



## AGENDA – WHWCNC EDUCATION COMMITTEE SPECIAL MEETING

5 January 2021, 6:30 P.M.

### VIRTUAL SPECIAL MEETING BY TELECONFERENCE

#### VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meetings will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must dial **+1 669 900 6833**, and enter Zoom ID No. **930 6239 0507** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item.

#### GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCSupport@lacity.org](mailto:NCSupport@lacity.org) or phone: (213) 978-1551.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed on our website at : [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 639-9444 or email: [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

**SERVICIOS DE TRADUCCIÓN** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher de la Mesa Directiva, al [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org) o por correo electrónico avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Council website - [www.whcouncil.org](http://www.whcouncil.org) and go to the calendar page and click on the date, then meeting and agenda
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

## **AGENDA**

- 1. Call to Order**
  - 2. Pledge of Allegiance**
  - 3. Roll Call**
  - 4. Approval of Minutes, October 29, 2020 Special Committee Meeting and December 1, 2020 Meeting**
  - 5. Public Announcements - (2) minutes per speaker**
  - 6. Public Comment Period (on items not on the agenda): (2) minutes per speaker**
- 

### **7. Items for discussion and possible action:**

#### **Item No. (1): Parents, Educators/Teachers & Students in Action (PESA)**

- Presentation by Executive Director, Seymour Amster
- Discussion

#### **Item No. (2): Status of NPGs Submitted to City of Los Angeles**

Discussion and Possible Action:

- Pierce College Braham Pantry NPG
- West Valley Occupational Center Hi-Set NPG

#### **Item No. (3): LAUSD Issues and Possible Projects**

Discussion and Possible Action:

- LAUSD Proposal for Closed Schools / Employee Housing Meeting
- Committee Inquiry Regarding Superintendent Evaluation Process
- Possible Zoom Meeting with School Principals
- Other

#### **Item No. (4): Possible New Projects**

Discussion and Possible Action:

- Optimist Youth Homes Pacific Lodge Girl's Home, Area 6
- Other Possible Projects / WHWCNC Revised Budget / Committee Budget

#### **Item No. (5): New Business**

### **Adjournment of meeting**

\*RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at [www.whcouncil.org](http://www.whcouncil.org)

## Email from Seymour Amster, PESA

On Jan 1, 2021, at 11:54 AM, Seymour Amster <[seymour.amster@pesa-edu.org](mailto:seymour.amster@pesa-edu.org)> wrote:

Dear John:

Your email concerning the submitted NPG grant to the Woodland Hills Neighborhood Council was forwarded to me.

Thank you for the invitation, yes we would be willing to virtually attend the committee meeting on January 5.

Parents, Educators/Teachers & Students in Action (PESA) is a community-based organization that provides educational support to K-12 students. Our educational support consists of tutoring, mental health counseling, career training, mentoring and workshops for both students and parents. We provide these services to all K-12 students.

We receive referrals to our program from the Los Angeles Police Department Juvenile Arrest Diversion Program (JADP). Which includes both the West Valley Division and the Topanga Division. We provide all of the above services to these youth in addition we evaluate the referred youth to determine if they are in need of special education services or additional educational support then what they are receiving. We have trained parent advocates that attend IEP meetings with the parents to help them obtain the services for their child. We have special education consultants on staff to assist in creating a support service plan with the input of the parent and the student when this is available, to present at the IEP meeting.

We have a strong relationship with the Parent and Community Engagement Unit of LAUSD for the Local District Northwest (PACENW), which encompasses Woodland Hills. Through our relationship with PACENW we are able to communicate our services to parents of needs, and receive referrals of students in need from this source as well.

In addition we have a strong presence both at Taft High School and Canoga Park High School by being the supporting nonprofit of the Teen Court program present at both of these schools. As a result we are able to provide services to students at both of these schools as well.

Also students who participate in our programs are eligible to join our Teen Court Alumni Association (TCAA) and continue to receive mentoring from us while they attend college. The TCAA members are eligible to be part time employees to assist us in providing the services outlined above.

I hope this answers your questions. Of course we will be available to go into more details and answer further questions you or your committee members may have at the meeting on January 5.

Happy New year.

Sincerely,

Seymour Amster

On Thu, Dec 31, 2020 at 7:08 PM PESA Admin <[pesaemmee@gmail.com](mailto:pesaemmee@gmail.com)> wrote:

**From:**Ramirez, Tammy <tammy.ramirez@lausd.net>  
**Sent:**Monday, December 14, 2020 12:21 PM  
**To:**b.anderson@whcouncil.org <b.anderson@whcouncil.org>  
**Subject:**Superintendent Evaluation

Hello Mr. Anderson,

I hope you are well and having a great start to the week. My co-worker, Silvia, inquired to the General Counsel regarding the question posed about what metrics are utilized to evaluation the superintendent. Unfortunately, they cannot disclose metrics. Please see the response below from General Counsel:

Due to the confidentiality of the closed session meetings and privacy interests in personnel evaluations, we are unable to share the contents of the Superintendent's evaluations. However, the Superintendent is evaluated regularly by the Board of Education in closed session where the board members assess his job performance and provide regular feedback.

My co-worker is also inquiring about the case regarding distance learning. I will keep you posted.

My best,

Tammy

Tammy Ramirez  
Deputy Director of School and Community Engagement  
Office of Board Member Scott M. Schmerelson  
Los Angeles Unified School District  
Office: (213) 241-8333

## WHWCNC EDUCATION COMMITTEE 2021 BUDGET

		Description		2021 Budget
	Community Improvement	Project to provide female hygiene products to Woodland Hills High Schools & Middle		
		Thru Sisters on the Street	\$ 400.00	
		Girl Scout Scholarship	\$ 500.00	
				\$ 900.00
	Outreach	Jobs Fair		
		Promotion	\$ 200.00	
		Supplies (etc.)	\$ 200.00	
		Venue	\$ 500.00	
		Miscellaneous	\$ 100.00	
				\$ 1,000.00
		WHWCNC Table at Walk of Hearts - Teacher Recognition Event		\$ 400.00
	Neighborhood Purpose Grants	West Valley Occupational Center		
		High School Equivalency Exam Costs for five people @ \$150 / exam	\$ 750.00	
		Pierce College - Brahma Initiative		
		Funding for Food Pantry	\$ 2,500.00	
				\$ 3,250.00
	TOTAL			\$ 5,550.00

# Woodland Hills-Warner Center Neighborhood Council - BUDGET 20/21

revised 9/16/20 by Budget Committee

					Monthly		
			Budgeted		Board Vote	Invoiced and Spent	AVAILABLE
			2020 -2021		ALLOCATED		
	OPERATIONS/OFFICE						
	GENERAL OPERATIONS						
		Board Retreat					\$0.00
		Bank Charges, Fees (Union Bank)					\$0.00
		Refreshments-Board Events					\$0.00
			\$0.00				\$0.00
	SPACE RENTAL (MONTHLY MEETINGS & EVENTS)						
	Monthly Meetings						
		American Legion - Board	\$600.00				\$600.00
		St. Bernadine's - PLUM	\$600.00				\$600.00
			\$1,200.00				\$1,200.00
	STORAGE						
		Storage Etc	\$3,000.00				\$3,000.00
			\$3,000.00				\$2,600.00
	PHONE SYSTEMS						
		Grasshopper Phone	\$850.00				\$850.00
		Constant Contact	\$700.00				\$700.00
			\$1,550.00				\$1,550

	<b>COMPUTER - DATA/CELL/SOFTWARE</b>					
	Verizon Wi-fi Hot Spot	\$500.00				\$500.00
	Software Upgrades	\$200.00				\$200.00
	Computer Repairs-Service	\$0.00				\$0.00
		\$700.00				\$700.00
	<b>POSTAGE/MAILING</b>					
	UPS NC Mailbox Rental	\$550.00				\$550.00
		\$550.00				\$500.00
	<b>OFFICE SUPPLIES</b>					
	Supplies and general printing	\$1,000.00			\$308.37	\$691.63
		\$1,000.00				\$691.63
	<b>PRINTING</b>					
	PLUM - ARC Graphics	\$2,000.00				\$2,000.00
	Paper and Ink - NC Printer	\$500.00			\$59.11	\$440.89
		\$2,500.00			\$59.11	\$2,440.89
	<b>OUTREACH – ITEMS &amp; SERVICES</b>					
	<b>General Outreach Funds</b>	\$10,100.00				\$10,100.00
			Flashlights	\$500.00		
			Door Hangers	\$300.00		
			Logo Tent	\$1,000.00		
	Social media	\$300.00				\$300.00
	Warner Center News	\$700.00				\$700.00
	One Generation Senior Event	\$500.00				\$500.00
	Valley Cultural Foundation	\$3,000.00				\$3,000.00
		\$14,600.00				\$14,600.00



	<b>OUTREACH – WEBSITE</b>					
	Upgrades	\$0.00				<b>\$0.00</b>
	Website Updates-Monthly	\$2,100.00	Hosting	\$1,200.00		<b>\$2,100.00</b>
	Website Hosting - BlueHost	\$300.00				<b>\$300.00</b>
		\$2,400.00				<b>\$2,400.00</b>
	<b>ELECTIONS</b>					
	ELECTION FUNDS BUDGETED	\$4,000.00				<b>\$4,000</b>
		\$4,000.00				<b>\$4,000</b>
	<b>200 - NEIGHBORHOOD PURPOSE GRANTS and Community Improvement Projects</b>					
	West Valley Food Bank	\$500.00				<b>\$500.00</b>
	Other <i>(includes \$2,500 to Brahma Pt)</i>	\$5,000.00				<b>\$5,000.00</b>
		\$5,500.00				<b>\$5,500.00</b>
	<b>300 - COMMUNITY IMPROVEMENT PROJECTS</b>					
	Community Outreach Committee	\$0.00				<b>\$0</b>
	Community Services Committee	\$1,000.00				<b>\$1,000</b>
	Education Committee	\$1,000.00				<b>\$1,000</b>
	Environmental Committee	\$1,000.00				<b>\$1,000</b>
	Governance Committee	\$0.00				<b>\$0</b>
	Public Safety	\$1,000.00				<b>\$1,000</b>
	PLUM	\$0.00				<b>\$0</b>

	WHIP		\$0.00				\$0
	Promenade Ad-hoc Committee		\$0.00				\$0
	Homelessness Committee		\$1,000.00				\$1,000
	Public Art Ad-Hoc		\$0.00				\$0
	Public Parks Ad-Hoc		\$0.00				\$0
			\$5,000.00				\$5,000
	TOTAL		\$42,000.00				\$41,182.52