



## AGENDA – WHWCNC FULL BOARD MEETING

Wednesday, November 13, 2019 - 6:30 p.m.

American Legion Hall 826

5320 Fallbrook Ave, Woodland Hills, CA 91367

**\*PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

***Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.***

Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Board’s subject matter jurisdiction on other matters not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 20 minutes.

The opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the Owner, Landlord, L.A.U.S.D, or representatives of any venue hosting a meeting of the Neighborhood Council Board, or affiliated committees.

### AGENDA

Call to Order

Pledge of Allegiance

Roll Call

*Moment of Silence: Capt. James V. Como, 29-year veteran of LAFD, last assigned to Station 84, who passed away while on duty on the 3rd of November*

### Public Announcements:

Office of Councilmember Bob Blumenfield

Office of other Local and State Officials

Other Public Announcements

**Public Comment Period (on items not on the agenda): (2) minutes per speaker**

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### 1. Organization, Operation, Policies, & Procedures:

**Approval of Minutes: October 16, 2019 – Regular Meeting**

#### A. Officer Reports:

**President - Joyce Fletcher** – December 11<sup>th</sup> Board Meeting

**Vice President – Sheppard Kaufman**

**Treasurer – Paul Lawler**

**Secretary – Komalpreet Kaur Batth**

**Parliamentarian – Don Patterson**

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## **PRESENTATION**

**Delia Esmeralda Arriaga, Planning Assistant, Los Angeles City Planning**

**Ventura-Cahuenga Boulevard Corridor Specific Plan Amendment Process**

**Question and Answer period will follow**

The FAQ ([see attached](#)) and the overview poster board ([see attached](#)) are the most recent materials outlining the proposed amendment. You are encouraged to share and subscribe to Council File [17-1071](#) if you haven't already.

The Department recently launched a [new website](#) and they are working on uploading new information. Updates regarding the **Specific Plan Amendment** are anticipated to be posted in the Department's [Proposed Land Use Regulations](#) page by the end of the year. The latest version of the Specific Plan can be found [here](#).

The City will be soliciting stakeholder input at several different events throughout the process and will notify the Neighborhood Councils whenever there are new updates. Further, any input emailed to the staff will be recorded as well.

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### **2. Items for Board discussion and possible action:**

#### **Item No. (1) Governance Committee – Don Patterson** **(19-200) Board Appointment – Area 3, Alternate**

Motion for the Board to appoint Alex Farassati to the WHWCNC Board as the Area 3, Alternate.

#### **Item No. (2) Treasurer - Paul Lawler** **(19-201) Monthly Expense Report (MER) – October 2019**

Discussion and possible action:

Motion to approve the WHWCNC Budget/Fiscal Year 2018-2019 Monthly Expense Reconciliation [MER] for October 2019. **The 2019-2020 Budget currently has a total of \$49,129.80 in unspent funds in the budget. A large portion of these funds have been Board approved and allocated but not invoiced at this date.**

**See attached October MER**

ROLL CALL VOTE

#### **Item No. (3) Treasurer- Paul Lawler, Safety Committee – Sheppard Kaufman, Chair** **(19-202) Late Payment to HALO Branded Solutions**

Discussion and possible action:

Motion for the Board to approve funding from the 2019/2020 Budget, Outreach General Funds, for a late payment to vendor HALO Branded Solutions/Invoice #4011886 in the amount of \$1073.31, for the purchase of logo safety kits ordered and received by the WHWCNC in June 2019. This invoice was not paid from the 2018/2019 Budget.

**See attached invoice**

ROLL CALL VOTE

#### **Item No. (4) Public Safety and Transportation Committee – Sheppard Kaufman, Chair** **(19-203) Funding for a Caltrans Forum**

Discussion and possible vote:

Motion for the Board to allocate funding of up to \$500 from the Public Safety or Community Outreach Budget (as best determined by the treasurer) for publicizing, refreshments and location to host a Caltrans Community Forum to discuss Caltrans construction, general safety and congestion mitigation plans for the 101 Freeway and Topanga Canyon Blvd in the Woodland Hills area.

**Item No. (4) Joyce Fletcher, President**  
**(19-204) Board Retreat**

Discussion and possible action:

Board discussion and board member input for the meeting agenda for the Board Retreat to be held on Saturday, February 1, 2020 from 8:30am to 3:00pm.

**3. Committee Reports**

Budget Committee – Paul Lawler and Joyce Fletcher, Co-Chairs  
Community Outreach Committee – Peter Fletcher, Chair  
Community Services Committee – Joyce Fletcher, Chair  
Education Committee – Bill Anderson, Chair  
Environmental and Beautification Committee – Karen DiBiase, Chair  
Governance Committee – Don Patterson, Chair  
Homelessness Committee – Ray Cole, Chair  
PLUM Committee – Lauren Coffman, Chair  
Public Safety and Transportation Committee – Sheppard Kaufman, Chair  
WHIP Committee – Heath Kline, Chair  
Ad-hoc - Westfield Promenade 2035 Project – Joyce Fletcher  
Ad Hoc Committee – Measure A. Parks Program -Peter Fletcher  
Ad Hoc Committee – Arts Fees and Cultural Amenities - Lauren Coffman

**4. Area Reports**

At-Large – Sheppard Kaufman  
Area 1 - Aaron Quantz, Karen DiBiase, Komalpreet Kaur Batth, Tamara Johnson  
Area 2 – Brian Drapkin, Paul Lawler, Sean McCarthy, Ray Cole  
Area 3 – Nancy McLean, Angela Dawson, John Sandy Campbell  
Area 4 – Don Patterson, Bill Anderson, Martin Lipkin, Dena Weiss  
Area 5 – Jason Green, Peter Fletcher  
Area 6 – Pat Patton, Gilbert Yablon, Heath Kline, Lauren Coffman  
Area 7 – Ginny Sand, Joyce Fletcher, Houton Hormozian  
Youth member – Ved Kulkarni

**Announcements: The next Board meeting will be held on Wednesday, December 11, 2019.**

Meeting dates for or the upcoming 2019 -2020 year; the proposed Board meeting are held the second Wednesday of every month at the American Legion Hall located at 5320 Fallbrook Ave, Woodland Hills, CA 91367 at 6:30pm. HOWEVER, please check the [www.whcouncil.org](http://www.whcouncil.org) website calendar page for any changes that may occur.

**Adjournment of meeting:**

\*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818-340-6554 or email [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org) or the Department of Neighborhood Empowerment at (213) 978-1551 [EmpowerLa@LACity.org](mailto:EmpowerLa@LACity.org)

\*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)

\*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- [www.whcouncil.org](http://www.whcouncil.org) – go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date.

- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**\*RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at [www.whcouncil.org](http://www.whcouncil.org)