



## AGENDA – WHWCNC FULL BOARD MEETING

Wednesday, August 14, 2019 - 6:30 p.m.

American Legion Hall 826

5320 Fallbrook Ave, Woodland Hills, CA 91367

**\*PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

*Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.*

Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Board’s subject matter jurisdiction on other matters not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 20 minutes.

The opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the Owner, Landlord, L.A.U.S.D, or representatives of any venue hosting a meeting of the Neighborhood Council Board, or affiliated committees.

### AGENDA

Call to Order  
Pledge of Allegiance  
Roll Call

#### **Public Announcements:**

Office of Councilmember Bob Blumenfield

Office of other Local and State Officials and Other Public Announcements and Presentations

**Public Comment Period (on items not on the agenda): (2) minutes per speaker**

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### **1. Organization, Operation, Policies, & Procedures:**

**Approval of Minutes:** July 12, 2019 – Regular Meeting

#### **Officer Reports:**

President - Joyce Fletcher (15 minutes)

##### **A New Year Begins**

- a. “What’s the Neighborhood Council”? - The mission of the WHWCNC as defined in the Bylaws and Empower LA and connecting with the neighbors in your area
- b. The WHWCNC Code of Conduct, our commitment to each other
- c. Presidents Monthly Report of activities related to the Administration of the WHWCNC
- d. Board member planned social activities, getting to know your fellow board members
- e. Bring innovative ideas for the community - Serving on the Board as a creative, inspiring and fun experience

Treasurer – Paul Lawler  
Secretary – Komalpreet Kaur Batth  
Parliamentarian – Don Patterson

## **2. Items for Board discussion and possible action:**

### **Item No. (1) Treasurer - Paul Lawler**

#### **(19-166) MER July 2019 - Year End Financial Statement for Fiscal Year 2018-2019**

Discussion and possible action:

Motion to approve the WHWCNC Budget for Fiscal Year 2018-2019 Monthly Expense Reconciliation [MER] for July 2019 with 2019-2020 Budget of \$52,000. **See attached.**

The WHWCNC had funds in the amount of \$13, 000 left over at the end of the fiscal year, June 2019. \$10,000, of those left-over funds, was rolled over into the 2019-2020 Fiscal Year Budget. The WHWCNC currently has a budget of \$51,776.00. A Budget Reallocation meeting will be scheduled to allocate those funds into the budget. The Budget Committee consists of the Treasurer, the Officers and the Committee Chairs. **ROLL CALL VOTE**

### **Item No. (2) Vice President, Sheppard Kaufman**

#### **(19-167) Committee Assignments for Year August 2019 to August 2020**

Discussion and possible action:

Motion for the Board to approve the WHWCNC board member Committee Assignments for year August 2019 to August 2020. Committee assignments will be reviewed during and at the end of each WHWCNC Fiscal year and new assignments or revisions will be made as needed. Committee members are required to actively participate in at least one committee. During each fiscal year, Committee Chairs may ask for committee member changes to be made with the approval of the Officers of the Board.

**See attached.**

### **Item No. (3) Community Services Committee, Joyce Fletcher, Chair**

#### **(19-168) Community Impact Statement related to a request for support for a Senior Center in Woodland Hills**

Discussion and possible action:

Request for the Board to approve the following Community Impact Statement:

The Woodland Hills-Warner Center Neighborhood Council (WHWCNC) requests Council member Bob Blumenfield to pro-actively engage in substantial conversations with the WHWCNC, City Officials, local Business Leaders and interested stakeholders including stakeholder Alex Farassati, to establish a Woodland Hills Senior Center which will be comparable to the Calabasas Senior Center, the One Generation Senior Center and other Senior Centers in Los Angeles.

“The Woodland Hills Senior Center should provide a gathering place for senior men and women, 50 years and older, where they can enjoy activities that contribute to continued learning and enrichment, socialization with other seniors, and participation in recreational programs that promote healthy lifestyles. In a comfortable and inviting environment, seniors should be able to enjoy special interest clubs, seasonal events, and gain valuable information from the popular and diverse classes and lectures provided by Senior programs.

The Senior program should include a variety of classes, lectures and excursions that are interesting and exciting for seniors who would like to continue practicing favorite skills and hobbies, stimulate thinking, or try something new.

Lectures, demonstrations, discussion groups and classes focus on entertainment, fitness, technology, music, fine arts, personal development, hobbies, and arts & crafts. Interesting and diverse excursions should be offered all year long, including day trips to museums, gardens, missions, nature sites, and special seasonal events. Field trips include lunch and transportation, providing an opportunity to make new friends along the way.

The Senior Center activities should include special interest clubs for members and non-members to enjoy. They might like to join the Book Club, Movie Club, Hiking, Gardening, Scrabble, or Photography Club. Further recreation should include a Mah Jongg, Canasta, or Poker group, clubs to be formed, for seniors to join.

A Senior Sports room is a good place to meet fellow seniors for a game of darts, billiards, or ping-pong. A Senior Center should include an Activity room for seniors to relax in front of the TV screen and cheer their favorite teams to victory with and make new friends. A monthly calendar and a Newsletter should be provided to find which hours seniors can enjoy open paint time in an art room, open card play in the card room. The Woodland Hills Senior Center should be a home away from home for our seniors who may live alone and need companionship and activities”.

*(Reference Source: all quoted text provided from the Calabasas Senior Center Website)*

The Woodland Hills-Warner Center Neighborhood Council requests Council District 3 Councilmember Bob Blumenfield review this request and please respond in writing to the President of the WHWCNC within 21 days of receipt.

**Item No. (4) PLUM Committee, Lauren Coffman, Chair**  
**(19-169) Case ZA-2019-2888-CUW**  
**Verizon Wireless Facility Enclosures**  
**21500 Ventura Blvd., Woodland Hills, CA 91364**

Discussion and possible action:

**Project Description:**

Proposal to add a new Verizon telecommunications facility consisting of two (2) wireless antennae cupola enclosures and support mechanical equipment on the rooftop of an existing 2-story office building in the Ventura-Chauenga Blvd.. Corridor Specific Plan. The installation consists of twelve (12) 8’ panel antennas fully concealed within two cupolas designed to match the existing building in color, detail and scale. The two antennae cupola enclosures would add approximately 10’ to the overall height of the building, but would not block any views from neighboring structures or residences.

**PLUM Motion with conditions**

As pertaining to Case ZA-2019-2888-CUW at 21500 Ventura Blvd, Woodland Hills, 91364, having held a public meeting for the application filed by Verizon / MMI Titan Inc. for the addition of two rooftop antenna cupolas to an existing 2-story commercial building at 21500 Ventura Blvd. in the Ventura-Cahuenga Blvd.. Corridor Specific Plan, the WHWCNC Planning, Land Use and Mobility Committee (PLUM) hereby finds that:

WHEREAS the proposed project design substantially conforms with the purpose, intent and provisions of LA City’s General Plan and the applicable Specific Plan for Ventura Blvd.; and

WHEREAS the proposed project use does not alter the positive characteristics of the surroundings or near-by buildings in height, scale and appearance; and

WHEREAS the project is consistent with the general requirements of the Wireless Telecommunications Facilities Standards (Section 12.21- A20) in a manner that balances the public benefits with the facility's technological constraints, design and location; and

WHEREAS the project will be textured and painted to match the existing building with architectural detailing added that matches the trim of the main structure, and mechanical equipment will be screened from view from the street:

Therefore, IT IS HEREBY RESOLVED that the Planning Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings and conditions stated herein finds that the submitted application and plans from Verizon / MMI Titan Inc. receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC) for the requested actions contingent upon the following conditions:

**Conditions:**

- 1.) All plans presented August 14, 2019 at the Board of the WHWCNC shall be dated as such and, be re-submitted to Planning or the City's oversight authority as an (updated) project plan application submittal.
- 2.) The applicant will not submit any significant, further updated plans without first presenting them to the WHWCNC for support.
- 3.) Additionally, all conditions herein shall be printed on one of the Project Summary pages as a commitment to and acceptance of these conditions
- 4.) The Applicant agrees to power-wash the entire building (either before or immediately after) final construction so that the new rooftop cupolas aesthetically match the coloration of the building's stucco and trim.

The Planning, Land Use and Mobility Committee recommends that the Board of the Woodland Hills – Warner Center Neighborhood Council advise the city of Los Angeles Planning Department and Council District 3 Councilmember Bob Blumenfield of its recommendation for this application presented on August 14, 2019.

**Item No. (5) PLUM Committee – Lauren Coffman, Chair**  
**(19-170) Case APCSV-2018-3549-ZCJ-SPE-SPP**  
**15,461 SF, 9-unit, 3-Story Apartment Project**  
**(Zone Change-Specific Plan Exception-Project Permit Compliance)**  
**22045 Clarendon St., Woodland Hills, CA 91364**

Discussion and possible action:

**Project Description:**

Proposal to construct a 3-story, 9-unit apartment complex on a narrow 7,500 SF lot in the Ventura-Cahuenga Blvds. Corridor Specific Plan that will require a Zone change from R1-1VL to RAS4 with Project Permit Compliance, and the Applicant is asking for a Specific Plan Exception for an additional 10% of floor space for the building. The project will have 12 parking spaces (meets legal requirements) including 1 Disabled and 2 guest spaces. The site is surrounded on the west and north boundaries by a new 5-story mega-apartment complex currently under construction. The Applicant has agreed to meet the conditions listed in the PLUM Motion for this project.

**PLUM Motion with conditions:**

As pertains to Case APCSV-2018-3549-ZCJ-SPE-SPP, having held two public meetings for the application filed by Arash Zarabi /Zarco Trust to construct a 15,461.3 SF, 9-unit, 3-story apartment building project with ground level parking to replace a single family home (already demolished) on a lot within the Ventura-

Cahuenga Blvds. Corridor Specific Plan at 22045 Clarendon St., Woodland Hills, CA 91364, the Planning, Land Use and Mobility Committee hereby finds that:

WHEREAS, the Applicant has designed and submitted a proposed 9-unit residential project that complies with the existing Specific Plan; and,

WHEREAS, the project meets all other requirements for a Specific Plan exception for a FAR increase up to 3:1 in lieu of the required 1.25:1, and a Specific Plan Zone Change Exception- Project Permit Compliance per 11.5.7.C ; and

WHEREAS, the developer has addressed the issues raised by the PLUM Committee and has agreed to incorporate those architectural and landscaping changes listed under “considerations” into his revised development plans;

THEREFORE, IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility Committee, for the findings and conditions stated herein, finds that the submitted application and plans for the proposed project at 22045 Clarendon St., Woodland Hills, 91364, receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council to APPROVE the requested actions contingent upon the following conditions:

**Conditions:**

1. All plans presented on August 14, 2019 at the Board Meeting of the Woodland Hills – Warner Center Neighborhood Council (WHWCNC) shall be dated as such and re-submitted to Planning as an (updated) project application submittal.
2. The applicant will not submit any significant, further updated plans without first presenting them to the WHWCNC for support.
3. Any further modifications to the elevation(s)/architecture will be presented first to the WHWCNC for support before submitting them to City Planning.
4. The Applicant will place a project sign on the project at the beginning of construction of sufficient size that is clearly visible to the street showing a rendering of the proposed/approved project building, plus specifics as to the size, ownership and contact information.
5. All conditions herein shall be printed on one of the Project Summary pages as a commitment to and acceptance of these conditions
6. No banners on the exterior of the building or signage along Clarendon St. shall be displayed except for the single construction sign.
7. Additional landscaping already specified in the presented landscaping plans for a portion of the west border shall be increased and continued along the entire west property line to create a “living wall” of shrubbery/trees. Carolina laurel was recommended by the PLUM Committee.
8. A row of high-growing shrubs/trees shall be planted along the entire eastern property line to shield the project from the 101 Freeway access ramp.
9. All balconies and walkways shall have a screening material of perforated metal that will sufficiently screen all items on the balconies or walkways from view from adjacent buildings. The balcony and walkway railings shall have a “wood” finish.
10. No satellite dishes shall be allowed to be attached to any/all balcony or walkway railings. However a master satellite dish for the entire building may be erected to the rear area of the roof, or placed in the back yard area.
11. Ground floor entry to the rear staircase shall have a locking security gate.
12. The developer shall clad the entire ground level with a light-colored stone-like material.
13. All exteriors above the ground floor shall be clad in either silver matte metallic panels and/or silver “mosaic” or “filigreed” panels.
14. Developer shall add a planter to the rear parking area as an additional buffer to the structure.

15. Support columns for parking area that are visible to neighboring complex shall be covered with material compatible with exterior cladding.
16. LED lighting shall be used under the protruding roof parapet.

The PLUM Committee recommends that the City of Los Angeles Planning Department and Council District 3 Councilmember Bob Blumenfield be notified by the Woodland Hills – Warner Center Neighborhood Council Board of its findings and recommendation for this application and its subsequent conditions.

**Item No. (6) WHIP Committee, August Steurer, Chair**  
**(19-171)**

Discussion and possible action:

Motion for the Board to approve the WHWCNC WHIP Committee recommendation in support of the City Planning Department's Recommendation for Revising Chapter 1 of Article 13 of the Los Angeles Municipal Code:

**MOTION:**

Regarding CPC-2016-3182-CA and CF 12-0460-S4 that propose revision to Chapter 1 of the Zoning Code which will become Chapter 1A until all Community Plans are revised to the new codes under ReCode:LA:

WHEREAS the City Council authorized overhaul of the City's Zoning Code via the 5-year ReCode:LA process; and

WHEREAS the first result from ReCode:LA is the Processes and Procedures Ordinance; and

WHEREAS the existing code has over 200 separate sections of the code

WHEREAS the intent of the ordinance is to:

- Outline the existing authorities of the decision makers who can act on specified requests
- Standardize the procedures for the different types of project review
- Establish a standard organization and visual format of procedures and flowcharts
- Relocate all of the processes throughout the current Zoning Code into one central location; and

WHEREAS, the proposed ordinance relocates existing workflows into a consolidated section and creates standardized unified processes; and

WHEREAS, the proposed ordinance standardizes public hearing notices from 10 to 24 days to 21 days and standardizes appeal periods from 10 to 15 days to 15 days; and

WHEREAS, the Planning Department says that the ordinance does not change the powers of the Director of Planning or propose any changes to the City Charter or shift decision making away from the City Council; and

WHEREAS, the Department says that the ordinance does not change the type of cases that can be appealed to the City Council; and

WHEREAS, the Department claims that the proposed Administrative Review process does not replace other processes that allow public appeals; and,

WHEREAS, the Department states that the ordinance does not create easier pathways for developers needing Variances or Zone Changes; and,

WHEREAS, the intent of the ordinance is to improve transparency to allow for all stakeholders to understand the rules; and

WHEREAS, all public hearings required in the existing code will continue under the revised code with only the notification periods being standardized;

THEREFORE, in regards to under City Planning Commission Case CPC-2016-3182-CA and Council File No. 12-0460-S4, relying solely on summary information provided by City Planning, the Woodland Hills Impacts and Policies Committee recommends that the Board of the WHWCNC resolve to notify the City Council and the Mayor's Office that the Board supports the proposed Processes and Procedures Ordinance with the following conditions:

1. For large projects over 50,000 square feet or with extensive documentation over 100-pages, the notification and appeal periods need to be 30 calendar days to allow for the public notification and public review (including Neighborhood Councils).
2. Neighborhood Councils need to be incorporated into the processes and procedures in a way where they are able to participate in the processes when appropriate and the participation of Neighborhood Councils and general public in working early with developers is facilitated.

The Woodland Hills-Warner Center Neighborhood Council requests Council District 3 Councilmember Bob Blumenfield, the City Council and the Mayor's Office review this request and please respond in writing to the President of the WHWCNC within 21 days of receipt.

**Item No.(7) PLUM Committee, Lauren Coffman Chair**  
**(19-172) ZA-2019-1640-CUB**  
**Shake Shack – 6443 North Topanga Blvd.**

Discussion and Possible Action:

**Proposed Motion:**

As pertaining to Case ZA-2019-1640-CUB, having held two public presentations for the application filed by Matthew Mathis of Shake Shack and represented by Margaret Taylor of Apex LA for the conditional use permit to allow the sale and dispensing of beer and wine, only for on-site consumption in conjunction with a 3,585 SF restaurant with 80 seats and a 515 SF outdoor patio with 30 seats. Proposed hours of operation are from 7:00 AM to 11:00 PM daily in the WC Topanga-SN-RIO zone restaurant project located at 6443 North Topanga Canyon Boulevard, the Planning, Land Use and Mobility Committee hereby finds that:

WHEREAS, the Applicant has designed and submitted a proposed restaurant that is compliant with the Warner Center 2035 Specific Plan; and

WHEREAS, the Applicant has complied with the required parking, and

WHEREAS, the applicant has demonstrated additional parking resources to service their customers without creating hazardous street crossings or cars backing up onto Topanga Blvd, a state highway; and

WHEREAS, the patio railing will be solid slats; and

WHEREAS, access to the alley from the Shake Shack parking lot will be a right turn only, designated with signage, into the alley;

THEREFORE, IT IS HEREBY RESOLVED, that the Planning, Land Use and Mobility committee, for the findings and conditions stated herein, finds that the submitted application submitted by the applicant, Matthew Mathis of Shake Shack and represented by Margaret Taylor of Apex LA for the restaurant project located at 6443 North Topanga Canyon Boulevard, receive the support of the Board of the Woodland Hills Warner Center Neighborhood Council for the requested action contingent upon the following conditions:

**Conditions**

1. All plans presented on August 14, 2019 at the Board Meeting of the Woodland Hills – Warner Center Neighborhood Council (WHWCNC) shall be dated as such and re-submitted to Planning as an (updated) project application submittal
2. Additionally, all conditions herein shall be printed on the Project Summary page as a commitment to and acceptance of these conditions.

3. Management will provide an employee to control queuing and general parking lot management.
4. The applicant will provide a parking mitigation plan that may include offsite parking arrangements for employees and customers as well as employee public transportation incentives so as to mitigate potential queuing onto Topanga Canyon Boulevard.

The Planning, Land Use and Mobility Committee recommend that the Board of the Woodland Hills-Warner Center Neighborhood Council advise the City of Los Angeles Planning Department and Council District 3 Councilmember Bob Blumenfield of its findings, and its subsequent supporting recommendation for this application for both permit requests as presented on July 18, 2019.

**Item No. (8) PLUM Committee, Lauren Coffman, Chair**  
**(19-173) ZA-2019-2337-CUB – Home 2 Suites by Hilton Hotel**

Discussion and possible action:

**Motion:**

As pertaining to Case ZA-2019-2337-CUB, having held two public meetings for the Application filed for a new conditional use permit to allow the sale and dispensing of a full line of liquor at the restaurant, bar/cocktail lounge in the lobby and service of alcohol within guest rooms for on-site consumption in conjunction with a new 100,691 square foot Home 2 Suites by Hilton Hotel. The establishment plans on being open 24 hours a day, however, alcohol sales and consumption will be from 6am-2am every day. The Planning, Land Use and Mobility Committee hereby finds that:

WHEREAS, the proposed use will still meet the requirements of the area Specific Plan; and

WHEREAS, the applicant has agreed to implement the suggested conditions (see below) to the submitted application as set forth by Commanding Officer Maureen Ryan from the Topanga Division;

THEREFORE, IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility Committee, for the findings and conditions stated herein, finds that the submitted application and plans by APEX-LA for the proposed Conditional Use Permit at the Home 2 Suites by Hilton receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council for the requested actions contingent upon the following conditions:

**Conditions**

1. Within one year of the effective date of this determination for case ZA-2019-2337-CUB, all personnel acting in the capacity of manager or server at the premise shall attend a Standardized Training for Alcohol Retailers (STAR) session sponsored by the Los Angeles Police Department (LAPD).
2. The city may grant a conditional use permit for a defined period of time, e.g., three years or five years, after which time the approval is null and void and the applicant would have to file an application in order to keep selling alcoholic beverages.
3. The Petitioner(s) shall be responsible for maintaining free of litter, the area and adjacent to the premises over which they have control.
4. No alcoholic beverage shall be consumed on any property adjacent to the licensed premises under the control of the licensees,
5. No intoxicated person or persons observed publicly drinking shall be admitted to the location,
6. No illuminated (i.e. neon) or alcohol advertising or digital signage of any type will be located in the windows or on the business storefront.
7. Signs shall be posted in English and in the predominant language of the facility's clientele, if different, that California State Law prohibits the sale of alcoholic beverages to persons who are under 21 years of age.
8. The applicant shall provide the Zoning Administrator a copy of each license suspension thereof or citation issued by the Los Angeles Police Department or State Department of Alcoholic Beverage Control upon such issuance.
9. No smoking of tobacco or recreational/medical marijuana products including cigarettes, cigars, hookah, vape or water pipes either inside the location or on any outdoor patios,
10. That all exterior public space (front, side and rear) will be illuminated with sufficient lighting for the police to identify all persons standing outdoors at night.
11. The business operator shall install video surveillance cameras and monitors inside the premises and cameras outside which show the outside areas, to the satisfaction of the Police Department prior to the exercise of the grant. Evidence of compliance shall be submitted by the business operator to the Zoning



Administrator. The business operator shall maintain the video for at least two weeks and have them made available to the Police Department upon request.

12. That the authorized use shall be conducted at all times with due regard for the character of the surrounding district, and the right is reserved by the Zoning Administrator to impose additional corrective conditions, if, in the Administrator's opinion, such conditions are proven necessary for the protections of persons in the neighborhood or occupants of adjacent property or to revoke or amend this authorization if conditions are not met or operation of the site continues to constitute a nuisance.
13. At all times when the premises are open for business, the sale of alcoholic beverages shall be incidental to the sale of food.
14. There shall be no amplified music, or dancing permitted on the premises at any time.
15. These Conditions of Approval shall be retained on the property at all times and shall be produced immediately upon the request of a Police Officer. The manager shall be made aware of the Conditions and inform their employees of same. The manager shall also maintain an emergency contact number for the property owner.
16. No person under age 18 shall serve or sell alcohol.

The Planning, Land Use and Mobility Committee recommends that the Board of the Woodland Hills-Warner Center Neighborhood Council advise the City of Los Angeles Planning Department and Council District 3 Councilmember Bob Blumenfield of its findings, and its subsequent recommendation for this application as presented on August 14, 2019.

**Item No. (9) President, Joyce Fletcher**

**(19-174) Ad Hoc Committee Appointment – Measure A. Parks Program -Peter Fletcher**

Discussion and possible action:

Motion for the Board to approve Peter Fletcher to Chair the Measure A Parks Program Ad hoc Committee to research and define for the WHWCNC Board the past the future plans of the City, the County, Recreation and Parks and RPOSD for how Woodland Hills can be proactive in obtaining these available funds for local parks.

The Los Angeles County Regional Park and Open Space District (RPOSD)

Earlier this year, RPOSD launched a comprehensive outreach program to engage LA County in the efforts and successes of RPOSD and provide education on both the Needs Assessment and a potential funding measure.

A Neighborhood Parks Flyer provided information about the need for open space in our neighborhoods.

The Potential Parks Funding Measure Expenditure Plan shows how the District proposes to divide and allocate the current local funding and future funding collected from the ballot measure for the development and maintenance of parks in our communities.

**Item No. (10) President, Joyce Fletcher**

**(19-175) Ad Hoc Committee Appointment – Arts Fees and Cultural Amenities - Lauren Coffman**

Discussion and possible action

Motion for the Board to approve Lauren Coffman to Chair the Arts Fees and Cultural Amenities Ad Hoc Committee for review of the WCSP (page 80) and Woodland Hills, to research and define for the WHWCNC Board the past, present and future plans of the City, City Planning and Council member Bob Blumenfield related to the construction of public art and cultural amenities in Warner Center and Woodland Hills.

**4. Committee Reports**

Budget Committee – Paul Lawler and Joyce Fletcher, Co-Chairs

Community Outreach Committee – Peter Fletcher, Chair

Community Services Committee – Joyce Fletcher, Chair

Education Committee – Bill Anderson, Chair

Environmental and Beautification Committee – Karen DiBiase, Chair

Governance Committee – Don Patterson, Chair

Homelessness Committee – Ray Cole, Chair

PLUM Committee – Lauren Coffman, Chair

Public Safety and Transportation Committee – Sheppard Kaufman, Chair

WHIP Committee – Heath Kline, Chair

## **5. Board Member Area Reports:**

Area 1 , Area 2, Area 3, Area 4, Area 5, Area 6, Area 7

At Large, Youth Member

**Announcements:** *The next Board meeting will be held on Wednesday, September 11, 2019.*

Meeting dates for or the upcoming 2019 -20120 year; the proposed Board meeting are held the second Wednesday of every month at the American Legion Hall located at 5320 Fallbrook Ave, Woodland Hills, CA 91367 at 6:30pm.

**HOWEVER, Please check the [www.whcouncil.org](http://www.whcouncil.org) website calendar page for any changes that may occur.**

## **Adjournment of meeting:**

## **Minutes Submitted by:**

**\*THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818-340-6554 or email [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org) or the Department of Neighborhood Empowerment at (213) 978-1551 [EmpowerLa@LACity.org](mailto:EmpowerLa@LACity.org)

**\*PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)

**\*PUBLIC POSTING OF AGENDAS** – agendas are posted for public review as follows:

- [www.whcouncil.org](http://www.whcouncil.org) – go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date.
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**\*RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at [www.whcouncil.org](http://www.whcouncil.org)