

CITY OF LOS ANGELES
CALIFORNIA

**Neighborhood Council
Governing Board**

President: Dena Weiss
Vice President: Chris Waddy
Secretary: Karen DiBiase
Treasurer: Heath Kline
Parliamentarian: Don Patterson

Committee Members/ Officers:
Committee Chair, Dena Weiss
Vice President: Chris Waddy
Secretary: Karen DiBiase
Treasurer: Heath Kline
Parliamentarian: Don Patterson



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**WOODLAND HILLS
WARNER CENTER
NEIGHBORHOOD
COUNCIL**

Regular Governance Committee Meeting

Agenda

City of Los Angeles Fire Station 84,
Community room
**21050 Burbank Blvd., Woodland Hills, CA
91367**

October 17, 2023
6:30 p.m. – 8:30 p.m.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiBiase, Secretaria, al **818-639-9444** o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

Items for Discussion and Possible Action:

All comment is limited to 2 minutes per speaker, unless adjusted by the presiding chair of the committee.

1. Call to Order.
2. Roll call of members: Executive Committee and Officers: Chair - Dena Weiss, Chris Waddy, Heath Kline, Karen DiBiase and Don Patterson.
3. Public Announcements by city officials and representatives: (2) minutes per speaker.
4. Stakeholder Public Comment Period (on items NOT on the agenda): (1) minute per speaker.
5. Approval of Committee Minutes: August 15, 2023.

Items for discussion and possible action:

Stakeholder Public Comment will be taken on each agenda item: (2) minutes per speaker

Item One:

Harout Z. Aristakessian is an Alternative Board member for Area 3. He previously provided documents to show that he also qualifies for the CBO position. As he is already a Board member, a motion is made to transfer him from his Alternate position to the CBO position.

See the WHWCNC Bylaws:

Section 6: Other Election Related Language

A. Alternates: For each area, one (1) Alternate Area Representative shall be selected pursuant to the Elections Rules and Procedures. The Alternate Representative must attend all Board meetings of the Neighborhood Council. The Alternate Representative shall be a voting member of the Neighborhood Council at any Neighborhood Council Board meeting where the corresponding Area Representative is absent.

If an Area Representative resigns or is removed from office, the corresponding Alternate Representative shall become the Representative for that area for the remainder of the Representative's elected term.

Supporting document is posted.

Roll call vote.

Item Two:

Two prior Board members wish to reapply to be on the Board. At the last Board meeting, it was suggested that we post on social media, the exact positions that are vacant and do more outreach in order to invite stakeholders, who are currently unaware of the vacant seats, to also apply. In order to make the process fair and accessible for all, a motion is made to temporarily postpone voting on qualifications of potential Board members, until this outreach has been done.

Roll call vote.

If the motion is supported, move on to item 5. If not supported, consider items 3 and 4.

Item Three:

Review of qualifications for Arturo Velasquez to apply for the Area 2 CBO position.

Supporting document is posted.

Roll call vote.

Item Four:

Review of qualifications for Aaron Quantz to apply for the Area 3 CBO position.

Supporting document is posted.

Roll call vote.

Item Five:

Discussion of Board retreat and agenda topics including Board mission and goals. The retreat will be on November 4, 2023, at 10:00 p.m.-3:30 p.m. at Fire station 84. A draft of suggested topics to be discussed are posted.

ADJOURNMENT. The next meeting will be on November 21, 2023, at the Woodland Hills Library. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- A copy of this agenda is also physically posted on the outside of the window of the West Valley Warner Center Chamber located at 6100 Topanga Canyon Blvd, Ste 2330, Woodland Hills, CA 91367. The Chamber is located at the Promenade Mall outside the east entrance of the mall and to the left of Ruth Chris Restaurant. The Chamber office is accessed from Owensmouth Street. Parking is free.
- www.whcouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.WHWCNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dena Weiss at: d.weiss@whcouncil.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website.