



CITY OF LOS ANGELES

CALIFORNIA



**Neighborhood Council  
Committee Members:**

Joyce Fletcher, Chair  
Karen Di Biase  
Kate Kennedy  
Julian Tu

**WOODLAND HILLS  
WARNER CENTER  
NEIGHBORHOOD  
COUNCIL**

**Community Services Committee  
Meeting Agenda  
Monday, August 19, 2024**

**6:30p.m. to 9:00p.m.**

**City of Los Angeles Fire Station # 84 - Community Room  
21050 Burbank Blvd, Woodland Hills, CA 91367  
Parking is available in the lot across the street.**

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dena Weiss de la Mesa Directiva, [d.weiss@whcouncil.org](mailto:d.weiss@whcouncil.org) o por correo electrónico avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board.

- I. **CALL TO ORDER AND COMMITTEE ROLL CALL**  
Members: Joyce Fletcher-Chair, Karen DiBiase, Kate Kennedy, Julian Tu
  
- II. **APPROVAL OF MINUTES – June 3, 2024**  
**July 5, 2024**  
**August 5, 2024 - Cancelled**
  
- III. **GENERAL PUBLIC COMMENT** - Comments from the public on non-agenda items that are within the WHWCNC's Board jurisdiction and within the committee's jurisdiction.  
Each speaker will be allowed two (2) minute(s).

#### IV. **AGENDA ITEMS**

For discussion and possible action:

1. Community Improvement Project (CIP) - Discussion related to installing water fountains, more lights and general improvements to Warner Center Park. Research and provide a written plan for a Community Improvement Project to improve Warner Center Park. The Plan will be discussed with the CD3 Council office and Parks and Recreation.  
*See attached document - Guidelines for a CIP.*
2. Committee tabling at Farmers Market or other locations per Outreach Committee.
3. CS Committee articles/updates for the NC Newsletter.
4. How to write a Community Impact Statement.  
*See attached document.*
5. Reminder/placeholder- WHWCNC Toy Drive. The 21th Annual Motor4Toys Charity Car Show and Toy Drive. NC purchase of a space/booth at the car show/toy drive. Dena Weiss will provide a car.
6. Forums - Discussion about NC Forums and important issues in the community that may be addressed by the CS Committee presenting a Special Presentation/Forum.  
Possible Community Plan Forum with PLUM Committee.
8. Neighborhood community organizations that could benefit from an NPG.
9. Discussion of committee goals for fiscal year 2024/2025.
10. New Business – for discussion and possible action at the next committee meeting.

#### **ADJOURNMENT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

#### **Public Posting of Agendas**

*The Community Services Committee meets on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month. However, visit our website calendar page at [whcouncil.org](http://whcouncil.org), to review all committee meeting dates, as a date may change.*

Neighborhood Council agendas are posted for public review as follows:

- **Fire Station 84 front window located at 21050 Burbank Blvd. Woodland Hills CA 91367.**
- On the Woodland Hills-Warner Center Neighborhood Council website at calendar page at [www.whcouncil.org](http://www.whcouncil.org)

- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

### **Notice to Paid Representatives**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

### **Public Access of Records**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting may be viewed at our website: [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please get in touch with Dena Weiss by email to [d.weiss@whcouncil.org](mailto:d.weiss@whcouncil.org)

### **Reconsideration and Grievance Process**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.whcouncil.org](http://www.whcouncil.org).