

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Woodland Hills-Warner Center NC

SECTION I - APPLICANT INFORMATION

1a) The Foundation for Pierce College 95-2586462 California 01/1970
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 6201 Winnetka Ave Woodland Hills CA 91371
Organization Mailing Address City State Zip Code

1c) Business Address (if different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION: Edward Albrecht 818-261-5555 edwardalbrecht4@gmail.com
Name Phone Email

2) Type of Organization- Please select one:
Public School (not to include private schools) Attach Signed letter on School Letterhead or 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter

3) Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This grant of \$2,500 would be earmarked to support the hunger-alleviation activities and programs of the Brahma Pantry on the campus of Los Angeles Pierce College. During the pandemic shutdown, these activities include the awarding of grocery-store gift cards to enrolled Pierce College students. When the campus is open, nonperishable food items are also made available to students from the physical pantry office.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant would benefit any student at LA Pierce College who is experiencing hunger and who contacts the Brahma Pantry seeking assistance to relieve their food insecurity. A study in 2016 of community colleges in Los Angeles found that approximately 42% of students experience food insecurity. Yet, Governor Newsom has defunded food pantries on the campuses of community colleges for the 2020-2021 academic year. The pantry itself benefits the public at large because it helps Pierce College students focus on their studies by boosting their nutrition, helping them be successful. LA Pierce College is the only community college west of the 405 Freeway in the San Fernando Valley.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Food items, grocery store gift cards	\$ 2,500.00	\$ 35,000.00
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Calif. Comm. Colleges Hunger Free funds (rolled over)	\$ 113,000.00	\$ unknown due to pandemic
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,500.00

10a) Start date: 7 / 1 / 20 10b) Date Funds Required: 12 / 01 / 20 10c) Expected Completion Date: 6 / 30 / 21  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - **REQUIRED\***  
Ed Albrecht Chair Edward Albrecht Signature 09/01/2020 Date  
PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - **REQUIRED\***  
Hollie Choi Secretary Hollie Choi Signature 9/2/2020 Date  
PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

## Neighborhood Council Funding Program

### Application for Neighborhood Purposes Grant (NPG)

The Foundation for Pierce College, EIN 95-2586462

#### Section III, Project Budget Outline Explanation for the Brahma Pantry

Pre-pandemic, the Brahma Pantry on the campus of Pierce College provided emergency food assistance to enrolled Pierce College students on a first-come, first-served basis, after students completed an intake form. However, with the pandemic-related campus closures, the physical pantry is not open, while the pantry manager continues to assist a caseload of approximately 255 enrolled students with their basic needs. Unfortunately, a campuswide advertisement of emergency-food aid cannot be made at this time, because of two primary reasons: the remaining funds (\$113,000 as of late October 2020) in the Brahma Pantry account must stretch to last the entire school year, and the pantry manager is currently working to establish a regular on-campus food-distribution effort with an outside, third-party partner. In this context, the food insecurity of the larger student body is not being addressed.

The Brahma Pantry cannot accept financial contributions directly. Therefore, a donation may be made to the nonprofit Foundation for Pierce College, which then directs the whole amount of the donation to the Brahma Pantry.

If the WHWCNC awards a grant of \$2,500 for the sole purpose of having grocery-store gift cards purchased, the manager can immediately advertise the program on a first-come, first-served basis among all students through the Pierce College listserv. The demand is anticipated to be great. In the 2019–2020 academic year, the Brahma Pantry's emergency food assistance totaled \$35,000. The Project Completion Report submitted to the WHWCNC afterward will describe the outcome of the gift-card project.

District  
Director

P.O. Box 2350 Los Angeles, Calif. 90053

► Foundation for Pierce College  
6201 Winnetka Ave  
Woodland Hills, CA 91371-0001

Person to Contact: L. Barragan

Telephone Number: 213-894-2336

Refer Reply to: EO- 070695

Date: AUGUST 15, 1995

RE: Foundation for Pierce College  
EIN: 95-2586462

Gentlemen:

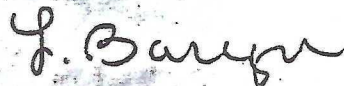
This letter is in response to your request for a copy of the determination letter for the above named organization.

Our records indicate that this organization was recognized to be exempt from Federal Income Tax in January 1970 as described in Internal Revenue Code Section 501(c)(3). It is further classified as an organization that is not a private foundation as defined in Section 509(a) of the code, because it is an organization described in Section 170(b)(1)(A)(iv).

The exempt status for the determination letter issued in Jan. 1970 continues to be in effect.

If you need further assistance, please contact our office at the above address or telephone number.

Sincerely,



L. Barragan  
Disclosure Assistant