



AGENDA – WHWCNC FULL BOARD MEETING

Wednesday, March 10, 2021 - 6:30 p.m. to 10:00 p.m.

VIRTUAL MEETING BY TELECONFERENCE

VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor’s Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meeting will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must either dial +1 669 900 6833 or go online via Zoom and enter Webinar ID # 964 9371 2127 and then press # to join the meeting. When calling-in telephonically, the public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Zoom users should use the “raise hand” feature.

***PUBLIC INPUT ON AGENDA ITEMS** – The public may address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Public comment is limited to (1) minute per speaker.

***PUBLIC INPUT ON MATTERS NOT ON THE AGENDA** - Comments from the public on other matters not appearing on the agenda *that are within the Board’s jurisdiction* will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

General Public Comment is limited to (1) minute per speaker and 20 minutes total.

All Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

AGENDA

Call to Order
Pledge of Allegiance
Roll Call

Public Announcements:

Office of Councilmember Bob Blumenfield – if available	(5 minutes)
Office of other Local and State Officials – if available	(3 minutes each)
Other Local Agencies - if available	(2 minutes each)

General Public Comment, by the Public, on Non-Agenda Items: Up to (1) minute per speaker.

The General Public Comment period is limited to 20 minutes for matters that are within the jurisdiction of the Woodland Hills-Warner Center Neighborhood Council.

Time allotted is subject to change at the discretion of the presiding officer.

I. Organization, Operation, Policies, & Procedures: *all votes taken require a roll call vote.*

A. Approval of Minutes: Board Meeting, February 10, 2021 (5 minutes)
[See posted support document.](#) Roll Call Vote

B. Officer Reports (10 minutes)

President - Joyce Fletcher
Vice President – Sheppard Kaufman
Treasurer – Paul Lawler
Secretary – Karen DiBiase
Parliamentarian – Don Patterson

2. Items for Discussion and Possible Action: all votes taken require a roll call vote.

Item No. (28) Treasurer, Paul Lawler
(21- 028) January 2021 - MER

Discussion and possible action: (5 minutes)

Motion to approve the WHWCNC Budget/Fiscal Year 2020-2021 Monthly Expense Reconciliation [MER] for January 2020.

[See posted support document](#) Roll Call Vote

Item No. (29) Budget Committee – Treasurer, Paul Lawler
(21-029) Budget Reallocation

Discussion and possible action: (5 minutes)

Motion to approve the reallocation of the WHWCNC Budget/Fiscal Year 2020-2021 to fulfill spending requirements through the end of fiscal year, June 30, 2021.

[See posted support document](#) Roll Call Vote

Item No. (30) Homelessness Committee – Ray Cole, Chair
(21-030) NPG Funding – New Friends Homeless Center

Discussion and possible vote: (15 minutes)

Motion for the Board to approve a (NPG) Neighborhood Purpose Grant for \$2,000.00 from the WHWCNC Budget/Fiscal Year 2020-2021/NPG General Funds for New Friends Homeless Center who provides Homeless Outreach that provides hot meals in the West Valley multiple times a week. New Friends Homeless Center provides more than five hundred meals served per night to the unhoused and food insecure in our community. Funding will also assist with food supply expenses for meals, clothing, PPE, hygiene kits, pet food, water, and food packs.

[See posted support document](#) Roll Call Vote

Item No. (31) Community Services Committee – Joyce Fletcher, Chair
(21-031) NPG Funding – Valley Cultural Foundation

Discussion and possible action:

(15 minutes)

Motion for the Board to approve a Neighborhood Purpose Grant for \$3,000.00 from the WHWCNC Budget/Fiscal Year 2020-2021/Line Item -Valley Cultural Foundation. Funding provides assistance for (10) free Concerts at Warner Ranch Park, the free community July 4th Fireworks Show in Woodland Hills CA, the Movies on the Green and Drive-Up Movies, the Children's Concert Series at the Madrid Theatre, the Artists on the Move Concert program which includes local emerging artists Battle of the Bands, Concerts on the Couch, Newsfeed, and Podcasts for the public.

The funding provides the WHWCNC with community outreach to the public by providing the WHWCNC with a booth, tent and chairs at the concerts, fireworks show, movies, and other VVF events. VVF also provides a wide variety of sponsor recognition opportunities from promo ads to print and social media.

Link: <https://www.valleycultural.org/concerts-events/>

See attached support document

Roll Call Vote

Item No. (32) Homelessness Committee – Ray Cole, Chair
(21-032) NPG Funding – My Father's Business and San Fernando Valley Community Fridge Project

Discussion and possible action:

(15 minutes)

Motion for the Board to approve a Neighborhood Purpose Grant for \$2,000.00 from the WHWCN Budget/Fiscal Year 2020-2021/NPG General Funds for About My Father's Business and San Fernando Valley Community Fridge Project. Funding to assist with providing help with refrigerators, food, nonperishable food and water, bag of supplies (Socks, T-shirts, and Sack Lunches), Hygiene Kits, Monthly Hot meal pop ups and PPE to keep people safe. These items are available and provided to both the unhoused and food insecure residents. Homeless outreach that provides hope to the unhoused and food insecure.

Link: <https://www.amfb.org/>

See posted support documents

Roll Call Vote

Item No. (32) Community Services Committee – Joyce Fletcher, Chair
(21-032) NPG Funding – ONEGeneration

Discussion and possible action:

(15 minutes)

Motion for the Board to approve a Neighborhood Purpose Grant for \$1,000.00 from the WHWCNC Budget/Fiscal Year 2020-2021/line item/ONEGeneration. ONEgeneration provides programs and services to seniors that keep them safe and protected and to enable seniors to age with family, in community or independently. Provides physical health and mental well-being programs, socialization, nutrition and access to food and resources. Funding also provides the WHWCNC with a booth at the 12th Annual Senior Symposium & Job Fair event and advertising of the WHWCNC logo in all promotional materials.

See posted support document

Roll Call Vote

Item No. (33) WHIP Committee – Heath Kline, Chair
(21-033) Funding – 2021 Congress of Neighborhoods

Discussion and possible action:

(15 minutes)

Motion to approve funding up to \$1,000 for the 2021 Congress of Neighborhoods tentatively scheduled for Saturday, September 25, 2021.

WHEREAS, The Congress of Neighborhoods [CNC] is an annual event for over a decade that brings together Neighborhood Council members and interested stakeholders from across the City for an all-day learning, capacity building, and networking event.

The CNC provides an opportunity to engage with elected City officials, management, and staff from almost every City department and function to learn from, exchange ideas, and facilitate collaborations through one-on-one interactions.

The CNCs also provides a full day of multi-track learning experiences offering breakout sessions on topics such as; required NC training elements, the City budget, elections, various aspects of outreach, sustainability, homelessness, public safety, planning & land use, developing leadership, and consensus-building skills, and more.

Last year the CNC was held as an online virtual event due to COVID-19. For the most recent years before COVID-19, the CNC took place at City Hall, with a continental breakfast, box lunches, and snacks furnished to attendees. NC funding paid for the food served, collateral materials provided, and other expenses associated with putting on the CNC.

The 2021 CNC tentatively scheduled for Saturday, September 25, 2021, is in the early planning stages. With the progress made and anticipated in administering COVID-19 vaccines, there is the hope that the 2021 CNC could be an in-person event once again. If public health circumstances dictate otherwise, the CNC will be a virtual event.

WHWCNC Board members who have attended the CNC in the past found it to be valuable, informative and the catalyst for activities that benefited the Woodland Hills community.

NOW, THEREFORE, the WHWCNC Board authorizes the expenditure of up to \$1,000 of its 2020-21 outreach budget toward funding the CNC. The Board authorizes its funding officers (President, Vice President, and Treasurer) to determine the final amount of this funding based on:

- available unspent funds the NC has as its FYE approaches and
- based on the CNC's anticipated need for financing as a hopefully in-person event or a virtual event as updated planning information becomes known to the funding officers.

The Board further directs the Treasurer before this FY spending deadline to make said payment by check payable to "City of Los Angeles Congress of Neighborhoods - Awards," an established and approved vendor on the NC Funding System Portal.

[See posted support document](#)

Roll Call Vote

Item No. (34) Homelessness Committee – Ray Cole, Chair
(21-034) Community Impact Statement (CIS) Council File 21-0041

Discussion and possible action:

(15 minutes)

To: Councilman Bob Blumenfield

Re: Council File 21-0041

The Woodland Hills-Warner Center Neighborhood Council (WHWCNC) SUPPORTS Council File 21-0041 for the City Council to support AB 2553, which allows local agencies to construct shelters as long as they meet the guidelines of Appendix O of the CBC.

It also allows agencies to adopt an ordinance with different design standards than existing law if they present findings to the state Department of Housing and Community Development as to why they cannot meet the standards of Appendix O and how their alternative design standards protect the health and safety of shelter occupants.

This will allow for more types of housing such as A Bridge Home Program, Sprung Tent structures, Shipping Containers, and Tiny Homes.

WHEREAS, Emphasis is focused on finding available housing in the West Valley, specifically temporary housing within Woodland Hills; and,

WHEREAS, the 2020 (last recorded homeless Count) Homeless Count by Community/City shows that there are 97 homeless individuals in the city of Woodland Hills; and,

WHEREAS, the need for temporary housing is in great need in the West Valley to support unhoused individuals; and,

WHEREAS, there is an currently projects in progress for cabin communities, safe parking, A Bridge Home, and Project Homekey developments in Council District 3; and,

WHEREAS, case management services are utilized to clients to overcome barriers to housing;

THEREFORE, IT IS HEREBY RESOLVED that the Woodland Hills-Warner Center Homelessness Committee recommends that the Board of the Woodland Hills-Warner Center Neighborhood Council SUPPORTS Council File 21-0041 with the following conditions.

Conditions

1. Work with the WHWCNC and community to obtain more locations for temporary housing to get many homeless individuals off of the street.
2. Be creative with the types of temporary housing units that are inexpensive to build and can easily be moved when needs are met in a certain area.
3. Provide at least one temporary housing option in Woodland Hills area of Council District 3.

Item No. (35) WHIP Committee – Heath Kline, Chair
(21-035) Request for City Planning Presentation per Woodland Hills Community Plan

Discussion and possible action:

(15 minutes)

Motion to request a City Planning presentation regarding status and discussion of current changes for Woodland Hills in the Community Plan Update.

The Planning Department of the City of Los Angeles is involved in rewriting and adjusting the Community Plan for the Southwest Valley Community Plan as part of its objective of updating all of the City's 35 Community Plans in six years.

The Southwest Valley Community Plan—which includes Canoga Park, Winnetka, West Hills, and Woodland Hills-- has been under consideration since 2017.

During the past four years, only one presentation was made available to the public about proposed changes to the existing Community Plan—specifically the Woodland Hills area. That presentation was over two years ago, where the Community Plan Map showed four proposed possible changes. Two-plus years later, we don't know the decisions made after Planning received the community comments.

WHEREAS, the Planning Department of the City of Los Angeles has been considering making changes to the existing Southwest Community Plan that includes the Woodland Hills and Warner Center areas since 2017; and,

WHEREAS, the most recent public update of items proposed for alterations to the Woodland Hills-Warner Center area was made available to the public at a date in 2019; and,

WHEREAS, significant development is currently occurring or is being proposed throughout the Woodland Hills-Warner Center portion of the Southwest Valley Community Plan and may not conform to the future plans being designed by the Planning Department; and,

WHEREAS, the residents, businesses, and property owners of the Woodland Hills-Warner Center area of the Southwest Valley Community Plan deserve a more recent update of all proposed changes being considered and evaluated by the Planning Department for inclusion in a new Southwest Valley Community Plan; and,

WHEREAS, planning is now in the "Consult" Phase of their procedures, and they have yet to release their CEQA DEIR report, their draft GPLU map, and draft Zoning map, and the Woodland Hills-Warner Center community do not have a clear and up-to-date idea of what changes or modifications planning is even considering; and,

WHEREAS, stakeholders of the community, including our Board Members, have expressed concerns regarding implementing the new zoning code across our neighborhoods. They have not received updates on any changes City Planning is considering for the past two years; and,

WHEREAS, they believe they should have a voice in making Community Plan decisions before anything becomes established.

THEREFORE, IT IS HEREBY RESOLVED that the Woodland Hills Impacts and Policies (WHIP) Committee requests the City of Los Angeles Southwest Community Plan Team to schedule and hold a presentation for the community with interactive discussion time. This presentation should occur as part of an upcoming meeting of the Woodland Hills-Warner Center Neighborhood Council Board to illustrate and explain all proposed policies and zoning changes to the Woodland Hills section of the Southwest Valley Community Plan.

FURTHERMORE, the Woodland Hills Impacts and Policies Committee recommends WHWCNC Board President Joyce Fletcher send a letter requesting this presentation to the following City officials and coordinate the scheduling of this event ASAP:

Vince Bertoni, Director of City Planning	Vince.Bertoni@LACity.org
Shana Bonstin, Deputy Director of Community Planning	Shana.Bonstin@LACity.org
Rebecca Valdez, Principal City Planner	Rebecca.Valdez@LACity.org
Andy Rodriguez, Senior City Planner	Andy.Rodriguez@LACity.org
Bob Blumenfield, CD-3 Councilmember	Councilmember.Blumenfield@LACity.org
Elizabeth Eny, CD-3 Planning Deputy	Elizabet.Ene@LACity.org
Vahid Khorsand, Mayor's West Valley Area Rep.	Vahid.Khorsand@LACity.org

Item No. (36) Homelessness Committee – Ray Cole, Chair
(21-036) Community Impact Statement (CIS) – Council File 21-0054

Discussion and Possible action: (15 minutes)

To: Councilman Bob Blumenfield
Re: Council File 21-0054

The Woodland Hills-Warner Center Neighborhood Council (WHWCNC) SUPPORTS Council File 21-0054 for the City Council to support an expedited review for permanent supportive housing (PSH) projects. It calls for a maximum review per submittal time of 15 business days for projects that build the most amount of PSH and affordable housing (AH). It also looks at a streamlined process to promote a tiered structure that prioritizes the construction of the largest PSH and AH projects and takes into account the complexity and scale of the projects. It also examines the that the departments that streamline the projects form a central coordination hub for expediting homeless and affordable housing.

WHEREAS, in 2020 1,371 homeless individuals died on the streets per the L.A. County Medical Examiner-Coroner, which only includes deaths investigated by the L.A. County Medical Examiner-Coroner; and,

WHEREAS, Emphasis is focused on finding available housing in the West Valley, specifically temporary housing within Woodland Hills; and,

WHEREAS, the 2020 (last recorded homeless Count) Homeless Count by Community/City shows that there are 97 homeless individuals in the city of Woodland Hills; and,

WHEREAS, the need for PSH and AH is in great need in the West Valley to support unhoused individuals;

THEREFORE, IT IS HEREBY RESOLVED that the Woodland Hills-Warner Center Homelessness Committee recommends that the Board of the Woodland Hills-Warner Center Neighborhood Council SUPPORTS Council File 21-0054.

3. Area Reports – (15 minutes)

Area 1 - Aaron Quantz, Karen DiBiase, Reina McCaughey, Mark Schwartz
Area 2 – Brian Drapkin, Paul Lawler, Sean McCarthy, Ray Cole
Area 3 – Nancy McLean, Angela Dawson, John Sandy Campbell, Alex Farassati

Area 4 – Don Patterson, Martin Lipkin, Dena Weiss
Area 5 – Peter Fletcher, Austin Rocker, Lisa Meyers
Area 6 – Gilbert Yablon, Heath Kline, Lauren Coffman, August Steurer
Area 7 – Ginny Sand, Joyce Fletcher, Houtan Hormozian
At-Large – Sheppard Kaufman
Youth Member – Vacant

4. Committee Reports - (15 minutes)

Budget Committee – Paul Lawler and Joyce Fletcher, Co-Chairs
Community Services Committee – Joyce Fletcher, Chair
Education Committee – Reina McCaughey, Chair
Environmental & Beautification Committee – Karen DiBiase, Chair
Governance Committee – Don Patterson, Chair
Homelessness Committee – Ray Cole, Chair
PLUM Committee – Lauren Coffman, Chair
Public Safety and Transportation Committee – Sheppard Kaufman, Chair
Technology & Social Engagement (formerly Community Outreach) Committee – Peter Fletcher, Chair
WHIP Committee – Heath Kline, Chair
Ad-hoc - Westfield Promenade 2035 Project – Joyce Fletcher
Ad Hoc Committee – Measure A. Parks Program - Peter Fletcher
Ad Hoc Committee – Arts Fees and Cultural Amenities - Lauren Coffman

Announcements:

The next Regular Board meeting will be held on April 14, 2021 by teleconference. Please visit the calendar page at whcouncil.org for the complete details and to confirm the date and time.

Meeting dates for 2021 -2022 year: Full Board meeting are held the second Wednesday of every month at 6:30pm. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

Due to COVID 19 ALL in person meetings have been moved to virtual teleconference. HOWEVER, please check the www.whcouncil.org website calendar page for any changes that may occur.

Adjournment of Meeting:

*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818-340-6554 or email j.fletcher@whcouncil.org or the Department of Neighborhood Empowerment at (213) 978-1551 EmpowerLa@LACity.org

*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email j.fletcher@whcouncil.org

***PUBLIC POSTING OF AGENDAS** – agendas are posted for public review as follows:

- www.whcouncil.org – go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

***RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at www.whcouncil.org

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce fletcher de la Mesa Directiva, al j.fletcher@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

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- www.whcouncil.org and go to the calendar page and click on the date, board meeting and agenda
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>