

# Monthly Expenditure Report



**Reporting Month: May 2021**

**Budget Fiscal Year: 2020-2021**

**NC Name: Woodland Hills-Warner  
Center Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$27604.69	\$6609.67	\$20995.02	\$1500.00	\$0.00	\$19495.02

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$26500.00	\$485.77	\$17097.17	\$0.00	\$17097.17
Outreach		\$2123.90		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Neighborhood Purpose Grants	\$500.00	\$4000.00	\$-12925.00	\$1500.00	\$-14425.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$16218.16	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	WORLDS GREATEST PROMOT	05/11/2021	New canpy	General Operations Expenditure	Outreach	\$903.66
2	GRASSHOPPER.COM	05/13/2021	Phones	General Operations Expenditure	Office	\$31.77
3	STORAGE ETC. WARNER CE	05/17/2021	storage space	General Operations Expenditure	Office	\$227.00
4	FRANKLIN'S HARDWARE IN	05/17/2021	Community clean up supplies	General Operations Expenditure	Outreach	\$860.24
5	AAA FLAG AND BANNER LA	05/25/2021	city permit for outreach banners	General Operations Expenditure	Outreach	\$360.00
6	STORAGE ETC. WARNER CE	05/25/2021	storage	General Operations Expenditure	Office	\$227.00
7	new friends homeless center	04/29/2021	food supplies to feed 2500 homeless and food insecure guests at New Freinds Homeless Center	Neighborhood Purpose Grants		\$2000.00

8	about my fathers business	04/29/2021	3 month supply of nonperishable food 3 month supply of dental/personal items PPE(hand sanitizer, masks rubber gloves)	Neighborhood Purpose Grants		\$2000.00
<b>Subtotal:</b>						<b>\$6609.67</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	taft educational arts fund	06/01/2021	NPG Item 21-039 For Taft High School Educational Arts Program	Neighborhood Purpose Grants		\$1500.00
<b>Subtotal: Outstanding</b>						<b>\$1500.00</b>

# World's Greatest Promotional Stuff

19353 Ventura Blvd. Tarzana, CA 91356 818.705.8121

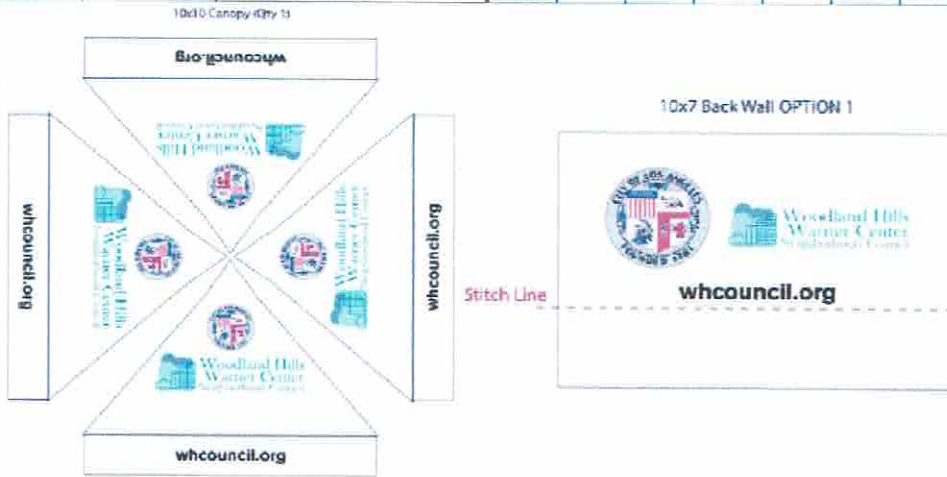
INVOICE# 1195

**JOB NAME:** WHWCNC/ TENT  
**ADDRESS:** 20929 VENTURA BLVD. STE 47-535  
 WOODLAND HILLS, CA 91364  
**PHONE #:** 310-387-2466  
**NAME:** PETER FLETCHER  
**EMAIL:** peter.fletcher@whcouncil.org

**ORDER DATE:** April 13, 2021  
**COMPANY NAME:** WHWC  
**COMPLETION DATE:** ASAP!

SUBLIMATION     Screen Print    **Terms** CC/Check  
 Digital     Promotional    **Shipping** UPS

QTY	STYLE	COLOR	DESCRIPTION	QTY	S	M	L	XL	XXL	XXXL	UNIT PRICE	DISCOUNT	TOTAL
					6-8	10-12	14-16						
1	TENT	WHITE	CUSTOM TENT 10X10 FULL COLOR SUBLIMATION								\$ 675.00		\$675.00
1	BACK	WHITE	CUSTOM BACKDROP								\$ 160.00	\$ 80.00	\$80.00



SETUP	N/C
FILM	N/C
ART	N/C
SUBTOTAL	\$ 755.00
SALES TAX	\$ 71.73
SHIPPING	\$ 76.93
TOTAL	\$ 903.66
DEPOSIT	
AMNT DUE	\$ 903.66



Account Information

WHWCNC  
Peter Fletcher  
20929 Ventura Boulevard  
Woodland Hills, CA 91364, US

Bill Date: 05/12/21  
Usage Period: 04/12/21 - 05/12/21

Charges Summary

Previous Invoice Amount: \$37.50

Current Charges:	
Recurring Charges	\$22.00
Non-Recurring Charges	\$0.00
Usage Charges	\$1.29
Taxes & Surcharges	\$6.42
Federal USF	\$2.06
<b>Total Charges:</b>	<b>\$31.77</b>
Debits & Credits	\$0.00
Payments	\$31.77
<b>Balance Due:</b>	<b>\$0.00</b>

Grasshopper News

At Grasshopper, we know that entrepreneurs just like you can change the world, one small business at a time.

That's why we started the Entrepreneur Movement. Watch the video at [grasshopper.com/idea](http://grasshopper.com/idea) and tell everyone you know about Grasshopper.

Partner Offers



Detail of Current Charges

Payments & Credits

Date	Detail	Payment/Credit
05/12/21	Monthly Payment, Paid on Master Card ending in 8073	\$31.77
<b>Total Payments &amp; Credits:</b>		<b>\$31.77</b>

Recurring Charges

Current Period	Charge
Pay As You Grow Plan, 05/12/21 - 06/12/21	\$12.00
Voicemail Transcription, 05/12/21 - 06/12/21	\$10.00
<b>Total Recurring Charges:</b>	<b>\$22.00</b>

Minute Charges Summary

Type	Included	Used	Overage	Rate	Charge
Domestic	0 minutes	21.3	21.3 minutes	0.061	\$1.29
<b>Total Minute Charges:</b>					<b>\$1.29</b>

Taxes & Surcharges

Type	Detail	Charge
Tax	Utility Users Tax	\$1.81
Tax	CA Teleconnect Fund	\$0.08
Tax	Universal Lifeline Telephone Service Charge	\$0.50
Tax	CA High Cost Fund A	\$0.07
Tax	FCC Regulatory Fee (Wireline)	\$0.02
Tax	CASF	\$0.11
Tax	CA TRS	\$0.04
Tax	CA PUC Fee	\$0.04
Surcharge	Regulatory Recovery Fee	\$3.75
<b>Total Taxes &amp; Surcharges:</b>		<b>\$6.42</b>

Federal Universal Service Fund

Type	Detail	Charge
Surcharge	Fed Universal Service Fund	\$2.06
<b>Total Federal USF Contributions:</b>		<b>\$2.06</b>

Summary of Minute Charges

By Number

Number	Total Minutes
+18186399444	21.3
<b>Total Minutes Used:</b>	<b>21.3</b>

Explanation of Terms

**Domestic:** Calls that are placed inside the United States and its provinces.

**Off Shore:** Calls placed outside of U.S. borders.

**International:** Calls placed from a country other than the U.S.

**Federal Universal Service Fund** The USF contribution factor established by the Federal Communications Commission is

**Voice Over:** Use of voice talents for recording of main greeting or extensions.

**Bonus Minutes:** Extra minutes that are credited to your account.

**Set Up Support:** Help setting up your account and customizing your features.



applicable to telecommunications services and is adjusted by the FCC every calendar quarter.

**PLEASE MAKE PAYMENT PAYABLE TO :**

Storage Etc. - Warner  
6030 Canoga Ave  
Woodland Hills, CA 91367  
818-347-7160

Invoice Date: May 17, 2021

**STORAGE ETC INVOICE**

c/o: PAUL LAWLER  
W.H. W.C. NEIGHBORHOOD COUNCIL  
20929 VENTURA BLVD. STE. 47-535  
WOODLAND HILLS CA 91367

Unit: 3149  
Due Date: June 1, 2021  
Amount Due: 227.00  
Paid Through: May 31, 2021

UNIT	DATE	ITEM/SERVICE	AMOUNT	TAX	DUE
Rent	0.00	0.00	218.00	0.00	218.00
Insurance	0.00	0.00	9.00	0.00	9.00

Subtotal 227.00  
Taxes 0.00  
Balance Due 227.00

Thank you for your prompt payment.

Sincerely,

Property Manager

Chip Read  
 CARD TYPE: OTHER      EXPR: XXXX  
 AID : A000000041010  
 TVR : 0000000000  
 IAD :  
 TSI : 4000  
 ARC :  
 MODE : Chip  
 CVM : Verified by PIN  
 Name : MASTERCARD

THANK YOU FOR SHOPPING AT  
 Franklin's Ace Hardware MH  
 21936 Ventura Blvd.  
 Woodland Hills, CA 91364  
 (818) 347-6800

tag50 : MASTERCARD  
 tag5F2A : 0840  
 tag5F34 : 01  
 tag62 : 3900  
 tag95 : 0000000000  
 tag9A : 210517  
 tag9C : 00  
 tag9F02 : 00086024  
 tag9F03 : 00000000  
 tag9F07 : FF00  
 tag9F0D : BC50BC8800  
 tag9F0E : 0000000000  
 tag9F0F : BC70BC9800  
 tag9F10 :  
 tag9F12 :  
 tag9F1A : 840  
 tag9F26 :  
 tag9F27 :  
 tag9F34 : 420300  
 tag9F36 :  
 tag9F37 : 36C49689  
 tac-default : FE50BCA000  
 tac-denial : 0000000000  
 tac-online : FE50BCF800  
 BK CARD# : XXXXXXXXXXXXX8073  
 MID:\*\*\*\*\*2885 TID:\*\*\*3341  
 AUTH: 074075 AMT: \$  
 Host reference #: 053215 Bat#

860.24

MANUAL  
 CARD TYPE: MASTERCARD      EXPR: XXXX  
 Bank card      USD\$      860.24

Total Items: 35



====> JRNL#A53215/2      <<====  
 CUST NO: \*17174  
 ACE REWARDS ID # 1944037811

Today's Clerk      LOUIE

Acct:      DAVID WILLIAMS

Customer Copy

05/17/21 12:35PM LI		655	SALE
10524	2 EA	\$13.99	EA
BROOM CORN WAREHOUSE ACE			\$27.98
7374697	1 EA	\$69.99	EA *
FOLDING HAND TRUCK 300LB			\$69.99
6356919	1 EA	\$6.99	EA
ACE GLOVE LATEX COATED XL			\$5.99
7502453	1 EA	\$4.59	EA
ACE GLOVES POLY COATED L			\$4.59
7502586	1 EA	\$4.59	EA
ACE GLOVE POLY COATED XL			\$4.59
70001630	1 EA	\$18.99	EA *
AUTOCUT TRIMMER HEAD 2-2			\$18.99
1601285	1 EA	\$22.99	EA
JUMBO DEBRIS PAN PLASTIC			\$22.99
70001450	1 EA	\$199.99	EA *
STRNG TRIMMER FSA 50 SET			\$199.99
6563746	1 EA	\$26.99	EA
DSP EXAM GLOVE NIT 5M BL			\$26.99
6199699	3 EA	\$24.99	EA
DSP GLOVE NIT LG BLU PF			\$74.97
1666460	1 EA	\$17.99	EA
ORIGNL TAPE .141x60 3P			\$17.99
1027390	1 EA	\$6.99	EA
SPRYPAINT GL SUNYELL 12OZ			\$6.99
1396134	1 EA	\$5.99	EA
SPRYPNT 2X S-G HUNTR GRN			\$5.99
1027390	1 EA	\$6.99	EA
SPRYPAINT GL SUNYELL 12OZ			\$6.99
18963	1 EA	\$6.99	EA
SPRYPAINT SUNRS RED 12OZ			\$6.99
1396134	3 EA	\$5.99	EA
SPRYPNT 2X S-G HUNTR GRN			\$17.97
1666452	1 EA	\$12.99	EA
ORIGNL TAPE .94x60 3PK			\$12.99
1003081	1 EA	\$2.39	EA
ACE BLEACH 64OZ			\$2.39
1513712	1 EA	\$12.99	EA
ULTRA DVR FLT BLACK QT			\$12.99
PCQRT	1 EA	.35	EA *
STATE PAINT CARE QUART FEE			\$.35
1006679	4 EA	\$8.99	EA
ACE BETTER RLR 6X1/2 5PK			\$35.96
1006682	1 EA	\$8.49	EA
ACE BETTER RLR 4X1/2 5PK			\$8.49
5095906	1 EA	\$36.99	EA
LOCK KEYSAFE PUSH PUNIBL			\$36.99
1006682	3 EA	\$8.49	EA
ACE BETTER RLR 4X1/2 5PK			\$25.47
45204006513	1 EA	\$129.99	EA *
LITHIUM ION AK30 BATTERY			\$129.99

SUB-TOTAL: \$ 785.61      TAX: \$ 74.63  
 TOTAL: \$ 860.24  
 BC AMT: \$ 860.24

BK CARD#:  
 MID:\*\*\*\*\*2885 TID:\*\*\*3341  
 AUTH: DECLINED      AMT: \$ 00.00





Corporate Office  
8955 National Blvd  
Los Angeles, CA 90034  
310-836-3200

TRANSACTION # **SO357492**  
DATE **5/24/2021**  
REFERENCE **QTE282207**  
SALES TEAM **413 JEREMY & LEE**



CUSTOMER **C209891**

**WOODLAND HILLS/ WARNER CENTER NEIGHBORHOOD COUNCIL**

**PROJECT**

**Permits**

**PRIMARY CONTACT**

**Dena Weiss**  
**818-269-1302**  
**dweiss255@hotmail.com**

**DUE DATE**

**5/26/2021**

**SHIPPING METHOD**

**Customer Pick up - National**

**PAYMENT TERMS**

**Net 30**

**CUSTOMER P.O.**

**permits**

**BILL TO**

**WOODLAND HILLS/ WARNER CENTER NEIGHBORHOOD COUNCIL**  
**20929 VENTURA BLVD.**  
**#47 - 535**  
**WOODLAND HILLS CA 91364**

**SHIP TO**

**WOODLAND HILLS/ WARNER CENTER NEIGHBORHOOD COUNCIL**  
**20929 VENTURA BLVD.**  
**#47 - 535**  
**WOODLAND HILLS CA 91364**

QTY	ITEM NAME / DETAIL	EACH	TOTAL
1	Permit costs Permit fees	\$360.00	\$360.00
		<b>SUBTOTAL</b>	<b>\$360.00</b>
		<b>TAX (9.5%)*</b>	<b>\$0.00</b>
		<b>TOTAL</b>	<b>\$360.00</b>
		<b>DEPOSITS RECEIVED</b>	<b>\$360.00</b>
		<b>BALANCE</b>	<b>\$0.00</b>

PLEASE MAKE ALL PAYMENTS TO: AAA FLAG & BANNER MFG. CO. • 8955 NATIONAL BLVD • LOS ANGELES • CA • 90034

**DESIGN • PRINT • INSTALL**

A FINANCE CHARGE OF 1% PER MONTH WHICH IS EQUIVALENT TO AN ANNUAL PERCENTAGE RATE OF 12% WILL BE APPLIED TO ACCOUNTS PAST DUE.  
It is understood and agreed that in event it becomes necessary for AAA Flag & Banner Mfg. Co. to institute action to collect payment for merchandise sold herein, Purchaser will pay all collection costs, including reasonable attorney's fees. The goods will be delivered Ex-Works to the agreed upon AAA Flag & Banner facility (Los Angeles, CA, San Francisco, CA, Miami, FL) and if the Customer desires that the goods be shipped to any other location, the Customer shall bear all cost and risk in shipment of the goods. Any Claims or Returns must be made within 2 days of receipt of goods. Upon approval, stock items will be issued a store credit. Custom products will either be repaired, replaced, or issued a credit upon approval. Goods must be picked up within 15 days of completion. As AAA will not be responsible after this point, AAA Flag & Banner Mfg. Co., Inc. shall not be responsible for shipping/freight costs or for loss of or damage to goods, whether or not Customer chooses to insure the goods. Customer shall have the responsibility for pursuing any such claim against any carrier and if Customer has chosen to insure the goods, then Customer shall have responsibility for pursuing any claim under said insurance. See accompanying Terms and Conditions for further details.



**Corporate Office**  
8955 National Blvd  
Los Angeles, CA 90034  
310-836-3200

**PAYMENT RECEIPT**

Date: 5/25/2021 10:34 am

CUSTOMER C209891

**WOODLAND HILLS/ WARNER CENTER NEIGHBORHOOD COUNCIL**

Payment Method      Mastercard  
Payment Amount      \$360.00  
  
Card Number          \*\*\*\*\*8073  
Card Name            Paul Lawler  
Approval Code        042639

APPLIED TO	TRANSACTION DATE	TRANSACTION TOTAL	AMOUNT APPLIED
SO357492	5/24/2021	\$360.00	\$360.00

DESIGN • PRINT • INSTALL

Storage Etc. - Warner  
6030 Canoga Ave  
Woodland Hills, CA 91367  
818-347-7160

## Payment Receipt

W.H. W.C. NEIGHBORHOOD COUNCIL  
c/o: PAUL LAWLER  
20929 VENTURA BLVD. STE. 47-535  
WOODLAND HILLS CA 91367

Date Printed May 25, 2021  
Payment Date May 25, 2021 10:28 AM

Unit 3149  
Receipt Number 105664  
Paid Thru July 31, 2021  
By FT

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
07/01/21	3149	Insurance 7/1-7/31	9.00	0.00	0.00	9.00	9.00	Master Card
07/01/21	3149	Rent 7/1-7/31	218.00	0.00	0.00	218.00	218.00	Master Card

Taxes	0.00
Payment (less tax)	227.00
Payment Subtotal	227.00
Credits Applied	0.00
Refunds Applied	0.00
Total Applied to Account	227.00

Current Account Balance	0.00
Paid By	Master Card *****8073
Paid Thru Date	July 31, 2021

Transaction Type Sale  
Authorization 064073  
Reference 93754

I agree to pay the above amount according to the card issuer statement.

x \_\_\_\_\_

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Woodland Hills Warner Center NC

**SECTION I - APPLICANT INFORMATION**

1a) New Friends Homeless Center (Operated by Miracle Ministries 3) 45-0569831 California Jan 13, 2008  
*Organization Name* *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 21781 Ventura Blvd #337 Woodland Hills CA 91364  
*Organization Mailing Address* *City* *State* *Zip Code*

1c) 21781 Ventura Blvd Woodland Hills CA 91364  
*Business Address (if different)* *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

April Belt 818-887-1109 newfriendshomeless@gmail.com  
*Name* *Phone* *Email*

2) **Type of Organization- Please select one:**

**Public School** (not to include private schools) *Attach Signed letter on School Letterhead* or  **501(c)(3) Non-Profit** (other than religious institutions) *Attach IRS Determination Letter*

3) Miracle Minded Ministries 3/ 4201 Manson AVE Woodland Hills CA 91364  
*Name / Address of Affiliated Organization (if applicable)* *City* *State* *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

4) **Please describe the purpose and intent of the grant.**

The intent of this grant request is to gain financial support for food supply expenses required for feeding the homeless and food insecure population in Woodland Hills. New Friends Homeless Center Currently operates meal services on Tuesday and Sunday evenings at 17114 Ventura Blvd in Encino and Friday evenings in Woodland Hills at 5650 Shoup Ave. Any funds received as part of this grant will be used exclusively for food supplies for more than 500 meals served per night to those individuals in need

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

New Friends Homeless Center is dedicated to feeding the homeless and food insecure in our community. We offer a place of respite, sanctuary, and home for those who have no place to call home themselves. When our guests enter through the doors they are made to feel welcome and are shown they are loved by a warm and kind staff of volunteers. Every Tuesday, Friday and Sunday evening New Friends Homeless Center provides its guests with a free nutritious four course meal in Encino and Woodland Hills. In addition to meals, we offer our guests free clothing, hygiene kits, pet food, water, and extra food packs. We are staffed by a group of over 50 volunteers from the community who provide personal attentive services designed to bring encouragement into the lives of the less fortunate.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Food Supplies for providing 2,500 meals to food homeless and food insecure guests at New Friends Homelessness Center	\$5,000.00	\$5,000.00
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$2000.00

10a) Start date: 01 / 01 / 21 10b) Date Funds Required: 03 / 01 / 21 10c) Expected Completion Date: 05 / 31 / 21  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

April Belt President April Belt 2/10/21  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

William Arnold Vice President William Arnold 2/10/21  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

**W-9**  
Form TOS-99 (2019)  
Department of the Treasury  
Internal Revenue Service

**Request for Taxpayer Identification Number and Certification**

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your records for filing). Name is required on this form, do not leave this line blank.  
Miracle Medical Associates  
New Friends Hospice Center

2 Check appropriate box for federal tax classification (check only one of the following name boxes)  
 Individual proprietor or single-member LLC  
 Sole proprietor or S Corporation  
 Partnership  
 Trust/estate  
 Other (see instructions)  
 Note: For a single member LLC that is disregarded, do not check (1) or (2) check the appropriate box in the line above as the tax classification of the single-member LLC.

3 Address (street, street apt. or suite no.)  
21721 Ventura Blvd #37  
Woodland Hills CA 91364

4 Taxpayer's name and address (optional)

5 Complete boxes apply only to certain entities. See instructions and Part III of page 2 for details.  
 Foreign partner reporting under 1431  
 Partner reporting under 1432

6 Taxpayer Identification Number (TIN)  
Enter your TIN in the appropriate line. The TIN process must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a married couple, sole proprietor, or disregarded entity, use the Part I instructions on page 2. For other entities, it is your employer identification number (EIN). If you do not have a number, see line 6 on page 2.

7 See instructions for details.

8 Certification  
 I am an individual or other U.S. person (based on the TIN) and I am not subject to backup withholding or FATCA reporting on this form. I am not a U.S. citizen or other U.S. person (based on the TIN) and I am not subject to backup withholding or FATCA reporting on this form. I am not a U.S. citizen or other U.S. person (based on the TIN) and I am not subject to backup withholding or FATCA reporting on this form.

Signature of U.S. person: April Belt  
Date: 11-12-2019

**General Instructions**  
 See instructions on the Internal Revenue Code or other official publication.  
 Future developments: Information about developments affecting Form W-9 (such as legislative enactments, notices, and court decisions) will appear periodically.

**Purpose of Form**  
 An individual or entity that is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN). To report an information return the amount paid to you, or other amount reportable on an information return, Taxpayer Identification Number (TIN) is required on the return.  
 • Form 1099-INT (interest and dividend income)  
 • Form 1099-DIV (dividend income)  
 • Form 1099-EMP (wages, salaries, tips, etc.)  
 • Form 1099-9 (miscellaneous income)  
 • Form 1099-NEC (non-employee compensation)  
 • Form 1099-R (pensions, annuities, etc.)  
 • Form 1099-C (canceled debt)

• Form 1099-B (miscellaneous income)  
 • Form 1099-A (mortgage interest statement)  
 • Form 1099-MISC (miscellaneous income)  
 • Form 1099-SSA (social security benefits)  
 • Form 1099-PR (payments to U.S. persons by Puerto Rico payors)  
 • Form 1099-DA (dividend allowance)  
 • Form 1099-DA (dividend allowance)  
 • Form 1099-DA (dividend allowance)

• Form 1099-DA (dividend allowance)  
 • Form 1099-DA (dividend allowance)  
 • Form 1099-DA (dividend allowance)