

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Woodland Hills-Warner Center Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a)	<u>West Valley Occupational Center</u>	<u>65-600-1908</u>	<u>CA</u>	
	<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>6200 Winnetka Ave.</u>	<u>Woodland Hills</u>	<u>CA</u>	<u>91367</u>
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c)	<u></u>	<u></u>	<u></u>	<u></u>
	<i>Business Address (if different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION:			
	<u>Ana Rubalcava</u>	<u>(818) 346-3540, ext. 221</u>	<u>adr57011@lausd.net</u>	
	<i>Name</i>	<i>Phone</i>	<i>Email</i>	
2)	Type of Organization- Please select one:			
	<input checked="" type="checkbox"/> Public School <i>(not to include private schools)</i>	or	<input type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i>	
	Attach Signed letter on School Letterhead		Attach IRS Determination Letter	
3)	<u></u>	<u></u>	<u></u>	<u></u>
	<i>Name / Address of Affiliated Organization (if applicable)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

To bolster the funds available for the purpose of defraying the cost of the Hi-SET exam for students at the West Valley Occupational Center in Woodland Hills.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant will be used to support the Hi-SET test, which is a critical milestone for students of the West Valley Occupational Center. They need it to graduate from their respective High School Diploma or High School Equivalency programs. Students who graduate from these academic programs are better prepared for a successful future as college students or career professionals in a variety of industries. Woodland Hills benefits when its stakeholders are better prepared academically.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Each Hi-SET test costs \$185.00	\$925.00	\$925.00 (for five students)
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$925.00

10a) Start date: 01/01/21 10b) Date Funds Required: 01/11/21 10c) Expected Completion Date: 12/15/21
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

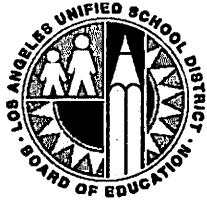
12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Monica Balbuena Principal Monica M. Balbuena 10/26/20
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Ana Rubalcava APACS [Signature] 10/26/20
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



LOS ANGELES UNIFIED SCHOOL DISTRICT
DIVISION OF ADULT AND CAREER EDUCATION
WEST VALLEY OCCUPATIONAL CENTER
6200 WINNETKA AVENUE
WOODLAND HILLS, CA 91367
PHONE: (818) 346-3540 FAX: (818) 346-3858

AUSTIN BEUTNER
SUPERINTENDENT OF SCHOOLS

ALISON YOSHIMOTO-TOWERY
INTERIM CHIEF ACADEMIC OFFICER
DIVISION OF INSTRUCTION

JOSEPH STARK
EXECUTIVE DIRECTOR

DORA PIMENTEL-BAXTER
ADMINISTRATOR

ROSARIO GALVAN
ADMINISTRATOR

MONICA GNIRS-BALBUENA
PRINCIPAL

October 15, 2020

Woodland Hills-Warner Center Neighborhood Council
20929 Ventura Blvd, Suite 47-535
Woodland Hills, CA 91364

Dear Committee Members,

The West Valley Occupational Center has been serving adults in need of basic reading and math skills, English as a Second Language, high school diploma and career technical training in Woodland Hills and the surrounding areas for over 60 years. Even during this pandemic, we continue to serve students and assist them to reach their educational and career training goals.

Each year approximately 200 WVOC students take the high school equivalency test (HiSET) exam, formerly known as the GED, as part of their training program. Students completing career classes also need to have a high school diploma or its equivalent in order to become employed. Currently the cost of the HiSET is \$185 per student. Unfortunately, students must pay the cost of the exam as the LAUSD does not have funds to cover this expense. The WVOC would appreciate any assistance with helping students defray the cost of the test.

We are most appreciative to be considered for this grant. Should you need additional information please contact me at 818-345-3540 or via email at monica.balbuena@lausd.net.

Many thanks,

A handwritten signature in black ink, appearing to read "MB", followed by a long horizontal flourish.

Monica Balbuena
Principal