

Monthly Expenditure Report

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Reporting Month: January 2019

Budget Fiscal Year: 2018-2019

NC Name: Woodland Hills-Warner
Center Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$39433.99 | \$3505.17 | \$35928.82 | \$0.00 | \$0.00 | \$35928.82 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$30750.00 | \$1180.37 | \$24678.82 | \$0.00 | \$24678.82 |
| Outreach | | \$1849.80 | | \$0.00 | |
| Elections | | \$475.00 | | \$0.00 | |
| Community Improvement Project | \$6000.00 | \$0.00 | \$6000.00 | \$0.00 | \$6000.00 |
| Neighborhood Purpose Grants | \$5250.00 | \$0.00 | \$5250.00 | \$0.00 | \$5250.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$2566.01 | |

| Expenditures | | | | | | |
|--------------|------------------------|------------|---------------------------|--------------------------------|--------------|----------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | STORAGE ETC WARNER | 01/02/2019 | (Credit card transaction) | General Operations Expenditure | Office | \$193.00 |
| 2 | GRASSHOPPER.COM | 01/13/2019 | (Credit card transaction) | General Operations Expenditure | Office | \$32.25 |
| 3 | ARC 1 ACC | 01/15/2019 | (Credit card transaction) | General Operations Expenditure | Office | \$412.27 |
| 4 | ARC 1 ACC | 01/15/2019 | (Credit card transaction) | General Operations Expenditure | Office | \$149.74 |
| 5 | ARC 1 ACC | 01/15/2019 | (Credit card transaction) | General Operations Expenditure | Office | \$393.11 |
| 6 | WEST VALLEY WARNER CEN | 01/25/2019 | (Credit card transaction) | General Operations Expenditure | Outreach | \$677.00 |
| 7 | WEST VALLEY WARNER CEN | 01/25/2019 | (Credit card transaction) | General Operations Expenditure | Outreach | \$262.80 |
| 8 | INT IN MARTIN OUTDOOR | 01/30/2019 | (Credit card transaction) | General Operations Expenditure | Elections | \$475.00 |

| | | | | | | |
|------------------|--|------------|---|--------------------------------------|----------|------------------|
| 9 | LANGUAGES4YOU TRANSLATION AGENCY | 01/10/2019 | Invoice that is seriously past due. Not processed... | General Operations Expenditure | Outreach | \$910.00 |
| Subtotal: | | | | | | \$3505.17 |

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| Outstanding Expenditures | | | | | | |
|------------------------------|--------|------|-------------|-----------------|--------------|---------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| Subtotal: Outstanding | | | | | | \$0.00 |

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Storage Etc. - Warner
6030 Canoga Ave
Woodland Hills, CA 91367
818-347-7160

Payment Receipt

W.H. W.C. NEIGHBORHOOD COUNCIL
c/o: LAWLER PAUL
20929 VENTURA BLVD. STE. 47-535
WOODLAND HILLS CA 91367

Date Printed January 07, 2019
Payment Date January 02, 2019 10:54 AM

Unit 3149
Receipt Number 83801
Paid Thru January 31, 2019
By AC

| <u>Date</u> | <u>Unit</u> | <u>Description</u> | <u>Charge</u> | <u>Discount</u> | <u>Tax</u> | <u>Total</u> | <u>Payment</u> | <u>Method</u> |
|-------------|-------------|--------------------|---------------|-----------------|------------|--------------|----------------|---------------|
| 01/01/19 | 3149 | Rent 1/1-1/31 | 193.00 | 0.00 | 0.00 | 193.00 | 193.00 | Master Card |

| | |
|--------------------------|--------|
| Taxes | 0.00 |
| Payment (less tax) | 193.00 |
| Payment Subtotal | 193.00 |
| Credits Applied | 0.00 |
| Refunds Applied | 0.00 |
| Total Applied to Account | 193.00 |

| | |
|-------------------------|-----------------------|
| Current Account Balance | 0.00 |
| Paid By | Master Card *****7895 |
| Paid Thru Date | January 31, 2019 |

Transaction Type Sale
Authorization 094362
Reference 1

I agree to pay the above amount according to the card issuer statement.

x _____

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Account Information

WHWCNC
Peter Fletcher
20929 Ventura Boulevard
Woodland Hills, CA 91364, US

Bill Date: 01/12/19
Usage Period: 12/12/18 - 01/12/19

Charges Summary

Previous Invoice Amount: \$32.29

Current Charges:

| | |
|-----------------------------|----------------|
| Recurring Charges | \$22.00 |
| Non-Recurring Charges | \$0.00 |
| Usage Charges | \$2.96 |
| Taxes & Surcharges | \$6.10 |
| Federal USF | \$1.19 |
| Total Charges: | \$32.25 |
| Debits & Credits | \$0.00 |
| Payments | \$64.54 |
| Balance Due:..... | \$0.00 |

Grasshopper News

At Grasshopper, we know that entrepreneurs just like you can change the world, one small business at a time.

That's why we started the Entrepreneur Movement. Watch the video at grasshopper.com/idea and tell everyone you know about Grasshopper.

Partner Offers

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Detail of Current Charges

Payments & Credits

| Date | Detail | Payment/Credit |
|--------------------------------------|---|----------------|
| 12/28/18 | Dunning Balance Payment, Paid on Master Card ending in 5916 | \$32.29 |
| 01/12/19 | Monthly Payment, Paid on Master Card ending in 7895 | \$32.25 |
| Total Payments & Credits: | | \$64.54 |

Recurring Charges

Current Period

| | |
|--|----------------|
| Pay As You Grow Plan, 01/12/19 - 02/12/19 | \$12.00 |
| Voicemail Transcription, 01/12/19 - 02/12/19 | \$10.00 |
| Total Recurring Charges: | \$22.00 |

Minute Charges Summary

| Type | Included | Used | Overage | Rate | Charge |
|------------------------------|-----------|------|--------------|-------|---------------|
| Domestic | 0 minutes | 49.4 | 49.4 minutes | 0.060 | \$2.96 |
| Total Minute Charges: | | | | | \$2.96 |

Taxes & Surcharges

| Type | Detail | Charge |
|--------------------------------------|---|---------------|
| Tax | E911 | \$0.04 |
| Tax | Utility Users Tax | \$1.61 |
| Tax | CA Teleconnect Fund | \$0.06 |
| Tax | Universal Lifeline Telephone Service Charge | \$0.49 |
| Tax | CA High Cost Fund A | \$0.03 |
| Tax | FCC Regulatory Fee (Wireline) | \$0.02 |
| Tax | CASF | \$0.04 |
| Tax | CA TRS | \$0.04 |
| Tax | CA PUC Fee | \$0.02 |
| Surcharge | Regulatory Recovery Fee | \$3.75 |
| Total Taxes & Surcharges: | | \$6.10 |

Federal Universal Service Fund

| Type | Detail | Charge |
|---|----------------------------------|---------------|
| Surcharge | Fed Universal Service Fund | \$1.19 |
| Total Federal USF Contributions: | | \$1.19 |

Summary of Minute Charges

By Number

| Number | Total Minutes |
|----------------------------|---------------|
| +18186399444 | 49.4 |
| Total Minutes Used: | 49.4 |

Explanation of Terms

Domestic: Calls that are placed inside the United States and its provinces.

Off Shore: Calls placed outside of U.S. borders.

International: Calls placed from a country other than the U.S.

Voice Over: Use of voice talents for recording of main greeting or extensions.

Bonus Minutes: Extra minutes that are credited to your account.

Set Up Support: Help setting up your account and customizing your features.



ARC Document Solutions, LLC
345 Clinton St, Costa Mesa, CA 92626
Federal Tax ID: 74-6036592

INVOICE NO. 9959001

INVOICE DATE 11/26/18

WORK ORDER# P3602650

SOLD TO: Cust# 417515
 Woodland Hills Warner Center Neighborhood
 20929 Ventura Blvd., Ste. 47-535
 Woodland Hills, CA 91364

SHIP TO: Cust# 408014
 WILL CALL/WAITER - WOODLAND HILLS
 21044 VENTURA BLVD
 WOODLAND HILLS, CA 91367

DUE: 11/14/18 at 02:42PM

| | | | |
|---|------------------------------|------------------------|-------------------------------|
| CONTACT Lauren/COFFMAN DESIGN | PHONE 818-980-9989 | PURCHASE ORDER# | SALES REP House- LA |
|---|------------------------------|------------------------|-------------------------------|

| | | | |
|-------------|----------------------------|-------------------------------|-------------------|
| JOB# | JOB NAME PLUM NC | BILLER Elisa Arroyo | LOC 506 |
|-------------|----------------------------|-------------------------------|-------------------|

| OP CODE | DESCRIPTION | TAX | LOC | NO. OF ORIGINALS | COPIES | SIZE | TOTAL QTY | UM | UNIT PRICE | AMOUNT |
|---------|---------------------|-----|-----|------------------|--------|------|-----------|----|------------|--------|
| 2500 | Color Copies 8.5x11 | T | 506 | 8 | 10 | | 80 | EA | | 76.00 |
| 2500 | Color Copies 8.5x11 | T | 506 | 14 | 10 | | 140 | EA | | 133.00 |
| 2500 | Color Copies 8.5x11 | T | 506 | 6 | 10 | | 60 | EA | | 57.00 |
| 2500 | Color Copies 8.5x11 | T | 506 | 11 | 10 | | 110 | EA | | 104.50 |
| 1945 | Staple | T | 506 | 1 | 40 | | 40 | EA | | 6.00 |
| 8522 | Set Up | NT | 506 | 1 | 1 | | 1 | EA | | 0.00 |

Please "NOTE" the "HOLIDAY HOURS" posted at our local shops for early closings on Monday December 24th and 31st. All ARC Facilities will be closed December 25th 2018 and January 1st 2019.

For Billing Inquiries, please contact your local branch at (818) 224-3557
For Account Inquiries and Payment Information, please call Aileen Wilson at 626-463-2236

| | | | | | |
|------------------|-----------------|------------------|--------------|----------------|--------------------|
| SUB TOTAL | DISCOUNT | SALES TAX | TOTAL | DEPOSIT | BALANCE DUE |
| 376.50 | | 35.77 | 412.27 | | 412.27 |

TERMS: Net 30 Days
 Please Remit To: ARC Document Solutions, LLC 345 Clinton St, Costa Mesa, CA 92626

Invoices undisputed for 45 days are final.
 3602650



ARC Document Solutions, LLC
 345 Clinton St, Costa Mesa, CA 92626
 Federal Tax ID: 74-6036592

INVOICE NO. **9959053**

INVOICE DATE **11/26/18**

WORK ORDER# **P3589738**

SOLD TO: Cust# 417515
 Woodland Hills Warner Center Neighborhoo
 20929 Ventura Blvd., Ste. 47-535
 Woodland Hills, CA 91364

SHIP TO

Cust# 408014
 WILL CALL/WAITER - WOODLAND HILLS
 21044 VENTURA BLVD
 WOODLAND HILLS, CA 91367

DUE: 11/01/18 at 03:36PM

| | | | |
|-------------------------------------|--------------|-----------------|-----------|
| CONTACT | PHONE | PURCHASE ORDER# | SALES REP |
| lauren/Woodland Hills Warner Center | 818.312.5601 | | House- LA |

| | | | |
|------|----------|--------------|-----|
| JOB# | JOB NAME | BILLER | LOC |
| | plum | Elisa Arroyo | 506 |

| OP CODE | DESCRIPTION | TAX | LOC | NO. OF ORIGINALS | COPIES | SIZE | TOTAL QTY | UM | UNIT PRICE | AMOUNT |
|---------|---------------------|-----|-----|------------------|--------|------|-----------|----|------------|--------|
| 2500 | Color Copies 8.5x11 | T | 506 | 14 | 10 | | 140 | EA | | 133.00 |
| 1945 | Staple | T | 506 | 5 | 5 | | 25 | EA | | 3.75 |
| 8522 | Set Up | NT | 506 | 1 | 1 | | 1 | EA | | 0.00 |

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| | | | | | |
|-----------|----------|-----------|--------|---------|-------------|
| SUB TOTAL | DISCOUNT | SALES TAX | TOTAL | DEPOSIT | BALANCE DUE |
| 136.75 | | 12.99 | 149.74 | | 149.74 |

TERMS: Net 30 Days

Please Remit To: ARC Document Solutions, LLC 345 Clinton St. Costa Mesa, CA 92626

Invoices undisputed for 45 days are final.
 3589738



ARC Document Solutions, LLC
 345 Clinton St, Costa Mesa, CA 92626
 Federal Tax ID: 74-6036592

INVOICE NO. **9972415**

INVOICE DATE **11/30/18**

WORK ORDER# **P3604500**

SOLD TO:

Cust# 417515
 Woodland Hills Warner Center Neighborhood
 20929 Ventura Blvd., Ste. 47-535
 Woodland Hills, CA 91364

SHIP TO:

Cust# 408014
 WILL CALL/WAITER - WOODLAND HILLS
 21044 VENTURA BLVD
 WOODLAND HILLS, CA 91367

DUE: 11/15/18 at 05:24PM

| OP CODE | DESCRIPTION | TAX | LOC | NO. OF ORIGINALS | COPIES | SIZE | TOTAL QTY | UM | UNIT PRICE | AMOUNT |
|---------|---------------------|-----|-----|------------------|--------|------|-----------|----|------------|--------|
| 2500 | Color Copies 8.5x11 | T | 506 | 8 | 14 | | 112 | EA | | 106.40 |
| 2500 | Color Copies 8.5x11 | T | 506 | 6 | 14 | | 84 | EA | | 79.80 |
| 2500 | Color Copies 8.5x11 | T | 506 | 10 | 6 | | 60 | EA | | 57.00 |
| 2500 | Color Copies 8.5x11 | T | 506 | 6 | 14 | | 84 | EA | | 79.80 |
| 1624 | Stapling | T | 506 | 1 | 48 | | 48 | EA | | 36.00 |
| 8522 | Set Up | NT | 506 | 1 | 1 | | 1 | EA | | 0.00 |

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For Billing Inquiries, please contact your local branch at (818) 224-3557
 For Account Inquiries and Payment Information, please call Aileen Wilson at 626-463-2236

| | | | | | |
|-----------|----------|-----------|--------|---------|-------------|
| SUB TOTAL | DISCOUNT | SALES TAX | TOTAL | DEPOSIT | BALANCE DUE |
| 359.00 | | 34.11 | 393.11 | | 393.11 |

TERMS: Net 30 Days

Please Remit To: ARC Document Solutions, LLC 345 Clinton St. Costa Mesa, CA 92626

Invoices undisputed for 45 days are final
 3604500

World's Greatest Promotional Stuff

19353 Ventura Blvd. Tarzana, CA 91356 818.705.8121

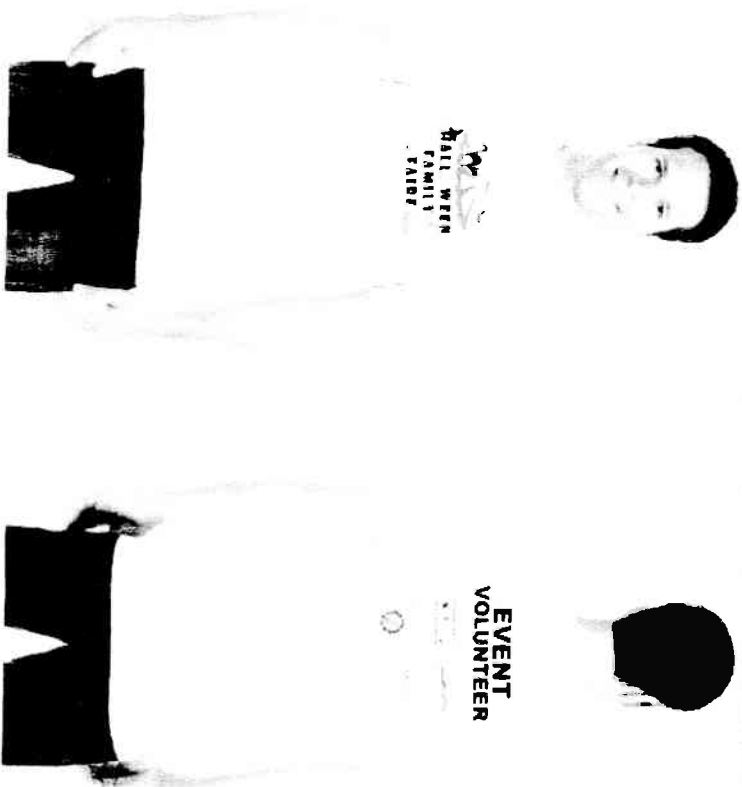
INVOICE# 5942

JOB NAME: WWC HALLOWEEN T'S
ADDRESS: 6100 TOPANGA CANYON BLVD.
WOODLAND HILLS, CA 91364
PHONE #: 818.347.4737
NAME: DIANA
EMAIL: diana@woodlandhillsc.net

ORDER DATE: October 10, 2018
COMPANY NAME: WWC CHAMBER
COMPLETION DATE: ASAP

Embroidery Screen Print TERMS CC/CHECK
 Digital Promotional SHIPPING PICK UP

| QTY | STYLE | COLOR | DESCRIPTION | SIZES | | | | | UNIT PRICE | DISCOUNT | TOTAL | |
|-----|---------|-------|--------------------|-------|-----|-------|-------|----|------------|----------|-------|----------|
| | | | | XS | S | M | L | XL | | | | |
| 50 | T-SHIRT | WHITE | GILDAN COTTON#G500 | 2-4 | 6-8 | 10-12 | 14-16 | 30 | 5 | \$ 12.00 | | \$600.00 |



| | | |
|-----------|----|--------|
| SETUP | \$ | - |
| FILM | \$ | - |
| ART | \$ | - |
| SUBTOTAL | \$ | 600.00 |
| SALES TAX | \$ | 57.00 |
| SHIPPING | | |
| TOTAL | \$ | 657.00 |
| DEPOSIT | | |
| AMNT DUE | \$ | 657.00 |

World's Greatest Promotional Stuff

19353 Ventura Blvd. Tarzana, CA 91356 818.705.8121

INVOICE# 5943

JOB NAME: WVC HALLOWEEN BANNER
ADDRESS:

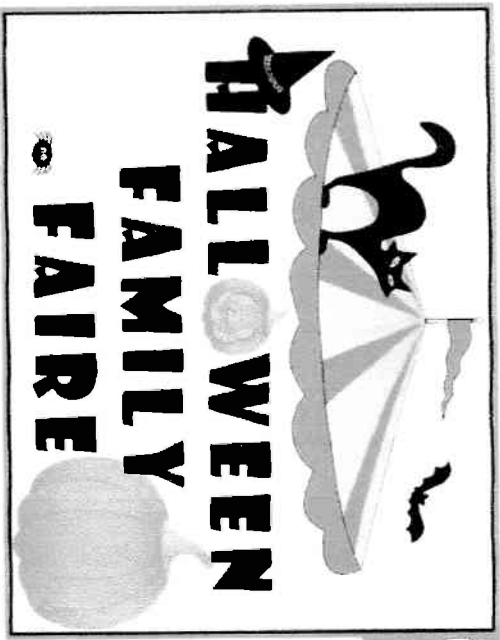
ORDER DATE: October 10, 2018
COMPANY NAME: WVC CHAMBER
COMPLETION DATE: ASAP

PHONE #: 818.347.4737
NAME: DIANA
EMAIL: diana@woodlandhillsgc.net

- Embroidery
 Screen Print
 Digital
 Promotional

- TERMS CHECK
 SHIPPING PICK UP

| QTY | STYLE | COLOR | DESCRIPTION | SIZE | | | | | UNIT PRICE | DISCOUNT | TOTAL | | | | | | | |
|-----|--------|-------|-------------|------|-----|-------|-------|----|------------|----------|-------|-----|------|--|--|--|--|--|
| | | | | XS | S | M | L | XL | | | | XXL | XXXL | | | | | |
| 3 | BANNER | FULL | 8X4 BANNER | 2-4 | 6-8 | 10-12 | 14-16 | | | | | | | | | | | |
| | | | | 3 | | | | | | | | | | | | | | |



SATURDAY,
OCTOBER 27, 2018
10 AM - 3 PM
SHOUP PARK

FREE ADMISSION!
 CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS
 WOODLAND HILLS RECREATION CENTER
 11100 N. 137th Woodland Hills, CA 91367
 (818) 705-8121

SPONSORED BY

| | | |
|-----------|----|--------|
| SETUP | \$ | - |
| FILM | \$ | - |
| ART | \$ | - |
| SUBTOTAL | \$ | 240.00 |
| SALES TAX | \$ | 22.80 |
| SHIPPING | | |
| TOTAL | \$ | 262.80 |
| DEPOSIT | | |
| AMNT DUE | \$ | 262.80 |

Martin Outdoor Media, LLC

1990 Westwood Blvd., Suite 300
 Los Angeles, CA 90025
 310-559-1600

Invoice

| | |
|-----------|-----------|
| Date | Invoice # |
| 1/29/2019 | 33119 |

PAID
01/30/2019

| |
|---|
| Bill To |
| Woodland Hills Warner Center NC Att: Peter Fletcher Vice-Chair Community Outreach |

| | | | | |
|------------|------------|-----------|-----|-----------|
| Start Date | End Date | Due Date | Rep | Account # |
| 02/15/2019 | 02/28/2019 | 1/29/2019 | | |

| Item | Quantity | Description | Rate | Amount |
|---------------|----------|----------------------------|--------|--------|
| Sign Produ... | 5 | Production Service: | 75.00 | 375.00 |
| Sign Produ... | 1 | Production Service: Design | 100.00 | 100.00 |

Please include your invoice number with your payment.
 Thank you.

| | |
|---------------------------|-----------|
| Invoice Total | \$475.00 |
| Payments/Credits | -\$475.00 |
| Total Acct Balance | \$0.00 |

*Payment is due on receipt of invoice. Please make checks payable to Martin Outdoor Media, LLC and return to above address. Finance charge of 1.5%/mo. is applied to all accounts 30 days past due. Accounts 30 or more days past due are subject to removal.