



**Notice of a Public Meeting of the  
Woodland Hills Warner Center Neighborhood Council  
GOVERNANCE COMMITTEE MINUTES**

**Tuesday, February 18, 2020 – 6:30 pm  
West Valley Warner Center Chamber of Commerce Office  
6101 Owensmouth Ave, Woodland Hills, CA 91367**

Stakeholders and the public are permitted to address the Committee on any item on the Agenda prior to the Committee taking action on said item. It is requested speakers complete a "Speaker Card" and hand it to the Chair. Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Committee's subject matter jurisdiction on other not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 15 minutes. Each speaker is limited to two minutes, unless waived by the presiding officer of the Committee.

Opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the Owner, Landlord, L.A.U.S.D, Business or representatives of any venue hosting a meeting of the Council Board, or Committee.

- **Call to Order**

*The meeting was called to order at 6:39 p.m.*

- **Roll Call**

*Members present: Don Patterson, Peter Fletcher, Joyce Fletcher, Geraldine Weiss, Paul Lawler*

- **Public Comment: Items not on the Agenda**

*There was no public comment.*

**COMMITTEE AGENDA ITEMS: Items for discussion and possible vote:**

- 1. Approval of Minutes**

*Motion to approve January 2020 minutes by Joyce Fletcher, second by Don Patterson*

**VOTE:**

**AYES: 5      NOES: 0      ABSTAIN: 0**

- 2. Discussion and review of the Woodland Hills Warner Center Neighborhood Council Bylaws and Standing Rules and process to facilitate review of the proposed changes by the Board.**

*The committee reviewed the Bylaws, made some clarifications, and deleted all references to "regular board meeting."*

**WOODLAND HILLS - WARNER CENTER NEIGHBORHOOD COUNCIL**

20929 Ventura Boulevard Suite 47-535, Woodland Hills, CA 91364

Toll Free 888. 680.7770 | Local & Fax 818. 484.3270 | [www.whcouncil.org](http://www.whcouncil.org)

*Motion to accept additional revisions as a whole to present to the full Board by Peter Fletcher, second by Paul Lawler.*

**VOTE:**

**AYES: 5**

**NOS: 0**

**ABATIN: 0**

### **3. Review of Board Member attendance and discussion of possible recommendation(s) to the Board to remove Board members pursuant to Article V, Section 7 of the Bylaws.**

**Absences:** A Neighborhood Council Representative who fails to attend three (3) consecutive regularly scheduled monthly general Neighborhood Council Board meetings in any twelve (12) month period may be removed as a Neighborhood Council Representative by two-thirds of the quorum of the Board. Removal shall be effective after notice is given to the person being removed and confirmation of notice delivery is received. Notice must be sent, return receipt requested, to the Representative or Alternate's last known address.

### **4. Discussion of process to establish a new regular meeting date for Board meetings.**

Standing Rule - 12 The Neighborhood Council Board shall meet on the second (2nd) Wednesday of the month. The President or Vice-President may, if necessary, cancel or change the date of the monthly meeting and posted as required by Brown Act.

*No action was taken on this item. Committee Chair Don Patterson was asked to mail a letter to Pat Patton regarding possible removal from the Board for non-attendance.*

### **5. Adjournment of meeting**

**Brown Act Notification:** In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed at the scheduled meeting. Copies of records related to agenda items are available at: [whcouncil.org](http://whcouncil.org).

**Americans with Disabilities Act Notification:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability, and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assisted listening devices, and other auxiliary aids or services may be provided upon request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Woodland Hills-Warner Center NC via email at: [ada@whcouncil.org](mailto:ada@whcouncil.org) or by calling: 818-639-9444.