

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Woodland Hills Neighborhood Council

**SECTION I - APPLICANT INFORMATION**

1a) Supporters of Shadow Ranch & Woodland Hills Parks, Inc      83-2624188      CA      11-26-2018  
*Organization Name*      *Federal I.D. # (EIN#)*      *State of Incorporation*      *Date of 501(c)(3) Status (if applicable)*

1b) 8447 Faust Ave.      West Hills      CA      91304  
*Organization Mailing Address*      *City*      *State*      *Zip Code*

1c) Same      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
*Business Address (if different)*      *City*      *State*      *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

Lee Marks      818-883-9370      lee.marks@lacity.org  
*Name*      *Phone*      *Email*

2) **Type of Organization- Please select one:**

- Public School *(not to include private schools)*      or       501(c)(3) Non-Profit *(other than religious institutions)*  
 Attach Signed letter on School Letterhead      Attach IRS Determination Letter

\_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable)*      *City*      *State*      *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

3) **Please describe the purpose and intent of the grant.**

To create a lending library for the Woodland Hills Recreation Center.  
 Supporters of Shadow Ranch and Woodland Hills Parks, Inc. is a support group for the community.  
 Supporters of Shadow Ranch and Woodland Hills Parks, Inc. request funding to create a mobile lending library for the public, to be located at Woodland Hills Recreation Center.

4) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

We would like to create a Lending Library for the patrons who come to the Woodland Hills Recreation Center facility. The Center services a large number of community youth as well as adults. Representatives from the Los Angeles Public Library will work with the Recreation Center to offer "reading days" and assist with acquiring books. Many of the current patrons have offered to help supply books for the program as well.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Book Cart <i>plus tax and shipping</i>	\$ 750.00	\$
		\$	\$
		\$	\$750.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

<b>Source of Funding</b>	<b>Amount</b>	<b>Total Projected Cost</b>
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 750.00

10a) Start date: 05/18/22 10b) Date Funds Required: 05/18/22 10c) Expected Completion Date: 06/30/22  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

<b>Name of NC Board Member</b>	<b>Relationship to Applicant</b>
KAREN DIBIASE	PARK ADVISORY BOARD SERRANA PARK - A PARK I OVERSEE

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No  \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Anthony Sceaux                      Treasurer/Exec. Director                      [Signature]                      5/3/2022  
 PRINT Name                                      Title                                      Signature                                      Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Robert Brostoff                      Secretary                      [Signature]                      05-02-2022  
 PRINT Name                                      Title                                      Signature                                      Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **DEC 18 2018**

SUPPORTERS OF SHADOW RANCH AND  
WOODLAND HILLS PARKS INC  
8447 FAUST AVE  
WEST HILLS, CA 91304-2233

Employer Identification Number:  
83-2624188  
DLN:  
26053732001578  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
November 13, 2018  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

SUPPORTERS OF SHADOW RANCH AND

Sincerely,

*James A. McPherson*

Director, Exempt Organizations  
Rulings and Agreements

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<b>Brand</b>	Safco
<b>Color</b>	Sand
<b>Material</b>	Metal
<b>Item Weight</b>	67 Pounds

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- **FULLY WELDED SHELVING UNIT**- Dimensions: 18 5 x 36 x 43 5 inches
- **STEEL SHELVES FOR STORAGE**- Steel construction with durable powder coat finish
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- Steel double sided book cart
- Three shelves on each side of cart

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