



## **EDUCATION COMMITTEE MEETING MINUTES**

**Tuesday, August 6, 2019 – 6:30 – 7:50 pm**

Woodland Hills Library, 22200 Ventura Boulevard, Woodland Hills, CA 91364

Call to order – 6:36 p.m. by Chairman, Bill Anderson

Roll Call – by Chairman, Bill Anderson

Present: Bill Anderson, Douglas Marriott, Gina Thornburg. Absent: Dan Chernow, Paul Lawler, Joyce Fletcher (ex officio). QUORUM 3 at 6:38 p.m.

Approval of Minutes: Education Committee Meeting – July 16, 2019

Motion to accept the minutes as corrected by: Gina Thornburg; Second by: Douglas Marriott.

Vote – Yes: 3 No: 0 Abstain: 0 Absent: 2

Public Comment: No one asked for public comment time

### **COMMITTEE AGENDA ITEMS:**

#### **Items for discussion and possible vote:**

##### **1. Pierce College Food Pantry Project**

- Report on Brahma Initiative & STASH

Gina Thornburg reported that she had met with the Darcy Corwin who administers the food pantry at Pierce College. The initiative was started last spring. It is in the development stage, hiring a student part-time and assembling a team of interns to work in the pantry. Volunteers from outside campus are welcome. However, the vetting for process is the same as a “new hire.

- Discussion of Supporting Project

The Committee discussed ways to support the initiative. Infrastructure items are needed: a refrigerator in order to offer produce; shelving is also needed. One possibility is an NPG to be used to purchase one of the aforementioned items. Another possibility is to organize a public food drive of non-perishables.

##### **2. Environmental Education Event Project**

The Committee decided that it was too soon to start work on this project. It is delaying this discussion until its January meeting.

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### 3. West Valley Occupational Center High School Equivalency Exams

- 2019 / 2020 Graduation Dates

Gina Thornburg reported that WVOC has graduation once per year, in May.

Donations to support students taking the HiSET goes into a fund and is allocated by the school.

*Action Item: Gina Thornburg to follow up with WVOC to learn when donations are accepted; if the Committee can be informed to whom the exam support is given; the possibility that the Committee will be given credit in the graduation program and can say a few words at the graduation ceremony.*

### 4. “Meet the Principals” Outreach Program

- The Committee reviewed the letter to be sent to local Woodland Hills LAUSD principals from the WHWCNC Board of Directors introducing the Education Committee and requesting a meeting. The letter will be submitted to the WHWCNC Board of Director for their approval via a motion to be made at the 14 August 2019 Board meeting. Several corrections were made to the letter (attached).

Motion to accept the letter as corrected was made by: Gina Thornburg; Second by: Douglas Marriott. Vote – Yes: 3 No: 0 Abstain: 0 Absent: 2

### 5. Schmerelson / Melvoin Letter Regarding LAUSD Administrative Procedure

- The Committee reviewed a letter to be sent to the LAUSD School Board members serving Woodland Hills, Scott Schmerelson and Nick Melvoin, regarding administrative personnel procedures. The letter will be submitted to the WHWCNC Board of Director for their approval via a motion to be made at the 14 August 2019 Board meeting. Copy edit corrections were made to the letter (attached)

Motion to accept the letter as corrected was made by: Bill Anderson; Second by: Gina Thornburg. Vote – Yes: 3 No: 0 Abstain: 0 Absent: 2

### 6. New Business

- Gina Thornburg reported that the Los Angeles City Council had passed a resolution in support of California Assembly Bill, AB 302, which called for the establishment of Safe Parking Programs at all community college sites. Ms. Thornburg requested that this resolution in support of AB 302 be put on the agenda for discussion at the Committee’s next regularly scheduled meeting.

### Adjournment of meeting:

Motion to adjourn the meeting was made at 7:49 p.m. by Gina Thornburg; Second by: Douglas Marriott. Vote – Yes: 3 No: 0 Abstain: 0 Absent: 2

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