

CITY OF LOS ANGELES
CALIFORNIA

**Neighborhood Council
Governing Board Officers:**

President Dena Weiss
Vice President Tracey Rosen
Secretary, Karen DiBiase
Treasurer Heath Kline
Parliamentarian Don Patterson



WOODLAND HILLS
WARNER CENTER
NEIGHBORHOOD COUNCIL

200 N. Spring Street Los
Angeles, CA 90012
Website: www.empowerla.org
Email: NCsupport@lacity.org

**December 11, 2024, Regular Virtual
Full Board Meeting
BY ZOOM
6:30 p.m.- 09:00 p.m.**

Zoom Meeting Online or By Telephone
Please click the link below to join the webinar:
<https://us02web.zoom.us/j/96493712127>
Or Dial (669) 900-6833 to Join the Meeting
Code is 964 9371 2127 and Press #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiBiase, Secretaria, al 818-639-9444 o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THIS WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL COMMITTEE MEETING WILL BE AVAILABLE VIRTUALLY.

Every person wishing to address the Committee must enter the meeting via the above Zoom link or dial (669) 900-6833 and enter 964 9371 2127 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Meeting of the Woodland Hills – Warner Center Neighborhood Council [WHWCNC] meeting, the public will be requested to dial *9 by phone or use the Raise Hand option on Zoom, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future WHWCNC Board or Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

SB 411 Updates:

In the event of a disruption that prevents the Board from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the Board control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the Board shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the Board from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The Board shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the Board and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the Board, which requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) If the Board provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph to provide public comment until that timed public comment period has elapsed.

(ii) If the Board does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) If the Board provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

Board Members:

Area 1 - Karen DiBiase, Geoffrey Hobson, Rochelle / Shelly Schwartz, Reina Cerros- McCaughey

Area 2 – Julian Tu, Peter Haber, Masha Dowell

Area 3 – Tracey Rosen, Dean Mathew, Harout Z. Aristakessian, Jayce Baron

Area 4 – Don Patterson, Martin Lipkin, Dena Weiss

Area 5 – Julie Waltrip, Steve Sommers

Area 6 –William Barnett, Heath Kline, Megan Jacoby

Area 7 – Kate Kennedy, Lillian / Joyce Fletcher, Rosaleen O’Sullivan

At-Large – August Steurer, Vacant Seat for Alternate

Youth Member – Vacant seat

AGENDA

Call to Order
Pledge of Allegiance
Roll Call

Public Announcements:

Office of Councilmember Bob Blumenfield – if available (2 minute each)
Office of Local and State Officials – if available (2 minute each)
Other Local Agencies – if available (2 minute each)

General Public Comment, by the Public, on Non-Agenda Items:

General Public Comment is limited to one (1) minute per speaker and 10 minutes total due to length of agenda.

I. Organization, Operation, Policies, & Procedures & Reports:

All comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board. There will be ONE opportunity to speak only. Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed.

A. **Approval of Minutes:** Board Meeting – November 13, 2024 (estimated time 5 minutes)

See posted support document

Roll Call Vote

B. **Officer Reports** (estimated time 5 minutes)

President – Dena Weiss

Vice President – Tracey Rosen

Treasurer – Heath Kline

Secretary -Karen DiBiase

Parliamentarian – Don Patterson

C. **Area Reports** (it is requested that each area designate one representative to report each month).

(estimated time 10 minutes)

Area 1 - Karen DiBiase, Geoffrey Hobson, Rochelle / Shelly Schwartz, Reina Cerros- McCaughey

Area 2 – Julian Tu, Peter Haber, Masha Dowell

Area 3 – Tracey Rosen, Dean Mathew, Harout Z. Aristakessian, Jayce Baron

Area 4 – Don Patterson, Martin Lipkin, Dena Weiss

Area 5 – Julie Waltrip, Steve Sommers

Area 6 –William Barnett, Heath Kline, Megan Jacoby

Area 7 – Kate Kennedy, Lillian / Joyce Fletcher, Rosaleen O’Sullivan

2. Items for Discussion and Possible Action:

Item No. 1

Heath Kline, Treasurer

(24-089) Approval of MER for November, 2024

For discussion and possible action

(estimated time 5 minutes)

Motion for the Board to approve the November, 2024 Monthly Expense Report (MER).

See posted **November MER** [12 pages] included in supporting documents via the Board Calendar Event post.

Roll Call Vote

Item No. 2

Dena Weiss, Chair of Governance Committee

(24-090) Motion to Approve Elie El Habr for the Area 2 Alternate position.

For discussion and possible action

(estimated time 5 minutes)

Motion to approve Elie El Habr for the Area 2 Alternate position. As the CBO position is also open, he would automatically slide into that seat once the Board votes on his appointment.

Vote at Governance Committee- 4 yes, 0 no, 0 abstained- unanimous.

Roll Call Vote

Item No. 3

Julie Waltrip, Chair Education Committee

(24-091) Motion to Approve \$2000.00 NPG for Woodlake Elementary Community Charter School PTSA

For discussion and possible action:

(estimated time 10 minutes)

WhereAs, The Education Committee received an NPG Application from the Parent Teacher Parent Student Association (PTSA), the 501(c)(3) non-profit organization, for Woodlake Elementary Community Charter School (located at 23231 Hatteras Street in Area 4 south of Victory between Platt and Fallbrook and www.woodlakeelementary.org) requesting funding of \$4,800 toward their \$7,460 arts showcase event called Night of the Arts (NOTA) on Saturday evening May 3, 2025.

Terra Collins, PTSA VP Community Outreach, representing Jennifer Richmond, PTSA President, supported by Principal Amy Pederson, provided the committee a detailed presentation of the elements of the event, showcasing students’ artwork in an outdoor art gallery. The community is invited to view the art, create art of their own at make-and-take stations, and enjoy choral music, dance and musical theater performances. Art supplies, signage, onsite art stations, refreshments, cleaning supplies and more will be provided by the PTSA and the event will be run by Woodlake art and music teachers and retained outside vendors. NOTA serves the families and grandparents of roughly 600 Woodlake students: TK through 5th grade, including the Universal Transitional Kindergarten classes and including displaced refugee students and students with special educational needs; and

Art supplies left over for the event will replenish some of the inventory used during Studio Art instruction inside the classrooms and outside the classrooms in their Recycled Art Garden; and The WHWC Neighborhood Council Board Members are invited to attend and granted this request in the past for \$2000.00; and

WhereAs, The Education Committee received input and had discussion at our committee meeting, then passed a substitute motion in a 3 to 2 vote to downgrade the dollar amount from \$4800 to \$2000.

Vote: Reina Cerros- McCaughey NO, Heath Kline YES, Shelly Schwartz YES, Steve Sommers YES, Julie Waltrip NO.

Therefore, The Education Committee moves that the full board approve and vote YES for the attached Woodlake NPG in the amount of \$2000.00 and direct the treasurer to submit the NPG and supporting documentation to the City Clerk for funding.

See Woodlake NPG (14 pages) included in Dec. supporting documents.

Roll Call Vote

Item No. 4
Julie Waltrip, Chair Public Safety Committee
(24-092) Motion to Approve Public Safety Committee Hosting KravGirl Safety Event – Open to the General Public

For discussion and possible action: (estimated time 10 minutes)

Whereas, The Public Safety Committee will host an event with local businessperson and Krav Maga specialist Jennifer Silverstein of KravGirlTactics.com on Saturday, February 15, 2025 from 2pm to 4pm at Warner Center Park.

Jennifer Silverstein provided the committee a detailed presentation of the elements of the event, which will be a 90-minute introduction of self-defense and awareness for the community. All members of the public are invited to learn basic skills to stay safe and be aware of potential threats before they become an imminent danger. The event will consist of an introduction to Krav Girl/ krav maga tactics, as well as possible speakers including an officer from our local PD and/or the head of security at a local business. Participants will learn what to do in “red, orange, yellow” danger zones, and will also have 40 minutes of practice with hands-on tactics. Participants will leave the training feeling better prepared to defend themselves regardless of age, gender, or ability.

The event is scheduled to be held at Warner Center Park and will be free of charge. The event will be located at the south side of the park on Marylee St directly across from the Lou Bredlow Pavilion. The Public Safety Committee will meet shortly before the event to set up our WHWCNC booth in the location to signal visitors where we will be meeting.

WhereAs, The Public Safety Committee, after receiving input and having discussion over two meetings voted unanimously to recommend to the full Board the approval and implementation of this event.

Vote: Bill Barnett YES, Rose O’Sullivan YES, Shelly Schwartz YES, Julie Waltrip YES, Steve Sommers YES.

Therefore, The Public Safety Committee moves that the full board approve and volunteer at the event.

See Supporting Document.

Roll Call Vote

Item No. (5)
Jayce Baron, Chair of Homeless and Public Health Committee
(24 -093) Motion to Support CIS from WHWCNC re: CF19-1020

For discussion and possible action (estimated time 10 minutes)

Presenting a motion to file a community impact statement from Woodland Hills Neighborhood Council with the City Clerk.

A current conversation about CF19-1020 within the Neighborhood Councils and local government. The council file passed in 2019 creates an advisory board of those with lived experience with homelessness to advise the city council on policies made on the demographic's behalf. Set to expire in November 2024, the council file will need to be honored or extended at this time.

Vote: Motion: Jayce Baron. Seconded: Reina Cerros McCaughey. Baron, Cerros McCaughey, Sherman and Dowell- YES (4) NO (0).

See Supporting Documents.

Roll Call Vote

Item No. 6
Dena Weiss, Chair of Governance Committee
(24-094) Virtual v. In Person Board Meetings- Motion to Consider Current Schedule of every Other Month In Person / Virtual Board Full Board Meetings

For discussion and possible action (estimated time 10 minutes)

At the June 12, 2024 full Board meeting, the Board voted to approve holding full Board meetings to comport with a schedule of every other month virtual and every other month in person meetings . In June, this motion was passed with a vote of: 13 yes, 1 no and 3 abstain, for a total of 17 votes. The substitute motion asked that this be reassessed in December 2024.

Motion to reassess and decide whether the monthly full Board meetings should continue alternating every other month between virtual meetings via zoom and in-person meetings.

Roll Call Vote

Item No. 7
Dena Weiss, Chair of Governance Committee

(24-095) Should the WHWCNC switch from City Clerk run Elections to a Self-Run "Selection Process?"

Discussion and possible action.

(estimated time 20 minutes)

As some other NCs are choosing to do:

Should the Governance Committee recommend to the full WHWCNC board that they pass a motion by a simple majority to opt out of City Clerk administered Vote by Mail only Elections this election cycle and instead opt to run its own local Selection Process for the public [eligible qualifying Stakeholders] to vote in person at a town hall style event for the candidates they would like to fill the even area and At-large seats and represent them on the NC for the next term of office?

To prepare for this discussion, Governance committee members should familiarize themselves with the details of Selection Process whereby NCs take charge of their own election process for the public choosing their NC representatives, as the WHWCNC did for the first ten years of our existence, independently and in collaboration with the other South Valley NCs before the City Clerk starting running NC elections. To do this, review the support docs on the selection process from DONE, the City Clerk and the linked presentation from Glenn Bailey at the November LANCC meeting.

See LANCC Discussion on Elections vs Selections:

[Video Conferencing, Web Conferencing, Webinars, Screen Sharing](#)
us02web.zoom.us

Starting at 41:00 minutes into the recording and ending at 58: minutes.

See also the following supporting documents:

DONE 10/31/24 Email Subject: Important: Information on NC Option to Change to Selection Update [3 pages]

DONE Comparison Table; What's the Difference Between Neighborhood Council Elections and Selections? [3 pages]

DONE NC Selection Procedures Stipulation Work Sheet (5 pages)

The majority vote at the Governance Committee was to stick with the existing system and to recommend a “no: vote, however, to let the full Board vote on and ultimately decide the choice. That “no” vote was: Weiss (no), Patterson (no) and Rosen (no), 2 abstained (DiBiase and Kline).

See supporting documents.

Roll Call Vote

Item No. 8

Dena Weiss, Chair of Governance Committee

(24-096) Motion to Approve Additional Board Authorized Filers of CIS on the City Clerk CIS Portal

For discussion and possible action:

(estimated time 10 minutes)

At its last meeting, the Governance Committee unanimously approved three additional board authorized filers of CIS on the City Clerk CIS Portal.

Currently the board has only one CIS filer; Heath Kline. The City Clerk allows up to 5 CIS filers per NC Board. Heath Kline is requesting the board appoint additional filers to share the workload and speed the timeliness of filings.

Vote at Governance Committee: unanimous: 5 yes- Weiss, Patterson, Rosen, DiBiase and Kline.

Roll Call Vote

Committee Reports,

(estimated time 10 minutes)

- Budget Committee – Heath Kline, Chair
- Arts and Culture Committee – Masha Dowell, Chair
- Community Services Committee – Joyce Fletcher, Chair
- Community Outreach Committee – Tracey Rosen, Chair
- Education and Youth Committee – Julie Waltrip, Chair
- Environmental & Beautification Committee – Karen DiBiase, Chair
- Governance Committee – Dena Weiss, Chair
- Government Relations Committee- Reina Cerros McCaughey, Chair
- Homeless and Social Justice Advocacy Committee – Jayce Baron, Chair
- Public Safety and Transportation – Julie Waltrip, Chair
- PLUM Committee – Don Patterson and Marty Lipkin, Co-Chairs
- WHIP Committee – August Steurer and Heath Kline, Co-Chairs
- Ad Hoc Committee for Standing Rules- August Steurer and Heath Kline, Co-Chairs
- Ad Hoc Committee for technology use at Virtual Meetings- Dean Matthew Chair
- Ad Hoc Holiday Decorations Committee – Joyce Fletcher & Masha Dowell, Co-Chairs

Adjournment of Meeting

The next Regular Board meeting will be held IN PERSON on **January 8, 2025**. Please visit the calendar page at whcouncil.org for the complete details and to confirm the date and time.

Meeting dates for the 2024-2025 year: Full Board meetings are held the second Wednesday of every month at 6:30 p.m. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities.

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) before the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record, if available, related to an item on the agenda, please contact the President and / or Dena Weiss, at email address d.weiss@whcouncil.org.

*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- www.whcouncil.org and go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

A copy of this agenda is also physically posted in the plexiglass case fixed to the front door of the Fire station 84 located at 21050 Burbank Blvd., Woodland Hills, CA, 91367

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- *RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at www.whcouncil.org
- SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dena Weiss al d.weiss@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.
- Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978- 1960 or ethics.commission@lacity.org.