



## AGENDA – WHWCNC FULL BOARD MEETING

Wednesday, July 10, 2019 - 6:30 p.m.

American Legion Hall 826

5320 Fallbrook Ave, Woodland Hills, CA 91367

**\*PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

*Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.*

Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Board’s subject matter jurisdiction on other matters not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 20 minutes.

The opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the Owner, Landlord, L.A.U.S.D, or representatives of any venue hosting a meeting of the Neighborhood Council Board, or affiliated committees.

### AGENDA

Call to Order  
Pledge of Allegiance  
Roll Call

#### Public Announcements:

Office of Councilmember Bob Blumenfield

Office of other Local and State Officials and Other Public Announcements and Presentations

**Public Comment Period (on items not on the agenda): (2) minutes per speaker**

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#### 1. Organization, Operation, Policies, & Procedures:

**Approval of Minutes:** June 12, 2019 – Regular Meeting

#### 2. Items for Board discussion and possible action:

**Item No. (1) Treasurer - Paul Lawler**  
**(19-156) MER June 2019**

Discussion and possible action:

Motion to approve the WHWCNC Budget for Fiscal Year 2018-2019 Monthly Expense Reconciliation [MER] for June 2019. **Copy of the June 2019 MER will be provided at the Board meeting.** **Roll Call Vote**

**Item No. (2) Governance - Don Patterson, Chair**  
**(19-157) Board Member Appointment – Karen DiBiase**

Discussion and possible action:

Motion for the Board to approve the appointment for Karen DiBiase to become the Business Representative for Area 1.

**Item No. (3) Governance - Don Patterson, Chair**  
**(19-158) Board Member Appointment – Tamara Johnson**

Discussion and possible action:

Motion for the Board to approve the appointment of Tamara Johnson to become the Alternate Representative for Area 1.

**Item No. (4) Governance - Don Patterson, Chair**  
**(19-159) Board Member Appointment – Martin Lipkin**

Discussion and possible action:

Motion for the Board to approve the appointment of Martin Lipkin to become the CBO Representative for Area 4.

**Item No. (5) Governance - Don Patterson, Chair**  
**(19-160) Board Member Appointment – Dena Weiss**

Discussion and possible action:

Motion for the Board to approve the appointment of Dena Weiss to become the Alternate Representative for Area 4.

**Item No. (6) Governance - Don Patterson, Chair**  
**(19-161) Board Member Appointment – Houton Hormozian**

Discussion and possible action:

Motion for the Board to approve the appointment of Houton Hormozian to become the CBO Representative in Area 7.

**Item No.(7) Joyce Fletcher, President**  
**(19-162) Officer Elections**

- a) President
- b) Vice President
- c) Treasurer
- d) Secretary
- e) Parliamentarian

**Item No. (8) Treasurer**  
**(19-163) Budget Packet for Fiscal Year 2019/2020**

Discussion and possible action:

Motion for the Board to approve the Office of the City Clerk, Woodland Hills-Warner Center Neighborhood Council, Funding Program Fiscal Year Administrative Packet (Budget Packet) for fiscal year 2019/2020, July 2019 thru June 2020. See support document for the preliminary 2019/2020 WHWCNC Budget. The preliminary budget does not include roll over funds as those funds will not be released by the City Clerk until August 1, 2019. (see support document)

**Roll Call Vote**

**Item No. (9) WHIP Committee – August Steurer, Chair**  
**(19-164) Community Impact Statement – Council File No. 19-0002-S66**  
**City Council Resolution concerning Substance Abuse and Alcohol Rehabilitation Facilities in the City of Los Angeles**

Discussion and possible action:

Motion from the WHWCNC WHIP Committee for the board to approve the following community impact statement which supports City Council Resolution, **Council File No. 19-0002-S66**, concerning substance abuse and alcohol addiction rehabilitation facilities in the City of Los Angeles:

**MOTION:**

WHEREAS Council Members Bob Blumenfield and Monica Rodriguez have created a LA City Resolution that addresses the problems created by both licensed and unlicensed drug and alcohol addiction rehabilitation facilities; and

WHEREAS the Resolution encompasses facilities such as sober living homes, community care facilities, group homes and other drug and alcohol addiction rehabilitation facilities; and

WHEREAS there are serious concerns about the quality of care provided to each patient residing in licensed and unlicensed drug and alcohol rehabilitation facilities in the City of LA and throughout the State of California; and

WHEREAS there are major concerns about the qualifications of the operators and staffs of these facilities, and concerns about the negative impacts these facilities can have on neighborhoods when not properly managed; and

WHEREAS a variety of State and Federal laws restrict the ability of the City of LA to guarantee the quality of care for patients; and

WHEREAS the Resolution supports the State's approval and adoption of AB-1779, AB-1796, and AB-447 that will require greater oversight of these facilities and allow Cities to regulate the size, density and locations of these facilities; and

WHEREAS Council Members Blumenfield and Rodriguez have further augmented this Resolution by:

- Requiring Building and Safety and the LAPD to report on the number of call for services related to these facilities; and,
- Requesting that Building and Safety coordinate with Planning on all zoning and building codes; and,
- Requesting that the LA Fire Department coordinate on any questions regarding occupancy violations; and,
- Requesting that the City investigate recommendations on issues related to administrative uses by these facilities that are not directly related to patient care and are being carried out within residential zones; and,
- Request that the City return a report back to the City Council within 90 days.

WHEREAS, the Woodland Hills – Warner Center Neighborhood Council [WHWCNC] substantially accepts the recommendations in the Blumenfield/Rodriguez Resolution; and,

WHEREAS, the WHWCNC Board agrees that greater oversight and control of these alcohol and drug rehabilitation facilities is necessary as quickly as possible;

THEREFORE, the Woodland Hills Impacts and Policies Committee recommends that the Board of the WHWCNC resolve to notify the City Council and the Mayor's Office of its support of the City Resolution under Council File No. 19-0002-S66, and asks that the City Council and Mayor also consider the following additional measures:

1. Creating the use of "Special Permits" for establishing and operating an alcohol or substance abuse rehabilitation facility within LA City Limits.

2. Have the LA City Attorney investigate the measures that the City of Costa Mesa has taken in their successful lawsuit against problem rehabilitation cases, specifically as related to the Yellowstone Case Decision that allowed the city to impose restrictions and new regulations
3. Support Assembly Bill AB-920 in this Resolution regarding alcohol and drug abuse programs.
4. Instruct the City Attorney to investigate the potential of enforcing Nuisance Laws in respect to governing substance treatment homes.
5. Encourage insurance companies to adopt a policy of conducting regular inspections on the rehabilitation homes they are financially supporting through their patients and policy holders, and encourage them to self-regulate in instances where they find deficiencies.
6. Instruct City Department officials to analyze if the patients in the alcohol and substance abuse rehabilitation home are being allowed to integrate with the community (as required), or if they are being held inside the facility with no community interaction.
7. Investigate requiring Conditional Use Permits that can be investigated by the LA Police Department and/or other qualified City Departments.

**Item No. (10) PLUM Committee – Lauren Coffman, Chair**  
**(19-165) ZA-2019-1844-CUB – Sale of beer and wine at a gas station**  
**20910 W. Vanowen Street, Woodland Hills, 91303**

Discussion and possible action:

**MOTION:** As pertaining to Case ZA-2019-1844-CUB, having held one public meeting for the Application filed for a new conditional use permit to allow the sale and dispensing of beer and wine beverages (ABC Type 20 liquor license) for off-site consumption in conjunction with an existing 854 square foot Gas Station Mini Mart. The existing establishment operates 24 hours daily and is located in the (WC) NORTH VILLAGE-SN-RIO Zone. The Mini Mart is proposing to sell alcoholic beverages between the hours of 8:00 am and midnight daily.

The Planning, Land Use and Mobility Committee hereby finds that:

WHEREAS, there is an 18 year precedence that no new CUB 's have been approved for gas stations in Woodland Hills; and

WHEREAS, alcohol should not be sold where people are obtaining gasoline and driving; and

WHEREAS, there is a major liquor store across the street from this establishment where patrons can purchase liquor; and

WHEREAS, approving a CUB will lead to a virtual land rush of previously unapproved CUB requests and new CUB requests from gas stations, which will overall negatively affect the community; and

WHEREAS, the recommended action is made without prejudice for the applicant but based on an existing 18 year precedence policy;

THEREFORE, IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility Committee, for the findings and conditions stated herein, finds that the submitted application and plans for the proposed Conditional Use Permit at the Gas Station Mini Mart, located at 20910 Vanowen St, Los Angeles, CA 91303 should not receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council :

The Planning, Land Use and Mobility Committee recommends that the Board of the Woodland Hills-Warner Center Neighborhood Council advise the City of Los Angeles Planning Department and Council District 3 Councilmember Bob Blumenfield of its findings, and its subsequent supporting recommendation to not approve this application as presented on June 20, 2019.

**3. Committee Reports:**

Beautification Committee – Sean McCarthy, Chair

Budget Committee – Paul Lawler and Joyce Fletcher, Co-Chairs

Community Outreach Committee – Ray Cole, Chair – Peter Fletcher, Vice Chair

Community Services Committee – Mercy Alpert and Joyce Fletcher, Co-Chairs

Education Committee – Bill Anderson, Chair

Environmental Committee – Karen DiBiase, Chair

Governance Committee – Don Patterson, Chair  
Homelessness Committee – Ray Cole, Chair  
PLUM Committee – Lauren Coffman, Chair  
Public Safety Committee – Sheppard Kaufman, Chair  
WHIP Committee – August Steurer, Chair  
Ad-hoc Westfield Promenade 2035 Project – Joyce Fletcher, Chair  
Ad-hoc SSFL Committee – Karen DiBiase, Chair

#### **4. Board Member Area Reports:**

Area 1  
Area 2  
Area 3  
Area 4  
Area 5  
Area 6  
Area 7

#### **Announcements: The next Board meeting will be held on Wednesday, August 14, 2019.**

Meeting dates for or the upcoming 2019 year; the proposed Board meeting are held the second Wednesday of every month at the American Legion Hall located at 5320 Fallbrook Ave, Woodland Hills, CA 91367 at 6:30pm.

**HOWEVER, Please check the [www.whcouncil.org](http://www.whcouncil.org) website calendar page for any changes that may occur.**

#### **Adjournment of meeting:**

**\*THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818-340-6554 or email [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org) or the Department of Neighborhood Empowerment at (213) 978-1551 [EmpowerLa@LACity.org](mailto:EmpowerLa@LACity.org)

**\*PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)

**\*PUBLIC POSTING OF AGENDAS** – agendas are posted for public review as follows:

- [www.whcouncil.org](http://www.whcouncil.org) – go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date.
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**\*RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at [www.whcouncil.org](http://www.whcouncil.org)