



AGENDA – COMMUNITY OUTREACH COMMITTEE MEETING

Monday, September 13, 2021 at 6:30pm

VIRTUAL MEETING BY TELECONFERENCE

VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meetings will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must dial +1 669 900 6833 and enter Zoom ID No. 812 6494 8686 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Zoom users should use the "raise hand" feature.

A copy of this agenda is also physically posted on the outside of the window of the West Valley Warner Center Chamber located at 6101 Owensmouth Street, Ste 2330, Woodland Hills, CA 91367. The Chamber is located at the Promenade Mall outside the east entrance of the mall and to the left of Ruth Chris Restaurant. The Chamber office is accessed from Owensmouth Street. Parking is free.

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher de la Mesa Directiva, al j.fletcher@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.

AGENDA

1. Call to Order
2. Roll Call: Members: Chair – Peter Fletcher Vice Chair-Kathleen Barth, Brian Archibald, Angela Dawson
3. Public Announcements by city officials and representatives: (3) minutes per speaker
4. Stakeholder Public Comment Period (on items NOT on the agenda): (2) minutes per speaker
5. Approval of Committee Minutes: None at this time

Items for discussion and possible action:

Stakeholder Public Comment will be taken on each agenda item: (2) minutes per speaker

6. Discussion of bi-weekly WHWCNC email newsletter to be distributed via Constant Contact. We need to assign committee members to write, edit and post the newsletter. We also need a committee member to enter new email addresses into the CC database

7. Discuss coordination with Dena Weiss and Community Services Committee plans to publicize a possible Halloween event and other Community Services events. Discussion of how to implement WHWCNC Halloween costume contest. Direct Uploads or email submission? Creation a new webpage on the site to host the photos and how the photos will be moderated to avoid inappropriate content.

8. Kathleen-Discussion of Social Media calendar and content development. Discuss social media posting rules and assign moderation duties.

9. Discussion-Website updates to committee and PLUM pages. Assign writing and posting roles to committee members.

Adjournment of meeting:

***THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818-340-6554 or email j.fletcher@whcouncil.org or the Department of Neighborhood Empowerment at (213) 978-1551 EmpowerLa@LACity.org

***PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher by email j.fletcher@whcouncil.org

***PUBLIC POSTING OF AGENDAS** – agendas are posted for public review as follows:

- www.whcouncil.org – go to the website at the [whcouncil.org](http://www.whcouncil.org) Calendar page and click on the date. Governance Committee meetings are held on the third Tuesday of each month.

Check the calendar for any change of meeting date.

- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

***RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at www.whcouncil.org

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org