



## GOVERNANCE COMMITTEE SPECIAL MEETING MINUTES

December 22, 2020 – 6:30 p.m.

### VIRTUAL MEETING BY TELECONFERENCE

#### VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meetings will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must dial +1 669 900 6833, and enter Zoom ID No. 913 643 25420 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item.

#### GENERAL PUBLIC COMMENT ON NON AGENDA ITEMS

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCSupport@lacity.org](mailto:NCSupport@lacity.org) or phone: (213) 978-1551.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed on our website at: [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 639-9444 or email: [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future

Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

**SERVICIOS DE TRADUCCIÓN** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher de la Mesa Directiva, al [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org) o por correo electrónico avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Council website - [www.whcouncil.org](http://www.whcouncil.org) and go to the calendar page and click on the date, then meeting and agenda
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

## AGENDA

### 1. Call to Order

*The meeting was called to order at 6:32p.m.*

### 2. Pledge of Allegiance

*The pledge was led by Don Patterson*

### 3. Roll Call

*Members present: Don Patterson, Joyce Fletcher, Peter Fletcher, Paul Lawler, Dena Weiss.*

*Members absent: None*

### 4. Public Announcements - (2) minutes per speaker

*There were no public announcements.*

### 5. Public Comment Period on items not on the agenda: Two (2) minutes per speaker

*There were no public comments.*

### 6. Approval of Minutes

*Motion by Paul Lawler to approve the minutes of November 17, 2020. Second by Dena Weiss.*

**VOTE:**

**AYES:** 5

**NOS:** 0

**ABSTAIN:** 0

### 7. Pursuant to Article V Section 6 of the Woodland Hills Warner Center Neighborhood Council Bylaws - Motion to confirm that Reina Cerros McCaughey meets the qualifications for a vacant Area 1 Board position.

*Motion by Don Patterson to confirm Reina Cerros McCaughey meets the qualifications for the vacant Area 1 Alternate Representative position. Second by Dena Weiss.*

VOTE:

AYES: 5

NOS: 0

ABSTAIN: 0

**8. Review of Board member attendance and consideration of recommendation(s) to the full board to remove Board members for absences in compliance with WHWCNC Bylaws Article V, Section 7**

*Motion by Dena Weiss to remove Komalpreet Kaur Batth pursuant to Woodland Hills Warner Center Bylaws Article V, Section 7 (missing three or more consecutive Board meetings). Second by Peter Fletcher.*

VOTE:

AYES: 5

NOS: 0

ABSTAIN: 0

**9. Review of Woodland Hills Warner Center Neighborhood Council Bylaw related to abstentions and consideration of creation of a Standing Rule clarifying the application of the Bylaw.**

**ARTICLE V GOVERNING BOARD**

**Section 3: Official Actions:** A simple majority vote by the board members present and voting, including abstentions, which act as a “yes” vote shall be required to pass motions which deal with policy matters of the Neighborhood Council and to pass motions of an administrative nature (e.g., approval of minutes, Treasurer's reports and motions to adjourn).

1. The presiding officer may vote on all motions.
2. Voting by proxy shall not be allowed.
3. The Alternate Representative may vote only when the Representative is absent.
4. In the event that an Elected Representative is absent or recuses him/herself, the Alternate for the corresponding area shall take his/her place.

*Motion by Don to introduce proposed Standing Rule 27:*

*Pursuant to Article V, Section 3 of the WHWCNC Bylaws, an abstention acts as a yes vote. Acting as a yes shall mean that the vote will count as a yes for purposes of determining whether a motion passes or fails and shall have no other rights or privileges provided to those who vote “yes”. Second by Dena Weiss.*

*A substitute motion was made by Joyce Fletcher - Motion to send question to the City Attorney, Elise Ridden to make a legal rolling on what Article V, Section 3, “acting as a yes” means and how does it apply to a reconsideration. Second by Dena Weiss.*

*Don Patterson noted that the question was referred to the City in November without receipt of a definitive response.*

VOTE:

AYES: 4

NOS: 1 (Don Patterson)

ABSTAIN: 0

**10. Adjournment**

*The meeting was adjourned at 7:02 p.m.*

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**\*RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at [www.whcouncil.org](http://www.whcouncil.org)