



AGENDA – WHWCNC FULL BOARD MEETING

Wednesday, January 9, 2019 - 6:30 p.m. – 9:30 p.m.

American Legion Hall

5320 Fallbrook Ave, Woodland Hills, CA 91367

***PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Board’s subject matter jurisdiction on other matters not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 20 minutes.

The opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the Owner, Landlord, L.A.U.S.D, or representatives of any venue hosting a meeting of the Neighborhood Council Board, or affiliated committees.

AGENDA

Call to Order
Pledge of Allegiance
Roll Call

Approval of Minutes: Board Meeting – November 14, 2018
Special Board Meeting – November 14, 2018
Board Meeting - December 12, 2018

1. Organization, Operation, Policies, & Procedures:

Public Announcements:

LAPD Topanga Division
Office of Councilman Bob Blumenfield
Empower LA representative for WHWCNC – Gibson Nyambura

Office of other Local and State Officials and Other Public Announcements and Presentations

Public Comment Period (on items not on the agenda): (2) minutes per speaker

Presentation and Q&A – 30 minutes
Los Angeles Department of Transportation (LADOT)
The Winnetka Avenue Street Improvement Project

The Winnetka Ave. street improvements project aims to increase safety, connectivity, and mobility options by closing a critical gap in the West San Fernando Valley's bicycle network. The project team is considering a minor roadway reconfiguration between Vanowen St. and Victory Blvd. that would replace peak-hour traffic lanes with bike lanes and full-time parking. The team is also considering adding a new controlled crossing on Winnetka at Gilmore St.; currently there is no safe opportunity to cross for a half mile. This project would help connect key destinations and regional transportation facilities, including Pierce College, the Metro Orange Line busway, the Metro Orange Line bike path, and the L.A. River Greenway. The new roadway configuration could also help calm traffic speeds and create a buffer between pedestrians on the sidewalk and fast-moving traffic lanes. In response to requests from Neighborhood Councils and other organizations within the area, the Office of Councilmember Bob Blumenfield has directed LADOT to begin studying this project. The need for safety improvements along Winnetka have been a long time concern.

Organization, Operation, Policies, & Procedures:

Officer Reports:

President - Joyce Fletcher

2019 Message to the WHWCNC Board of Directors

A New Year Reminder "To Do" List for the Board and Committees

Vice-President – Sheppard Kaufman

Treasurer – Paul Lawler

Secretary - Linda Kouy-Ghadosh - Assistant Secretary, Karen DiBiase

Parliamentarian – Don Patterson

Committee Reports:

Beautification Committee – Sean McCarthy, Chair

Budget Committee – Paul Lawler and Joyce Fletcher, Co-Chairs – **Budget Committee Meeting will be scheduled for January to reallocate 2018/2019 Budget**

Community Outreach Committee – Ray Cole, Chair – Peter Fletcher, Vice Chair

Community Services Committee – Mercy Alpert and Joyce Fletcher, Co-Chairs

Education Committee – Bill Anderson, Chair

Environment Committee – Karen DiBiase and Gina Thornburg, Co-Chairs

Governance Committee – Don Patterson, Chair

Homelessness Committee – Ray Cole, Chair

PLUM Committee – Don Patterson and Lauren Coffman, Co-Chairs

Public Safety Committee – Sheppard Kaufman, Chair

WHIP Committee – August Steurer, Chair

Ad-hoc Westfield Promenade 2035 Project – Joyce Fletcher, Chair

Ad-hoc SSFL Committee – Karen DiBiase, Chair

Ad-hoc Election Committee – Chair/Candidate Process, Joyce Fletcher – Chair/Election Process, Don Patterson

2. Items for Board discussion and possible action:

Item No. (1) PLUM Committee – Lauren Coffman and Don Patterson, Co-Chairs
(19-001) 4601 Ensenada Street, Woodland Hills, CA 91364 – New home construction

Discussion and possible action:

As pertaining to case ZA-2018-3908-ZAD-DRB-SPP, having held one public meetings for the application filed by the property applicant Charles Lee, concerning the new construction of a three story, 2,939 sq. ft. residence, which includes an 895 sq. ft. four car, attached garage, at 4601 Ensenada Drive, Woodland Hills, 91364, the Planning, Land Use and Mobility committee hereby finds that:

WHEREAS, the Applicant has designed and substantially complies with the applicable regulations, findings, standards, and provisions of the Mulholland Scenic Parkway Specific Plan, The Girard Tract Specific Plan and the Baseline Hillside Ordinance; and

WHEREAS, the applicant has agreed to implement and will note on their plans, suggested improvements and modifications and conditions (see below) to the submitted application; and

WHEREAS, the applicant has agreed to implement and will note on their plans, that there will be no equipment located on the pitched roof; and

WHEREAS, the applicant has provided an initial haul route for grading, a staging area plan for receiving and storing construction materials, and a parking plan for construction workers along with an estimated timeline for construction; and

WHEREAS, the applicant has agreed to implement and will note on their plans, all of the suggested changes brought forth by the Mulholland Design Review Board;

THEREFORE IT IS HEREBY RESOLVED, that the Planning, Land Use and Mobility committee, for the findings and conditions stated herein, finds that the submitted application submitted by the applicant, Charles Lee, for the new construction of a three story, 2,939 sq. ft. residence, which includes an 895 sq. ft. four car, attached garage receive the support of the Board of the Woodland Hills Warner Center Neighborhood Council for the requested action contingent upon the following conditions:

Conditions

1. All plans presented on January 9, 2019 at the Board Meeting of the Woodland Hills – Warner Center Neighborhood Council (WHWCNC) shall be dated as such and re-submitted to Planning as an (updated) project application submittal.
2. Additionally, all conditions herein shall be printed on the Project Summary page as a commitment to and acceptance of these conditions.
3. Required oak trees, if any, shall be planted far enough away from structures and retaining wall footings so that the canopies and root balls can develop to maturity.
4. The applicant and owner will not submit any significant further updated plans or changes without first presenting them to the WHWCNC for support.
5. The applicant will verify the sideyard requirement and provide verification at their Planning hearing.
6. The applicant will optionally provide additional trees, above what is currently shown on the Landscape Plan, such as California Sycamore, with a proper irrigation system.

The Planning, Land Use and Mobility Committee recommends that the Board of the Woodland Hills Warner Center Neighborhood Council advise the City of Los Angeles Planning Department and Council District 3 Council member Bob Blumenfield of its findings, and its subsequent supporting recommendation to approve this application as presented on January 9, 2019.

DOCUMENTS REQUIRED FROM APPLICANT AT JANUARY 9 WHWCNC BOARD PRESENTATION:

1. Rough map of estimated haul route
2. Staging area plan for construction materials (and signed letter of agreement if using neighboring lot)
3. Map showing parking for construction crew (and signed letter of agreement if using neighboring lot)
4. Estimated timeline for grading and construction.

Item No. (2) Election Committee and Outreach Committee – Ray Cole and Peter Fletcher
(19-002) Funding for 2019 WHWCNC Election

Discussion and possible action:

Motion for the Board to approve an expenditure up to \$700.00 for the promotion of the 2019 WHWCNC election in the Warner Center News from Line Item 65 of the current 2018/2019 WHWCNC Budget. This funding has been previously allocated and approved by the Board.

Item No. (3) Election Committee and Outreach Committee – Ray Cole and Peter Fletcher
(19-003) Funding for 2019 WHWCNC Election

Discussion and possible action:

Motion for the Board to approve the expenditure of up to \$500.00 for Facebook ads and other social media ads for promotion of the 2019 WHWCNC election. To be spent from the \$1,000 in our current 2018/2019 budget allocated to social media advertising on line 64 of the budget. This funding has been previously allocated and approved by the Board.

Item No. (4) Election Committee and Outreach Committee – Ray Cole and Peter Fletcher
(19-004) Funding for 2019 WHWCNC Election

Discussion and possible action:

Motion for the Board to approve the expenditure of up to \$500.00 for the purchase of banners to promote the 2019 WHWCNC election. To be spent from the \$3,000 in our current 2018/2019 budget allocated to elections on line 96 of the budget. This funding has been previously allocated and approved by the Board.

Item No. (5) Election Committee and Outreach Committee – Ray Cole and Peter Fletcher
(19-005) Funding for 2019 WHWCNC Election

Discussion and possible action:

Motion for the Board to approve the expenditure of up to \$500.00 for the design and printing of promotional flyers for the 2019 WHWCNC election. To be spent from the \$3,000 in our 2018/2019 budget allocated to elections on line 96 of the budget. This funding has been previously allocated and approved by the Board.

Item No. (6) Election Committee and Outreach Committee – Ray Cole and Peter Fletcher
(19-006) Funding for 2019 WHWCNC Election

Discussion and possible action:

Motion for the Board to approve the expenditure of up to \$2,000.00 the design and printing of city bus bench signs for the promotion of the 2019 WHWCNC election. To be spent from the \$3,000 in our 2018/2019 budget allocated to elections on line 96 of the budget. This funding has been previously allocated and approved by the Board.

Item No. (7) Joyce Fletcher, President
(19-007) Case No. AA-2018-0397-PMLA (ENV-2018-0398-CE)
Lot Split Request located at 21332 West Oxnard Street. Woodland Hills, CA 91367 – Warner Center

Discussion and possible action:

Motion for the WHWCNC Board to approve the PLUM Committee to submit a recommendation for Case No. AA-2018-0397-PMLA without prior Board approval: as the case has already been heard by the City and the case file is being held open until Jan 11, 2019 for a WHWCNC recommendation as requested by the Council office. The WHWCNC has formally requested the City hold the case open until after the February 13th Board meeting (February 15th) for a Board approved recommendation and is waiting for a response. The later date after the current deadline is required for the PLUM Committee to further review the case and submit a recommendation. However if the City declines to extend the deadline date until February 15th, this motion requests the Board approve a PLUM recommendation to be submitted in lieu of a Board recommendation.

Should the City approve the extension of the requested deadline: The PLUM Committee will submit a recommendation to the Board for a Board vote on February 13th.

4. Board Member Area Reports:

Area 1 – Karen DiBiase, Linda Kouy-Ghadosh, Tamara Johnson
Area 2 – Sean McCarthy, Raymond Cole, Brian Drapkin, Paul Lawler
Area 3 – Nancy McLean, Herbert Madsen, Martin Lipkin
Area 4 – Don Patterson, Bill Anderson
Area 5 – Dorothy Strackbein, Mercy Alpert
Area 6 – Pat Patton, Heath Kline, Gilbert Yablon, Lauren Coffman
Area 7 – Aaron Williams, Joyce Fletcher, Peter Fletcher, Marie Pierre
At Large – Sheppard Kaufman, Gina Thornburg
Youth Member- Ved Kulkarni

Announcements: *The next Board meeting will be held on Wednesday, February 13, 2018.*

Meeting dates for or the upcoming 2019/2020 year; the proposed Board meeting dates are: TBD (Date, Time, location subject to change or cancellation. **Please check the www.whcouncil.org website calendar page for any changes.**

Adjournment of meeting

***THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818-340-6554 or email j.fletcher@whcouncil.org or the Department of Neighborhood Empowerment at (213) 978-1551 EmpowerLa@LACity.org

***PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email j.fletcher@whcouncil.org

***PUBLIC POSTING OF AGENDAS** – agendas are posted for public review as follows:

- www.whcouncil.org – go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date.
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

***RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at www.whcouncil.org