

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Woodland Hills Warner Center Neighborhood Council

SECTION I - APPLICANT INFORMATION

Valley Cultural Center dba Valley Cultural Foundation		51-0172702	CA	12/08/1975
1a)	<u>Organization Name</u>	<u>Federal I.D. # (EIN#)</u>	<u>State of Incorporation</u>	<u>Date of 501(c)(3) Status (if applicable)</u>
1b)	21600 Oxnard St Suite 128	Woodland Hills	CA	91367
	<u>Organization Mailing Address</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>
1c)	<u>Business Address (If different)</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>
1d)	PRIMARY CONTACT INFORMATION:			
	Joellen Ammann	(818)277-7883	joellen@valleycultural.org	
	<u>Name</u>	<u>Phone</u>	<u>Email</u>	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School (not to include private schools) Attach Signed letter on School Letterhead	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter	
3)	<u>Name / Address of Affiliated Organization (if applicable)</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The funds are to support Valley Cultural Foundation's community programs. The programs include, Concerts in the Park, Movies in the Park, and our Youth performance Series. Funds from the NPG will assist in promoting arts and culture to the community free of charge.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Funds from the Woodland Hills Neighborhood Council will be used to provide community outreach at the concerts in Warner Ranch Park. The \$3,000 includes a 10 x 10 for ten(10) Summer Concerts and the July 4th event. The booth includes a table, tent, chairs, and electricity. The neighborhood council's logo will be included on all promotional material (printed and digital) and remain on our website all year. All of our programs are open to the public and completely free of charge for everyone to enjoy and bring the community together to enjoy the arts.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Promotion of and support for Summer Events	\$3,000.00	\$130,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
☒ No ☐ Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Other Corporate Support and Funding	\$120,000.00	\$120,000.00
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$3,000.00

10a) Start date: 06/18/23 10b) Date Funds Required: 05/01/23 10c) Expected Completion Date: 08/27/23
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
☒ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
☐ Yes ☒ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Joellen Ammann	Executive Director		02/24/23
PRINT Name	Title	Signature	Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Helen Christensen	Secretary		02/24/23
PRINT Name	Title	Signature	Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INVOICE

Valley Cultural Foundation
21600 Oxnard Street, Suite 128
Woodland Hills, CA 91367
818-704-1358
joellen@valleycultural.org

Date: February 24, 2023
INVOICE #2023-01

To: Woodland Hills Warner Center NC
ATTN: President

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Joellen Ammann	Summer Concerts	Due on receipt	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Outreach Booth at The Summer concert Season at Warner Park. We supply tables, tents, chairs, and lights. .	\$3500.00	\$3000.00
1	Co Sposnor of 1 concert, speaking from the stage, logo on flyers and ads. Full set up.		0
1	July 4th Table, Tent, Chair, and Lights, 40k people.	0	0
1	Movies in the park, Full set up for the 4 Movies.		
		SUBTOTAL	\$3000.00
		SALES TAX	
		TOTAL	\$3000.00

Make all checks payable to Valley Cultural Foundation