREAS, the proposed lot split will result in a nonconforming flag lot increasing the density, in a <u>very low density</u> residential community as designated by the General Plan, and thus deprive Walnut Acres owners of the value of the RA-1 zoning; and,

WHEREAS, the proposed lot split and nonconforming flag lot will potentially create privacy issues and conflicts with adjoining residents, and will potentially depreciate the value of adjoining properties; and,

WHEREAS, flag lots change the character of the Walnut Acres community and have the potential to destroy the character and semi-rural atmosphere of the entire Walnut Acres RA-1 zoned community thus depriving Walnut Acres owners of the value of the RA-1 zoning; and,

WHEREAS, flag lots, hidden from the street, tend to promote neighborhood disturbances and criminal activity; and,

WHEREAS, the CD3 Council Office and the South Valley Area Planning Commission have opposed lot splits in the neighborhood in the past, and there have been no new lot splits approved in Walnut Acres since 2006; and,

WHEREAS, most existing flag lots in the Walnut Acres community pre-date and do not comply with the current regulations, and according to City Planning may not be developable because they cannot meet current fire regulations, and thus set no precedent for these applications; and,

WHEREAS, according to the SB 9 Fact Sheet, issued by California Department of Housing and Community Development, dated March 2022, parcels located in agricultural zones, thus RA-1 zoned properties, are not subject to SB 9 mandates; and,

WHEREAS, the applicant presented no justification that will allow the Zoning Administrator to take away rights from adjacent property owners without rezoning the property, and,

WHEREAS, due to the numerous negative impacts of flag lots on the Walnut Acres community, especially on the three properties adjoining the project site, and the immediate neighborhood over stressed by 3 existing pre-2006 flag lots within 500 feet of the project site, an adjustment of the width of the proposed rear lot from 70 ft. to 20 ft., at the midpoint, creating another nonconforming flag lot, is not warranted; and,

#### THEREFORE, IT IS HEREBY RESOLVED, that the Planning, Land Use and Mobility

Committee, for the findings and conditions stated herein above, finds that the application for subdivision of an RA-1 zoned parcel at 22840 Calvert Street into two lots creating a flag lot, and the application for Zoning Administrator adjustment for midpoint lot width

nonconformance **not receive** the support of the Board of the Woodland Hills Warner Center Neighborhood Council.

AND FURTHERMORE, the Planning, Land Use and Mobility Committee recommends that the Board of the Woodland Hills-Warner Center Neighborhood Council advise the City of Los Angeles Planning Department and Council District 3 Councilmember Bob Blumenfield of its findings, and its subsequent recommendation to **not support** these applications presented to the WHWCNC Board on 1-10-2024.

Vote at PLUM Committee:

Motion: Henry Rice, Second Joyce Fletcher: Aye 7, Nay zero, Abstain one.

See supporting document

Motion: Martin Lipkin, Second: Dena Weiss

#### **Roll Call Vote**

**PASS** Yes: 15 No: 0 Abstain: 0 Ineligible: 6 Total: 21

- YES: Karen DiBiase, Reina Cerros-McCaughey, Julian Tu, Peter Haber, Tracey Rosen, Harout Aristakessian, Martin Lipkin, Dena Weiss, Christopher Waddy, Julie Waltrip, Steve Sommers, Bill Barnett, Heath Kline, Joyce Fletcher, August Steurer
- *NO*:
- ABSTAIN:
- INELIGIBLE: Masha Dowell (Training), Dean Mathew (Training), Allan Biggins (Training), Kate Kennedy (Training), Schyler Katz (Training), Bobbie Wasserman (Alt)

# <u>Item No. (7) Community Services Committee – Chair, Joyce Fletcher</u> (24-007) Funding Request - WHWCNC Outreach/Promotional Items

Discussion and possible action:

Motion for the board to approve funding up to \$2,500.00 from the 2023-2024 Budget - Community Services Committee fund (\$1,000.00) and the General Outreach fund (\$1,500.00) for the purchase of outreach promotional items for use at various WHWCNC events. At this time the WHWCNC has depleted its supply of outreach promotional items.

The next major event will be the Grateful Hearts event held on April 6, 2024 at Warner Park. See the posted flyer.

All board members are invited to participate and provide outreach to the stakeholders of Woodland Hills. The vendor is HALO Branded Solutions or an equivalent vendor should any issue arise per the office of the city clerk

as more stringent funding requirements have been put in place.

The posted invoices include the logo imprint fee, price, tax and shipping for:

250 Kelly Green WHWCNC Logo Branded Grocery Tote Bags \$855.00 250 Royal Blue WHWCNC Logo Branded Grocery Bags \$855.00 500 Rectangle Flashlight and Keychain \$575.00

See attached support documents.

Vote at Community Services Committee:

Joyce Fletcher YES, Kren DiBiase YES, Dena Weiss YES, Tracey Rosen YES.

Motion: Joyce Fletcher, Second: Tracey Rosen

#### **Roll Call Vote**

**PASS** Yes: 15 No: 0 Abstain: 0 Ineligible: 6 Total: 21

- YES: Karen DiBiase, Reina Cerros-McCaughey, Julian Tu, Peter Haber, Tracey Rosen, Harout Aristakessian, Martin Lipkin, Dena Weiss, Christopher Waddy, Julie Waltrip, Steve Sommers, Bill Barnett, Heath Kline, Joyce Fletcher, August Steurer
- *NO*:
- ABSTAIN:
- INELIGIBLE: Masha Dowell (Training), Dean Mathew (Training), Allan Biggins (Training), Kate Kennedy (Training), Schyler Katz (Training), Bobbie Wasserman (Alt)

# <u>Item No. (8) Community Services Committee – Chair, Joyce Fletcher</u> (24-008) WHWCNC Board Member Street Survey

Discussion and possible action:

Motion for the board to approve the Woodland Hills Street Survey. The Survey will be filled out by each area-board member and discussed to be presented at the Board Retreat. Comments and concerns will be provided to the CD 3 Council office and related City Departments.

See attached survey.

Vote at Community Services Committee:

Joyce Fletcher YES, Karen DiBiase YES, Dena Weiss YES, Tracey Rosen YES.

Original Motion: Joyce Fletcher, Second: Tracey Rosen

**Substitute Motion**: Tracey Rosen, Second: Joyce Fletcher

**Substitute Motion**: To remove the words "will be filled out by each area board member and discussed" and replaced with "to be presented".

Motion as amended: Joyce Fletcher, Second: Heath Kline

#### **Roll Call Vote (as amended)**

**PASS** Yes: 13 No: 1 Abstain: 0 Out of Room: 1 Ineligible: 6 Total: 21

- YES: Karen DiBiase, Reina Cerros-McCaughey, Julian Tu, Peter Haber, Tracey Rosen, Harout Aristakessian, Martin Lipkin, Dena Weiss, Christopher Waddy, Steve Sommers, Bill Barnett, Heath Kline, Joyce Fletcher
- NO: August Steurer
- ABSTAIN:
- OUT OF ROOM FOR VOTE: Julie Waltrip
- INELIGIBLE: Masha Dowell (Training), Dean Mathew (Training), Allan Biggins (Training), Kate Kennedy (Training), Schyler Katz (Training), Bobbie Wasserman (Alt)

# Item No. (9) Education & Youth Committee – Chair, Julie Waltrip (24-009) Motion to Approve the WHWCNC's participation in Resource Fair at Woodland Hills Academy Middle School

Discussion and possible action:

Whereas, The Education & Youth Committee received an email from the Woodland Hills Academy (a Los Angeles Unified Middle school in Area-1 on De Soto) offering the Woodland Hills Warner Center Neighborhood Council a free booth to participate in their third annual West Valley Community Resource Fair Saturday February 24th, 2024, from 11AM – 2PM.

Camerino Sanchez, Counseling Assistant for Woodland Hills Academy wrote the event is earlier in the year this time around and is a great opportunity to share various services available in our community, from housing, food, healthcare, mental health support, clothing, safety, political representation, and more. The event is free and open to all. Many local agencies will be present. Families of students from all of Woodland Hills neighboring schools (elementary to high school) in LAUSD's Region North are invited to attend. A mix of both Spanish and English-speaking families are expected.

Whereas, The Education Committee, after receiving input and having discussion over a couple meetings voted with a unanimous YES to recommend to the full Board passage of this motion.

Therefore, The Education Committee, moves that the full board not only approve this motion but also with their vote, please say whether or not you will be able to come as a volunteer to work a shift at the booth that day. The Outreach Committee would need to provide items to pass out at the booth as well.

Committee's Roll Call Vote: Julie Waltrip YES, Reina Cerros McCaughey YES, Heath Kline YES, Shelly Schwartz ABSENT, and Allan Biggins INELIGIBLE.

See flyer in supporting documents.

**Motion:** Julie Waltrip, Second: Heath Kline

**Roll Call Vote** 

**PASS** Yes: 15 No: 0 Abstain: 0 Ineligible: 6 Total: 21

- YES: Karen DiBiase, Reina Cerros-McCaughey, Julian Tu, Peter Haber, Tracey Rosen, Harout Aristakessian, Martin Lipkin, Dena Weiss, Christopher Waddy, Julie Waltrip, Steve Sommers, Bill Barnett, Heath Kline, Joyce Fletcher, August Steurer
- *NO*:
- ABSTAIN:
- INELIGIBLE: Masha Dowell (Training), Dean Mathew (Training), Allan Biggins (Training), Kate Kennedy (Training), Schyler Katz (Training), Bobbie Wasserman (Alt)

#### <u>Item No. (10) Education & Youth Committee – Chair, Julie Waltrip</u> (24-010) Motion to Approve the training credential request for Stakeholder Allan Biggins

Discussion and possible action:

Whereas The Education & Youth Committee appointed Allan Biggins to Stakeholder status on the Education Committee by unanimous vote in November. Then in December, he was unanimously vetted and determined to be qualified and eligible to be seated to the Area 5 Alternate position at the Governance Committee meeting. Stakeholder and soon-to-be board member Allan Biggins needs to be given his login and password credentials to access his required training so that he can receive his voting privileges with no more delay.

Whereas, The Education Committee, after receiving Allan Biggins' invaluable input in many discussions over several meetings voted with a unanimous YES to recommend to the full Board passage of this motion. Therefore, The Education Committee, moves that the full board not only approve this motion but also welcome him to the board as soon as possible.

Committee's Roll Call Vote: Julie Waltrip YES, Reina Cerros McCaughey YES, Heath Kline YES, Shelly Schwartz ABSENT, and Allan Biggins INELIGIBLE.

Motion: Dena Weiss, Second: n/a

*NOTE:* Allan Biggins was elected to the NC Board on Item#3, so item#10 is not needed.

#### <u>Item No. (11) Education & Youth Committee – Chair, Julie Waltrip</u> (24-011) Motion to Approve Remote Committee Meetings

Discussion and possible action:

Whereas, the Education and Youth Committee has discovered that having the option to meet remotely via Zoom could increase both attendance and productivity. Furthermore, Zoom allows for recording of the committee

meeting to distribute/post it as public record. Since committee members already have all the equipment needed to conduct Zoom meetings on their personal devices, then all that's needed are login credentials for Zoom.

Our Education Committee members, our stakeholders and our grant applicants subscribe to a 9-month school calendar, so during school holidays and break times, we especially want to meet virtually to make quorum and maximize the productivity of the committee's projects despite schools being closed. Then, while school is in session, many of our committee participants are educators who taught students all day with little bandwidth leftover to come to an in-person meeting during the weeknights and would be much more inclined to join our meeting via zoom.

Together, we discovered with December's full board meeting that having the option to meet hybrid enabled our grant applicant to present her NPG virtually via Zoom despite being unable to attend the meeting in person. Her NPG was successfully funded and paid within 1 week of her online appearance to the physical board.

The Education Committee's hope is that the full board's passage of this motion could pave the way for each chair to gather their committee either in person, hybrid or virtually depending on the needs of their committee at the time. With your Yes vote, you are giving committee chairs the OPTION to meet virtually via Zoom right away. This benefits not only the Education Committee but also all other committees of the Woodland Hills Warner Center Neighborhood Council. Whereas, The Education Committee, after discussions already voted with a unanimous YES to recommend to the full Board passage of this motion. Therefore, The Education Committee, moves that the full board approve this motion.

Committee's Roll Call Vote

Julie Waltrip YES, Reina Cerros McCaughey YES, Heath Kline YES, Shelly Schwartz ABSENT, and Allan Biggins INELIGIBLE.

**Motion:** Dena Weiss. Second: n/a

NOTE: Per Dena Weiss, Item#11 will be continued to the next NC Board meeting.

#### 2. <u>Committee Reports.</u>

Budget Committee – Heath Kline, Chair – *The City Clerk is watching all funding issues closely* Community Services Committee – Joyce Fletcher, Chair – *Our committee meets every 2 weeks* Community Outreach Committee – Tracey Rosen, Chair – *Working on a quarterly Newsletter with community updates* 

Education and Youth Committee – Julie Waltrip, Chair

Environmental & Beautification Committee – Karen DiBiase, Chair – We received free 2024 calendars available for all to take

Governance Committee – Dena Weiss, Chair – Working on review of Bylaws

Public Health and Homelessness Committee – Reina Cerros-McCaughey and Geoffrey Hobson, Co-Chairs – We are looking into organizations to donate to

Public Safety and Transportation – No Chair

PLUM Committee – Don Patterson and Marty Lipkin, Co-Chairs – *Big issue is affordable housing on Ventura Blvd next to Ballero, as they have not reported back to us and instead went directly to City Planning. We need to work with CD3 to rectify this problem.* 

#### 3. Area Reports

- Area 1 Karen DiBiase, Geoffrey Hobson, Rochelle / Shelly Schwartz, Reina Cerros-McCaughey
- Area 2 Julian Tu, Paul Lawler, Peter Haber, Masha Dowell
- Area 3 Tracey Rosen, Harout Z. Aristakessian
- Area 4 Don Patterson, Martin Lipkin, Dena Weiss,
- Area 5 Christopher Waddy, Julie Waltrip, Steve Sommers
- Area 6 -William Barnett, Heath Kline
- Area 7 Lillian / Joyce Fletcher

#### **Adjournment of Meeting:** 9:11pm

Minutes submitted by Karen DiBiase, Secretary

The next Regular Board meeting will be held in person on February 14, 2024, once more at the Fire Station #84, unless otherwise indicated. The Board will decide whether to move this meeting date, due to the fact that it lies on Valentine's Day. Please visit the calendar page at whocouncil.org for the complete details and to confirm the date and time.

Meeting dates for the 2024-2025 year: Full Board meetings are held the second Wednesday of every month at 6:30 p.m. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

\*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) before the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

\*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record, if available, related to an item on the agenda, please contact the President and / or Dena Weiss, at email address <u>d.weiss@whcouncil.org</u>.

\*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- <u>www.whcouncil.org</u> and go to the website Calendar page and click on the date Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <a href="https://www.lacity.org/subscriptions">https://www.lacity.org/subscriptions</a>

- A copy of this agenda is also physically posted on the outside ground by the right side door of the West Valley Warner Center Chamber located at 6100 Topanga Canyon Blvd, Ste 2330, Woodland Hills, CA 91367. The Chamber is under construction but the sign is still there and it is located at the Promenade Mall outside the east entrance of the mall and to the left of Ruth Chris Restaurant. The entrance is accessed from Owensmouth Street. Parking is free.
- \*RECONSIDERATION AND GRIEVANCE PROCESS For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at www.whcouncil.org
- SERVICIOS DE TRADUCCIÓN Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dena Weiss al d.weiss@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.
- Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at {213} 978- 1960 or ethics.commission@lacity.org.

### 1184 StorQuest - Woodland Hills / Canoga

6030 Canoga Ave Woodland Hills, CA 91367

#### **PAYMENT RECEIPT**

Account Number: 1114354

Paul Lawler	RECEIPT ID	PAYMENT DATE	CHANGE DUE	AMOUNT
20929 Ventura Blvd. Ste 47-535 Woodland Hills, CA 91367 (818) 312-5601	737939806	1/3/2024	\$0.00	\$271.00

Invoice	Item	Qty	Rate	Discount	Subtotal	Tax	Total	Paid			
#43505	XERCOR-1 Xercor Insurance Services LLC - \$3,000.00 (1/1/2024 - 1/31/2024)		\$12.00		\$12.00	\$0.00	\$12.00	\$12.00			
#43505	Unit #3149 Rent Unit 3149 - 10x7.5x0 (1/1/2024 - 1/31/2024)		\$259.00		\$259.00	\$0.00	\$259.00	\$259.00			
							Т	otal Paid			
Jan 03, 2	2024 2:48 PM	М	astercard	l ****7237				\$271.00			
Unit #3149 p	Unit #3149 paid through 1/31/2024										
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If you have any past due amounts for your storage unit(s), those balances will appear below.



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NC Name: Woodland Hills - Warner	Meeting Date:	November	8, 2023					
Budget Fiscal Year: 2023-2024		Agenda Item No	: 2 (23-069) )	\$1,000 Budg	et Reallocati	on to Provid	e Funds for F	Refreshments
Board Motion and/or Public Benefit	Motion: The WHWCNC Board d	lirects the Trea	surer to ma	ke the follow	ing updates	to our 23-2	4 NC Annua	Budget and
Statement (CID and NDC):	file it with the City Clerk as requ				0 - 1			

1.) Reduce by \$1,000 the **Outreach Expenditure Category** from \$16,050.00 to **\$15,050.00** 2.)Increase by \$1,000 the **Office/Operational Expenditure Category** from \$11,901.56 to **\$12,901.56** and *add* the subcategory allocation for: Food & Refreshments For NC Meetings, Retreats, & Outreach Events \$1,000.

Method of Payment: (Select One) □ Motion continued on next page. 

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Karen DiBiase	Area 1 Residential	Х						
Geoffreey Hobson	Area 1 Business	Х						
Shelley Schwartz	Area 1 C. B. O.	Х						
Reina Cerros-McCaughey	Area 1 Alternate				X			Alternate
Vacant	Area 2 Residential							
Paul Lawler	Area 2 Business	Х						
Vacant	Area 2 C. B. O.							
Vacant	Area 2 Alternate							
Tracey Rosen	Area 3 Residential	Х						
Vacant	Area 3 Business							
Vacant	Area 3 C. B. O.							
Harout Aristakessian	Area 3 Alternate	Х						
Don Patterson	Area 4 Residential	Х						
Martin Lipkin	Area 4 Business	Х						
Dena Weiss	Area 4 C. B. O.	Х						
Rachel Tabak - Resigned Vac ?	Area 4 Alternate							
Christopher Waddy	Area 5 Residential				Х			
Julie Waltrip	Area 5 Business	Х						
Theresa Campbell	Area 5 C. B. O.				Х			
Vacant	Area 5 Alternate							
Vacant	Area 6 Residential							
Mihran Kalaydjian	Area 6 Business				Х			
Heath Kline	Area 6 C. B. O.	Х						
Vacant	Area 6 Alternate							
Vacant	Area 7 Residential							
Vacant	Area 7 Business							
Joyce Fletcher	Area 7 C. B. O.	Х						
Vacant	Area 7 Alternate							
August Steurer	At-Large	Х						
Bobbie Wasserman	At-Large Alternate					Х		Alternate
Vacant	Youth							
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Board Quorum: 12	Total:	13	0	0	4	1	0	2

laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature— Authorized Signature: Print/Type Name: Heath Kline, Treasurer Print/Type Name: Dena Weiss, President Date: November 8, 2023 Date: November 8, 2023

## January 24 Monthly Expenditure Report [MER] Page 1 of 20



Reporting Month: January 2024 Budget Fiscal Year: 2023-2024

NC Name: Woodland Hills-Warner Center Neighborhood Council

Monthly Cash Reconciliation										
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available					
\$35464.55	\$1682.11	\$33782.44	\$0.00	\$870.53	\$32911.91					

		Monthly Cash Fl	ow Analysis		
Budget Category	Adopted Budget	Total Spent this Month	Outstanding	Net Available	
Office		\$382.11		\$0.00	
Outreach	\$28969.46	\$0.00	\$24421.44	\$0.00	\$24421.44
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Neighborhood Purpose Grants	\$7700.00	\$1300.00	\$4900.00	\$0.00	\$4900.00
Funding Requests Under Review: \$870.53 Encumbrances: \$0.00				Previous Expend	ditures: \$5665.91

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY STORQUEST - WOODLA	01/01/2024	Jan 24 rent payment for NC storage unit	General Operations Expenditure	Office	\$271.00
2	EIG CONSTANTCONTACT.CO	01/10/2024	SaaS Email sending & marketing tool January 24 monthly billing.	General Operations Expenditure	Office	\$81.00
3	GRASSHOPPER.COM	01/13/2024	Virtual Phone System SaaS for January 2024	General Operations Expenditure	Office	\$30.11
4	Lions of Lockhurst	12/21/2023	Motion: The Education Committee moves that the full board approve the attached Lockhurst NPG for \$1,300.00 and direct the treasurer to submit the NPG and supporting documentation to	Neighborhood Purpose Grants		\$1300.00
	Subtotal:			1	•	\$1682.11

	Outstanding Expenditures											
#	# Vendor Date Description Budget Category Sub-category Total											
Subtotal: Outstanding \$0.00												

WHWCNC Annual Budgert FY2023-2024		July (Paul)	August	September	October	November	December	January	February	March	April	May	June	Ytd Spent	Budget	Avail
As Adjusted & Adopted 9/13/23 BAC 3 (23-053) As Adjusted & Adopted 11/08/23 BAC 2 (23-069)	Budget Allocation															
Spending trxs updated through 01/03/2024																
Annual Budget Funds	\$32,000.00 \$10,000.00															
Rollover Funds [RO-Supplementa Funds! Realocation] BAC 3 (23-053) Adjustments (Sept Expenses Pd by City Clerk Grasshopper \$62.54 & StorQuest \$268)	(\$330.54)															
Adjustments (Oct Expenses Pd by City Clerk Grasshopper \$ & StorQuest \$268 10/1/23)	(\$268.00)															
Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$271.00)															
Total Annual Budget Funds	\$41,130.46															
Office/Operational Expenditures Category														Ytd Spent	Office/Opps Budget	Avail
Space Rental Board Meetings	\$1,200.00			JH CC CC 9/9/23,	268 IH CC CC 1	10/1/23 + 271	HK CC 10/31	Past Due - Es \$500.00	timate					\$500.00	\$1,200.00	\$700.00
IC Storage StorQuest	\$2,940.00	\$268.00		\$268.00	\$539.00		\$271.00	\$271.00						\$1,617.00	\$2,940.00	\$1,323.00
Phone System - Grasshopper Adjustment- Sept NC expenses Pd by City Clerk during credit card transistion	\$1,200.00 (\$330.54)	\$31.90		\$62.54 (\$330.54)	\$31.89	\$30.89	\$30.89							\$188.11 (\$330.54)	\$1,200.00 (\$330.54)	\$1,011.89 \$0.00
Adjustment- Sept NC expenses Pd by City Clerk during credit card transistion	(\$268.00)			(\$550.54)	(\$268.00)									(\$268.00)	(\$268.00)	\$0.00
djustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$271.00)					,	(\$271.00)									
Constant Contact	\$960.00	(Paul exp to wrong sub account in Jly)	\$81.00		\$162.00	\$81.00	\$81.00							\$405.00	\$960.00	\$555.00
oftware Upgrades	\$200.00		******		HK NC CC for S									\$0.00	\$200.00	\$200.00
Mail Box Rental (UPS PMB) Office Supplies and Printing	\$500.00 \$2.000.00	\$516.00					ARC Graph	ics Past Due	- Estimate					\$516.00 \$200.00	\$500.00 \$2.000.00	(\$16.00 \$1.800.00
apper and lnk	\$500.00							\$ 200.00						\$200.00	\$500.00	\$1,800.00
mail and Web Hosting and Support (RO Funds)	\$3,000.00					\$208.50		that potentia	lly spends all	remaining fu	nds in this ca	t for new G-N	fail hosting]	\$729.06	\$3,000.00	\$2,270.94
ood & Refreshments For NC Meetings, Retreats, & Outreach Events	\$1,000.00	Added 11/8/	23		Wendy Moore Inv CK	I Wendy Moore Inv C	X Req Sub 11/2/23								\$1,000.00	
														\$3,556.63	\$12,901.46	\$8,344.83
Total Office/Operational Expenditures	\$12,630.46	Increased by	\$1,000 11/8/	23												
Outreach Expenditures Category														Ytd Spent	Outreach Budget	Avail
Social Media	\$300.00													\$0.00	\$300.00	\$300.00
Warner Center News Valley Cultural - Summer Concert Series Outreach Booth WC Park	\$750.00 \$3.000.00													\$0.00 \$0.00	\$750.00	\$750.00
One Generation Sr Fair Outreach Booth	\$1,000.00													\$0.00	\$3,000.00 \$1,000.00	\$3,000.00 \$1,000.00
Nebsite Webmaster	\$2,000.00	Bluehost Domair												\$0.00	\$2,000.00	\$2,000.00
Website Hosting General Outreach	\$900.00 \$1,900.00	\$19.99 \$81.00	Cong of NC \$500.00											\$19.99 \$581.00	\$900.00 \$1,900.00	\$880.01 \$1,319.00
Greatful Hearts & Disaster Prep Booth \$500 3 (23-070 ) 11/8/23	\$500.00	Ç01.00	<b>\$300.00</b>					\$500.00	CK Request 1	.2/19/23 Issu	ed 12/19/23			\$500.00	\$500.00	\$0.00
Replace Damaged NC Pole Banners \$900 4 (23-071 ) 11/8/23	\$900.00							\$870.53	CK Request 1	.2/19/23 Pend	ling Clerk Apı	vl		\$870.53	\$900.00	\$29.47
General Outreach [RO] (from Rollover Funds to balance)	\$3,800.00	Constant Cont Paul exp to wrong o	at											\$0.00	\$3,800.00	\$3,800.00
Total Outreach Expenditures	\$15,050.00	Decreaed by	\$1,000 11/8/	23										\$1,971.52	\$15,050.00	\$13,078.48
															Elections	
Election Expenditures														Ytd Spent	Budget	Avail
Westfield for Rose Goldwater Cmnt Cntr 6/18/23 NC Election Venue (RO)	\$750.00				\$750.00 Pd by CK									\$750.00	\$750.00	\$0.00
Total Election Expenditures	\$750.00				Pa by CK									\$750.00	\$750.00	\$0.00
Neighborhood Purposes Grants (NPG) Expenditures Category														Vad Cunna	NPGs	Avail
West Valley Food Panty [BAC 6-23-063 Passed 10/12/23]	\$2,000.00				\$2,000.00	[City Clerk D	enied - Religi	ous Affilation	1					Ytd Spent \$2,000.00	Budget \$2,000.00	\$0.00
Pierce College Foundation - Brahma Bodega [BAC 7-23-064 Passed 10/12/23	\$1,500.00				\$1,500.00	[City Clerk D	enied -Lackin	g Required IR	S Doc/Resub	mit w/Doc Ap	proved and I	Paid 11/7/23]		\$1,500.00	\$1,500.00	\$0.00
Lions of Lockhurst PTO - Garden Project [BAC 10-23-083 Passed 12/13/23]  Remaining General NPG Funds Not Yet Allocated	\$1,300.00 \$2,900.00						\$1,300.00	Submitted 12	2/17/23 Pd 12	2/21/23				\$1,300.00 \$0.00	\$1,300.00 \$2,900.00	\$0.00 \$2.900.00
nemaining General NPG Parios Not Fet Anotatea	32,900.00														1.1	. ,
Fotal NPG Expenditures	\$7,700.00													\$4,800.00	\$7,700.00	\$2,900.00
															CIPs	
Community Improvement Projects (CIP) Expenditures Category Environmental Project	\$1.000.00				4- 6000 0	DAC 00 00	SE for war							Ytd Spent \$0.00	Budget \$1,000.00	Avail
nviromental Project Homeless Project	\$1,000.00 \$1,000.00				up to \$300.0	DAU 23-06	o iui wagon							\$0.00 \$0.00	\$1,000.00 \$1,000.00	\$1,000.00 \$1,000.00
Public Safety Project	\$1,000.00													\$0.00	\$1,000.00	\$1,000.00
Education Project Community Services Project	\$1,000.00 \$1,000.00													\$0.00 \$0.00	\$1,000.00 \$1,000.00	\$1,000.00 \$1,000.00
Total CIP Expenditures Category	\$5,000.00													\$0.00	\$5,000.00	\$5,000.00
														YTD Spent	Total Budget	Unspent
TOTAL ANNUAL BUDGET ALLOCATIONS		\$916.89	\$581.00	\$0.00	\$5,235.45	\$320.39	\$1,411.89	\$2,341.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,078.15	\$41,401.46	\$30,323.31
Office/Operational Expenditures	\$12,630.46															
Outreach Expenditures	\$15,050.00															
Election Expenditures	\$750.00															
General and Operational Expenditures NPG Expenditures	\$28,430.46 \$7,700.00															
CIP Expenditures Category	\$5,000.00															
TOTAL EXPENDITURES FOR THE FISCAL YEAR	\$41,130,46															



#### **Print**

#### **Billing Activity - Invoices**

Woodland Hills-Warner Center Neighborhood Council

Today's Date: 01/12/2024 Attn: Heath Kline User Name: 200 N Spring St

Los Angeles CA 90012

US

P: 8183125601

#### Invoices from 12/12/2023 to 01/12/2024

Date	Description		<b>Charge Amount</b>	<b>Credit Amount</b>
01/10/2024	Invoice #1704878413		\$81.00	
	Constant Contact - Email Plus 1501-2500 Contacts	\$81.00		
	Highest contact count: 1547 From 12/10/2023 to 01/10/2024	φο1.00		

#### **Billing questions?** Contact Support

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

Today's Date: 01/12/2024

User Name:



#### **Print**

#### **Billing Activity - Payments**

Woodland Hills-Warner Center Neighborhood Council

Attn: Heath Kline 200 N Spring St

Los Angeles CA 90012

US

P: 8183125601

#### Payments from 12/12/2023 to 01/12/2024

Date	Description	<b>Charge Amount Credit Amount</b>
	Payment - Credit Card (MasterCard) *********7237	\$81.00

#### Billing questions? Contact Support

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



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NC Name: Woodland Hills - Warner Center		Meeting Date:	November	8, 2023				
Budget Fiscal Year: 2023-2024		Agenda Item No	: 2 (23-069) )	\$1,000 Budg	et Reallocati	on to Provid	e Funds for F	Refreshments
Board Motion and/or Public Benefit	Motion: The WHWCNC Board d	lirects the Trea	surer to ma	ke the follow	ing updates	to our 23-2	4 NC Annua	Budget and
Statement (CID and NDC):	file it with the City Clerk as requ				0 - 1			

1.) Reduce by \$1,000 the **Outreach Expenditure Category** from \$16,050.00 to **\$15,050.00** 2.)Increase by \$1,000 the **Office/Operational Expenditure Category** from \$11,901.56 to **\$12,901.56** and *add* the subcategory allocation for: Food & Refreshments For NC Meetings, Retreats, & Outreach Events \$1,000.

Method of Payment: (Select One) □ Motion continued on next page. 

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Karen DiBiase	Area 1 Residential	Х						
Geoffreey Hobson	Area 1 Business	Х						
Shelley Schwartz	Area 1 C. B. O.	Х						
Reina Cerros-McCaughey	Area 1 Alternate				X			Alternate
Vacant	Area 2 Residential							
Paul Lawler	Area 2 Business	Х						
Vacant	Area 2 C. B. O.							
Vacant	Area 2 Alternate							
Tracey Rosen	Area 3 Residential	Х						
Vacant	Area 3 Business							
Vacant	Area 3 C. B. O.							
Harout Aristakessian	Area 3 Alternate	Х						
Don Patterson	Area 4 Residential	Х						
Martin Lipkin	Area 4 Business	Х						
Dena Weiss	Area 4 C. B. O.	Х						
Rachel Tabak - Resigned Vac ?	Area 4 Alternate							
Christopher Waddy	Area 5 Residential				Х			
Julie Waltrip	Area 5 Business	Х						
Theresa Campbell	Area 5 C. B. O.				Х			
Vacant	Area 5 Alternate							
Vacant	Area 6 Residential							
Mihran Kalaydjian	Area 6 Business				Х			
Heath Kline	Area 6 C. B. O.	Х						
Vacant	Area 6 Alternate							
Vacant	Area 7 Residential							
Vacant	Area 7 Business							
Joyce Fletcher	Area 7 C. B. O.	Х						
Vacant	Area 7 Alternate							
August Steurer	At-Large	Х						
Bobbie Wasserman	At-Large Alternate					Х		Alternate
Vacant	Youth							
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Board Quorum: 12	Total:	13	0	0	4	1	0	2

laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature— Authorized Signature: Print/Type Name: Heath Kline, Treasurer Print/Type Name: Dena Weiss, President Date: November 8, 2023 Date: November 8, 2023

WHWCNC Annual Budgert FY2023-2024		July (Paul)	August	September	October	November	December	January	February	March	April	May	June	Ytd Spent	Budget	Avail
As Adjusted & Adopted 9/13/23 BAC 3 (23-053) As Adjusted & Adopted 11/08/23 BAC 2 (23-069)	Budget Allocation															
Spending trxs updated through 01/03/2024																
Annual Budget Funds	\$32,000.00 \$10,000.00															
Rollover Funds [RO-Supplementa Funds! Realocation] BAC 3 (23-053) Adjustments (Sept Expenses Pd by City Clerk Grasshopper \$62.54 & StorQuest \$268)	(\$330.54)															
Adjustments (Oct Expenses Pd by City Clerk Grasshopper \$ & StorQuest \$268 10/1/23)	(\$268.00)															
Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$271.00)															
Total Annual Budget Funds	\$41,130.46															
Office/Operational Expenditures Category														Ytd Spent	Office/Opps Budget	Avail
Space Rental Board Meetings	\$1,200.00			JH CC CC 9/9/23,	268 IH CC CC 1	10/1/23 + 271	HK CC 10/31	Past Due - Es \$500.00	timate					\$500.00	\$1,200.00	\$700.00
IC Storage StorQuest	\$2,940.00	\$268.00		\$268.00	\$539.00		\$271.00	\$271.00						\$1,617.00	\$2,940.00	\$1,323.00
Phone System - Grasshopper Adjustment- Sept NC expenses Pd by City Clerk during credit card transistion	\$1,200.00 (\$330.54)	\$31.90		\$62.54 (\$330.54)	\$31.89	\$30.89	\$30.89							\$188.11 (\$330.54)	\$1,200.00 (\$330.54)	\$1,011.89 \$0.00
Adjustment- Sept NC expenses Pd by City Clerk during credit card transistion	(\$268.00)			(\$550.54)	(\$268.00)									(\$268.00)	(\$268.00)	\$0.00
djustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$271.00)					,	(\$271.00)									
Constant Contact	\$960.00	(Paul exp to wrong sub account in Jly)	\$81.00		\$162.00	\$81.00	\$81.00							\$405.00	\$960.00	\$555.00
oftware Upgrades	\$200.00		******		HK NC CC for S									\$0.00	\$200.00	\$200.00
Mail Box Rental (UPS PMB) Office Supplies and Printing	\$500.00 \$2.000.00	\$516.00					ARC Graph	ics Past Due	- Estimate					\$516.00 \$200.00	\$500.00 \$2.000.00	(\$16.00 \$1.800.00
apper and lnk	\$500.00							\$ 200.00						\$200.00	\$500.00	\$1,800.00
mail and Web Hosting and Support (RO Funds)	\$3,000.00					\$208.50		that potentia	lly spends all	remaining fu	nds in this ca	t for new G-N	fail hosting]	\$729.06	\$3,000.00	\$2,270.94
ood & Refreshments For NC Meetings, Retreats, & Outreach Events	\$1,000.00	Added 11/8/	23		Wendy Moore Inv CK	I Wendy Moore Inv C	X Req Sub 11/2/23								\$1,000.00	
														\$3,556.63	\$12,901.46	\$8,344.83
Total Office/Operational Expenditures	\$12,630.46	Increased by	\$1,000 11/8/	23												
Outreach Expenditures Category														Ytd Spent	Outreach Budget	Avail
Social Media	\$300.00													\$0.00	\$300.00	\$300.00
Warner Center News Valley Cultural - Summer Concert Series Outreach Booth WC Park	\$750.00 \$3.000.00													\$0.00 \$0.00	\$750.00	\$750.00
One Generation Sr Fair Outreach Booth	\$1,000.00													\$0.00	\$3,000.00 \$1,000.00	\$3,000.00 \$1,000.00
Nebsite Webmaster	\$2,000.00	Bluehost Domair												\$0.00	\$2,000.00	\$2,000.00
Website Hosting General Outreach	\$900.00 \$1,900.00	\$19.99 \$81.00	Cong of NC \$500.00											\$19.99 \$581.00	\$900.00 \$1,900.00	\$880.01 \$1,319.00
Greatful Hearts & Disaster Prep Booth \$500 3 (23-070 ) 11/8/23	\$500.00	Ç01.00	<b>\$300.00</b>					\$500.00	CK Request 1	.2/19/23 Issu	ed 12/19/23			\$500.00	\$500.00	\$0.00
Replace Damaged NC Pole Banners \$900 4 (23-071 ) 11/8/23	\$900.00							\$870.53	CK Request 1	.2/19/23 Pend	ling Clerk Apı	vl		\$870.53	\$900.00	\$29.47
General Outreach [RO] (from Rollover Funds to balance)	\$3,800.00	Constant Cont Paul exp to wrong o	at											\$0.00	\$3,800.00	\$3,800.00
Total Outreach Expenditures	\$15,050.00	Decreaed by	\$1,000 11/8/	23										\$1,971.52	\$15,050.00	\$13,078.48
															Elections	
Election Expenditures														Ytd Spent	Budget	Avail
Westfield for Rose Goldwater Cmnt Cntr 6/18/23 NC Election Venue (RO)	\$750.00				\$750.00 Pd by CK									\$750.00	\$750.00	\$0.00
Total Election Expenditures	\$750.00				Pa by CK									\$750.00	\$750.00	\$0.00
Neighborhood Purposes Grants (NPG) Expenditures Category														Vad Cunna	NPGs	Avail
West Valley Food Panty [BAC 6-23-063 Passed 10/12/23]	\$2,000.00				\$2,000.00	[City Clerk D	enied - Religi	ous Affilation	1					Ytd Spent \$2,000.00	Budget \$2,000.00	\$0.00
Pierce College Foundation - Brahma Bodega [BAC 7-23-064 Passed 10/12/23	\$1,500.00				\$1,500.00	[City Clerk D	enied -Lackin	g Required IR	S Doc/Resub	mit w/Doc Ap	proved and I	Paid 11/7/23]		\$1,500.00	\$1,500.00	\$0.00
Lions of Lockhurst PTO - Garden Project [BAC 10-23-083 Passed 12/13/23]  Remaining General NPG Funds Not Yet Allocated	\$1,300.00 \$2,900.00						\$1,300.00	Submitted 12	2/17/23 Pd 12	2/21/23				\$1,300.00 \$0.00	\$1,300.00 \$2,900.00	\$0.00 \$2.900.00
nemaining General NPG Parios Not Fet Anotatea	32,900.00														1.1	. ,
Fotal NPG Expenditures	\$7,700.00													\$4,800.00	\$7,700.00	\$2,900.00
															CIPs	
Community Improvement Projects (CIP) Expenditures Category Environmental Project	\$1.000.00				4- 6000 0	DAC 00 00	SE for war							Ytd Spent \$0.00	Budget \$1,000.00	Avail
nviromental Project Homeless Project	\$1,000.00 \$1,000.00				up to \$300.0	DAU 23-06	o iui wagon							\$0.00 \$0.00	\$1,000.00 \$1,000.00	\$1,000.00 \$1,000.00
Public Safety Project	\$1,000.00													\$0.00	\$1,000.00	\$1,000.00
Education Project Community Services Project	\$1,000.00 \$1,000.00													\$0.00 \$0.00	\$1,000.00 \$1,000.00	\$1,000.00 \$1,000.00
Total CIP Expenditures Category	\$5,000.00													\$0.00	\$5,000.00	\$5,000.00
														YTD Spent	Total Budget	Unspent
TOTAL ANNUAL BUDGET ALLOCATIONS		\$916.89	\$581.00	\$0.00	\$5,235.45	\$320.39	\$1,411.89	\$2,341.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,078.15	\$41,401.46	\$30,323.31
Office/Operational Expenditures	\$12,630.46															
Outreach Expenditures	\$15,050.00															
Election Expenditures	\$750.00															
General and Operational Expenditures NPG Expenditures	\$28,430.46 \$7,700.00															
CIP Expenditures Category	\$5,000.00															
TOTAL EXPENDITURES FOR THE FISCAL YEAR	\$41,130,46															



#### **Account Information**

WHWCNC Peter Fletcher 20929 Ventura Boulevard Woodland Hills, CA 91364, US

Bill Date: 01/12/24 Usage Period: 12/12/23 - 01/12/24

#### **Charges Summary**

Previous Invoice Amount:	\$31.18
Current Charges:	
Recurring Charges	\$22.00
Non-Recurring Charges	\$0.00
Usage Charges	\$0.33
Sms Charges	\$0.00
Taxes & Surcharges	\$5.49
Federal USF	\$2.29
Total Charges:	\$30.11
Debits & Credits	\$0.00
Payments	\$30.11
Ralanco Duo:	00.02

#### **Grasshopper News**

At Grasshopper, we know that entrepreneurs just like you can change the world, one small business at a time.

That's why we started the Entrepreneur Movement. Watch the video at grasshopper.com/idea and tell everyone you know about Grasshopper.

#### **Partner Offers**



#### **Detail of Current Charges**

Payments & C	Credits		
Date	Detail		Payment/Credit
01/12/24	Monthly Payment, Paid on Master Card ending in 7237		\$30.11
		Total Payments & Credits:	\$30.11

# Recurring Charges Current Period \$12.00 Pay As You Grow Plan, 01/12/24 - 02/12/24 \$12.00 Voicemail Transcription, 01/12/24 - 02/12/24 \$10.00 Total Recurring Charges: \$22.00

Minute Charge	es Summary				
Туре	Included	Used	Overage	Rate	Charge
Domestic	0 minutes	5.3	5.3 minutes	0.062	\$0.33
			Total Minute Charges:		\$0.33

Taxes & Surch	narges	
Туре	Detail	Charge
Tax	Utility Users Tax	\$1.65
Tax	FCC Regulatory Fee (Wireline)	\$0.03
Tax	CA PUC Fee	\$0.06
Surcharge	Regulatory Recovery Fee	
Ü	Total Taxes & Surcharg	jes: \$5.49

Federal Univer	sal Service Fund	
Туре	Detail	Charge
Surcharge	Fed Universal Service Fund	\$2.29
	Total Federal USF Contributions:	\$2.29

#### Summary of Minute Charges

By Number		
Number	Total Minu	ıtes
+18186399444		5.3
	Total Minutes Used:	5.3

#### **Explanation of Terms**

**Domestic:** Calls that are placed inside the United States and its provinces.

Off Shore: Calls placed outside of U.S. borders.

International: Calls placed from a country other than the U.S.

**Federal Universal Service Fund** The USF contribution factor established by the Federal Communications Commission is applicable to telecommunications services and is adjusted by the FCC every calendar quarter.

**Voice Over:** Use of voice talents for recording of main greeting or extensions.

**Bonus Minutes:** Extra minutes that are credited to your account.

**Set Up Support:** Help setting up your account and customizing your features.



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NC Name: Woodland Hills - Warner Center		Meeting Date:	November	8, 2023				
Budget Fiscal Year: 2023-2024		Agenda Item No	o: <b>2 (23-069</b> )	) \$1,000 Bud	get Realloca	ion to Provi	de Funds for	Refreshments
Board Motion and/or Public Benefit	Motion: The WHWCNC Board d	lirects the Trea	asurer to ma	ke the follo	ving update	s to our 23-	24 NC Annu	al Budget and
Statement (CID and NDC):	file it with the City Clerk as requ				0 - 1			

1.) Reduce by \$1,000 the **Outreach Expenditure Category** from \$16,050.00 to **\$15,050.00** 2.)Increase by \$1,000 the **Office/Operational Expenditure Category** from \$11,901.56 to **\$12,901.56** and *add* the subcategory allocation for: Food & Refreshments For NC Meetings, Retreats, & Outreach Events \$1,000.

Method of Payment: (Select One) □ Motion continued on next page. 

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Karen DiBiase	Area 1 Residential	Х						
Geoffreey Hobson	Area 1 Business	Х						
Shelley Schwartz	Area 1 C. B. O.	Х						
Reina Cerros-McCaughey	Area 1 Alternate				X			Alternate
Vacant	Area 2 Residential							
Paul Lawler	Area 2 Business	Х						
Vacant	Area 2 C. B. O.							
Vacant	Area 2 Alternate							
Tracey Rosen	Area 3 Residential	Х						
Vacant	Area 3 Business							
Vacant	Area 3 C. B. O.							
Harout Aristakessian	Area 3 Alternate	Х						
Don Patterson	Area 4 Residential	Х						
Martin Lipkin	Area 4 Business	Х						
Dena Weiss	Area 4 C. B. O.	Х						
Rachel Tabak - Resigned Vac ?	Area 4 Alternate							
Christopher Waddy	Area 5 Residential				Х			
Julie Waltrip	Area 5 Business	Х						
Theresa Campbell	Area 5 C. B. O.				Х			
Vacant	Area 5 Alternate							
Vacant	Area 6 Residential							
Mihran Kalaydjian	Area 6 Business				Х			
Heath Kline	Area 6 C. B. O.	Х						
Vacant	Area 6 Alternate							
Vacant	Area 7 Residential							
Vacant	Area 7 Business							
Joyce Fletcher	Area 7 C. B. O.	Х						
Vacant	Area 7 Alternate							
August Steurer	At-Large	Х						
Bobbie Wasserman	At-Large Alternate					Х		Alternate
Vacant	Youth							
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Board Quorum: 12	Total:	13	0	0	4	1	0	2

laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature— Authorized Signature: Print/Type Name: Heath Kline, Treasurer Print/Type Name: Dena Weiss, President Date: November 8, 2023 Date: November 8, 2023

WHWCNC Annual Budgert FY2023-2024		July (Paul)	August	September	October	November	December	January	February	March	April	May	June	Ytd Spent	Budget	Avail
As Adjusted & Adopted 9/13/23 BAC 3 (23-053) As Adjusted & Adopted 11/08/23 BAC 2 (23-069)	Budget Allocation															
Spending trxs updated through 01/03/2024																
Annual Budget Funds	\$32,000.00 \$10,000.00															
Rollover Funds [RO-Supplementa Fundsl Realocation] BAC 3 (23-053) Adjustments (Sept Expenses Pd by City Clerk Grasshopper \$62.54 & StorQuest \$268)	(\$330.54)															
Adjustments (Oct Expenses Pd by City Clerk Grasshopper \$ & StorQuest \$268 10/1/23)	(\$268.00)															
Adjustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$271.00)															
Total Annual Budget Funds	\$41,130.46															
Office/Operational Expenditures Category														Ytd Spent	Office/Opps Budget	Avail
Space Rental Board Meetings	\$1,200.00			JH CC CC 9/9/23,	268 IH CC CC 1	10/1/23 + 271	HK CC 10/31	Past Due - Es	timate					\$500.00	\$1,200.00	\$700.00
IC Storage StorQuest	\$2,940.00	\$268.00		\$268.00	\$539.00		\$271.00	\$271.00						\$1,617.00	\$2,940.00	\$1,323.00
hone System - Grasshopper  Adjustment- Sept NC expenses Pd by City Clerk during credit card transistion	\$1,200.00 (\$330.54)	\$31.90		\$62.54 (\$330.54)	\$31.89	\$30.89	\$30.89							\$188.11 (\$330.54)	\$1,200.00 (\$330.54)	\$1,011.89 \$0.00
Adjustment- Oct NC expenses Pd by City Clerk during credit card transistion	(\$268.00)			(\$550.54)	(\$268.00)									(\$268.00)	(\$268.00)	\$0.00
djustment-Dec NC expenses Pd by City Clerk CC StorQ charged in Error	(\$271.00)					,	(\$271.00)									
Constant Contact	\$960.00	(Paul exp to wrong sub account in Jly)	\$81.00		\$162.00	\$81.00	\$81.00							\$405.00	\$960.00	\$555.00
oftware Upgrades	\$200.00		******		HK NC CC for S		,							\$0.00	\$200.00	\$200.00
Mail Box Rental (UPS PMB) Office Supplies and Printing	\$500.00 \$2.000.00	\$516.00					ARC Graph	ics Past Due	- Estimate					\$516.00 \$200.00	\$500.00 \$2.000.00	(\$16.00 \$1.800.00
Paper and Ink	\$500.00							\$ 200.00						\$200.00	\$2,000.00	\$1,800.00
mail and Web Hosting and Support (RO Funds)	\$3,000.00					\$208.50		that potentia	lly spends all	remaining fur	nds in this car	t for new G-M	lail hosting]	\$729.06	\$3,000.00	\$2,270.94
ood & Refreshments For NC Meetings, Retreats, & Outreach Events	\$1,000.00	Added 11/8/	23		Wendy Moore Inv CK	I Wendy Moore Inv C	K Req Sub 11/2/23								\$1,000.00	
														\$3,556.63	\$12,901.46	\$8,344.83
Total Office/Operational Expenditures	\$12,630.46	Increased by	\$1,000 11/8/	23												
Didwoodh Europadituwoo Cotonom.															Outreach	
Outreach Expenditures Category														Ytd Spent	Budget	Avail
Social Media	\$300.00													\$0.00	\$300.00	\$300.00
Narner Center News /alley Cultural - Summer Concert Series Outreach Booth WC Park	\$750.00 \$3.000.00													\$0.00 \$0.00	\$750.00 \$3,000.00	\$750.00 \$3,000.00
One Generation Sr Fair Outreach Booth	\$1,000.00													\$0.00	\$1,000.00	\$1,000.00
Vebsite Webmaster	\$2,000.00	Bluehost Domair												\$0.00	\$2,000.00	\$2,000.00
Website Hosting General Outreach	\$900.00 \$1,900.00	\$19.99 \$81.00	Cong of NC \$500.00											\$19.99 \$581.00	\$900.00 \$1,900.00	\$880.01 \$1,319.00
Greatful Hearts & Disaster Prep Booth \$500 3 (23-070 ) 11/8/23	\$500.00	******	*******							2/19/23 Issue				\$500.00	\$500.00	\$0.00
Replace Damaged NC Pole Banners \$900 4 (23-071 ) 11/8/23	\$900.00							\$870.53	CK Request 1	2/19/23 Pend	ling Clerk Apr	vl		\$870.53	\$900.00 \$3,800.00	\$29.47
General Outreach [RO] (from Rollover Funds to balance)	\$3,800.00	Constant Cont Paul exp to wrong o	at											\$0.00	1 1	\$3,800.00
Total Outreach Expenditures	\$15,050.00	Decreaed by	\$1,000 11/8/	23										\$1,971.52	\$15,050.00	\$13,078.48
															Elections	
Election Expenditures														Ytd Spent	Budget	Avail
Nestfield for Rose Goldwater Cmnt Cntr 6/18/23 NC Election Venue (RO)	\$750.00				\$750.00 Pd by CK									\$750.00	\$750.00	\$0.00
Total Election Expenditures	\$750.00				Pa by Cx									\$750.00	\$750.00	\$0.00
Neighborhood Purposes Grants (NPG) Expenditures Category														Ytd Spent	NPGs Budget	Avail
West Valley Food Panty [BAC 6-23-063 Passed 10/12/23]	\$2,000.00				\$2,000.00	[City Clerk D	enied - Religi	ous Affilation	]					\$2,000.00	\$2,000.00	\$0.00
Pierce College Foundation - Brahma Bodega [BAC 7-23-064 Passed 10/12/23]	\$1,500.00				\$1,500.00	[City Clerk D	enied -Lackin	Required IR	S Doc/Resub	mit w/Doc Ap	proved and F	Paid 11/7/23]		\$1,500.00	\$1,500.00	\$0.00
Lions of Lockhurst PTO - Garden Project [BAC 10-23-083 Passed 12/13/23] Remaining General NPG Funds Not Yet Allocated	\$1,300.00 \$2,900.00						\$1,300.00	Submitted 12	2/17/23 Pd 12	1/21/23				\$1,300.00 \$0.00	\$1,300.00 \$2,900.00	\$0.00 \$2.900.00
certaining oction in or allo recreated	\$2,500.00													\$4,800.00	\$7,700.00	\$2,900.00
Fotal NPG Expenditures	\$7,700.00													\$4,8UU.UU	\$7,700.00	\$2,900.00
															CIPs	
Community Improvement Projects (CIP) Expenditures Category							,							Ytd Spent	Budget	Avail
Enviromental Project Homeless Project	\$1,000.00 \$1,000.00				up to \$300.0	J BAC 23-06	tor wagon							\$0.00 \$0.00	\$1,000.00 \$1,000.00	\$1,000.00 \$1,000.00
Public Safety Project	\$1,000.00													\$0.00	\$1,000.00	\$1,000.00
Education Project	\$1,000.00 \$1,000.00													\$0.00 \$0.00	\$1,000.00 \$1,000.00	\$1,000.00
Community Services Project														·		\$1,000.00
Total CIP Expenditures Category	\$5,000.00													\$0.00	\$5,000.00	\$5,000.00
														YTD Spent	Total Budget	Unspent
TOTAL ANNUAL BUDGET ALLOCATIONS		\$916.89	\$581.00	\$0.00	\$5,235.45	\$320.39	\$1,411.89	\$2,341.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,078.15	\$41,401.46	\$30,323.31
Office/Operational Expenditures	\$12,630.46															
Outreach Expenditures	\$15,050.00															
Election Expenditures General and Operational Expenditures	\$750.00 \$28.430.46															
	\$28,430.46															
NPG Expenditures	\$7,700.00															

# Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name	e of NC from which you are seeking this grant:	Woodland Hills		
SEC	TION I- APPLICANT INFORMATION			
4-1	Lions of Lockhurst PTO	36-4857051	CA	6/28/2017
1a)	Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable
1b)	6170 Lockhurst Dr	Woodland Hills	CA	91367
	Organization Mailing Address	City	State	Zip Code
1c)				
	Business Address (If different)	City	State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:			
	Seliene Hacker 818-282-6465 selier	e34@gmail.com		
	Name	Phone	Email	
2)	Type of Organization- Please select one:  Public School (not to include private schools)  Attach Signed letter on School Letterhead	or 601(c)(3) Nor Attach IRS D	n-Profit (other than religious etermination Letter	: institutions)
3)	Name / Address of Affiliated Organization (if application is PROJECT DESCRIPTION	able) City	State	Zip Code

4) Please describe the purpose and intent of the grant.

The primary purpose is to enrich the educational experience of our students by providing them with a hands on learning environment. This garden will serve as an outdoor classroom where students can learn about ecology, nutrition and sustainability.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant would serve a vital public purpose and benefit the broader community in several meaningful ways. Firstly, the garden will act as an educational resource, fostering environmental awareness and sustainable practices among students. Through hands on gardening experiences, students will learn the importance of healthy eating, plant lifecycle and share the knowledge with family and friends. They will be taught how to compost and how it reduces waste making us less dependent on landfills.

CHRISTIAN PROPERTY	tline on a separate sheet if necess	Requested of HC	
Particular Russial Farances		\$	\$
		\$	\$
		\$	S
Nen/Support Follows Education	entida	Expression of MC	Total Projected Sets
soil, seeds, trowels, show	vels and gloves	\$1300.00	\$11,300.00
see affached	garden budget for a	\$	\$
breakdown of t	the project cost	\$	\$
lave you (applicant) applied to a	any other Neighborhood Council Yes, please list names of NCs:	s requesting funds for t	his project?
s the implementation of this spe	ecific program or purpose descri		
School of Fundam	NPG applications to other NCs)	4 No LI Yes If Y	es, please describe:
Parent raised funding the	rough multiple fundraisers o	ver t\$10,000	
	reastr manaple randialacis o	\$	\$11,300 \$
		\$	Š
What is the TOTAL amount of the	he grant funding requested with t		00.00
(After completion of the project	ct, the applicant should submit a	Project Completion Re	port to the Neighborhood Co
CTION IV - POTENTIAL CONFLIC Do you (applicant) have a curr	ct, the applicant should submit a CTS OF INTEREST ent or former relationship with a	Project Completion Re	
CTION IV - POTENTIAL CONFLIC Do you (applicant) have a curr	ct, the applicant should submit a	Project Completion Re	C?
CTION IV - POTENTIAL CONFLIC Do you (applicant) have a curre No	ct, the applicant should submit a CTS OF INTEREST ent or former relationship with a	Project Completion Re	
CTION IV - POTENTIAL CONFLIC Do you (applicant) have a curre No	ct, the applicant should submit a CTS OF INTEREST ent or former relationship with a	Project Completion Re	C?
CTION IV - POTENTIAL CONFLIC  Do you (applicant) have a curre No Yes If Y  Name of NC Board Member  If yes, did you request that the Yes No *(Please no	ct, the applicant should submit a CTS OF INTEREST ent or former relationship with a	Project Completion Re  Board Member of the N  Relationsh  e of the City Attorney be NC has a conflict of i	C?  ip to Applicant  efore filing this application?
CTION IV - POTENTIAL CONFLIC Do you (applicant) have a curre No Yes If Y Name of NC Board Member  If yes, did you request that the Yes No *(Please no or participates in the discussion of t	ct, the applicant should submit a CTS OF INTEREST ent or former relationship with a fes, please describe below:  b board member consult the Offic te that if a Board Member of the sion and voting of this NPG, the	Board Member of the N Relationsh e of the City Attorney be NC has a conflict of ine NC Funding Progra	C?  ip to Applicant  efore filing this application?  nterest and completes this  m will deny the payment of
CTION IV - POTENTIAL CONFLIC  Do you (applicant) have a curre No Yes If Y  Name of NC Board Member  If yes, did you request that the Yes No *(Please no or participates in the discuss grant in its entirety.)  CTION V - DECLARATION AND Sereby affirm that, to the best of	ent or former relationship with a describe below:  board member consult the Office that if a Board Member of the sion and voting of this NPG, the Manager of the sion and voting of the information of the sion with the office that if a Board Member of the sion and voting of this NPG, the information of the sion with the office of the sion and voting of the information of the sion with the office of the sion and voting of the information of the sion with the office of the sion and voting of the information of the sion with the sion and voting of th	Board Member of the N Relationsh e of the City Attorney b NC has a conflict of i	c?  ip to Applicant  efore filing this application? nterest and completes this m will deny the payment of
CTION IV - POTENTIAL CONFLICATION IV - POTENTIAL CONFLICATION IN OUT OF THE PROPERTY OF THE PR	ent or former relationship with a describe below:  be board member consult the Office that if a Board Member of the sion and voting of this NPG, the SIGNATURE  my knowledge, the information affirm that I have read the doc	Board Member of the N  Relationsh  e of the City Attorney be NC has a conflict of ine NC Funding Programments "What is a Puments "What is a Pument	c?  efore filing this application?  nterest and completes this  m will deny the payment of
CTION IV - POTENTIAL CONFLICATION IV - POTENTIAL CONFLICATION IV - POTENTIAL CONFLICATION IN C	ent or former relationship with a res, please describe below:  be board member consult the Officate that if a Board Member of the sion and voting of this NPG, the SIGNATURE  my knowledge, the information affirm that I have read the docupation of the proposed project.	Project Completion Re  Board Member of the N  Relationsh  e of the City Attorney be NC has a conflict of interest of the NC Funding Program  provided herein and comments "What is a Purish and/or program(s) in the NC Funding Program (s) in the NC Funding Pr	communicated otherwise is
CTION IV - POTENTIAL CONFLICATION IV - POTENTIAL CONFLICATION IV - POTENTIAL CONFLICATION IN OUR CONFLICAT	ent or former relationship with a res, please describe below:  board member consult the Officate that if a Board Member of the sion and voting of this NPG, the sion and voting of the sion and the document of the sion and the sion and the sion and the sion and voting of the s	Project Completion Re Board Member of the N Relationsh e of the City Attorney be NC has a conflict of interest of the NC Funding Program provided herein and comments "What is a Purish and/or program(s) that would prevent the fifthe Neighborhood C	c?  efore filing this application? nterest and completes this m will deny the payment of communicated otherwise is ablic Benefit," and "Conflicted within the criteria of a payment of the Neighbor ouncil to whom I am subm
CHON IV - POTENTIAL CONFLIC  Do you (applicant) have a curre No Yes If Y  Name of NC Board Member  I yes, did you request that the Yes No *(Please no or participates in the discussion of the participate of the current of the current of the poses of the poses Grant. I affirm that I am application. I further affirm the current of the current	ent or former relationship with a res, please describe below:  board member consult the Officate that if a Board Member of the sion and voting of this NPG, the sion and voting of the	Project Completion Re Board Member of the N Relationsh e of the City Attorney be NC has a conflict of ine NC Funding Program provided herein and cuments "What is a Purish and/or program(s) is at would prevent the fine Neighborhood Cused in accordance were	c?  efore filing this application? nterest and completes this m will deny the payment of communicated otherwise is ablic Benefit," and "Conflicted within the criteria of a payment of the Neighbor ouncil to whom I am subm
CHON IV - POTENTIAL CONFLIC  Do you (applicant) have a curre No Yes If Y  Name of NC Board Member  I yes, did you request that the Yes No *(Please no or participates in the discusser of this application and a sefit project/program and that poses Grant. I affirm that I am application. I further affirm ti	ent or former relationship with a res, please describe below:  board member consult the Officate that if a Board Member of the sion and voting of this NPG, the sion and voting of the sion and the document of the sion and the sion and confirm that I have read the document of the sion conflict of interest exist the sion conflict of interest exist the sion conflict of interest exist the side of the sid	Project Completion Re Board Member of the N Relationsh e of the City Attorney be NC has a conflict of ine NC Funding Program provided herein and cuments "What is a Purish and/or program(s) is at would prevent the fine Neighborhood Cused in accordance were	c?  efore filing this application? nterest and completes this m will deny the payment of communicated otherwise is ablic Benefit," and "Conflicted within the criteria of a payment of the Neighbor ouncil to whom I am subm
CHON IV - POTENTIAL CONFLIC  Do you (applicant) have a curre No Yes If Y  Name of NC Board Member  If yes, did you request that the Yes No *(Please no or participates in the discussion of the current of the current of the current of the application and a sefit project/program and that poses Grant. I affirm that I am is application. I further affirm the discussion of the current	ent or former relationship with a res, please describe below:  board member consult the Officate that if a Board Member of the sion and voting of this NPG, the sion and voting of the	Board Member of the N  Relationsh  Relationsh  Robert Attorney be NC has a conflict of interest and comments "What is a Purish and/or program(s) is at would prevent the fine Neighborhood Council.	c?  efore filing this application? nterest and completes this m will deny the payment of communicated otherwise is ablic Benefit," and "Conflicted within the criteria of a payment of the Neighbor ouncil to whom I am subm
CTION IV - POTENTIAL CONFLICATION IV - POTENTIAL CONFLICAT	ent or former relationship with a res, please describe below:  board member consult the Office that if a Board Member of the sion and voting of this NPG, the sion and voting of the document of the sion and voting of the sion conflict of interest exist the not a current Board Member of the sion and side the grant received is not acturned immediately to the Neighborn	Board Member of the N  Relationsh  Relationsh  Robert Attorney be NC has a conflict of interest and comments "What is a Purish and/or program(s) is at would prevent the fine Neighborhood Council.	efore filing this application? nterest and completes this m will deny the payment of communicated otherwise is ablic Benefit," and "Conflict fall within the criteria of a p awarding of the Neighbor ouncil to whom I am submit
CTION IV - POTENTIAL CONFLIC  Of the project of the	ent or former relationship with a res, please describe below:  board member consult the Officate that if a Board Member of the sion and voting of this NPG, the sion and voting of this NPG, the sion and the proposed project in a conflict of interest exist the not a current Board Member of that if the grant received is not a turned immediately to the Neignoria for the conflict of school Principolitical conflict of school principolitic	Board Member of the N  Relationsh  Relationsh  Robert Attorney be NC has a conflict of interest and comments "What is a Purish and/or program(s) is at would prevent the fine Neighborhood Council.	c?  efore filing this application? nterest and completes this m will deny the payment of communicated otherwise is ablic Benefit," and "Conflicted within the criteria of a payment of the Neighbor ouncil to whom I am subm
CTION IV - POTENTIAL CONFLIC  Do you (applicant) have a curre No Yes If Y  Name of NC Board Member  If yes, did you request that the Yes No *(Please no or participates in the discussion or participates in the discussion or participates in the discussion of the project of the	ent or former relationship with a respective describe below:  board member consult the Office that if a Board Member of the sion and voting of this NPG, the sion and voting of this NPG, the sion and voting of the sion and respective to the sion accurrent Board Member of the sion accurrent Board Membe	Board Member of the N Relationsh  Relationsh  e of the City Attorney be NC has a conflict of interest and comments "What is a Purish and/or program(s) and/or program(s) at would prevent the fine Neighborhood Council.  pal - REQUIRED*  Signature	efore filing this application? nterest and completes this m will deny the payment of communicated otherwise is ablic Benefit," and "Conflic fall within the criteria of a p awarding of the Neighbor ouncil to whom I am subm yith the terms of the applic
CTION IV - POTENTIAL CONFLIC  Do you (applicant) have a curre No Yes If Y  Name of NC Board Member  If yes, did you request that the Yes No *(Please no or participates in the discuss grant in its entirety.)  CTION V - DECLARATION AND soreby affirm that, to the best of a accurately stated. I further a prest" of this application and a rest poses Grant. I affirm that I am application. I further affirm that I am application and a manufacture in I am a manufactur	ent or former relationship with a res, please describe below:  board member consult the Office that if a Board Member of the sion and voting of this NPG, the sion and voting of this NPG, the sion and voting of the information affirm that I have read the document of the sion and the proposed project of the sion and current Board Member of the sion and current Board Member of the sion that if the grant received is not a turned immediately to the Neighbor of the side of th	Board Member of the N Relationsh Relationsh e of the City Attorney b NC has a conflict of ite NC Funding Progra  provided herein and cuments "What is a Pustant of the Neighborhood Council."  pal - REQUIRED*  Signature	efore filing this application? nterest and completes this m will deny the payment of communicated otherwise is ablic Benefit," and "Conflic fall within the criteria of a p awarding of the Neighbor ouncil to whom I am subm yith the terms of the applic

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <a href="mailto:clerk.ncfunding@lacity.org">clerk.ncfunding@lacity.org</a> for instructions on completing this form

# Garden Budget

				D:11
		Budgeted amount		Difference
Nama	Description	\$11,300.00	\$11,300.00	\$0.00
Name Plants	Description	Quantity	Cost Each	Total
		2.5	\$35.00	#07E 00
Vegetables & Fruits		25		\$875.00
Herbs			\$9.99	\$9.99
				\$0.00
Chain				\$884.99
Stain Consint	for all and a late		±200.00	<b>#300.00</b>
Stain & paint	for cinder blocks		\$200.00	\$200.00
				\$0.00
				\$0.00
_				\$200.00
Trees				
Orange trees		2	\$171.50	\$343.00
				\$0.00
				\$0.00
				\$343.00
Trash Haul				
Plants removal haul	company picks up	1	\$650.00	\$650.00
				\$0.00
				\$0.00
				\$650.00
Tree Removal				
Remove trees	invasive trees	(	\$800.00	\$4,800.00
				\$0.00
				\$0.00
				\$4,800.00
Soil				
All purpose soil	30 cups per 5 feet	3	\$6.50	\$52.00
garden jute burlap	15 ft	3	\$24.59	\$73.77
				\$0.00
				\$125.77
Tools				
wheelbarrow		1	\$166.00	\$166.00
spade		2	\$9.98	\$19.96
gloves	3 pack	20	\$12.99	\$259.80
rakes			\$13.98	\$55.92
watering cans			\$4.98	\$49.80
water hoses			\$24.98	\$99.92

# Garden Budget

		Budgeted amount	Total Costs	Difference
		\$11,300.00	\$11,300.00	\$0.00
Name	Description	Quantity	Cost Each	Tota
hand trowel		30	\$4.98	\$149.4
Large shove <b>l</b> s		3	\$29.99	\$89.9
pruners		4	\$13.98	\$55.93
				\$946.6
Compost				
Worms	500 worms per bag	4	\$68.95	\$275.80
Bins	27 gallons	10	\$18.99	\$189.9
				\$0.00
				\$0.00
				\$465.70
Herbicides/Pesticides				
Outdoor pesticide	control ants, aphids & fruit flies	2	\$29.99	\$59.98
				\$0.00
				\$0.00
				\$59.98
Lumber/planters				
Redwood	on cinder blocks (8ft Length)		\$600.00	\$400.0
planters		3	\$220.00	\$660.0
				\$0.00
				\$1,060.0
Furniture/Misc				
benches	recycled plastic (no mold/rot)	2	\$455.00	\$910.00
outdoor cha <b>l</b> kboard		4	\$37.99	\$151.9
weather meter kit		1	\$79.95	\$79.9
Raised garden bed	1x8x11	2	\$269.99	\$539.9
Garden label tags	Bag of 100 pieces	1	\$6.99	
bird feeder		2	\$40.99	\$81.9
water meter		2	\$7.98	\$15.96
				\$1,763.87



# Los Angeles Unified School District Lockhurst Drive Charter Elementary School 6170 Lockhurst Drive, Woodland Hills, CA Tel: (818) 888-5280 ◆ Fax: (818) 346-0283 California Distinguished School – 2006 California Gold Ribbon School - 2016

Alberto Carvalho
Superintendent
Dr. David Baca
ESC Northwest Superintendent
Krista Bella
Principal
Danny Chavez Perez
Asst. Principal/EIS

October 30, 2023

Woodland Hills Warner Center Neighborhood Council

I am writing to request your support and consideration for the Woodland Hills Neighborhood Purpose Grant. The grant funds will have a lasting effect at Lockhurst Drive Charter Elementary. With this grant my Parent Teacher Organization (PTO), Lions of Lockhurst, aims to further enhance our educational offerings, create innovative learning, and improve the overall educational experience for our students. Your generous assistance will help us realize our vision.

Lockhurst Drive Charter Elementary is a diverse learning environment for 500 students from a variety of economic, ethnic, religious backgrounds and unique learning needs. As a school located in the west San Fernando Valley, we educate transitional kindergarten through 5th students. We also have 2 preschool classes, a Kindergarten - 2nd grade, and 3rd-5th grade Special Day Programs for students with moderate to severe Autism. As a school, we work to build learners that enter the world with empathy and appreciation for diversity with a buddy system for our children with special needs.

If my Lions of Lockhurst PTO is awarded the Neighborhood Purpose Grant, they would like to help renovate the garden by purchasing materials using \$1,300. The garden has not been upgraded in over 15 years and many of the areas are not usable. We would like to take advantage of every area including a spot to teach children to grow vegetables and a sensory area for our special needs students. We will be working with a garden design landscaper so we can make the most out of the area. Our goal is to have this done by the spring so students take advantage of the planting season.

Thank you for taking the time to review this grant application for my "Lions of Lockhurst" PTO and I would greatly appreciate your support of our school.

Krista Bella, Principal Lockhurst Charter Elementary School Krb2221@lausd.net (818) 888-5280 INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date: SEP 13 2017

LIONS OF LOCKHURST PARENT TEACHER
ORGANIZATION
6170 LOCKHURST DR
WOODLAND HILLS, CA 91367-1204

Employer Identification Number: 36-4857051 DLN: 17053188303007 Contact Person: HENRY F SHAMBURGER ID# 31472 Contact Telephone Number: (877) 829-5500 Accounting Period Ending: June 30 Public Charity Status: 509(a)(2) Form 990/990-EZ/990-N Required: Effective Date of Exemption: June 28, 2017 Contribution Deductibility: Yes Addendum Applies: No

#### Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

### LIONS OF LOCKHURST PARENT TEACHER

Sincerely,

stephen a martin

Director, Exempt Organizations Rulings and Agreements

Office of the City Clerk Administrative Services Division Neighborhood Council (NC) Funding Progr Board Action Certification (BAC) Form	am	Woodland Warner C Neighborhood		
NC Name: Woodland Hills - Warner (	Center	Meeting Date: December 13, 2	023	
Budget Fiscal Year: 2023-2024		Agenda Item No: 10 (23-083) \$1,30	00.00 NPG Lions of Lockhurst PTO	
Statement (CID and NDC).			pprove the attached Lockhurst NPG entation to the City Clerk for fundir	1 1
Method of Payment: (Select One)	□ Motion continued on next p	age. X	☐ Check ☐ Credit Card ☐ Board Memb	er Reimbursement
Recused B	oard Members must leave the room pri	or to any discussion and may not retu	Vote Co Irn to the room until after the vote is comp	

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Karen DiBiase	Area 1 Residential	Х						
Geoffreey Hobson	Area 1 Business	Х						
Shelley Schwartz	Area 1 C. B. O.	Х						
Reina Cerros-McCaughey	Area 1 Alternate					Х		Alternate
New: Julian Tu	Area 2 Residential					Х		Ineligible (Training)
Paul Lawler	Area 2 Business	Х						
New: Peter Haber	Area 2 C. B. O.					Х		Ineligible (Training)
New: Masha Dowell	Area 2 Alternate					Х		Ineligible (Training)
Tracey Rosen	Area 3 Residential	Х						
Vacant	Area 3 Business							
Harout Aristakessian	Area 3 C. B. O.	Х						
Vacant	Area 3 Alternate							
Don Patterson	Area 4 Residential	Х						
Martin Lipkin	Area 4 Business	Х						
Dena Weiss	Area 4 C. B. O.	Х						
Vacant	Area 4 Alternate							
Christopher Waddy	Area 5 Residential	Х						
Julie Waltrip	Area 5 Business	Х						
Theresa Campbell Resigned	Area 5 C. B. O.							
New: Steve Sommers	Area 5 Alternate					Х		Ineligable (Training)
New: Bill Barnett	Area 6 Residential					Х		Ineligable (Training)
Mihran Kalaydjian Resigned	Area 6 Business							
Heath Kline	Area 6 C. B. O.	Х						
Vacant	Area 6 Alternate							
Vacant	Area 7 Residential							
Vacant	Area 7 Business							
Joyce Fletcher	Area 7 C. B. O.				Х			
Vacant	Area 7 Alternate							
August Steurer	At-Large	Х						
Bobbie Wasserman	At-Large Alternate					Х		Alternate
Vacant	Youth							
	Vote Counts:	Yes	No	Abstain	Absent	Ineligible	Recused	Notes
Board Quorum: 12	Total:	13	0	0	1	7	0	7
Board Quorum: 12 We, the authorized signers of the above named laws, policies, and procedures. The above was	Neighborhood Council, dec	lare that the inf	ormation pres	ented on this for	m is accurate	and complete, ar	l nd that a public me	

Maira Authorized Signature Print/Type Name: Dena Weiss, President Print/Type Name: Heath Kline, Treasurer Date: December 13, 2023 Date: December 13, 2023 NCFP 101 BAC Rev020118 VHWCNC Ver 1.0

## Officers Election: President, Vice President, Treasurer, Secretary, Parliamentarian

### **BYLAWS: ARTICLE VI - OFFICERS**

Section 1:

The Officers of the Board ("the Officers") shall consist of a President, a Vice-President, a Treasurer, a Secretary and a Parliamentarian. These Officers shall be elected by the Board as provided in the Bylaws, and all must be elected members of the Board. An appointed member of the board can be elected as an Officer should no elected member choose to be nominated for a specific Officer position or no elected member is elected by a majority vote of the board for a specific Officer position. The Youth member and Alternate members cannot serve as an Officer of the Board.

Per the Bylaws, see below the list of *Elected* voting board members who are eligible to be nominated for an Officer position. Appointed members, alternate members and alternate members who were

elected as an alternate then later appointed to a voting board seat, are not eligible to be elected to an Officer position. Appointed Elected At-Large August Stevner None Area 1 Raina Genos Mc Caughey Karen DiBiase Geoffrey Hobson Shelly Schwartz Julian Ta masha Dowell Area 2 Peter Haber Paul Lawler Area 3 Tracey Rosen Area 4 Dan Pethersm Martin Lipkin Dena Weiss Allan Bizguns Area 5 Steve Sommers Christopher Waddy Julie Waltrip Area 6 Bill Barnett Mihran -Heath Kline

Joyce Fletcher

Area 7

10)

### WHWCNC Board Attendance History for 2024

		·	In-Person	In-Person
New B	oard at	July'23	13-Dec	10-Jan
			DEC	JAN
	,	Representative	Í	
Area	RES	Karen DiBiase	Х	Х
1	BUS	Geoffrey Hobson	Х	Absent
	СВО	Shelly Schwartz	Х	Excused
	ALT	Reina Cerros-McCaughey	Х	Х
	io grafi			
Area	RES	Julian Tu	Appointed	Х
2	BUS	Paul Lawier	Х	Excused
	СВО	Peter Haber	Appointed	Х
	ALT	Masha Dowell	Appointed	X
Area	RES	Tracey Rosen	Χ	Х
3	BUS	Dean Matthew	•	Appointed
	СВО	Harout Aristakessian	X	Х
	ALT	Open		-
	F			
Area	RES	Don Patterson	Х	Absent
4	BUS	Martin Lipkin	Х	Х
	СВО	Dena Weiss	Χ	Х
	ALT	Open	-	-
Area	RES	Christopher Waddy	Х	Х
5	BUS	Julie Waltrip	Х	Χ
	СВО	Steve Sommers	Appointed	Χ
·· · · · · · · · · · · · · · · · · · ·	ALT	Allan Biggins		Appointed
e in fahila			Barri 1 dia	
Area	RES	Bill Barnett	Appointed	Х
6	СВО	Heath Kline	X	Х
	ALT	Open	-	•
40.443.004	ija seja see			
Area	RES	Kate Kennedy		Appointed
7	BUS	Schyler Katz	-	Appointed
	СВО	Joyce Fletcher	Excused	Х
	ALT	Open		
	At-Lg	August Steurer	Х	Х
	Alt-Lg	Bobbie Wasserman	Х	Х
	Youth	Open	-	-
	,			
		TOTAL AT CALL TO ORDER=	15	17

X =Present

A =Absent vs EXCUSED ABSENCE (ie: sent an email would miss the meeting)

Elected on 7-12-23

Elected on 7-12-23

Elected on 7-12-23

NC appointed to Board on 2-10-21, Elected Alternate 7-12-23

NC appointed to Board on 12-13-23

NC appointed to Board on 12-13-23

NC appointed to Board on 12-13-23

Elected on 7-12-23

NC appointed to Board on 1-10-24

NC appointed to Board on 10-11-23, Per Bylaws: moved from Alt to CBO Rep

NC appointed to Board on 7-13-22

NC appointed to Board on 11-09-22, Elected 7-12-23

NC appointed to Board on 12-12-22, Elected 7-12-23

NC appointed to Board on 12-13-23, Per Bylaws: moved from Alt to CBO Rep

NC appointed to Board on 1-10-24

NC appointed to Board on 12-13-23

NC appointed to Board on 1-10-24

NC appointed to Board on 1-10-24, Per Bylaws: moved from Alt to Business Rep]

Elected on 7-12-23

NC appointed to Board on 11-09-22

NC appointed to Board on 11-09-22



## **INVOICE**

2024 2/5/2024

21600 Oxnard Street, Suite 128 Woodland Hills, CA 91367 818-704-1358

To: WOODLAND HILLS WARNER CENTER NC Attn:President	

SALESPERSON	JOB	PAYMENT TERMS	Due Date
Joellen	Summer Concerts	Due on Receipt	April 6, 2024

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Outreach Booth at The Summer concert Season At Warner Park. We supply tables, tents, chairs, and lights.		\$3,500.00
1	Co Sponsor of 1 concert,, logo on flyers and ads. Full set up.		0
1	July 4th table, tent, chairs, and lights, 40k people.		0
1	Movies in the park, Full set up for the 5 movies.		
	Payment must be received by April 6, 2024 to be included in marketing materials.		

SUBTOTAL	\$3,500.00
OVER	
TOTAL DUE	\$3,500.00

## Concepts at Warner Park

## Season Lineup 2024

June 16 Linda & Friends - Tribute to Linda Ronstadt

June 23 The Soul Juice Band

**June 30 Strange Days** - Tribute to The Doors

**July 21 Twisted Gypsy** - Tribute to Fleetwood Mac July 14 Foreigner Unauthorized - Tribute to Foreigner

July 28 Red Corvette - Tribute to Prince

August 4 Wanted - Tribute to Bon Jovi

August 11 The FABBA Show - Tribute to ABBA

August 25 Aeromyth - Tribute to Aerosmith August 18 Blank Space - Tribute to Taylor Swift





## **INVOICE**

January 30, 2024

Woodland Hills Warner Center Neighborhood Council

## **REMIT PAYMENT TO:**

ONEgeneration 17400 Victory Blvd. Van Nuys, CA 91406 818-708-4756

2024 Walk-Up Senior Symposium (ONEgeneration's Event -- May 18, 2024) Due Date - April 1st, 2024 \*Payment must be received prior to the due date to be included in any signage, print or marketing materials\*

Item	Amount
Senior Symposium Participation –	
Booth, Canopy, Table with 2 chairs, and inclusion of WHWCNC logo on	
marketing materials flyers, banners, programs and other outreach materials for the	\$1,000.00
May 18, 2024 Walk-up Senior Symposium	41,000.00
Balance Due	\$1,000.00

ONEgeneration's Senior Enrichment Center Presents...

## 14th ANNUAL SENIOR SYMPOSIUM



## Thank you to everyone who attended in 2023!



## Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

lame of NC from which you are seeking this grant:			oodland Hills War	ner Center Neight	orho	od Council
SEC	CTION I- APPLICANT INFORMATION					
1a)	Woodlake Ave Elementary PTSA		95-6206846	California		10/06/1953
14,	Organization Name	F	ederal I.D. # (EIN#)	State of Incorpora	tion	Date of 501(c)(3) Status (if applicable
1b)	23231 Hatteras St	١	Woodland Hills	CA		91367
	Organization Mailing Address	C	ity	State	-	Zip Code
1c)	6					
	Business Address (If different)	C	ity	State		Zip Code
1d)	PRIMARY CONTACT INFORMATION:					
	Terra Collins, PTSA Community Outreach		818-425-0855	Woodlal	keVol	unteers@gmail.com
	Name		Phone	Email		The second secon
2)	Type of Organization- Please select one:  Public School (not to include private schools) Attach Signed letter on School Letterhead	or	501(c)(3) Non- Attach IRS De	Profit (other than religing termination Letter	gious in	estitutions)
3)	Name / Address of Affiliated Organization (if application)	able)	City	S	tate	Zip Code

## 4) Please describe the purpose and intent of the grant.

The purpose of this grant is to help with costs and arts access for our 590 students and their arts showcase, Night of the Arts community event. Our enrollment grew by 100 students within the last school year, and we are proud to say that all arts enrichment programs were covered for every TK-5th grade class--including displaced Ukrainian and Israeli students, as well as special education students. NOTA showcases students' artwork in an outdoor "art gallery" and invites the community in to view the art, create art of their own, and enjoy choral music, dance, and musical theater performances. Art supplies, signage, on site art stations, refreshments and more need to be purchased/rented.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

To create the gallery, art pieces using watercolors, oil pastels, clay, chalk, brushes, glue, paints, spraty foam and embellishments need to be mounted to presentation boards, hung in frames, and constructed (Recycled Art Garden sculptures). Supplies for the make-and-take art stations and crafted backdrops for the choral music and musical theater numbers are also completed by students on large canvas sheets. With the assistance of this grant we are also able to help replenish some of the art supplies used during Studio Art instruction for all of our 590 students.

Personnel Related Expenses		ary or requested.	
		Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
L		\$	\$
Non-Personnel Related Expe	nses	Requested of NC	Total Projected Cost
Art supplies for this event			
		\$ 2000	\$ 4200
		\$	\$
= 140 = 162   ILA	ny other Neighborhood Councils es, please list names of NCs:		
s the implementation of this spe- sources or funding? (Including N	Clife program or purpose descrit IPG applications to other NCs) X	Ded in Question 4 conting	gent on any other factors
Source of Funding		Amount	s, please describe:
No. Funding was raised in	the 2022-23 school year via	\$ 2200	Total Projected Cost \$ 4200
direct ask campaign. See	supporting documents of funds	\$ 2200	\$ 4200
raised and budget for this	event.	\$	\$
Min at in the TOTAL	e grant funding requested with the	his application: \$ 20	
No Yes If Yes	nt or former relationship with a E s, please describe below:		to Applicant
		Kelationship	to Applicant
If yes, did you request that the h	poard member consult the Office	of the City Attended to	
- 162 MINO (Please note	that it a Board Member of the	NC has a conflict of inte	aract and assembletes 41-1
or participates in the discussi	that it a Board Member of the	NC has a conflict of inte	aract and assembletes 41-1
- 162 MINO (Please note	poard member consult the Office that if a Board Member of the ion and voting of this NPG, the	NC has a conflict of inte	aract and assembletes 41-1
or participates in the discussi grant in its entirety.)	o that if a Board Member of the on and voting of this NPG, the	NC has a conflict of into	erest and completes thi will deny the payment
or participates in the discussi grant in its entirety.)  TION V - DECLARATION AND SIGN beby affirm that, to the best of me	o that if a Board Member of the ion and voting of this NPG, the	NC has a conflict of into	erest and completes thi will deny the payment
or participates in the discussi grant in its entirety.)  CTION V - DECLARATION AND SIGNED AND SIGNE	e that if a Board Member of the ion and voting of this NPG, the SNATURE of knowledge, the information prime that I have read the document that I have read the document of the control of the control of the thick that I have read the document of the control of the thick that I have read the document of the thick that I have read the document of the thick that I have read the document of the thick that I have read the document of the thick that I have read the thick that I have the thick that I have the t	NC has a conflict of into	will deny the payment
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<sup>\*</sup> If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <a href="mailto:clerk.ncfunding@lacity.org">clerk.ncfunding@lacity.org</a> for instructions on completing this form



## Woodlake Elementary Community Charter School

Los Angeles Unified School District, Region North 23231 Hatteras St., Woodland Hills, California 91367 Telephone (818) 347-7097 Fax (818) 883-3953

December 4, 2023

Subject: Support for PTSA NPG Request

Superintendent of Schools

David Baca
Region North Superintendent

Amy Pedersen
Principal

Julie Ljubicic

AP EIS

Lorna Weise

AP

Alberto Carvalho

Dear Woodland Hills Warner Center Neighborhood Council,

I am writing to express my full support for the funding request submitted by our Parent Teacher Student Association (PTSA) for Night of the Arts, 05/04/2024. As the principal of Woodlake Elementary Community Charter, I have witnessed the invaluable contributions of our PTSA in enhancing the educational experience for our students. The proposed initiative aligns seamlessly with our school's commitment to arts enrichment education, and I believe that the requested funds will significantly benefit our students with additional supplies and the opportunity to display, or perform, their work.

Our PTSA has a proven track record of successful projects that have enriched our learning environment and fostered a sense of community within our school. I have complete confidence that the proposed project will continue this tradition of excellence. I kindly urge the WHWC Neighborhood Council to consider this funding request favorably, recognizing the positive impact it will have on our students and the broader community. Your support will undoubtedly contribute to the continued success of our school.

Thank you for your time and consideration.

Sincerely,

Amy redeisen

Principal



2327 L Street, Sacramento, CA 95816

(916) 440-1985 • Fax (916) 440-1986 • info@capta.org • www.capta.org

### LETTER OF DETERMINATION

March 27, 2023

Terra Collins, Unit President Woodlake Avenue Elementary PTSA [2710]

Dear Terra:

In response to request of this office concerning your PTA's tax-exempt status, a copy of our group ruling letter dated November 18, 1943, from Internal Revenue, which grants federal income tax exemption to all PTAs in California, is enclosed. You will note the Internal Revenue Code section at that time as referred to in the letter was 101(6)—now Section 501(c)(3) as indicated in all PTA bylaws in California. The group exemption number assigned to the California State PTA is GEN-0646.

Also enclosed is a copy of the February 24, 2010 letter from Franchise Tax Board confirming PTA's exemption from state franchise or income tax under Section 23701d of the Revenue and Taxation Code.

Both the federal and state exemption letters cover all of our divisions—local units (associations), councils and districts. The letters are issued to the California Congress of Parents and Teachers, Inc. The corporate name was changed as indicated on this letterhead by vote of the annual convention on May 5, 1978, and has been recorded and filed with the Secretary of State with certificate endorsed on August 14, 1978.

Woodlake Avenue Elementary PTSA is a unit in good standing. It was organized on October 6, 1953 according to our official records, and is chartered as a member organization of the California Congress of Parents, Teachers, and Students, Inc.

Woodlake Avenue Elementary PTSA located at 23231 Hatteras Street, Woodland Hills, CA, 91367 in the Thirty-First District, California Congress of Parents, Teachers and Students, Incorporated, is a nonprofit, tax-exempt association under our group ruling. The Employer Identification Number (EIN) assigned to Woodlake Avenue Elementary PTSA is 956206846 and the assigned Franchise Tax Board entity number is 9541907.

Sincerely,

Donna Broussard Tax Filing Assistant

cc: District President

lonna Browssard



# Night Of The Arts presents "Out of this World" The Wonder & Beauty of Space

## Free Community Event

Saturday, May 4, 2024
5:00pm-7:30pm
Choir Performances
Musical Theater Pieces
Latin & Line Dancing
Art Exhibit
Interactive Art Projects
Food & Dessert Vendors







Live Music...Family Fun!



Woodlake Elementary Community Charter 23231 Hatteras St Woodland Hills, Ca 91367

## **PTSA Mission Statement**

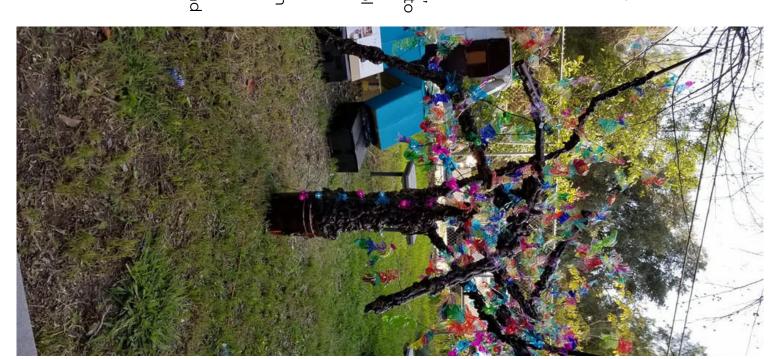
through our Membership Drive and various fundraisers throughout the year. We invite every parent, teacher and neighbor to join with PTSA, as we work to make Woodlake PTSA raises money to support enrichment programs for our students Woodlake Elementary the best it can be for our students...our most precious resource.

## Woodlake Mission Statement

personal achievement, and social success for all of our students. We will continue to multicultural environment. We are committed to the partnership of home, school and community and believe this partnership is essential to helping our students Charter are dedicated to the ongoing pursuit of academic and artistic excellence, cultivate an atmosphere of well-being and acceptance in a safe and nurturing The faculty, staff, parents and volunteers of Woodlake Elementary Community work to their greatest potential.

Woodlake's mission is to provide our students with the necessary tools – based on educational research, character development and advanced technology – to become lifelong learners and productive citizens of the 21st century

Additionally, we will develop and advance best practices for engaging students and parents, training teachers, and promoting educational excellence, collaboration, and innovation.



## Benefit the community?

would never have had a chance to experience without our enrichment program students range from medium to low income demographics and the ages of 5 to broaden their lives and the lives of others in the community with a new scene of passion for cultural art and awareness. Something that many of these children 12yrs of age. With this enrichment opportunity, these students will be able to The grant will support 600 students in our Woodland Hills Community. Our

## Purpose?

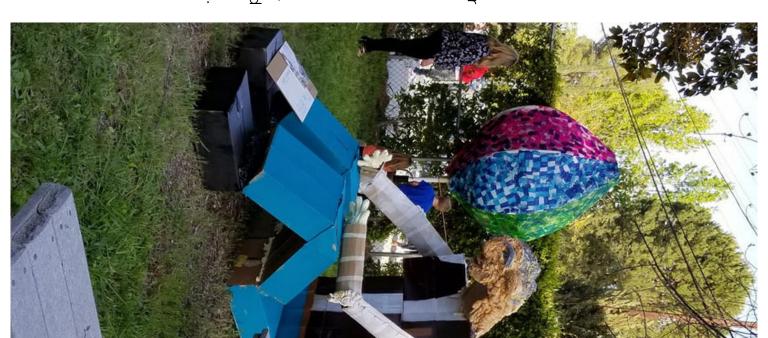
PTSA is looking into grants to fund our yearly art program for our 600 students. Our district no longer pays for enrichment opportunities, that we find so important to offer to our youth. This will cover our entire Art Studio Program for all grades weekly, including all needed supplies.

personal achievement, and social success of all of our students, and this grant PTSA is dedicated to the ongoing pursuit of academic and artistic excellence opportunity would be the world to these students.

## What we fund

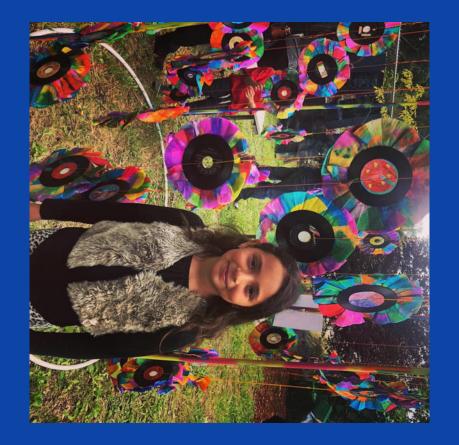
600 students. Our district no longer pays for enrichment opportunities, that we find computer and music programs for all grades weekly, including all needed supplies PTSA funds our yearly art program, music program and computer program for our so important to offer to our youth. This will cover our entire Art Studio Program,

PTSA is dedicated to the ongoing pursuit of academic and artistic excellence, personal achievement, and social success of all of our students



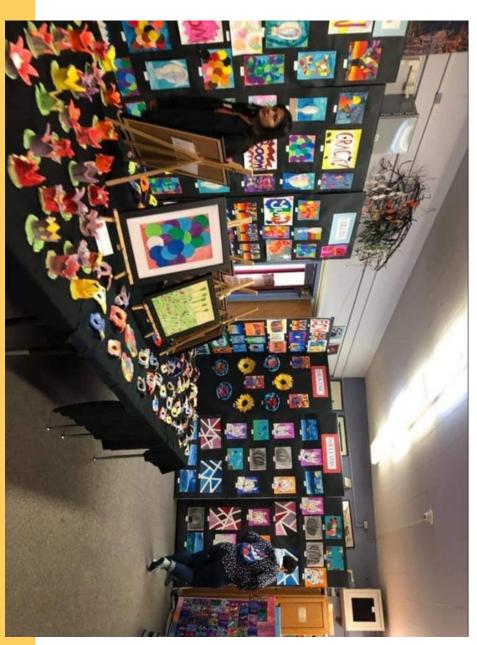
## Budget 2024:

- \$1000 recycled art garden crafting materials, paint, glue, strings, boxes, signage, etc
- \$300 props to create outdoor theater
- \$500 bulk 8x10 frame purchase
- \$500 Equipment rentals (speakers, tables & chairs)
- \$300 waters & snacks
- \$400 event flyer & program printing
- \$500 for interactive art station projects for everyone who attends
- \$100 Canvas Sheets/Drop Cloths
- \$600 second semester art supplies: paint, pastels, clay, paper, cleaning supplies



Total: \$4200 Grant Request: \$2000

## **BUT NOW HAS PROVIDED A NEW VISION FOR** MOVING THIS EVENT OUTDOORS FOR COVID COMMUNITY A NIGHT OF ART WE ALL NEED. SAFETY INITIALLY REQUIRED EXTRA FUNDS, THIS EVENT! HELP ENSURE WE GIVE OUR



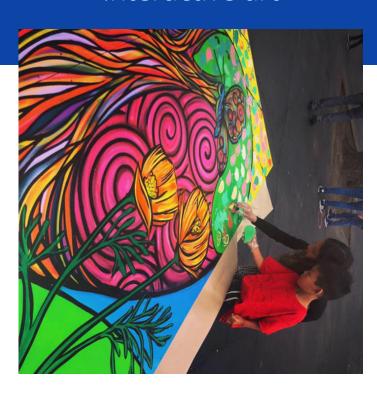
## THANK YOU!



Art gallery wall

Interactive art







# Woodlake Elementary: Who We Are

Woodland Hills, California within the Los Angeles Unified School District (LAUSD). Woodlake Elementary Community Charter is TK-5, neighborhood public elementary school located in

Our vision is to **empower** our students to become **creative critical thinkers** and **problem solvers** to successfully meet the challenges of a dynamic technological and global society. Developing **respect** and **responsibility** for themselves and others.



VHWCNC Annual Budgert FY2023-2024. "2/15 Tec Adjusted & Adopted 9/13/23 BAC 3 (2-05)3 Adjusted & Adopted 9/13/23 BAC 3 (2-05)3 Adjusted & Adopted 11/08/23 BAC 2 (2-069) sending trus updated through 02/10/2024 &Proposed Spending 2/15/24 numal Budget Funds Blower Funds (RO-Supplement Funds) Realocation (BAC 3 (23-05)) glustments (Det Spenser Pely Cyt Cenk Gasshopper 50: 48 StorQuest 5/88 10/1/23) glustments (Det Expenser Pely Dy City Clerk CC StorQ charged in Error table Adjustments Add Adjustments Adjustments Adjustments Adjustments Add Adjustments Adjustme	S32,000.00 \$32,000.00 \$10,000.00 \$330.54) \$2571.00 \$869.54) \$41,130.46 \$1,200.00 \$2,940.00 \$1,200.00 \$330.54) \$2,600.00 \$2,940.00 \$330.54) \$2,600.00 \$330.54)	\$268.00 \$31.90 (Paul exp to wrong sub account in Py)		эн сс сс 9/9/22 5268.00 562.54 (5330.54)											Office/Opps	
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oftware Upgrades ail Box Rental (UPS PMB) ffice Supplies and Printing peer and link mail and Web Hostsing and Support (RO Funds) bod & Refreshments For NC Meetings, Retreats, & Outreach Events	\$200.00 \$500.00 \$2,000.00 \$500.00 \$3,000.00	sub account in Jly)					(\$271.00)									
all Box Rental (UPS PMB)  fifee Supplies and Printing per and Ink nall and Web Hosting and Support (RO Funds) ood & Refreshments For NC Meetings, Retreats, & Outreach Events	\$500.00 \$2,000.00 \$500.00 \$3,000.00		\$81.00		\$162.00	\$81.00	\$81.00	\$81.00	\$81.00					\$567.00	\$960.00	\$393.00
ffice Supplies and Printing per and ink mail and Web Hosting and Support (RO Funds) ood & Refreshments For NC Meetings, Retreats, & Outreach Events	\$2,000.00 \$500.00 \$3,000.00				HK NC CC for S	ept & Oct								\$0.00	\$200.00	\$200.00
per and Ink nail and Web Hosting and Support (RO Funds) od & Refreshments For NC Meetings, Retreats, & Outreach Events	\$500.00 \$3,000.00	\$516.00							ARC Graph \$18.93	nics Past Due - \$200.00	Estimate			\$516.00 \$218.93	\$500.00 \$2,000.00	(\$16.00) \$1,781.07
ood & Refreshments For NC Meetings, Retreats, & Outreach Events									Off Dep Pst Bx	\$200.00				\$0.00	\$500.00	\$500.00
								that potentia	lly spends all r	emaining fund	s in this cat	for new G-Ma	il hosting]	\$729.06	\$3,000.00	\$2,270.94
stal Office/Operational Expenditures	\$1,000.00	Added 11/8/	23		Wendy Moore Inv CK	FWendy Moore Inv 6	X Req Sub 11/2/23								\$1,000.00	
otal Office/Operational Expenditures														\$4,038.67	\$12,901.46	\$7,862.79
	\$12,630.46	Increased by	\$1,000 11/8	/23												
utreach Expenditures Category															Outreach	
														Ytd Spent	Budget	Avail
ocial Media	\$300.00													\$0.00	\$300.00	\$300.00
'arner Center News illey Cultural - Concert Outreach Booth WC Park [BAC XX 24-XXX 2/15/24 Agenda]	\$750.00 \$3,000.00	Need to incr	ease hudaet	by \$500 for 2	/15 requested:	nend			\$3,500.00	\$500 more th	an initally h	idaeted for		\$0.00 \$3,500.00	\$750.00 \$3,000.00	\$750.00 (\$500.00)
ne Generation Sr Fair Outreach Booth [BAC XX 24-XXX 2/15/24 Agenda]	\$1,000.00			, , , , , , , , ,					\$1,000.00			age to a year		\$1,000.00	\$1,000.00	\$0.00
ebsite Webmaster ebsite Hosting	\$2,000.00 \$900.00		Cona of NC											\$0.00 \$19.99	\$2,000.00 \$900.00	\$2,000.00 \$880.01
eosite Hosting one of Neighborhoods & July Constant Contact	\$581.00	\$19.99	\$500.00											\$19.99	\$581.00	\$880.01
reatful Hearts & Disaster Prep Booth \$500 3 (23-070 ) 11/8/23	\$500.00		,						2/19/23 Pd 12					\$500.00	\$500.00	\$0.00
eplace Damaged NC Pole Banners \$900 4 (23-071 ) 11/8/23	\$900.00		\$1,319.00				\$870.53	CK Request 12/2	19/23 Clerk reject	ed - wants to pay	oost install. Ap	proved & Pd 2-9	7-24	\$2,189.53	\$900.00	(\$1,289.53)
ALO Purchase of giveaway bags & keychains up to \$2,500 7 (24-007) 1/10, eneral Outreach [RO] (Not yet allocated to specific items)	/2: \$2,500.00 \$3,619.00							\$2,500.00	order placed v	vitn Haio				\$0.00	\$2,500.00 \$3,619.00	\$3,619,00
														,	,.	
otal Outreach Expenditures	\$16,050.00	Decreaed by	\$1,000 11/8,	/23 & Increas	ed \$1,000 1/10,	24,								\$7,790.52	\$16,050.00	\$5,759.48
															Elections	
lection Expenditures														Ytd Spent	Budget	Avail
estfield for Rose Goldwater Cmnt Cntr 6/18/23 NC Election Venue (RO)	\$750.00				\$750.00 Pd by CK									\$750.00	\$750.00	\$0.00
otal Election Expenditures	\$750.00	_			Pd by CK									\$750.00	\$750.00	\$0.00
•																
eighborhood Purposes Grants (NPG) Expenditures Category															NPGs	
ngibornout diposes diants (iii d) Expenditures dategory														Ytd Spent	Budget	Avail
est Valley Food Panty [BAC 6-23-063 Passed 10/12/23]	\$2,000.00				\$2,000.00	[ *Clerk Denie		P's Religious A	ffilation per Or	dinance 180155	and Admini	trative Code (	ode 22.817)]	\$2,000.00	\$2,000.00	\$0.00
erce College Foundation - Brahma Bodega [BAC 7-23-064 Passed 10/12/ ons of Lockhurst PTO - Garden Project [BAC 10-23-083 Passed 12/13/23]	\$1,500.00 \$1,300.00				\$1,500.00	[City Clerk re				nit w/Doc Appr ed old form Co				\$1,500.00 \$1,300.00	\$1,500.00 \$1,300.00	\$0.00 \$0.00
oodlake Elem Schl PTA - Art Fair [BAC XX 24-XXX 2/15/24 Agenda]		New 2/15/2	4 NPG not pr	eviously on th	e budget		\$1,300.00	Submitted 1	\$2,000.00	ed old form co	irected & r	0 12/21/23		\$2,000.00	\$2,000.00	\$0.00
ew Frnds Homeless Cntr - Feeding Program[BAC XX 24-XXX 2/15/24 Agen	da \$1,500.00	New 2/15/2	4 NPG not pr	eviously on th	e budget				\$1,500.00					\$1,500.00	\$1,500.00	\$0.00
ommunity Benefit Foundtn - LA River Cleanup [BAC XX 24-XXX 2/15/24 Ag	en \$2,400.00 \$10,700.00	New 2/15/2	4 NPG not pr	eviously on th	e budget				\$2,400.00					\$2,400.00	\$2,400.00	\$0.00 \$0.00
otal of Previous Approved and Pending 2/15/24 Agenda NPG s Organing General NPG Funds Not Yet Allocated (Budget Cat. overdraft amn t	(\$3.000.00)														(\$3,000,00)	(\$3,000.00)
ands needed from other budget catagories to support all NPG's to date	\$3,000.00														0.7	
		_												\$10,700.00	\$7,700.00	(\$3,000.00)
otal NPG Expenditures	\$7,700.00															
															CIPs	
ommunity Improvement Projects (CIP) Expenditures Category	\$1,000.00						05 (							Ytd Spent	Budget	Avail
nviromental Project [\$300. Wagon 23-065] omeless Project	\$1,000.00				up to \$300.0	DAC 23-0	υο ιυι wago	"						\$0.00 \$0.00	\$1,000.00 \$1,000.00	\$1,000.00 \$1,000.00
ublic Safety Project	\$1,000.00													\$0.00	\$1,000.00	\$1,000.00
ducation Project ommunity Services [Xfer \$1,000 to Outreach for Halo 7 (24-007) 1/10/24]	\$1,000.00 \$0.00													\$0.00 \$0.00	\$1,000.00 \$0.00	\$1,000.00 \$0.00
Smiriturility Services [Xfer \$1,000 to Outreach for Halo 7 (24-007) 1/10/24]	\$0.00													\$0.00	\$0.00	\$0.00
otal CIP Expenditures Category	\$4,000.00													\$0.00	\$4,000.00	\$4,000.00
															Total	
														YTD Spent	Total Budget	Unspent
OTAL ANNUAL BUDGET ALLOCATIONS		\$916.89	\$1,900.00	\$0.00	\$5,235.45	\$320.39	\$2,782.42	\$2,882.11	\$10,770.93	\$700.00	\$0.00	\$0.00	\$0.00		\$41,401.46	\$18,122.27
			-		-											
Office/Operational Expenditures Outreach Expenditures	\$12,630.46 \$16,050.00															
Election Expenditures	\$750.00															
eneral and Operational Expenditures	\$29,430.46															
PG Expenditures IP Expenditures Category	\$7,700.00 \$4,000.00															
IP Expenditures Category OTAL EXPENDITURES FOR THE FISCAL YEAR	\$4,000.00															



## Los Angeles City Planning Department 6262 Van Nuys Boulevard, Suite 430 [PRB Letter 1/1] Van Nuys, CA 91401-2709

Internet: http://planning.lacity.org/

## PLAN REVIEW BOARD (PRB) Ventura/Cahuenga Boulevard Corridor Specific Plan

Dennis DiBiase, 2<sup>nd</sup> Vice President, 3<sup>rd</sup> Council District Appointee (Woodland Hills) Kathy Delle Donne, President, 3<sup>rd</sup> Council District Appointee (Tarzana)

Lisa Karadjian, 2<sup>nd</sup> Council District Appointee (Studio City)

Lisa Petrus, 4th Council District Appointee (Sherman Oaks)

Lisa Sarkin, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Council District Appointee (Studio City)

August Steurer, Mayor's Appointee

Florence Blecher, 4<sup>th</sup> Council District Appointee (Cahuenga Pass)

To: Valley Overlay Amendment Unit - Los Angeles City Planning Department Staff

Re: Special hearing to broaden PRB membership

From: Kathy Delle Donne – Plan Review Board- President

The following motion was passed by the current members of the PRB to broaden its membership to ensure socioeconomic and demographic diversity - plus this motion will provide equitable representation for the six communities along Ventura Boulevard.

## MOTION APPROVED BY THE VENTURA-CAHUENGA BOULEVARD CORRIDOR SPECIFIC PLAN REVIEW BOARD ON AUGUST 3, 2023......

Whereas, each of the communities along the 17 miles of the Ventura-Cahuenga Boulevard Corridor Specific Plan area is unique and has different needs, the Ventura-Cahuenga Boulevard Corridor Specific Plan Review Board (VCBCSP) requests the adoption of the following make-up of the Review Board:

- 1. The VCBCSP Review Board shall consist of 13 members.
- 2. One member appointed by the mayor.
- 3. Six members appointed by the City Council Member(s) whose districts include the VCBCSP area. If a community is represented by more than one City Council Member, they shall choose the appointee jointly.
- 4. One appointed by each of the six Neighborhood Councils comprising the VCBCS area. The appointed member shall be a stakeholder of said Neighborhood Councils.

Whereas, the adoption of the appointments listed above ensures that no City Council Member will be able to appoint a majority of the Plan Review Board and that each of the six communities are represented as Section 15.A.2.a & b requires.

Whereas, the adoption of the appointments listed above will insure that when City Council Districts are changed during each 10 year process, the Plan Review Board will remain representative of Cahuenga Pass, Studio City, Sherman Oaks, Encino, Tarzana and Woodland Hills.

Whereas, no term limits shall apply to Plan Review Board Members. Whereas, the President, the  $1^{st}$  Vice President and the  $2^{nd}$  Vice President shall serve for a term of 3 years.