

CITY OF LOS ANGELES
CALIFORNIA

**Neighborhood Council
Governing Board**

President: Dena Weiss
Vice President: Chris Waddy
Secretary: Karen DiBiase
Treasurer: Heath Kline
Parliamentarian: Don Patterson

Committee Chair, Julie Waltrip
Committee Members/ Officers:
Reina Cerros-McCoughey
Heath Kline
Rochelle "Shelly" Schwartz
Youth Member TBA
Allan Biggins Stakeholder



200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

**WOODLAND HILLS
WARNER CENTER
NEIGHBORHOOD
COUNCIL**

**Regular Education Committee Meeting
Agenda
Fire Station #84
Community Room**

21050 Burbank Blvd, Woodland Hills, CA 91364

December 5, 2023

6:30 p.m.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiBiase, Secretaria, al **818-639-9444** o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board

Items for Discussion and Possible Action:

All comment is limited to 2 minutes per speaker, unless adjusted by the presiding chair of the committee.

1. Call to Order.

Roll call of members: Julie Waltrip, Reina Cerros-McCoughey, Heath Kline, Rochelle "Shelly" Schwartz, Allan Biggins

2. Public Announcements by city officials and representatives: (2) minutes per speaker.

3. Stakeholder Public Comment Period (on items NOT on the agenda): (1) minute per speaker.

4. Approval of Committee Minutes: Tue. Nov 28, 2023 special meeting minutes and no minutes are available from Tue. Nov.7, 2023 meeting because it was cancelled last minute due to technical error.

Items for discussion and possible action:

Stakeholder Public Comment will be taken on each agenda item: (2) minutes per speaker

Item One: (15 minutes)

Discussion and possible action regarding sponsoring a youth to represent Woodland Hills at a conference and using the conference application provided in the tool kit by DONE versus revising our previously disseminated youth member application for the youth to fill out ...see supporting documents.

DONE is hosting the [2024 EmpowerLA Youth Conference](#) and wants us to share the application with anyone who may be interested in attending. The conference will take place on Saturday January 27, 2024, and feature workshops and speakers focused on civic engagement, local government, and community leadership. In order to be considered for the conference, [youth will need to complete a short application](#), which is due on Monday December 18th. Applicants who are already engaged with their local Neighborhood Council will be given first preference, so any youth board members or stakeholders are encouraged to apply.

To help us spread the word, there is an [outreach toolkit](#) with sample social media graphics and language, newsletter blurbs, and printable fliers. We are asked to help in sharing the information with any high schools, youth organizations, or other partnerships our committee or Neighborhood Council may have.

Roll call vote. (if applicable).

Item two: (15 minutes)

Discussion and possible action on future projects together including but not limited to

1. elementary school arts events,
2. middle school spelling bees, and
3. high school assemblies.

Elevator pitch format first on each while referring to supporting documents from each entity please. Discussion to follow pitch with 2 minutes for supporting documentation analysis.

Roll call vote. (if applicable).

ADJOURNMENT. The next meeting will be on Tuesday January 2nd, 2024 6:30 pm at the Woodland Hills Library.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- A copy of this agenda is also physically posted on the outside of the window of the West Valley Warner Center Chamber located at 6100 Topanga Canyon Blvd, Ste 2330, Woodland Hills, CA 91367. The Chamber is located at the Promenade Mall outside the east entrance of the mall and to the left of Ruth Chris Restaurant. The Chamber office is accessed from Owensmouth Street. Parking is free.
- www.whcouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.WHWCNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dena Weiss at: d.weiss@whcouncil.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website.

CITY OF LOS ANGELES CALIFORNIA

Special Education Committee Meeting Agenda MINUTES

Note Special Meeting for Date, Time and Location Woodland Hills Fire Station #84 Community Room

Burbank Blvd, Woodland Hills, CA 91364

Tuesday November 28, 2023

7:30 p.m.

I

WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas)

antes del evento. Por favor contacte Karen DiaBiase, Secretaria, al 818-639-9444 o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Items for Discussion and Possible Action:

All comment is limited to 2 minutes per speaker, unless adjusted by the presiding chair of the committee.

1. Call to Order. 7:30PM

2. Roll call of members: Julie Waltrip, Reina Cerros McCoughey, Heath Kline, Shelly Schwartz
—

ALL MEMBERS PRESENT PLUS STAKEHOLDER ALAN BIGGINS

3. Public Announcements by city officials and representatives: (2) minutes per speaker.-NONE

4. Stakeholder Public Comment Period (on items NOT on the agenda): (1) minute per speaker.
ALAN BIGGINS HAS CONCERNS ABOUT THE TRAFFIC NEAR SERRENIA SCHOOL-
CONGESTION, RUDENESS. WILL POSSIBLY BE DISCUSSED AS AN AGENDA ITEM AT
FUTURE MEETING

5. Approval of Committee Minutes: dated Oct. 3, 2023. MINUTES PASS 4/0-MOTION TO
APPROVE BY JULIE, SECOND BY SHELLY

Items for discussion and possible action:

Stakeholder Public Comment will be taken on each agenda item: (2) minutes per speaker.

Item One: (10 minutes presentation, 5-minute discussion)

See supporting documents

JULIE MOTIONS TO DISCUSS AND POSSIBLY VOTE ON ITEM ONE, REINA SECONDS.
TOTAL FOR PROJECT IS LISTED AT \$13,000, WE NEED TO KNOW WHERE THE SCHOOL
WILL GET THE ADDITIONAL \$2700 TO COMPLETE THE PROJECT BEFORE NPG CAN
BE VOTED ON, CITY CLERK WILL REQUIRE THIS MISSING INFORMATION.

MOTION BY JULIE-MOTION TO APPROVE THE NPG CONTINGENT UPON LOCKHURST ELEMENTARY PROVIDING A BALANCED BUDGET AND SPREADSHEET DOCUMENTING ALL MATERIALS COST AND LABOR COSTS.

SHELLY SECONDS

MOTION PASSES 4-0. JULIE AND ALAN WILL REACH OUT TO LOCKHURST TO PROVIDE DETAILED INFORMATION ON THE NECESSARY ADDITIONAL INFORMATION NEEDED

Lockhurst Drive Charter Elementary School PTO President Selene Hacker is asking for a \$1300.00 Neighborhood Purpose Grant toward their garden facelift to enrich outdoor education for 500 students ranging from Transitional Kindergarten through 5th grade.

Visible from the street, the hardscape design calls for repurposing existing cinderblocks to create gardening beds at just the right height for a child to reach during this outdoor class.

Students will do all the gardening work themselves under a science teacher's direction, which may include seeding, planting, fertilizing, composting, designing, harvesting and even eating the fruits of their labor.

Types of produce could include carrots, cherry tomatoes, snap peas, leafy greens and strawberries.

Growing fruits and vegetables for consumption will teach students ecology, nutrition and sustainability. Each grade level will have a section of the garden to tend to. One section will be

dedicated to composting. Students are taught not only to practice these life skills but also to share them with their own families and communities.

Garden supplies needed may include soil, seeds, trowels, shovels, water barrels, watering cans, and gloves. Students will be staining the cinder blocks then painting on their handprints. The garden has not been upgraded in more than 15 years. Removing 3 of 6 trees will make way for new soil suitable for growing edible food.

Lockhurst is a diverse learning environment with two special day programs for students with moderate to severe autism, one for grades K-2 and one for grades 3-5. This redesigned garden experience will engage all Lockhurst students in outdoor education on a regular basis in a more sensory way than from a science book inside of a classroom.

Roll call vote (if applicable).

Item Two: (10 minutes) discussion on stakeholder and youth member involvement on the committee. ALAN BIGGINS READ HIS STATEMENT ON HIS BACKGROUND AND DESIRE TO JOIN THE EDUCATION COMMITTEE AS A VOTING STAKEHOLDER MEMBER

MOTION BY JULIE TO ADD ALAN TO THE EDUCATION COMMITTEE AS A VOTING MEMBER SECOND BY SHELLY

4/0 ALL MEMBERS APPROVE – ALAN AS A VOTING MEMBER OF THE NC EDUCATION COMMITTEE

YOUTH MEMBER-

REINA IS AGAINST ADDING A YOUTH MEMBER TO THE NC AND LEFT THE MEETING AT 7:30PM

HEATH, SHELLY AND JULIE ARE IN FAVOR OF ADDING A YOUTH MEMBER
MOTION BY JULIE TO ADD A YOUTH MEMBER TO THE EDUCATION COMMITTEE AND
HOPEFULLY THE NC, SECOND BY SHELLY
MOTION PASSES-3/0 -

Roll call vote (if applicable)

Item Three: (10 minutes) discussion on future agenda items.

HEATH DISCUSSES THE CALVERT NPG FROM LAST BOARD NEXT MEETING IS 12/5/23
AT THE LA FIRE STATION AT 6:30PM

MEETING ADJORNED AT 8:58PM Roll call vote (if applicable).

ADJOURNMENT. The next meeting will be on Tuesday December 5, 2023 at the LA Fire Department community room located at 21050 Burbank Blvd. Woodland Hills, Ca 91367.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting

the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- A copy of this agenda is also physically posted on the outside of the window of the West Valley Warner Center Chamber located at 6100 Topanga Canyon Blvd, Ste 2330, Woodland Hills, CA 91367. The Chamber is located at the Promenade Mall outside the east entrance of the mall and to the left of Ruth Chris Restaurant. The Chamber office is accessed from Owensmouth Street. Parking is free.

- www.whcouncil.org

- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.WHWCNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dena Weiss at: d.weiss@whcouncil.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website.