

**Neighborhood Council
Governing Board Officers:**
President-Dena Weiss, Vice
President-Tracey Rosen,
Secretary-Karen DeBiase,
Treasurer-Heath Kline,
Parliamentarian-Don Patterson



200 N. Spring Street
Los Angeles, CA 9001

Email: NCsupport@lacity.org
Website: www.empowerla.org

Committee Member
Reina Cerros McCaughey-
Chairperson
Geoffrey Hobson, Dean
Mathew, Chris Waddy
Stakeholder-Harry Sherman,
Aaron Quantz, Rachel Waddy

WH-WC NC
Homeless &
Social Justice
Advocacy
Committee

Zoom Agenda
Tuesday, March 26, 2024
6:30 P.M- 8:30 P.M.

Zoom Meeting Online or By Telephone
Please click the link below to join the webinar:
<https://us02web.zoom.us/j/87489339469>
Or Dial (669) 900-6833 to Join the Meeting
Then Enter This Webinar ID: 874 8933 9469 and Press #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiaBiase, Secretaria, al 818-639-9444 o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THIS WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL COMMITTEE MEETING WILL BE AVAILABLE VIRTUALLY.

Every person wishing to address the Board must enter the meeting via the above Zoom link or dial (669) 900-6833 and enter 884 2295 9967 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the **Meeting of the Woodland Hills – Warner Center Neighborhood**

Council [WHWCNC] meeting the public will be requested to dial *9 by phone or use the Raise Hand option on Zoom, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the **WHWCNC's** jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the **WHWCNC** is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minutes per speaker, unless adjusted by the presiding officer of the Board.

SB 411 Updates:

In the event of a disruption that prevents the **WHWCNC** from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the **WHWCNC** control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the **WHWCNC** shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the **WHWCNC** from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The **WHWCNC** shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the **WHWCNC** and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the **WHWCNC**, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

- (i) If the **WHWCNC** provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph to provide public comment until that timed public comment period has elapsed.
- (ii) If the **WHWCNC** does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.
- (iii) If the **WHWCNC** provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

AGENDA

Call to Order
Roll Call

IN ATTENDANCE:
ABSENT:

Public Announcements:

Office of Local and State Officials – if available

(2 minute each)

Other Local Agencies – if available

(2 minute each)

General Public Comment, by the Public, on Non-Agenda Items:

General Public Comment is limited to (2) minutes per speaker and 10 minutes total due to limited timing at the fire station venue.

I. Organization, Operation, Policies, & Procedures:

All comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Committee. Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed.

A. Approval of Minutes: January, 2024. See attached
February 2024- Meeting Cancelled

(5 minutes)

Roll Call Vote

YES: NO: ABSTAIN: TOTAL: X

Seconded By:

Yes:

NO:

Abstain:

2. Items for Discussion and Possible Action:

Item No. 1

Discussion of the City Clerk’s NPG training session on which occurred on March 7th, 2024 2:00 PM - 3:30 PM. Review of the Neighborhood Purpose Grant application form. Determine the best approach to help the community while conforming to the rules required by the City clerk.

1. Application Process

The following is required from all organizations seeking a NPG from your Neighborhood Council: NPG Application, completed and signed
Project Budget on a separate sheet if space provided in application form is not sufficient

Non-Profits 501(c)(3)

Submit: IRS Letter of Determination

Public Schools

Submit: Letter on official school letterhead, signed by school Principal

For discussion and possible action:

Roll call vote of members:

YES: NO: ABSTAIN: TOTAL:

Seconded By:

Yes:

NO:

Abstain:

Item No. 2 *For discussion and possible action:* Call to Action. For the first time in 39 years, the West Valley Food Pantry is experiencing a level of financial distress that puts it at risk of decreasing the life-saving services it provides to more than 3,000 Angelenos a month. Between 2020 and 2023 the Pantry experienced a **46% decrease** in philanthropic support for general operating expenses, and the service our community needs has now exploded beyond our funds at hand.

Description of Item / Motion: Explore ways the committee can collaborate with other city services, local organizations, neighborhood council committees, to bring awareness to the Pantry's need of funds to serve the community. – Harry Sherman

Roll call vote of members:

YES: NO: ABSTAIN: TOTAL:

Seconded By:

Yes:

NO:

Abstain:

Item No. 3 Neighborhood Purpose Grant for the Benefit of the West Valley YMCA Food Distribution program.

Since the beginning of the pandemic, the West Valley Family YMCA has stepped up to provide much needed services to the western part of the valley. From distance learning, to first responder child care, shower program and a program that we still operate to this day, fresh produce distribution. This program is something we offer ever Wednesday, rain or shine, that sees over 300 families pick up fresh produce and pantry goods from us. This grant would help us cover a few month's worth of transportation expenses and would give us the opportunity to use resources on other programming and supplies that families may need.

For discussion and possible action: Fund and Community Support NPG in the amount of \$3000. For the Food Distribution Program. The program requires transportation to pick-up and deliver food items to the West Valley Location. The program complies with the city clerk's mandate that NPG-funded projects and activities must be for a **public benefit** and purpose, **open, accessible, and free of charge** to stakeholders. IRS Letter attached. NPG form Attached.

Description of Item / Motion: Fund West Valley YMCA Community Support NPG in the amount of \$3000.

Roll call vote of members:

YES: **NO:** **ABSTAIN:** **TOTAL:**
Seconded By:
Yes:
NO:
Abstain:

Item No. 4 New Friend Homeless Center /Miracle minded Ministries NPG- Community Support in the amount of \$1500. This grant request is to gain financial support for food and supply expenses required for feeding the unhoused and food insecure population in Woodland Hills. New Friends Homeless Center currently operates meal services on Friday nights at 5650 Shoup Avenue in Woodland Hills. Any funds received as part of this grant will be used exclusively for food & supplies for an estimated **500** meals provided at NFHC for each month. This includes regular meal service on Friday nights. NFHC, with its strong and courageous leadership and committed group of volunteers from our community, is up to the task of providing meals to those who need it the most. This grant will help support our ability to provide meals for the less fortunate in the community while also bringing together those from our community to serve and make a lasting difference. The program complies with the city clerk's mandate that NPG-funded projects and activities must be for a **public benefit** and purpose, **open, accessible, and free of charge** to stakeholders. IRS Letter attached. NPG form Attached

Description of Item / Motion: Fund Miracle Minded Ministries Community Support NPG in the amount of \$1500.

Roll call vote of members:

YES: **NO:** **ABSTAIN:** **TOTAL:**
Seconded By:
Yes:
NO:
Abstain:

Item No. 5

Revise/ Review Committees mission statement to be featured on the WHWCNC website. See supporting documents

Item No. 6 . Items for Discussion and Possible Action Define

Committee members roles and responsibilities. In addition to Chair duties, there are other objectives the committee should explore to increase its visibility and presence in the community. Chair duties are aside, committee members need to collaborate, unite, and consider taking on additional tasks.

What should the committee focus on? Who will take on the task? How?

Considerations, the committee needs to update the webpage, and someone needs to attend local and central city vents, conduct local outreach, invite speakers to the committee, invite local representatives to attend our meetings.

Discussion on future action items. Community Safety survey, CIRLE Crisis program.

Roll call vote of members:

YES: NO: ABSTAIN: TOTAL:

Seconded By:

Yes:

NO:

Abstain:

Adjournment of Meeting: [TIME]

The next Regular Board meeting will be held on April 30, 2024. Please visit the calendar page at whcouncil.org for the complete details and to confirm the date and time.

Meeting dates for the 2024-2025 year: Full Board meetings are held the second Wednesday of every month at 6:30 p.m. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) before the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record, if available, related to an item on the agenda, please contact the President and / or Dena Weiss, at email address d.weiss@whcouncil.org.

*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- www.whcouncil.org and go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.

- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

A copy of this agenda is also physically posted in the plexiglass case fixed to the front door of the Fire Station 84 located at 21050 Burbank Blvd., Woodland Hills, CA, 91367

- ***RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at www.whcouncil.org
- **SERVICIOS DE TRADUCCIÓN** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dena Weiss al d.weiss@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.
- **Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.