



AGENDA – WHWCNC FULL BOARD MEETING
Wednesday, May 8, 2019 - 6:15 p.m. (notice 6:15 pm meeting time)
American Legion Hall
5320 Fallbrook Ave, Woodland Hills, CA 91367

***PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Board’s subject matter jurisdiction on other matters not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 20 minutes.

The opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the Owner, Landlord, L.A.U.S.D, or representatives of any venue hosting a meeting of the Neighborhood Council Board, or affiliated committees.

AGENDA

Call to Order
Pledge of Allegiance
Roll Call

Presentation discusses Measure EE – LAUSD Board Member, Nick Melvoin
(15 minutes)

LAUSD Board Member Nick Melvoin will speak to the community, and take questions, about the local revenue measure (parcel tax) the District has placed on the June ballot. Mr. Melvoin’s staff will be on hand to address further questions after his presentation concludes. Press CTRL + Click to read about [Measure EE](#) .

Approval of Minutes: Regular Board Meeting – March 13
Regular Board Meeting – April 10

1. Organization, Operation, Policies, & Procedures:

Public Announcements:

Office of Councilman Bob Blumenfield

Office of other Local and State Officials and Other Public Announcements and Presentations

Public Comment Period (on items not on the agenda): (2) minutes per speaker

(DONE) Department of Neighborhood Empowerment - EMPOWER LA Gibson Nyambura (one hour)

Empower La, Gibson Nyambura will discuss and inform the WHWCNC Board members and stakeholders of the various rules, regulations, procedures and codes of civility that govern the actions of Board members and committees of the WHWCNC. Mr. Nyambura has previously emailed the Board members various City documents related to this topic.

WHWCNC Governance Committee Chair, Don Patterson will also provide additional information related to a WHWCNC Rules Handbook and discuss future enforcement of rules, regulations, procedures and codes of civility.

Copies of the Handbook, WHWCNC Bylaws, Standing Rules and Codes of Civility will be provided at the meeting.

Organization, Operation, Policies, & Procedures:

Officer Reports:

President - Joyce Fletcher

The NC Election will be held on Sunday, May 19 at the Rose Goldwater Community Center, 12 noon to 6:00pm

The City Clerk's office will be in charge of and staff the Election.

Need board members to staff NC booth at One Generation Senior Symposium held on Saturday, May 18th

Vice-President – Sheppard Kaufman

Treasurer – Paul Lawler

Secretary - Linda Kouy-Ghadosh, Assistant Secretary - Karen DiBiase

Parliamentarian – Don Patterson

Committee Reports:

Beautification Committee – Sean McCarthy, Chair

Budget Committee – Paul Lawler and Joyce Fletcher, Co-Chairs

Community Outreach Committee – Ray Cole, Chair – Peter Fletcher, Vice Chair

Community Services Committee – Mercy Alpert and Joyce Fletcher, Co-Chairs

Education Committee – Bill Anderson, Chair

Environmental Committee – Karen DiBiase, Chair

Governance Committee – Don Patterson, Chair

Homelessness Committee – Ray Cole, Chair

PLUM Committee – Don Patterson and Lauren Coffman, Co-Chairs

Public Safety Committee – Sheppard Kaufman, Chair

WHIP Committee – August Steurer, Chair

Ad-hoc Westfield Promenade 2035 Project – Joyce Fletcher, Chair

Ad-hoc SSFL Committee – Karen DiBiase, Chair

Ad-hoc Election Committee – Chairs, Joyce Fletcher and Don Patterson

2. Items for Board discussion and possible action:

Item No. (1) Treasurer - Paul Lawler, Chair -Budget Committee (19-135) NC Budget Reallocation Approval

Discussion and possible vote:

Motion for the Board to approve the WHWCNC reallocated Budget for fiscal year 2018/2019 to fulfill WHWCNC spending requirements through the end of fiscal year June 30, 2019. Roll Call Vote

The re-allocated budget will be provided at the Board Meeting.

Item No. (2) Treasurer, Paul Lawler
(19-136) Final 2018/2019 Budget Reconciliation

Discussion and possible vote:

Motion for the Board to approve and direct the Treasurer to perform the final 2018/2019 Budget reallocation/reconciliation and roll over of unspent funds, to be able to reconcile and submit the final NC Budget to the City Clerk's office by the end of fiscal year, June 30, 2019. Roll Call Vote

Item No. (3) Treasurer, Paul Lawler
(19-137) Preliminary WHWCNC Budget for 2019/2020

Discussion and possible vote:

Motion for the Board to approve and direct the Treasurer to prepare the preliminary WHWCNC Budget and Board Assessment documents for Budget Fiscal Year 2019/2020 to be approved at the June 12, 2019 Full Board Meeting. This approval will allow the WHWCNC to be able to begin spending 2019/2020 NC funds on July 1, 2019 as required by the City Clerk. Roll Call Vote

Item No. (4) Treasurer, Paul Lawler
(19-138) April 2019 Monthly Expenditure Report

Discussion and possible vote:

Motion to approve the WHWCNC Budget for Fiscal Year 2018-2019 Monthly Expense Reconciliation [MER] for April 2019. **Copy of the April 2019 MER will be provided at the Board meeting.** Roll Call Vote

Item No. (5) Mercy Alpert, Co-Chair - Community Services Committee
(19-139) Funding Request – NPG – Friends of Serrania Elementary School

Discussion and possible vote:

Motion for the Board to approve a \$1,600.00 NPG funding request by the Friends of Serrania Elementary School for the purchase two Makerspace Educational Units for classrooms. Makerspace helps students learn to use tools and materials, both physical and virtual; and develop creative projects related to their course studies. Serrania Elementary School is located at 5014 Serrania Ave, Woodland Hills, CA 91364

NPG will be provided at the Board meeting.

Roll Call Vote

Item No. (6) Ray Cole, Chair – Homelessness Committee
(19-140) Funding Request – NPG - Pacific Boys Lodge

Discussion and possible action:

Motion for the Board to approve a \$1,000.00 NPG funding request by Pacific Boys Lodge to support programs for at risk boys and girls who cannot live with their families. Pacific Boy's Lodge is located at 4900 Serrania Avenue Woodland Hills, CA 91364 and provides housing, education, job training and counseling services.

NPG will be provided at the Board meeting.

Roll Call Vote

Item No. (7) Mercy Alpert, Co-Chair - Community Services Committee
(19-141) Funding Request – NPG - West Valley Food Pantry

Discussion and possible action:

Motion for the Board to approve a \$1,000.00 funding request by West Valley Food Pantry to purchase various food items to provide meals to needy residents in Woodland Hills and the West Valley. The Pantry has added over 750 needy

residents to their program in the past year and extends their services to unemployed residents, the working poor, the homeless, and those living on fixed incomes.

NPG will be provided at the Board meeting.

Roll Call Vote

Item No.(8) Sheppard Coffman, Chair – Safety Committee

(19-142) NPG - LA Fire Department Foundation - CERT Emergency Supplies

Discussion and possible vote:

Motion for the Board to allocate funding up to \$1,500 for the LAFD Foundation, a 501c3, in order to fund emergency supplies for the Battalion 17 Community Emergency Response Team (CERT) located at LAFD Fire Station 84. Depending on the funds allocated, the funding would go toward either a portable water tank or a combination of medical supplies, including quick evacuation tourniquets and disaster litters.

Roll Call Vote

NPG will be provided at the Board meeting.

Item No. (9) Sheppard Coffman, Chair – Safety Committee

(19-143) Funding of Survival Kits

Discussion and possible vote:

Motion for the Board to allocate funding up to \$2,000 for the purchase of up to 100 additional WHWC NC survival kits from vendor HALO Branded Solutions, to be distributed to the community in order to support the CD3 community resiliency initiative.

Roll Call Vote

Item No. (10) Lauren Coffman, Chair - PLUM Committee

(19-144) DIR-2019-0025-SPP; DIR-2019-0023-SPP

**Façade modification, signage and new handicap parking space and access
21138, 21140-21142 Ventura Boulevard Woodland Hills, CA 91364**

Discussion and possible action:

Motion: As pertaining to Case DIR-2019-0025-SPP, and DIR-2019-0023-SPP, having held three public meetings for the application filed by George Avetisyan, the owner's rep and sign vendor, to review a façade design / upgrade and new signage, the Planning, Land Use and Mobility Committee hereby finds that:

WHEREAS, the owner was receptive to the idea of modifying the original façade design to revise the façade of the west building to remove the vertical frame element that separated the two buildings; and

WHEREAS, the owner was receptive to the idea of modifying the original façade design to indicate lowering the parapet height of the west building to match the height of the east building; and

WHEREAS, the proposed color scheme will cover both building facades to create one uniform building elevation as per the submitted colored/rendered elevation drawing; and

WHEREAS, the signage, composed of back lit vinyl channel letters, will be placed in the center of the building above the entry door and comply with the requirements of the Ventura-Cahuenga Corridor Specific Plan, as per the submitted colored/rendered elevation drawing; and

WHEREAS, the owner will comply with all existing requirements of the building safety review and provide the ADA parking space and accessible path of travel as required by the planning and building safety review; and

WHEREAS, the applicant will paint the white stucco window surround on the west building façade to match the existing storefront front material;

THEREFORE, IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility Committee, for the findings and conditions stated herein, finds that the submitted application and plans by George Avetisyan, sign vendor and representative for the property at 21138, 21140-21142 Ventura Boulevard, Woodland Hills, CA 91364 receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council for the requested actions contingent upon the following conditions:

Conditions

- 1.) All plans presented on May 8, 2019 at the Board Meeting of the Woodland Hills – Warner Center Neighborhood Council (WHWCNC) shall be dated as such and re-submitted to Planning as an (updated) project application submittal.
- 2.) The applicant will not submit any significant, further updated plans without presenting them to the WHWCNC for support.
- 3.) Additionally, all conditions herein shall be printed on one of the Project Summary pages as a commitment to and acceptance of these conditions.
- 4.) Any changes to the proposed façade materials shall be resubmitted to the PLUM committee for review and support.

The Planning, Land Use and Mobility Committee recommends that the Board of the Woodland Hills-Warner Center Neighborhood Council advise the City of Los Angeles Planning Department and Council District 3 Councilmember Bob Blumenfield of its findings, and its subsequent supporting recommendation to approve this application as presented on May 2, 2019.

Item No. (11) Bill Anderson, Chair – Education Committee

(19-145) Community Impact Statement – Use of LAUSD Under-utilized Schools

Collins Elementary, Highlander Rd Elementary, Hughes Middle School, Oso Elementary, Platt Ranch Elementary

Discussion and possible action:

Motion: WHEREAS, in November 2018, LAUSD Board Members voted to conduct a six-month study of the use of their under-utilized school sites for purposes *other than schools*; and

WHEREAS, there were five school listed by LAUSD in the West Valley that would be included in this study (Collins Elementary School, Highlander Rd Elementary School, Hughes Middle School, Oso Elementary School and Platt Ranch Elementary School); and,

WHEREAS, these five school properties are needed to provide K-8 schools in Woodland Hills and West Hills, as there are no other LAUSD locations available in Woodland hills or West Hills; and

WHEREAS, in February 2019, a group of concerned homeowners and residents of the Carlton Terrace area helped form a coalition of similar groups adjoining the four other similar unused or underused school properties in the valley, coordinated by the Woodland Hills Homeowners Organization (WHHO); and,

WHEREAS, petitions were circulated in the areas surrounding these school sites, and gathered over 1000+ signatures to date, including 646 signatures in support of rebuilding a K-8 school *only* at the Oso Elementary School site due to the location being entirely within a residential neighborhood; and,

WHEREAS, in Woodland Hills, the Warner Center 2035 Plan has resulted in high-density housing with 8,793 fully built residential dwellings and another 1,615 residential units that are currently under construction, with a total of 26,048 residential units to be built in Woodland Hills alone; and,

WHEREAS, additional residential units are planned and/or are currently under construction in areas near Warner Center and in West Hills; and

WHEREAS, there is an anticipated increase of 5,000 school age children in the West Valley due to these housing increases who will need local schools to attend; and

WHEREAS, most of the LAUSD existing schools in the West Valley are near capacity; and,

WHEREAS, the purpose of LAUSD is the education of our children;

THEREFORE, the Woodland Hills Education Committee recommends that the Board of the WHWCNC resolve to notify the City Council and the LAUSD Board it does NOT SUPPORT the use the under-utilized school sites used for purposes *other than schools*. These sites must remain for *educational purposes only due to the anticipated growth in Warner Center*. We further request that new K-8 school construction begin immediately, or that these five school sites be maintained as-is until the future local education need is determined. Furthermore, the Board asks Council Member Blumenfield work with the coalition so future Warner Center educational needs will be represented.

Item No. (12) Lauren Coffman, Chair – PLUM Committee
(19-146) DIR—2018-3394-SPP Redesign and addition to the The Atrium and Tower
6400 Canoga Ave, Woodland Hills 91367

Discussion and possible vote:

Motion: As pertaining to Cases DIR-2018-3394-SPP and ENV-2018-2295-EAF at 6400 Canoga Avenue, Woodland Hills, 91367, having held two public meetings for the application filed by Sandstone Properties for the redesign and 15,066 SF addition to an existing commercial building (The Atrium) at 6400 Canoga Avenue in the Downtown District of the 2035 Warner Center Specific Plan, plus the demolition of an adjacent 2-story parking structure and a replacement with a 7-story parking and commercial podium and a 35-story (total podium + tower), 744,309 SF residential/mixed use structure with 650 living units, 1206 total parking spaces, and 33,664 SF of Publicly Accessible Open Space, the WHWCNC Planning, Land Use and Mobility Committee (PLUM) hereby finds that:

WHEREAS, the proposed project designs and plans adhere to all of the requirements of the Downtown District of the 2035 Warner Center Specific Plan without requesting variances or exemptions; and

WHEREAS, the commercial requirement of the Downtown District has been met by the existing Atrium building facility, and will be exceeded with the addition of 15,066 SF of commercial space to that building that will include a new restaurant fronting on Canoga Avenue; and

WHEREAS the proposed podium and tower building will maintain the same footprint as the 2-story parking garage it will replace; and

WHEREAS the proposed development will provide 30,644 SF of Publically Accessible Open Space (PAOS) which is 3,000 SF more than required by code; and

WHEREAS there are no height restrictions in the Downtown District so the proposal of a 435-foot high tower is not restricted; and

WHEREAS the developer, architects and landscape architect have incorporated many of the design requests and suggestions developed at the initial PLUM presentation including creation of a significant Gateway entry, addition of a restaurant and patio fronting Canoga, adding water feautres in the project, and adding significant architectural details that are unique in Warner Center; and

WHEREAS the required minimum non-residential floor area of 25% has been maintained; and

WHEREAS the parking for this project will be automated for over 80% of all required parking and will set a needed precedent for Warner Center parking; and

WHEREAS the applicant has agreed to constructively work with all future adjacent redevelopment projects to facilitate mobility between projects across the block;

Therefore, IT IS HEREBY RESOLVED that the Planning Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings and conditions stated herein finds that the submitted application and plans from Sandstone Properties receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC) for the requested actions contingent upon the following conditions:

Conditions

- 1.) All plans presented May 8, 2019 at the Board of the WHWCNC shall be dated as such and, upon revision of the revised plan package reflecting the Revised Site Plan included herein, shall be re-submitted to Planning as an (updated) project plan application submittal.
- 2.) The applicant will not submit any significant, further updated plans without first presenting them to the WHWCNC for support.
- 3.) The Applicant will place a project sign on the project under construction which is clearly visible to the street showing a rendering of the proposed/approved project building(s), plus specifics as to the size (number of units), ownership and contact information.
- 4.) Additionally, all conditions herein shall be printed on one of the Project Summary pages as a commitment to and acceptance of these conditions

The Planning, Land Use and Mobility Committee recommends that the Board of the Woodland Hills – Warner Center Neighborhood Council advise the city of Los Angeles Planning Department and Council District 3 Councilmember Bob Blumenfield of its findings and subsequent recommendation to APPROVE this application presented on May 8, 2019.

4. Board Member Area Reports:

Announcements: *The next Board meeting will be held on Wednesday, June 12, 2019.*

Meeting dates for or the upcoming 2019 year; the proposed Board meeting are held the second Wednesday of every month at the American Legion Hall located at 5320 Fallbrook Ave, Woodland Hills, CA 91367 at 6:30pm.

HOWEVER, Please check the www.whcouncil.org website calendar page for any changes that may occur.

Adjournment of meeting:

***THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818)-340-6554 or email j.fletcher@whcouncil.org or the Department of Neighborhood Empowerment at (213) 978-1551 EmpowerLa@LACity.org

***PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email j.fletcher@whcouncil.org

***PUBLIC POSTING OF AGENDAS** – agendas are posted for public review as follows:

- www.whcouncil.org – go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date.
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

***RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at www.whcouncil.org