

CITY OF LOS ANGELES
CALIFORNIA

**Neighborhood Council
Governing Board**

President: Dena Weiss
Vice President: Tracey Rosen
Secretary: Karen DiBiase
Treasurer: Heath Kline
Parliamentarian: Don Patterson

Committee Members/ Officers:
Committee Chair, Dena Weiss
Vice President: Tracey Rosen
Secretary: Karen DiBiase
Treasurer: Heath Kline
Parliamentarian: Don Patterson



**WOODLAND HILLS
WARNER CENTER
NEIGHBORHOOD
COUNCIL**



200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

**SPECIAL
GOVERNANCE
COMMITTEE
MEETING**

March 10, 2024
2:00 p.m.

**Special Governance Committee Meeting
Agenda**

VIRTUAL MEETING BY TELECONFERENCE

Zoom Meeting Online or By Telephone

<https://us02web.zoom.us/j/89100780694>

Dial (1 669 900 6833) to Join the Meeting

**Then Enter This Webinar ID: 891 0078 0694
and Press #**

VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION

Every person wishing to address the Neighborhood Council must either **dial 1 669 900 6833** or go online via Zoom and enter **Webinar ID # 891 0078 0694** and then press # to join the meeting.

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. When calling-in telephonically, the public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Zoom users should use the “raise hand” feature.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

***PUBLIC INPUT ON AGENDA ITEMS** – The public may address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. *Public comment is limited to (1) minute per speaker.*

***PUBLIC INPUT ON MATTERS NOT ON THE AGENDA** - Comments from the public on other matters not appearing on the agenda *that are within the Board’s jurisdiction* will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 1 días de trabajo antes del evento. Por favor contacte Karen DiBiase, Secretaria, al 818-639-9444 o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

Items for Discussion and Possible Action:

All comment is limited to 2 minutes per speaker, unless adjusted by the presiding chair of the committee.

1. Call to Order.
2. Roll call of members: Executive Committee and Officers: Chair - Dena Weiss, Tracey Rosen, Heath Kline, Karen DiBiase and Don Patterson.
3. Public Announcements by city officials and representatives: (2) minutes per speaker.
4. Stakeholder Public Comment Period (on items NOT on the agenda): (1) minute per speaker.
5. Approval of Committee Minutes: February 20, 2024.

Items for discussion and possible action:

Item One: Review of Qualifications for a youth position.

Discussion and action:

Review of qualifications for Karen Martinez to apply for the youth position.

Confidential supporting documents will be shared with Officers.

See supporting document.

Roll call vote.

Item Two: Review of Bylaws

Discussion and action:

Review of Bylaw changes as a result of the Ad Hoc Committee meeting and recommendations. Revisions to Bylaws have been circulated for review in advance so that all members and stakeholders can review and expeditiously discuss.

See supporting document.

Roll call vote.

Item Three:

Discussion and possible action:

Motion to approve expenditure of \$200 for a second zoom license.

Item Four:

Discussion and possible action:

Discussion of budgetary goals and concerns.

ADJOURNMENT. The next meeting will be on March 19, 2024, at the Woodland Hills Library. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- A copy of this agenda is also physically posted on the plexiglass box at the front door of Firestation 84, located at 21050 Burbank Blvd., Woodland Hills, CA, 91367
- www.whcouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.WHWCNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dena Weiss at: d.weiss@whcouncil.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and on our website.