



## **MINUTES - EDUCATION COMMITTEE MEETING**

**Tuesday, June 26, 2018 – 6:30 pm – 8:00 pm**

Platt Branch Library - 23600 Victory Boulevard, Woodland Hills, CA 91367

### **Agenda**

Call to order – 6:37 p.m. by Chairman, Bill Anderson

Pledge of Allegiance – by Bower Lee and Armando Gutierrez, BSA Troop 22

Roll Call – by Chairman, Bill Anderson

Present: Bill Anderson (Chair), Dan Chernow, Paul Lawler, Carma Lu Thompson. Absent: Aaron Williams, Joyce Fletcher (ex officio). QUORUM 4 at 6:44 p.m.

Approval of Minutes: Education Committee Meeting – May 29, 2018

Motion by: Carma Lu Thompson Seconded by Dan Chernow

Yes: 4 No: 0 Absent: 1

Public Comment: No one asked for time for public comment

### **Items for Committee discussion and possible action:**

#### **1. Committee Administrative Issues**

##### *a. FY 2019 Budget*

The Chair reported that the WHWCNC FY 2019 had been approved by the Board at its 13 June meeting. The new organizational budget included funding for the projects that the Committee had approved at its 29 May meeting and at the budget dollar levels set. A discussion of the Committee's new budget (attached) ensued:

- 1) FY 2019 Total Committee budget is \$5,100
- 2) \$4,500 is allocated to the Poster Contest which is a part of the Fall Festival to be held on 27 October at Woodland Hills Recreation Center.
- 3) If Poster Contest costs turn out to be greater than budget, additional funds can be requested from the WHWCNC Board. A Board vote of approval is needed.

##### *b. Monitoring Issues & Legislation*

The Committee discussed the importance of keeping abreast of education issues at the City, State, and local school board level. Monitoring at the City level is seen as particularly important as the WHWCNC can file Community Impact Statements (CIS) about upcoming City legislation. CISs are only filed after a vote of approval by the Board. However, an individual can file a CIS as a private citizen. It was discussed that "Monitoring Issues & Legislation" will consist of routinely checking the websites and social media posts of local governmental bodies and those of local representatives and

getting on the mailing list of both to receive meeting agendas and other announcements. It may also be necessary to attend public meetings from time to time. If anything is found that would require immediate Committee action, the Chair should be notified for inclusion on the next Committee meeting agenda.

The following “monitoring” assignments were made:

- California Legislature – Dan Chernow
- LAUSD & LA City Council – Carma Lu Thompson
- West Valley Chamber of Commerce Education Committee – Bill Anderson

It was observed that LA County Board of Education mostly approves charter applications. Local County Supervisor, Shelia Kuehl sends out a newsletter to constituents. As several committee members receive this newsletter, it was felt that this was sufficient.

c. Research: Local Schools, Principals & PTAs

The Committee discussed the need to get to know the local schools, their principals and their PTAs better to more effectively serve them. The Committee will create a profile of each Woodland Hills School to include: Name, location, name / contact info of principal, a paragraph describing schools stated mission / goals. This was unassigned.

d. Committee Member Recruitment

The Chair asked the Committee to come up with recommendations for additional Committee members. Being a current WHWCNC representative is not a requirement. Adding a teacher who has the time and interest would be especially good.

## **2. Project: Meet the Principals Outreach**

The Committee discussed how best to effectively do “outreach” to the Woodland Hills school principals:

- With LAUSD back in session 14 August, send a letter to the principals after September 1<sup>st</sup> expressing a desire to meet with them to learn more about the issues that confront their schools. Carma Lu Thompson volunteered to do a preliminary draft of the letter for discussion purposes.
- Meet with principals thru the end of the year.
- Create a set of questions for these meetings.

Objectives to learn:

- More about the individual WH schools
- What is on the Principal’s minds
- What support they need from Committee

Dan Chernow volunteered to write a preliminary draft of questions that the Committee could use when meeting with the principals.

The Committee discussed the need to create a “leave behind” with talking points about what the WHWCNC is; who the Education Committee is and what is trying to accomplish; our contact information.

### **3. Project: Poster Contest / Fall Schedule**

The Chair reported on the Poster Contest and outlined some of the organizational elements of the contest. The Tarzana Neighborhood Council did a poster contest for last spring’s Arbor day. He will contact the organizers of that event for advice.

The contest is a part of the Halloween Family Faire to held from 10 a.m. to 3 p.m. on 27 October. It is being jointly sponsored with the West Valley Chamber of Commerce, the Rotary Club, Bob Blumenfield’s office, and LA Parks & Recreation. In addition to the Poster Contest, the event will include music, performers, speeches and a costume contest. Alma Salazar, assistant principal at Woodland Hills Academy has started to contact the local elementary school principals to get them on board. So far three have committed to the contest.

The theme of the Poster Contest has not been set but should mesh somewhat with the Halloween Family Faire. Carma Lu Thompson expressed concern that some parents would object to a contest with a “Halloween” theme as the area churches do not celebrate Halloween. Paul Lawler observed that as the contest will probably have over 1,200 kids participating, getting input from the teachers as to a contest theme that would fit with their program may be a good idea.

Next steps: Formulate a timeline and plan for discussion at the next Education Committee meeting.

### **4. Project: Public Conversation with Local School Board Reps**

The Committee discussed issues surrounding a possible event in which the Committee would bring the two LAUSD School Board members that represent Woodland Hills to a location for a “public conversation” about the local education issues. As one of the two reps is up for election in April, this conversation should happen well before that. It was pointed out that doing this event on a City property like Woodland Hills Recreation Center would alleviate the need for separate insurance. Also, City properties are ADA compliant. At its next meeting, the Committee will consider a suitable time for the Public Conversation.

### **5. New Business**

There was no new business.

#### **Announcements:**

**The next meeting of the WHWCNC Education Committee will be held on Thursday, 2 August, 2018.**

**Adjournment of meeting: Chairman Bill Anderson adjourned the meeting at 7:41 p.m.**

*Minutes: Submitted by Education Committee Chairman Bill Anderson.*

# FY 2019 WHWCNC EDUCATION COMMITTEE BUDGET

	Poster Contest	Description		2019 Budget
	Printing	Printing 3,500 flyer for school kids to take home plus flyers for local businesses	\$ 500.00	
		Winner's Certificates	\$ 100.00	
		T-Shirts for Each Class Winner (106 classes)	\$ 500.00	
		Signage for Poster Presentation	\$ 100.00	
				\$ 1,200.00
	Art Supplies	watercolors, poster paper, brushes for students to participate in contest		\$ 1,600.00
	Supplies	table covers, paper towels, etc		\$ 200.00
	<i>Sub-Total</i>			\$ 3,000.00
	Neighborhood Purpose Grants	Grants to 6 WH LAUSD Elementary Schools for Poster Contest, \$250 each to support arts instruction		\$ 1,500.00
	<b>Total</b>			\$ 4,500.00
Forum: Local School Board Reps				
	Advertising	Facebook adds		\$ 150.00
	Fyers for Business, libraries, etc			\$ 300.00
	Misc.			\$ 50.00
	<b>Total</b>			\$ 500.00
General Committee Printing				
	"Leave Behind" one sheets	for committee members		\$ 100.00
	<b>Total</b>			\$ 100.00
<b>TOTAL</b>			<b>\$ 5,100.00</b>	