

Monthly Expenditure Report



Reporting Month: December 2020 Budget Fiscal Year: 2020-2021

NC Name: Woodland Hills-Warner
Center Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$41427.51	\$7325.14	\$34102.37	\$925.00	\$0.00	\$33177.37

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$26500.00	\$1825.14	\$22302.37	\$0.00	\$22302.37
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Neighborhood Purpose Grants	\$500.00	\$5500.00	-\$5000.00	\$925.00	-\$5925.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2372.49	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STORAGE ETC. WARNER CE	12/07/2020	Storage	General Operations Expenditure	Office	\$908.00
2	AMZN Mktp US S60H71RU3	12/10/2020	lights	General Operations Expenditure	Office	\$886.50
3	GRASSHOPPER.COM	12/13/2020	phones	General Operations Expenditure	Office	\$30.64
4	the foundation for pierce college	12/02/2020	The grant of \$2500 would be earmarked to support the hunger-alleviation activities and programs of the Brahma Pantry on the campus of Los Angeles Pierce College. During the pandemic shutd...	Neighborhood Purpose Grants		\$2500.00
5	Prince of Peace Chrch FscI Agnts Fr	12/03/2020	To support the West Valley Food Pantry food program during the 2020 Thanksgiving Holiday and Beyond	Neighborhood Purpose Grants		\$3000.00
Subtotal:						\$7325.14

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	west valley occupational center	12/02/2020	To bolster the funds available for the purpose of defraying the cost of the Hi-Set exam for students at the West Valley Occupational Center in Woodland Hills	Neighborhood Purpose Grants		\$925.00
Subtotal: Outstanding						\$925.00

Storage Etc. - Warner
6030 Canoga Ave
Woodland Hills, CA 91367
818-347-7160

Payment Receipt

W.H. W.C. NEIGHBORHOOD COUNCIL
c/o: PAUL LAWLER
20929 VENTURA BLVD.STE. 47-535
WOODLAND HILLS CA 91367

Date Printed December 7, 2020
Payment Date December 7, 2020 10:04 AM

Unit 3149
Receipt Number 101432
Paid Thru March 31, 2021
By FT

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
12/01/20	3149	Rent 12/1-12/31	218.00	0.00	0.00	218.00	218.00	Master Card
12/01/20	3149	Insurance 12/1-12/31	9.00	0.00	0.00	9.00	9.00	Master Card
01/01/21	3149	Insurance 1/1-1/31	9.00	0.00	0.00	9.00	9.00	Master Card
01/01/21	3149	Rent 1/1-1/31	218.00	0.00	0.00	218.00	218.00	Master Card
02/01/21	3149	Insurance 2/1-2/28	9.00	0.00	0.00	9.00	9.00	Master Card
02/01/21	3149	Rent 2/1-2/28	218.00	0.00	0.00	218.00	218.00	Master Card
03/01/21	3149	Insurance 3/1-3/31	9.00	0.00	0.00	9.00	9.00	Master Card
03/01/21	3149	Rent 3/1-3/31	218.00	0.00	0.00	218.00	218.00	Master Card

Taxes 0.00
Payment (less tax) 908.00
Payment Subtotal 908.00
Credits Applied 0.00
Refunds Applied 0.00
Total Applied to Account 908.00

Current Account Balance 0.00
Paid By Master Card *****8073
Paid Thru Date March 31, 2021

Transaction Type Sale
Authorization 098127
Reference 89606

I agree to pay the above amount according to the card issuer statement.

X _____

Details for Order #111-9590141-5697067

[Print this page for your records.](#)

Order Placed: December 8, 2020

Amazon.com order number: 111-9590141-5697067

Order Total: \$886.50

Items Ordered

30 of: *JMEXSUSS 2 Pack Solar String Light 200LED 75.5ft 8 Modes Solar Christmas Lights Waterproof for Gardens, Wedding, Party, Homes, Christmas Tree, Halloween, Curtains, Outdoors (200LED-White-2Pack)*

Price

\$26.99

Sold by: [jmexsuss](#) ([seller profile](#))

Condition: New

Shipping Address:

paul lawler/ peter fletcher
22123 INDEPENDENCIA ST
WOODLAND HILLS, CA 91364-5025
United States

Shipping Speed:

One-Day Shipping

Payment information

Payment Method:

MasterCard | Last digits: 8073

Item(s) Subtotal: \$809.70

Shipping & Handling: \$0.00

Billing address

Paul lawler
6351 OWENSMOUTH AVE STE 104
WOODLAND HILLS, CALIFORNIA 91367-2293
United States

Total before tax: \$809.70

Estimated tax to be collected: \$76.80

Grand Total: \$886.50

To view the status of your order, return to [Order Summary](#).



Account Information

WHWCNC
Peter Fletcher
20929 Ventura Boulevard
Woodland Hills, CA 91364, US

Bill Date: 12/12/20
Usage Period: 11/12/20 - 12/12/20

Charges Summary

Previous Invoice Amount: \$31.97
Current Charges:
Recurring Charges \$22.00
Non-Recurring Charges \$0.00
Usage Charges \$0.76
Taxes & Surcharges \$6.30
Federal USF \$1.58
Total Charges: \$30.64
Debits & Credits \$0.00
Payments \$30.64
Balance Due: \$0.00

Grasshopper News

At Grasshopper, we know that entrepreneurs just like you can change the world, one small business at a time.

That's why we started the Entrepreneur Movement. Watch the video at grasshopper.com/idea and tell everyone you know about Grasshopper.

Partner Offers



Detail of Current Charges

Payments & Credits

Date	Detail	Payment/Credit
12/12/20	Monthly Payment, Paid on Master Card ending in 8073	\$30.64
Total Payments & Credits:		\$30.64

Recurring Charges

Current Period

Pay As You Grow Plan, 12/12/20 - 01/12/21	\$12.00
Voicemail Transcription, 12/12/20 - 01/12/21	\$10.00
Total Recurring Charges:	\$22.00

Minute Charges Summary

Type	Included	Used	Overage	Rate	Charge
Domestic	0 minutes	12.4	12.4 minutes	0.061	\$0.76
Total Minute Charges:					\$0.76

Taxes & Surcharges

Type	Detail	Charge
Tax	Utility Users Tax	\$1.70
Tax	CA Teleconnect Fund	\$0.08
Tax	Universal Lifeline Telephone Service Charge	\$0.48
Tax	CA High Cost Fund A	\$0.07
Tax	FCC Regulatory Fee (Wireline)	\$0.02
Tax	CASF	\$0.11
Tax	CA TRS	\$0.04
Tax	CA PUC Fee	\$0.05
Surcharge	Regulatory Recovery Fee	\$3.75
Total Taxes & Surcharges:		\$6.30

Federal Universal Service Fund

Type	Detail	Charge
Surcharge	Fed Universal Service Fund	\$1.58
Total Federal USF Contributions:		\$1.58

Summary of Minute Charges

By Number

Number	Total Minutes
+18186399444	12.4
Total Minutes Used:	12.4

Explanation of Terms

Domestic: Calls that are placed inside the United States and its provinces.

Off Shore: Calls placed outside of U.S. borders.

International: Calls placed from a country other than the U.S.

Federal Universal Service Fund The USF contribution factor established by the Federal Communications Commission is

Voice Over: Use of voice talents for recording of main greeting or extensions.

Bonus Minutes: Extra minutes that are credited to your account.

Set Up Support: Help setting up your account and customizing your features.



applicable to telecommunications services and is adjusted by the FCC every calendar quarter.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Food items, grocery store gift cards	\$ 2,500.00	\$ 35,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Calif. Comm. Colleges Hunger Free funds (rolled over)	\$ 113,000.00	\$ unknown due to pandemic
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,500.00

10a) Start date: 7 / 1 / 20 10b) Date Funds Required: 12 / 01 / 20 10c) Expected Completion Date: 6 / 30 / 21
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Ed Albrecht Chair [Signature] 09/01/2020
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Hollie Choi Secretary [Signature] 9/2/2020
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Neighborhood Council Funding Program

Application for Neighborhood Purposes Grant (NPG)

The Foundation for Pierce College, EIN 95-2586462

Section III, Project Budget Outline Explanation for the Brahma Pantry

Pre-pandemic, the Brahma Pantry on the campus of Pierce College provided emergency food assistance to enrolled Pierce College students on a first-come, first-served basis, after students completed an intake form. However, with the pandemic-related campus closures, the physical pantry is not open, while the pantry manager continues to assist a caseload of approximately 255 enrolled students with their basic needs. Unfortunately, a campuswide advertisement of emergency-food aid cannot be made at this time, because of two primary reasons: the remaining funds (\$113,000 as of late October 2020) in the Brahma Pantry account must stretch to last the entire school year, and the pantry manager is currently working to establish a regular on-campus food-distribution effort with an outside, third-party partner. In this context, the food insecurity of the larger student body is not being addressed.

The Brahma Pantry cannot accept financial contributions directly. Therefore, a donation may be made to the nonprofit Foundation for Pierce College, which then directs the whole amount of the donation to the Brahma Pantry.

If the WHWCNC awards a grant of \$2,500 for the sole purpose of having grocery-store gift cards purchased, the manager can immediately advertise the program on a first-come, first-served basis among all students through the Pierce College listserv. The demand is anticipated to be great. In the 2019–2020 academic year, the Brahma Pantry’s emergency food assistance totaled \$35,000. The Project Completion Report submitted to the WHWCNC afterward will describe the outcome of the gift-card project.

District
Director

P.O. Box 2350 Los Angeles, Calif. 90053

► Foundation for Pierce College
6201 Winnetka Ave
Woodland Hills, CA 91371-0001

Person to Contact: L. Barragan

Telephone Number: 213-894-2336

Refer Reply to: EO- 070695

Date: AUGUST 15, 1995

RE: Foundation for Pierce College
EIN: 95-2586462

Gentlemen:

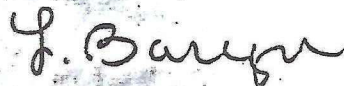
This letter is in response to your request for a copy of the determination letter for the above named organization.

Our records indicate that this organization was recognized to be exempt from Federal Income Tax in January 1970 as described in Internal Revenue Code Section 501(c)(3). It is further classified as an organization that is not a private foundation as defined in Section 509(a) of the code, because it is an organization described in Section 170(b)(1)(A)(iv).

The exempt status for the determination letter issued in Jan. 1970 continues to be in effect.

If you need further assistance, please contact our office at the above address or telephone number.

Sincerely,



L. Barragan
Disclosure Assistant

Office of the City Clerk Administrative Services Division Neighborhood Council (NC) Funding Program

Board Action Certification Form

NC Name: Woodland Hills Warner Center

BUDGET 2020-2021

Board Motion and/or Public Benefit Statement (CIP and NPG):

11-10-2020 Board Meeting Item # 20-280 Education Committee NPG Funding request for \$2500- Pierce College Brahma Food Pantry

Method of Payment: (Select One)

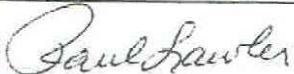
Board Member Reimbursement


Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused-Notes
Aaron Quantz	Resid Rep. Area 1.	X					
Karen DiBiase	Biz Rep. Area 1 SEC	X					
Komalpreet Kaur Batth	CBO Rep. Area 1				X		
TAMARA JOHNSON	Area 1 Alternate				X		
Brian Drapkin	Residential Rep. Area 2	X					
Paul Lawler	Business Rep. Area 2, Treas				X		
Sean McCarthy	CBO Rep. Area 2	X					
Ray Cole (Votes If Absent Above)	Alternate. Area 2				X		
Nancy McLean	Residential Rep. Area 3				X		
Angela Dawson	Business Rep. Area 3		X				
John Sandy Campbell	CBO Rep. Area 3				X		
Alex Farassati	Alternate. Area 3				X		
Don Patterson	Residential Rep. Area 4	X					
William Anderson	Business Rep. Area 4	X					
MARTIN LIPKIN	CBO Rep. Area 4	X					
DENA WEISS	Alternate. Area 4					X	
Jason Green	Residential Rep. Area 5				X		
Vacant	Business Rep. Area 5						
Peter Fletcher	CBO Rep. Area 5	X					
Vacant (Votes If Absent Above)	Alternate. Area 5						
Lauren Coffman	Residential Rep. Area 6	X					
Gilbert Yablon	Business Rep. Area 6	X					
Heath Kline	CBO Rep. Area 6	X					
AUGUST STEURER	Alternate. Area 6					X	
Ginny Sand	Res Rep. Area 7	X					
Joyce Fletcher	Biz Rep. Area 7, Pres	X					
HOUTON HORMOZIAN	CBO Rep. Area 7					X	
	Alternate. Area 7						
Sheppard Kaufman	At-Large Rep.	X					
Gina Thornburg	At-Large Alt					X	
ANDREW MC NEAL	Youth Rep					X	Ineligible (Age)
Totals		14	1	0			

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer 
 Paul Lawler

Second Signer's Signature 
 Joyce Fletcher

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Woodland Hills-Warner Center

SECTION I - APPLICANT INFORMATION

1a) West Valley Food Pantry c/o Prince of Peace Church 95-3349988 CA 1/23/85
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 5700 Rudnick Ave. Woodland Hills CA 91367
Organization Mailing Address *City* *State* *Zip Code*

1c) _____ _____ _____ _____
Business Address (if different) *City* *State* *Zip Code*

1d) PRIMARY CONTACT INFORMATION:

Debbie Decker (818) 346-6955 execdirector@westvalleyfoodpantry.org
Name *Phone* *Email*

2) Type of Organization- Please select one:
 Public School (not to include private schools) *Attach Signed letter on School Letterhead* or 501(c)(3) Non-Profit (other than religious institutions) *Attach IRS Determination Letter*

3) _____ _____ _____ _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

To support the West Valley Food Pantry's food program during the 2020 Thanksgiving holiday period and beyond.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Whereas the fresh food resources available to the food pantry have been substantially reduced, while demand has increased due to the financial impacts on individuals and families because of the Covid-19 pandemic, these funds will help support the West Valley Food Pantry's efforts to provide fresh holiday meals to thousands of "in-need" individuals in the Woodland Hills and West Valley area.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	61	\$ 0	\$ 0
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	GROCERY PURCHASE ONLY	\$ 3000.00	\$ 3000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$3000.00

10a) Start date: 11/23/20 10b) Date Funds Required: 11/23/20 10c) Expected Completion Date: 12/31/20
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

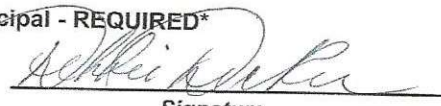
11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

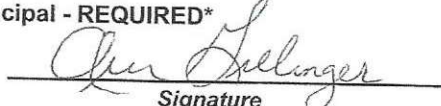
Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
 Debbie Decker Exec Director/COO  11/6/20
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
 Ann Gillinger Secretary  11/6/20
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Board Action Certification Form

NC Name: **Woodland Hills Warner Center**

BUDGET 2020-2021

Board Motion and/or Public Benefit Statement (CIP and NPG): **11-10-2020 Board Meeting Item # 20-2076 Public Safety Committee request for \$3000 NPG for West Valley Food Pantry**

Method of Payment: (Select One)

Board Member Reimbursement

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused-Notes
Aaron Quantz	Resid Rep. Area 1,	X					
Karen DiBiase	Biz Rep. Area 1 SEC	X					
Komalpreet Kaur Batth	CBO Rep. Area 1				X		
TAMARA JOHNSON	Area 1 Alternate				X		
Brian Drapkin	Residential Rep. Area 2	X					
Paul Lawler	Business Rep. Area 2, Treas	X					
Sean McCarthy	CBO Rep. Area 2	X					
Ray Cole (Votes If Absent Above)	Alternate. Area 2				X		
Nancy McLean	Residential Rep. Area 3	X					
Angela Dawson	Business Rep. Area 3		X				
John Sandy Campbell	CBO Rep. Area 3	X					
AlexFarassati	Alternate. Area 3					X	
Don Patterson	Residential Rep. Area 4	X					
William Anderson	Business Rep. Area 4	X					
MARTIN LIPKIN	CBO Rep. Area 4	X					
DENA WEISS	Alternate. Area 4					X	
Jason Green	Residential Rep. Area 5				X		
Vacant	Business Rep. Area 5						
Peter Fletcher	CBO Rep. Area 5	X					
Vacant (Votes If Absent Above)	Alternate. Area 5						
Lauren Coffman	Residential Rep. Area 6	X					
Gilbert Yablon	Business Rep. Area 6	X					
Heath Kline	CBO Rep. Area 6	X					
AUGUST STEURER	Alternate. Area 6					X	
Ginny Sand	Res Rep. Area 7	X					
Joyce Fletcher	Biz Rep. Area 7, Pres	X					
HOUTON HORMOZIAN	CBO Rep. Area 7	X					
	Alternate. Area 7						
Sheppard Kaufman	At-Large Rep.	X					
Gina Thornburg	At-Large Alt					X	
ANDREW MC NEAL	Youth Rep					X	Ineligible (Age)
Totals		18	1	0			

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer Paul Lawler Second Signer's Signature Joyce Fletcher
 Paul Lawler Joyce Fletcher
 1