

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Woodland Hills-Warner Center Neighborhood Council

SECTION I- APPLICANT INFORMATION

1a) West Valley Occupational Center 65-600-1908 CA
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 6200 Winnetka Ave Woodland Hills CA 91367
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Ana Rubalcava 818-346-3540 adr57011@LAUSD.net
Name *Phone* *Email*

2) Type of Organization- Please select one:
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Each year adult school students who do not have their high school diploma struggle to pay the \$150 test fee to take the HiSET (formerly the GED). Although classes are currently tuition free, each student must pay for their own HiSET exam.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant will be used to support the administration of the HiSET exam to students in need. The HiSET is the high school equivalency test administered by the Los Angeles Unified School District. After passing the exam students are ready to pursue a career or transfer to a college or university. This benefits the community by allowing residents who previously were unqualified to gain employment or continue their education at an institution of higher learning.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Each HiSET exam costs \$150.00 (6 exams for 6 students)	\$900	\$900
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: 06/01/22 10b) Date Funds Required: 06/30/22 10c) Expected Completion Date: 06/30/22
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:


Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Monica Gnirs-Balbuena Principal  04/28/22
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Ana Rubalcava Asst. Principal  04/28/22
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



LOS ANGELES UNIFIED SCHOOL DISTRICT
DIVISION OF ADULT AND CAREER EDUCATION
WEST VALLEY OCCUPATIONAL CENTER
6200 WINNETKA AVENUE
WOODLAND HILLS, CA 91367
PHONE: (818) 346-3540 FAX: (818) 346-3858

ALBERTO M. CARVALHO
SUPERINTENDENT OF SCHOOLS

ALISON YOSHIMOTO-TOWERY
CHIEF ACADEMIC OFFICER
DIVISION OF INSTRUCTION

JOSEPH STARK
EXECUTIVE DIRECTOR

DORA PIMENTEL-BAXTER
ADMINISTRATOR

ROSARIO GALVAN
ADMINISTRATOR

MONICA GNIRS-BALBUENA
PRINCIPAL

April 27, 2022

Woodland Hills -Warner Center Neighborhood Council
20929 Ventura Blvd. Suite 47-535
Woodland Hills, CA 91364

Dear Committee Members,

The West Valley Occupational Center has been serving adults in need of basic reading and math skills, English as a Second Language, high school diploma and career training in Woodland Hills and the surrounding areas for over 60 years. Now more than ever students need to further their education in order to reach their career goals and obtain good-paying jobs.

Each year approximately 200 WVOC students take the high school equivalency test (HiSET), formerly known as the GED, as part of their training program. Not only do students who wish to enter college need their high school diploma but students completing career training need to have a high school diploma or its equivalent in order to become employed. Currently the HiSET exam costs \$150 per student. Unfortunately, students must pay for their exams as the district does not have funds to cover this expense. We humbly ask for any assistance you can provide to help defray the cost.

We are most appreciative to be considered for this grant. Should you need additional information, please contact me at (818) 346-3540 or monica.balbuena@LAUSD.net.

Many Thanks,

Monica Gnirs-Balbuena
Principal

WVOC

**ONLINE. IN-PERSON. HYBRID.
DAY. EVENING.**

GREAT TEACHERS FREE CLASSES

\$ Career Classes

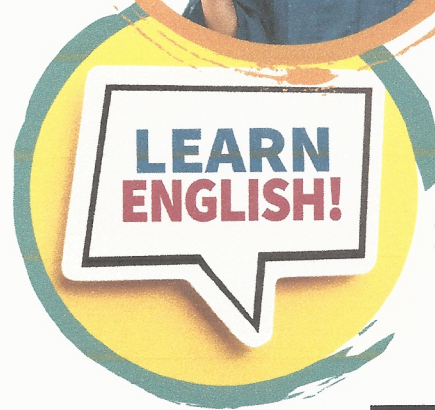
LEARN AND EARN! WVOC Career Classes are for in-demand trades and work areas. Our classes prepare you for real jobs, now. You never need a student loan at WVOC.

🏠 High School Diploma

LIFE HAPPENS! Sometimes it's difficult to finish traditional high school. If your goal is to finally get that diploma, talk to us! WVOC has great options. You can do it and WVOC is here to help.

E Learn English

ENGLISH FOR ALL! With 7 different levels, special Career Classes for English Learners, and Citizenship Classes, WVOC has a great class for every English Language Learner.



CONTACT US

6200 Winnetka Avenue
Woodland Hills CA 91364

818-346-3540
www.wvoc.net

