

Monthly Expenditure Report



Reporting Month: March 2022

Budget Fiscal Year: 2021-2022

NC Name: Woodland Hills-Warner
Center Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$30364.01	\$2669.81	\$27694.20	\$0.00	\$0.00	\$27694.20

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$19400.00	\$999.81	\$8394.20	\$0.00	\$8394.20
Outreach		\$70.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Neighborhood Purpose Grants	\$7600.00	\$1600.00	\$4300.00	\$0.00	\$4300.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$11635.99	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	EIG CONSTANTCONTACT.CO	03/10/2022	out reach emails	General Operations Expenditure	Outreach	\$70.00
2	GRASSHOPPER.COM	03/13/2022	phones	General Operations Expenditure	Office	\$31.81
3	THE UPS STORE 4033	03/14/2022	mail box	General Operations Expenditure	Office	\$480.00
4	STORAGE ETC. WARNER CE	03/19/2022	storage	General Operations Expenditure	Office	\$488.00
5	Lions of Lockhurst	02/17/2022	Lockhurst Elementry student program	Neighborhood Purpose Grants		\$1600.00
Subtotal:						\$2669.81

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00



[Print](#)

Billing Activity - Payments

Woodland Hills-Warner Center Neighborhood Council
Attn: paul lawler
200 N Spring St
Los Angeles CA 90012
US
P.: 8182228222

Today's Date: 04/03/2022
User Name:

Payments from 03/04/2022 to 04/03/2022

Date	Description	Charge Amount	Credit Amount
03-10-2022 11:13:43 AM	Payment - Credit Card (MasterCard) *****8073		\$70.00

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



Account Information

WHWCNC
Peter Fletcher
20929 Ventura Boulevard
Woodland Hills, CA 91364, US

Bill Date: 03/12/22
Usage Period: 02/12/22 - 03/12/22

Charges Summary

Previous Invoice Amount: \$33.41
Current Charges:
Recurring Charges \$22.00
Non-Recurring Charges \$0.00
Usage Charges \$1.71
Taxes & Surcharges \$6.49
Federal USF \$1.61
Total Charges: \$31.81
Debits & Credits \$0.00
Payments \$31.81
Balance Due: \$0.00

Grasshopper News

At Grasshopper, we know that entrepreneurs just like you can change the world, one small business at a time.

That's why we started the Entrepreneur Movement. Watch the video at grasshopper.com/idea and tell everyone you know about Grasshopper.

Partner Offers



Detail of Current Charges

Payments & Credits

Date	Detail	Payment/Credit
03/12/22	Monthly Payment, Paid on Master Card ending in 8073	\$31.81
Total Payments & Credits:		\$31.81

Recurring Charges

Current Period		
Pay As You Grow Plan, 03/12/22 - 04/12/22		\$12.00
Voicemail Transcription, 03/12/22 - 04/12/22		\$10.00
Total Recurring Charges:		\$22.00

Minute Charges Summary

Type	Included	Used	Overage	Rate	Charge
Domestic	0 minutes	28.6	28.6 minutes	0.060	\$1.71
Total Minute Charges:					\$1.71

Taxes & Surcharges

Type	Detail	Charge
Tax	Utility Users Tax	\$1.80
Tax	CA Teleconnect Fund	\$0.07
Tax	Universal Lifeline Telephone Service Charge	\$0.51
Tax	CA High Cost Fund A	\$0.07
Tax	FCC Regulatory Fee (Wireline)	\$0.03
Tax	CASF	\$0.10
Tax	CA TRS	\$0.12
Tax	CA PUC Fee	\$0.04
Surcharge	Regulatory Recovery Fee	\$3.75
Total Taxes & Surcharges:		\$6.49

Federal Universal Service Fund

Type	Detail	Charge
Surcharge	Fed Universal Service Fund	\$1.61
Total Federal USF Contributions:		\$1.61

Summary of Minute Charges

By Number

Number	Total Minutes	
+18186399444	28.6	
Total Minutes Used:		28.6

Explanation of Terms

- Domestic:** Calls that are placed inside the United States and its provinces.
- Off Shore:** Calls placed outside of U.S. borders.
- International:** Calls placed from a country other than the U.S.
- Federal Universal Service Fund** The USF contribution factor established by the Federal Communications Commission is
- Voice Over:** Use of voice talents for recording of main greeting or extensions.
- Bonus Minutes:** Extra minutes that are credited to your account.
- Set Up Support:** Help setting up your account and customizing your features.



applicable to telecommunications services and is adjusted by the FCC every calendar quarter.

The UPS Store #4033
20929 VENTURA BLVD STE 47
WOODLAND HILLS, CA 91364-2334
818-702-0456

Terminal....: POS4033C Date.: 3/14/2022
Employee....: 155775 Time.: 10:05 AM
Cashier's Name Danny
COPY

ITEM NAME	QTY	PRICE	TOTAL
Business LG Mailbox (NR)			\$480.00
	12 @	\$40.00	
Tax			\$0.00
Term - 1/19/2022 to 4/16/2023			
Business LG Mailbox (NR)			\$0.00
	3 @	\$0.00	
Tax			\$0.00
(Free Months)			
24 Hour Access (NR)			\$0.00
	12 @	\$0.00	
Tax			\$0.00
Call In Service (NR)			\$0.00
	12 @	\$0.00	
Tax			\$0.00
Package Notification via Email (NR)			\$0.00
	12 @	\$0.00	
Tax			\$0.00
Package Notification via Text Message (NR)			\$0.00
	12 @	\$0.00	
Tax			\$0.00
Mail Notification via Text Message (NR)			\$0.00
	12 @	\$0.00	
Tax			\$0.00
Late Fee (NR)			\$0.00
	1 @	\$0.00	
Tax			\$0.00

Subtotal			\$480.00
Shipping/Other Charges			\$0.00
Total tax			\$0.00

Total			\$480.00
Cards			\$480.00

=====
Items Designated NR are NOT eligible
for Returns, Refunds or Exchanges.

US Postal Rates Are Subject to Surcharge.



1 2 2 0 3 1 4 4 0 3 3 C 0 0 4 1 9 8

Storage Etc. - Warner
6030 Canoga Ave
Woodland Hills, CA 91367
818-347-7160

Payment Receipt

W.H. W.C. Neighborhood Council
c/o: Paul Lawler
20929 Ventura Blvd. Ste 47-535
Woodland Hills CA 91367

Date Printed March 19, 2022
Payment Date March 19, 2022 1:16 PM

Unit 3149
Receipt Number 113535
Paid Thru May 31, 2022
By RI

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
04/01/22	3149	Rent 4/1-4/30	235.00	0.00	0.00	235.00	235.00	Master Card
04/01/22	3149	Insurance 4/1-4/30	9.00	0.00	0.00	9.00	9.00	Master Card
05/01/22	3149	Insurance 5/1-5/31	9.00	0.00	0.00	9.00	9.00	Master Card
05/01/22	3149	Rent 5/1-5/31	235.00	0.00	0.00	235.00	235.00	Master Card

Taxes 0.00
Payment (less tax) 488.00
Payment Subtotal 488.00
Credits Applied 0.00
Refunds Applied 0.00
Total Applied to Account 488.00

Current Account Balance 0.00
Paid By Master Card *****8073
Paid Thru Date May 31, 2022

Transaction Type Sale

Authorization 038362
Reference 101501

I agree to pay the above amount according to the card issuer statement.

x _____

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Warner Center

SECTION I - APPLICANT INFORMATION

1a)	Lions of Lockhurst PTO <small>Organization Name</small>	36-4857051 <small>Federal I.D. # (EIN#)</small>	CA <small>State of Incorporation</small>	6/28/2017 <small>Date of 501(c)(3) Status (if applicable)</small>
1b)	6520 Platt Ave #199 <small>Organization Mailing Address</small>	West Hills <small>City</small>	CA <small>State</small>	91307 <small>Zip Code</small>
1c)	6170 Lockhurst Dr <small>Business Address (if different)</small>	Woodland Hills <small>City</small>	CA <small>State</small>	91367 <small>Zip Code</small>

1d) **PRIMARY CONTACT INFORMATION:**
Seliene Hacker 818-282-6465 seliene34@gmail.com
Name Phone Email

2) Type of Organization- Please select one:
 Public School (not to include private schools) Attach Signed letter on School Letterhead or 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter

3) Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.
 Grant funds will be used to support the theater program which is unique to Lockhurst Charter Elementary. We have been working with Theater of Hearts for 5 years and developed a close relationship. This is the 1st year they were not able to get a grant from the district. Lockhurst Charter believes in a well rounded education. Lockhurst Charter is a diverse school that attends to not only TK-5th but also special needs children. Right now LAUSD pays for our orchestra, art teacher and librarian. The PTO raise money to pay for PE, music and computers. That is a total of \$53,000 we need to fundraise just to cover those costs.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)
 The arts education is a crucial compoment of a well-rounded education. Schools play a vital role on cultivating the next generation of leaders. Students who recieve enrichment in the arts benefit from confidence, improved memory and social skills. These students will take these qualities into the community as a good member of society. The students we least expect to shine really come out and show growth and their true talents. These teachers are only connect with the students on a positive and motivating level but they are professionals in their field. Since the schools have been closed for 1 1/2 years it is even more essential to have this. It provides our students with a safe environment to excel and develop their self along with building confidence in an area the may not have known they were successful.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	13 weeks Theater of Hearts for 3rd -5th grade <small>2 hours per week</small>	\$ 1600.00	\$8000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: West Hills for laptops last year but denied

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$1600.00

10a) Start date: 1/14/22 10b) Date Funds Required: 1/14/22 10c) Expected Completion Date: 4/18/22
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No (Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Susie DeCorsi Principal Susie DeCorsi 11/12/21
PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Josh Alegria Secretary [Signature] 11-12-21
PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **SEP 13 2017**

LIONS OF LOCKHURST PARENT TEACHER
ORGANIZATION
6170 LOCKHURST DR
WOODLAND HILLS, CA 91367-1204

Employer Identification Number:
36-4857051
DLN:
17053188303007
Contact Person:
HENRY F SHAMBURGER ID# 31472
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
June 28, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

LIONS OF LOCKHURST PARENT TEACHER

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form



NC Name: Woodland Hills Warner Center Meeting Date: 01-12-2022

Budget Fiscal Year: 2021-2022 Agenda Item No: 22010

Board Motion and/or Public Benefit Statement (CIP and NPG):
 Loins of Lockhurst NPG for \$1600.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
AARON QUANTZ	AREA 1 RESIDENT	X					
KAREN DIBIASE	AREA 1 BUSINESS	X					
MARK SCHWARTZ	AREA 1 CBO	X					
REINA CERROS MACCAUGHEY	AREA 1 ALTERNATE					X	
ARTURO VALEASQUEZ	AREA 2 RESIDENT	X					
PAIUL LAWLER	AREA 2 BUSINESS	X					
SEAN MCCARTHY	AREA 2 CBO	X					
KATHLEEN BARTH	AREA 2 ALTERNATE					X	
NANCY MCLEAN	AREA 3 RESIDENT	X					
ANGELA DAWSON	AREA 3 BUSINESS	X					
JOHN SANDY CAMPBELL	AREA 3 CBO	X					
ALEX FARASSATI	AREA 3 ALTERNATE					X	
BRIAN ARCHIBALD	AREA 4 RESIDENT				X		
MARTIN LIPKIN	AREA 4 BUSINESS	X					
DENA WEISS	AREA 4 CBO	X					
SEAN PITZ	AREA 4 ALTERNATE					X	
RESIDENT AREA 5	OPEN						
BUSINESS AREA 5	OPEN						
PETER FLECTCHER	AREA 5 CBO	X					
ALTERNATE ARE 5	OPEN						
LESLIE SIMON	AREA 6 RESIDENT	X					
MIRHAN KALAYDIAJIAN	AREA 6 BUSINESS	X					
HEATH KLEINE	AREA 6 CBO	X					
LAUREN KAUFMAN	AREA 6 ALTERNATE					X	
RESIDENT AREA 7	OPEN						
JOYCE FLETCHER	AREA 7 BUSINESS	X					
HOUTAN HORMOZIAN	AREA 7 CBO	X					
SAM EVANS	AT LARGE	X					
Board Quorum:	Total:	15				4	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Paul Lawler* Authorized Signature: *Joyce Fletcher*
 Print/Type Name: PAUL LAWLER Print/Type Name: JOYCE FLETCHER
 Date: 1/17/2022 Date: 1/17/2022