



MINUTES – GOVERNANCE COMMITTEE MEETING

Tuesday, August 17, 2021 at 6:30pm

VIRTUAL MEETING BY TELECONFERENCE

VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meetings will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must dial +1 669 900 6833 and enter Zoom ID No. 913 6432 5420 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Zoom users should use the "raise hand" feature.

A copy of this agenda is also physically posted on the outside of the window of the West Valley Warner Center Chamber located at 6100 Topanga Canyon Blvd, Ste 2330, Woodland Hills, CA 91367. The Chamber is located at the Promenade Mall outside the east entrance of the mall and to the left of Ruth Chris Restaurant. The Chamber office is accessed from Owensmouth Street. Parking is free.

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher de la Mesa Directiva, al j.fletcher@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.

AGENDA

1. Call to Order – at 6:35pm by Joyce Fletcher
2. Roll Call: Members: Present: Chair - Joyce Fletcher, Dena Weiss, Angela Dawson, Karen DiBiase, Paul Lawler
3. Public Announcements by city officials and representatives: (3) minutes per speaker –
None
4. Stakeholder Public Comment Period (on items NOT on the agenda): (2) minutes per speaker
None
5. Approval of Committee Minutes: None at this time

Items for discussion and possible action:
Motions are made by Chair, Joyce Fletcher

6. Youth Member – discussion related to the application process for appointing a Youth Member.
Motion to create a Youth Member application which will be presented at the next committee meeting.
Second by Dena Weiss

Roll Call Vote: Yes - Joyce Fletcher, Dena Weiss, Paul Lawler, Karen DiBiase, Angela Dawson
No 0 Abstain 0

7. WHWCNC Bylaws – discussion related the committee process for updating the Bylaws.

Motion to revise the WHWCNC Bylaws in two sections. Pages 1-11 and pages 12-24.

Seconded by Angela Dawson

Roll Call Vote: Yes - Joyce Fletcher, Dena Weiss, Paul Lawler, Karen DiBiase, Angela Dawson
No 0 Abstain 0

8. WHWCNC physical posting location – discussion related to securing various locations for physical posting of agendas.

The committee felt it best to keep the current posting location on the window of the Chamber office.

9. Discussion related to the process for filling vacant seats on the board.

Motion that board seats will be held open for at least 60 days from the time they become vacant.

Seconded by Dena Weiss.

Roll Call Vote: Yes - Joyce Fletcher, Dena Weiss, Paul Lawler, Karen DiBiase, Angela Dawson
No 0 Abstain 0

10. New business to be placed on the next committee meeting agenda.

None

Adjournment of meeting: 7:40pm by Joyce Fletcher

Minutes submitted by: Joyce Fletcher

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*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher by email j.fletcher@whcouncil.org

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Governance Committee meetings are held on the third Tuesday of each month. Check the calendar for any change of meeting date.

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*RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at www.whcouncil.org

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org