



## **MINUTES - EDUCATION COMMITTEE MEETING**

**Tuesday, July 16, 2019 – 6:30 – 7:50 pm**

Woodland Hills Library, 22200 Ventura Boulevard, Woodland Hills, CA 91364

Call to order – 6:37 p.m. by Chairman, Bill Anderson

Roll Call – by Chairman, Bill Anderson

Present: Bill Anderson, Dan Chernow, Gina Thornburg, Joyce Fletcher (ex officio). Absent: Paul Lawler, Aaron Williams(alternate). QUORUM 3 at 6:39 p.m.

Approval of Minutes: Education Committee Meeting – May 7, 2019

Motion by: Dan Chernow. Seconded by: Gina Thornburg.

Vote – Yes: 3 No: 0 Abstain: 0 Absent: 2

Public Comment: No one asked for public comment time

### **Items for discussion and possible vote:**

#### **1. Review of Letter to Schmerelson / Melvoin Regarding LAUSD Administrative Procedure**

“Motion for the WHWCNC Education Committee to approve the attached draft letter of inquiry regarding LAUSD Superintendent evaluation procedures for submission to WHWCNC Board of Directors for approval.”

Motion made by Bill Anderson and seconded by Dan Chernow.

The Committee discussed that the intent of the letter is to point-out that there is a perceived lack of procedure regarding evaluation of the Superintendent’s job performance. As such it should come from the WHWCNC Board. The Committee directed Chairman Bill Anderson to send the letter to WHWCNC President, Joyce Fletcher, for inclusion in the August 14, 2019 WHWCNC Board agenda and vote by the full Board. Gina Thornburg made a friendly amendment to include the Superintendent’s name in the motion. This was accepted by Bill Anderson.

Motion Passed. Vote: 3 Yes; 0 No; 0 Abstain

#### **2. Review of Committee FY 2019 /2020 Budget Request**

“Motion for the WHWCNC Education Committee to approve the attached 2019/2020 WHWCNC Education Committee Budget for submission to the WHWCNC Budget Committee as a part of the WHWCNC Budget process for FY 2019/2020.”

Motion made by Bill Anderson and seconded by Dan Chernow.

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### Budget Items Discussed:

- Pierce Food Pantries

The Committee discussed the proposed budget item re: supporting the food pantries at Pierce College (STASH and the Brahma Initiative). These food pantries exist to address the “food insecurity” issue that has become an increasing problem for some students. The Committee felt that this support could be an opening to work with local organizations such as MEND and others. Stakeholder in attendance at the meeting, Douglas Marriott, was asked to provide information about the Los Angeles Valley College program and about LACCD food pantry initiative.

*Action Item:* Gina Thornburg will visit Pierce College to learn more about the food pantries there.

- Student Hygiene Donations

The Committee discussed providing feminine products to Woodland Hills High Schools and middle schools thru NPGs. Partnering with the Good+ Foundation may also be an option.

- Environment Education Event

The Committee discussed an educational event in one of the Woodland Hills parks that would teach elementary school children about the environment. The possibility of partnering with the WHWCNC Environmental Committee. World Environment Day (June 5<sup>th</sup>) was discussed as a day to organize the event around. Bill Anderson requested that the Committee start work on the project as soon as possible,

- High School Equivalency Exam Support

The Committee discussed using the NPG program to support the HiSET fee for five low income students at West Valley Occupational Center. Originally budgeted at \$100 per exam, Gina Thornburg reported that the cost is \$150 per exam. The Committee was unclear as to when the exams are given – just at the end of the school year or the end of a 1<sup>st</sup> semester as well.

*Action Item:* Gina Thornburg to research when West Valley Occupational Center gives the HiSET.

Gina Thornburg made a friendly amendment to the Committee’s budget motion to increase the budget for each of the five exams to \$150 each. Bill Anderson accepted this amendment.

Motion Passed. Vote: 3 Yes; 0 No; 0 Abstain

Joyce Fletcher reported that the WHWCNC Budget Committee would most likely meet towards the end of August. At that time the Budget Committee will consider a reallocation of funds per requests from each WHWCNC Committee. The full Board would then vote in September to change the WHWCNC 2019/2020 budget per the Budget Committee’s reallocations.

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### 3. Discussion of “Meet the Principals” Outreach Program

The Committee discussed progress on the “Meet the Principals” program. Bill Anderson reported that he has not been able to follow up with the principals to whom introductory letters had been emailed. He asked that Dan Chernow spearhead the project and set up principal meetings. Dan suggested that the letter be updated to mention the two principals with whom he and Bill had met. Gina Thornburg volunteered to copy edit the changes. The Committee felt that the letter would have more impact if it came from the WHWCNC Board of Directors.

“Motion to submit a letter to WHWCNC Board of Directors that will go out under their auspices to principals at LAUSD schools regarding LAUSD school visits by the WHWCNC Education Committee with the intent of making contact with the principals of said schools and learning about their needs in more detail.”

Motion made by Bill Anderson and seconded by Dan Chernow.

Motion Passed. Vote: 3 Yes; 0 No; 0 Abstain

### 4. New Business

Gina Thornburg stated that she was uncomfortable with the motion that the committee voted on at its May 7, 2019 meeting regarding a study by LAUSD concerning possible usage of vacant LAUSD properties in Woodland Hills. She felt the motion reflected only one point of view and that time for a more robust discussion at a subsequent Committee meeting would have been better.

**Adjournment of meeting:** 7:44 p.m.

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