

# Monthly Expenditure Report



Reporting Month: December 2019 Budget Fiscal Year: 2019-2020

NC Name: Woodland Hills-Warner  
Center Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$48486.23	\$2438.04	\$46048.19	\$0.00	\$1000.00	\$45048.19

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$28500.00	\$239.73	\$23048.19	\$0.00	\$23048.19
Outreach		\$2198.31		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$9000.00	\$0.00	\$9000.00	\$0.00	\$9000.00
Neighborhood Purpose Grants	\$4500.00	\$0.00	\$4000.00	\$0.00	\$4000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$1000.00		Previous Expenditures: \$3513.77	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STORAGE ETC. WARNER CE	12/01/2019	(Credit card transaction)	General Operations Expenditure	Office	\$208.00
2	GRASSHOPPER.COM	12/13/2019	(Credit card transaction)	General Operations Expenditure	Office	\$31.73
3	HALO BRANDED SOLUTIONS	12/04/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$1073.31
4	divine Shots photography	12/18/2019	19-193 Motion to approve up to \$1200 from WHWCNC 2...	General Operations Expenditure	Outreach	\$1125.00
<b>Subtotal:</b>						<b>\$2438.04</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>

**PLEASE MAKE PAYMENT PAYABLE TO :**

Storage Etc. - Warner  
6030 Canoga Ave  
Woodland Hills, CA 91367  
818-347-7160

Invoice Date: November 16, 2019

**STORAGE ETC INVOICE**

c/o: PAUL LAWLER  
W.H. W.C. NEIGHBORHOOD COUNCIL  
20929 VENTURA BLVD.STE. 47-535  
WOODLAND HILLS CA 91367

Unit: 3149  
Due Date: December 1, 2019  
Amount Due: 208.00  
Paid Through: November 30, 2019

UNIT	DATE	ITEM/SERVICE	AMOUNT	TAX	DUE
Rent	0.00	0.00	208.00	0.00	208.00

Subtotal 208.00  
Taxes 0.00  
Balance Due 208.00

Thank you for your prompt payment.

Sincerely,

Property Manager



Account Information

WHWCNC
Peter Fletcher
20929 Ventura Boulevard
Woodland Hills, CA 91364, US

Bill Date: 12/12/19
Usage Period: 11/12/19 - 12/12/19

Charges Summary

Previous Invoice Amount: \$29.57
Current Charges:
Recurring Charges \$22.00
Non-Recurring Charges \$0.00
Usage Charges \$2.11
Taxes & Surcharges \$6.01
Federal USF \$1.61
Total Charges: \$31.73
Debits & Credits \$0.00
Payments \$31.73
Balance Due: \$0.00

Grasshopper News

At Grasshopper, we know that entrepreneurs just like you can change the world, one small business at a time.
That's why we started the Entrepreneur Movement. Watch the video at grasshopper.com/idea and tell everyone you know about Grasshopper.

Partner Offers



**Detail of Current Charges**

**Payments & Credits**

Date	Detail	Payment/Credit
12/12/19	Monthly Payment, Paid on Master Card ending in 7895	\$31.73
<b>Total Payments &amp; Credits:</b>		<b>\$31.73</b>

**Recurring Charges**

Current Period		
Pay As You Grow Plan, 12/12/19 - 01/12/20		\$12.00
Voicemail Transcription, 12/12/19 - 01/12/20		\$10.00
<b>Total Recurring Charges:</b>		<b>\$22.00</b>

**Minute Charges Summary**

Type	Included	Used	Overage	Rate	Charge
Domestic	0 minutes	35.3	35.3 minutes	0.060	\$2.11
<b>Total Minute Charges:</b>					<b>\$2.11</b>

**Taxes & Surcharges**

Type	Detail	Charge
Tax	E911	\$0.04
Tax	Utility Users Tax	\$1.60
Tax	CA Teleconnect Fund	\$0.06
Tax	Universal Lifeline Telephone Service Charge	\$0.41
Tax	CA High Cost Fund A	\$0.03
Tax	FCC Regulatory Fee (Wireline)	\$0.02
Tax	CASF	\$0.04
Tax	CA TRS	\$0.04
Tax	CA PUC Fee	\$0.02
Surcharge	Regulatory Recovery Fee	\$3.75
<b>Total Taxes &amp; Surcharges:</b>		<b>\$6.01</b>

**Federal Universal Service Fund**

Type	Detail	Charge
Surcharge	Fed Universal Service Fund	\$1.61
<b>Total Federal USF Contributions:</b>		<b>\$1.61</b>

**Summary of Minute Charges**

**By Number**

Number	Total Minutes	
+18186399444	35.3	
<b>Total Minutes Used:</b>		<b>35.3</b>

**Explanation of Terms**

**Domestic:** Calls that are placed inside the United States and its provinces.

**Off Shore:** Calls placed outside of U.S. borders.

**International:** Calls placed from a country other than the U.S.

**Federal Universal Service Fund** The USF contribution factor established by the Federal Communications Commission is

**Voice Over:** Use of voice talents for recording of main greeting or extensions.

**Bonus Minutes:** Extra minutes that are credited to your account.

**Set Up Support:** Help setting up your account and customizing your features.

Questions about your bill? - Call us anytime Toll-Free at (800) 279-1455. International callers dial +1-617-279-2455.

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applicable to telecommunications services and is adjusted by the FCC every calendar quarter.



3182 Momentum Place  
Chicago, IL 60689-5331  
Phone: (815) 625-0980

# INVOICE

Invoice #	Date	Page #
4011886	07/10/19	1

Tax ID: 03-0509520

**Sold To #:** 347384

**Bill To #:** 347384

**Bill To:** WOODLAND HILLS/WARNER CENTER  
PAUL LAWLER  
NEIGHBORHOOD COUNCIL  
20929 VENTURA BLVD.  
SUITE 47-535  
WOODLAND HILLS, CA 91364-2334

**Sold To:** WOODLAND HILLS/WARNER CENTER  
PAUL LAWLER  
NEIGHBORHOOD COUNCIL  
20929 VENTURA BLVD.  
SUITE 47-535  
WOODLAND HILLS, CA 91364-2334

**Ship Via:** UPS GROUND

**Ship To:** WOODLAND HILLS/WARNER CENTER  
PAUL LAWLER  
NEIGHBORHOOD COUNCIL  
20929 VENTURA BLVD.  
SUITE 47-535  
WOODLAND HILLS, CA 91364-2334

FOB: SHIPPING POINT

Customer P.O. Number			Ship Date	Terms	Sales Representative		
			06/10/19	NET 30 DAYS	T3109S PETESCH-PARKER		
Ordered	Shipped	Back Order	Item Description / Comments		UM	Unit Price	Extended Price
100	100	0	1428-0008 - EMERGENCY SURVIVAL KIT		EA	17.000	1700.00
			>ITEM COLOR: BLUE				
			>IMPRINT COLOR: WHITE				
1	1	0	RSU - REPEAT SET UP CHARGE		EA	25.000	25.00
1	1	0	EPR - EMAIL PROOF		EA	0.000	0.00

**Subtotal:** 1725.00  
**Freight/Handling:** 77.09  
**Tax:** 171.22  
**Total:** 1973.31

MCPC \*\*\*\*\*7895 Authorization:017425 12/04/2019 -1073.31  
**PAYMENTS/ADJUSTMENTS:** -900.00  
**Balance:** 0.00

Since careful inspection at the factory often results in some imprinted pieces being discarded, it is understood and agreed that an underrun or overrun of not more than 10% be billed pro-rata. Purchaser agrees to pay any sales or use tax, and additional freight charges billed us due to audits per ICC regulations. In some cases, freight charges may be billed separately. Quoted prices often do not include shipping charges or any applicable taxes. No credit will be issued for returned merchandise without the consent/authorization of HALO. All claims must be made within 10 days of merchandise receipt.  
**Shipping Liability:** This merchandise becomes your property at the time it is accepted by the carrier.



Divine Shots Photography

Phone: 818-451-3316

admin@divineshots.com

www.divineshots.com

8399 Topanga Canyon Blvd. Suite 310, Canoga Park, CA 91304

Bill To:

Woodland Hills Warner Center Neighborhood Council

Paul Lawler

lawlerpaul@aol.com

Paul Lawler at WHWCNC

*BAC Joyce to Sign*

INVOICE

Invoice #: 1877

Invoice date: Dec 9, 2019

Due date: Dec 9, 2019

Amount due:

**\$1,125.00**

Description

Business Headshots Session

Covers the studio set up and 15 headshots (Minimum) on December 11 at the American Legion Hall at 6:30 pm. Each additional Head shot \$75.

1

\$1,125.00

\$1,125.00

Quantity

Price

Amount

Subtotal

\$1,125.00

Total

**\$1,125.00 USD**

Notes

Thank you your valuable business.

Terms and Conditions

All sales are final. Your images will be available to view within 10 business days from the date of the session.

**Board Action Certification Form**

NC Name: **Woodland Hills Warner Center**

Budget 2019-2020

Board Motion and/or Public Benefit Statement (CIP and NPG):

19-193 Motion to approve up to \$1200 from the WHWCNC 2019-2020 Budget for professional head shots/photograph of Board members by approved Vendor Siya/ devine Shots Photography to used on the WHWCNC web site

Method of Payment: (Select One)

**Check**

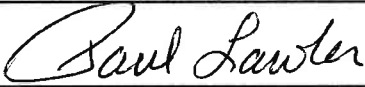

**Board Member Reimbursement**

**Vote Count**

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused-Notes
Aaron Quantz	Resid Rep. Area 1,	x					
Karen DiBiase	Biz Rep. Area 1 SEC	x					
<b>Komalpreet Kaur Batth</b>	CBO Rep. Area 1	x					
TAMARA JOHNSON	Area 1 Alternate					x	
Brian Drapkin	Residential Rep. Area 2				x		
Paul Lawler	Business Rep. Area 2, Treas	x					
Sean McCarthy	CBO Rep. Area 2	x					
<b>Ray Cole (Votes If Absent Above)</b>	Alternate, Area 2	x					
Nancy McLean	Residential Rep. Area 3				x		
Angela Dawson	Business Rep. Area 3	x					
John Sandy Campbell	CBO Rep. Area 3	x					
	Alternate, Area 3						
Don Patterson	Residential Rep. Area 4	x					
William Anderson	Business Rep. Area 4	x					
<b>MARTIN LIPKIN</b>	CBO Rep. Area 4	x					
<b>DENA WEISS</b>	Alternate, Area 4	x					
Jason Green	Residential Rep. Area 5	x					
<b>Vacant</b>	Business Rep. Area 5						
Peter Fletcher	CBO Rep. Area 5	x					
<b>Vacant (Votes If Absent Above)</b>	Alternate, Area 5						
H.D. "Pat" Patton	Residential Rep. Area 6				x		
Gilbert Yablon	Business Rep. Area 6	x					
Heath Kline	CBO Rep. Area 6	x					
<b>Lauren Coffman (Votes If Absent Abv)</b>	Alternate, Area 6	x					
Ginny Sand	Res Rep. Area 7	x					
Joyce Fletcher	Biz Rep. Area 7, Pres	x					
HOUTON HORMOZIAN	CBO Rep. Area 7	x					
	Alternate, Area 7						
Sheppard Kaufman	At-Large Rep,	x					
<b>Gina Thornburg</b>	At-Large Alt						
<b>Ved Kulkarbi (Can't Vote Financial Items)</b>	Youth Rep						Ineligible (Age)
<b>Totals</b>		<b>21</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>0</b>

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer		Second Signer's Signature	
Paul Lawler		JOYCE FLETCHER	
			1