



## GOVERNANCE COMMITTEE MEETING MINUTES

**September 15, 2020 – 6:30 p.m.**

### **VIRTUAL MEETING BY TELECONFERENCE**

#### **VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION**

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meetings will be conducted entirely telephonically.

**Every person wishing to address the Neighborhood Council must dial +1 669 900 6833, and enter Zoom ID No. 913 6432 5420 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item.**

#### **GENERAL PUBLIC COMMENT ON NON AGENDA ITEMS**

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCSupport@lacity.org](mailto:NCSupport@lacity.org) or phone: (213) 978-1551.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed on our website at : [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 639-9444 or email: [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future

Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

**SERVICIOS DE TRADUCCIÓN** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher de la Mesa Directiva, al [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org) o por correo electrónico avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Council website - [www.whcouncil.org](http://www.whcouncil.org) and go to the calendar page and click on the date, then meeting and agenda
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

## AGENDA

### 1. Call to Order

*The meeting was called to order at 6:30 p.m.*

### 2. Pledge of Allegiance

*The pledge of allegiance was led by Paul Lawler.*

### 3. Roll Call

*Members present: Don Patterson, Chair, Joyce Fletcher, Peter Fletcher, Paul Lawler, Dena Weiss.*

### 4. Public Announcements - (2) minutes per speaker

*Don Patterson announced the need for a special meeting on September 22, 2020 to consider additional candidates who expressed interest for the vacant seat after posting of this agenda.*

### 5. Public Comment Period on items not on the agenda: Two (2) minutes per speaker

*There was no public comment.*

### 6. Approval of Minutes

*Motion to approve minutes of February 8, 2020 by Paul Lawler; second by Joyce Fletcher.*

VOTE:

5-AYES            0-NOS            0-Abstain

*Motion to approve minutes of July 21, 2020 by Peter Fletcher; Second by Paul Lawler.*

VOTE:

5-AYES            0-NOS            0-Abstain

**PLEASE NOTE:** The Governance Committee confirms that the candidates meet the qualifications of the seat as outlined in the Woodland Hills Warner Center Neighborhood Council Bylaws as described in Article V (<https://empowerla.org/whwcnc/>). All candidates who meet the minimum qualifications are presented to the full Board for a vote for consideration to appoint to the vacant seat. The Governance Committee does not take a position as to whether the Board should confirm a candidate and does not recommend candidates for appointment.

- 7. Pursuant to Article V Section 6 of the Woodland Hills Warner Center Neighborhood Council Bylaws - Motion to confirm that Andrew McNeal meets the qualifications for a vacant Youth Representative position.**

*Andrew McNeal introduced himself and expressed his interest in the neighborhood council.*

*Motion by Don Patterson; Second by Peter Fletcher.*

**VOTE:**

5-AYES          0-NOS          0-Abstain

- 8. Pursuant to Article V Section 6 of the Woodland Hills Warner Center Neighborhood Council Bylaws - Motion to confirm that Leslie Simon meets the qualifications for a vacant Area 6 position. Motion by Don, Second by Paul**

*Leslie Simon introduced herself and expressed her interest in the neighborhood council.*

*Motion by Don Patterson; Second by Paul Lawler.*

**VOTE:**

5-AYES          0-NOS          0-Abstain

**Leslie introduced, has been involved in the community for some time. VOTE 5-0-0**

- 9. Pursuant to Article V Section 6 of the Woodland Hills Warner Center Neighborhood Council Bylaws - Motion to confirm that August Steurer meets the qualifications for a vacant Area 6 position.**

*August Steurer introduced himself and expressed his interest in the neighborhood council.*

*Motion by Don Patterson; Second by Peter Fletcher.*

**VOTE:**

5-AYES          0-NOS          0-Abstain

## **Adjournment**

*The meeting was adjourned at 6:57 p.m.*

**\*THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818-340-6554 or email [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org) or the Department of Neighborhood Empowerment at (213) 978-1551 [EmpowerLa@LACity.org](mailto:EmpowerLa@LACity.org)

**\*PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)

**\*PUBLIC POSTING OF AGENDAS** – agendas are posted for public review as follows:

- [www.whcouncil.org](http://www.whcouncil.org) – go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date.
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**\*RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at [www.whcouncil.org](http://www.whcouncil.org)